

Ransom Canyon City Council Meeting Minutes  
Special Meeting – November 13, 2018  
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular meeting was called to order at 6:31 p.m. by Mayor Pro Tem Jana Trew. Council members present were Mayor Pro Tem Jana Trew, Dr. Terry Waldren, Mike Greer, Brandt Underwood, and Ingram Rich. The pledges to the United States and the State of Texas were recited, followed by a prayer by Councilman Ingram Rich.

2. Approval of Minutes

The minutes of the special meeting on October 16, 2018 were approved on a motion by Councilman Dr. Terry Waldren, seconded by Councilman Brandt Underwood. Motion carried unanimously.

3. Financials

The financial reports and the October 2018 claims and demands were approved on a motion made by Councilman Dr. Terry Waldren, seconded by Councilman Brandt Underwood; motion carried unanimously.

4. Closure of Offices for Holidays

The City Council approved closing offices at noon on Wednesday, November 21, 2018, the day before Thanksgiving, and at noon on Friday, December 21, 2018, on a motion made by Councilman Brandt Underwood, seconded by Councilman Terry Waldren; motion carried unanimously.

5. Lubbock County Agreement for Fire Suppression and Rescue Services

The City Council approved an agreement with the Town of Ransom Canyon Volunteer Fire Department for fire suppression and rescue services on a motion made by Councilman Dr. Terry Waldren, seconded by Councilman Dr. Ingram Rich; motion carried unanimously.

6. Amendment to the 2017-2018 Budget to Approve Line Item Adjustments

The City Council approved an amendment to the 2017-2018 budget for over expenditures in some line items on a motion made by Councilman Brandt Underwood, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

7. Appointment to Fill Vacancy for the Position of Mayor of the Town of Ransom Canyon  
An appointment to fill a vacancy for the position of Mayor of the Town of Ransom Canyon with the Mayor Pro Tem, Jana Trew, was approved on a motion made by Councilman Dr. Terry Waldren, seconded by Councilman Ingram Rich; motion carried unanimously.

8. Building Review Committee Report

The Building Review committee met on October 8, 2018 to discuss a balcony enclosure at 2 S. Lakeshore.

A. Department Reports

**Administration:** Elena Quintanilla reported the following:

- ❖ She discussed her schedule of events for the week.
- ❖ She updated the City Council regarding an opportunity to add a service for residents to pay their utilities online through the city website.
- ❖ Donna Clarke provided an update on the substandard housing ordinance.
- ❖ She provided the City Council an update regarding an ordinance to disallow tractors or trailers to the park on residence driveways and asked Chief James Hill to provide some additional information to the City Council.
- ❖ The annual Veteran's Day luncheon took place on November 9, 2018 and over 70 individuals attended the event.

**Court Report:** Elena Quintanilla reported the following for Judge Gary Bellair:

- ❖ There was one new citation issued this month.
- ❖ The status of the old cases is the same as last month.

**Operations:** Harold Needham reported the following:

- ❖ The Town of Ransom Canyon sprayed for mosquitos several times in the month of October. The City of Lubbock also sprayed for mosquitos.
- ❖ Operations Department made some sewer repairs on Sunrise.

**Police:** James Hill reported the following:

- ❖ Police issued two citations and two traffic warnings.
- ❖ The Police Department was actively on patrol on Halloween night. Due to the cold weather, there was very little activity.
- ❖ He attended a weather meeting sponsored by the National Weather Service and their prediction for this winter is that it will be warmer but wetter this year versus last year.
- ❖ The Police Department is preparing for patrol during the Tour of Homes. There are four homes in the tour this year.
- ❖ The Chief will be conducting interviews for a new patrol officer for the Police Department.

**Fire:** Elena Quintanilla reported the following for Rand McPherson:

- ❖ There were two EMS calls and one fire call this month.

**Library:** Angie Fikes reported the following:

- ❖ "Fairy World" at the library went well. Fifteen kids participated.
- ❖ The Library held a Halloween Party for the children.
- ❖ The Library is soliciting donations for the Library during its Annual Christmas Card drive.
- ❖ The Library is organizing their space and storing books in its new storage building.
- ❖ The Library is planning "Rule the World" activities.

Property Owner's Association Report and Citizen Comments.

There was no report from the Property Owner's Association and there was no report from the Chapel Board.

Dr. Ron Cox thanked the City Council for working on an ordinance to make this community a better place to live and told the City Council to continue to do what they are doing.

Adjournment

The City Council adjourned the meeting at 7:15 p.m. on a motion by Councilman Brandt Underwood, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

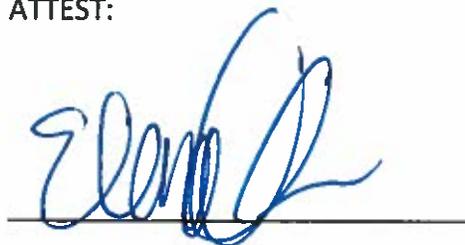
These minutes were approved on the 11<sup>th</sup> day of December, 2018.

APPROVED:



Jana Trew, Mayor

ATTEST:



Elena Quintanilla, City Secretary