

Ransom Canyon City Council Meeting Minutes
Regular Meeting – November 12, 2019
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular meeting was called to order at 6:30 p.m. by Mayor Jana Trew. Council members present were Mayor Jana Trew, Mayor Pro Tem Brandt Underwood, Councilmen Dr. Terry Waldren, Mike Greer, Ingram Rich, and Chip Armstrong. The prayer was said by Ingram Rich, followed by the pledges to the United States and the State of Texas.

2. Property Owner's Association (POA) Report and Citizen Comments

Linda Williams reported that the Chapel Board is working on this year's home tour which will take place on December 12, 2019 from 6:30 p.m. – 9:00 p.m. One of the residents withdrew their home from the home tour and was replaced by another home. Tickets are \$15.00 each or five tickets for \$60.00. Rand McPherson reported for the POA that the New Year's Party and the Chili Cook-off are in the planning stages. The pool is being renovated. Alan Butler stated that the real estate house is sitting vacant and may be sold in the future.

3. Approval of Minutes

The minutes of the special meeting on October 15, 2019 were approved on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

4. Financials

The financial reports and the October 2019 claims and demands were approved on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood, motion carried unanimously. The September financial reports were pulled off the agenda and postponed for the next City Council meeting.

5. CTSI Managed IT Services

The City Council approved a proposal from CTSI Managed IT to provide information technology support to the Town of Ransom Canyon in the amount of \$1176.84 monthly for CTSI Managed IT and Security Services and an additional \$220.50 monthly for CTSI Backup & Disaster Recovery Services on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

6. Proposal for Engineer for Texas Water Development Board
The City Council approved Parkhill, Smith, and Cooper to serve as the Engineer for the Town of Ransom Canyon Texas Water Development Board grant and loan application on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried with a 4 to 1 vote, with Councilman Chip Armstrong voting against the selection of Parkhill, Smith, and Cooper.
7. Proposal for Financial Advisory Services for Texas Water Development Board
The City Council did not approve Specialized Public Finance Inc. to provide financial advisory services for the Texas Water Development Board grant and loan application because they wanted to review other financial companies that provide this service. The City Council voted to postpone this agenda item until the next City Council meeting on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilman Chip Armstrong; motion carried with a 4 to 1 vote to postpone, with Councilman Ingram Rich voting against postponing.
8. Closing City Offices for Thanksgiving and Christmas
The City Council approved closing the city offices at noon on Wednesday, November 27, 2019, the day before Thanksgiving and at noon on Monday, December 23, 2019, for the staff Christmas Luncheon on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.
9. Agreement with Lubbock County for Fire Suppression and Rescue Services
The City Council approved an agreement with Lubbock County for fire suppression and rescue services for the volunteer fire department in the amount of \$10,300.00 on a motion made by Councilman Dr. Terry Waldren, seconded by Councilman Ingram Rich; motion carried unanimously. Mayor Pro Tem Brandt Underwood recused himself as a result of his service to the volunteer fire department.
10. Approval of Amendment to the 2018-2019 Budget to Approve Line Item Adjustments
This item was postponed for the December City Council meeting on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.
11. Voting Ballot for the Board of Directors of Lubbock Central Appraisal District
The voting ballot of candidates for the Board of Directors to the Lubbock Central Appraisal District Board, providing two votes allocated to each candidate, on a motion made by Councilman Dr. Terry Waldren, seconded by Councilman Ingram Rich; motion carried unanimously.
12. First Reading of Ordinance 111219 entitled "Animal Control"
The City Council held the first reading of Ordinance 111219 to amend the code of ordinances to repeal Chapter 2 "Animal Control," to adopt and approve a new animal control ordinance providing for the regulation of animals within the city limits.

13. Building Review Committee

The Building Review Committee did not have a report for the month.

A. Department Reports

Administration: Elena Quintanilla reported the following:

- She discussed her schedule of events for the week.
- The City Council is invited to attend a “Stronger Cities, Stronger Texas” lunch meeting hosted by the Texas Tech University Center for Public Service.
- The Veteran’s Day Luncheon was well attended this year.

Court Report: Elena Quintanilla reported the following:

- There are no changes to pending citations and municipal court cases.

Operations: Harold Needham reported the following:

- The Operations Department was busy repairing water leaks.
- Operations attended classes for licenses regarding customer service inspections and water distribution.
- Staff is preparing for winter weather and getting equipment ready.

Police: James Hill reported the following:

- Police issued one citation and four warnings.
- There was a lot of traffic of people who do not live in the Canyon for Halloween and the police handed out candy.
- The Police Department is preparing for managing the traffic during the home tour.
- The Chief attended a meeting with Lubbock County officials regarding the winter weather and preparations this year.

Fire: Rand McPherson reported the following:

- There were two EMS calls and one fire call this month.
- Firefighters attended the EMS Conference which took place at UMC.
- Chief attended the Lubbock County Fire Meeting.

Library: Elena Quintanilla reported the following:

- The Library is hosting a pumpkin face painting event for the youth.
- The Christmas card fundraiser is underway so this is the time to make your donation to the Library.

Adjournment

The City Council adjourned the meeting at 8:24 p.m. on a motion by Mayor Pro Tem Brandt Underwood, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

APPROVED:

A handwritten signature in blue ink, appearing to read "Jana Trew", written over a horizontal line.

Jana Trew, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read "Elena Quintanilla", written over a horizontal line.

Elena Quintanilla, City Secretary