

Ransom Canyon City Council Meeting Minutes
Regular Meeting – February 20, 2018
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Prayer/Pledges

The meeting was called to order at 6:30 p.m. by Mayor Billy Williams. Council members present were Mayor Pro-tem Jana Trew, Lyle Way, Brandt Underwood, and Dr. Terry Waldren. The pledges to the United States and the State of Texas were recited, followed by a prayer by Councilman Lyle Way.

2. Minutes of Meeting

The minutes of the Regular Meeting on January 9, 2018 and the Special Meeting on January 29, 2018, were approved on a motion by Councilman Dr. Terry Waldren, seconded by Councilman Brandt Underwood; motion carried unanimously.

3. The Financials

The financial reports and the January 2018 claims and demands were approved on a motion made by Mayor Pro-tem Jana Trew, seconded by Councilman Lyle Way; motion carried unanimously.

4. Order of Election

An election was ordered for May 5, 2018, for three Aldermen-At-Large, on a motion made by Councilman Brandt Underwood, seconded by Councilman Dr. Terry Waldren; the motion carried unanimously.

5. Joint Election Resolution

The Joint Election Resolution R18-00220 to call the election to be held with all cities and schools inside Lubbock County was approved on a motion made by Councilman Dr. Terry Waldren, seconded by Councilman Brandt Underwood; motion carried unanimously.

6. Contract for Election Services

The City Council authorized the Mayor to execute the contract for election service with Lubbock County. The motion to approve was made by Councilman Brandt Underwood, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

7. Voting Equipment Resolution

Resolution 022018 to adopt the use of Hart Intercivic Verity 2.0 Voting Equipment was approved on a motion made by Councilman Brandt Underwood, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

8. Notice of Election

The Notice of Election was approved on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro-Tem Jana Trew; motion carried unanimously.

9. Election Appointments

The following were unanimously approved on a motion made by Mayor Pro-Tem Jana Trew, seconded by Councilman Dr. Terry Waldren:

1. Dorothy Kennedy, Elections Administrator, as the Joint Elections Officer
2. Dorothy Kennedy, Elections Administrator as the Joint Early Voting Clerk
3. Elections Office at 1308 Crickets Avenue, as the main early voting polling place
4. Elections Administrator's permanent county employees shall serve as deputy early voting clerks, along with other appointments made by Elections Administrator if deemed necessary
5. Exhibit A (the Joint Early Voting Schedule) and April 23, 2018 & May 1, 2018 as the 12-hour days of Early Voting
6. Exhibit B, Election Day Vote Centers
7. Election Day Vote Centers, Supervisors and Rovers (See Attached List)
8. Johnny Franklin as the Early Voting Ballot Board Judge and Betty Wheeler as the Alternate Judge, Alisha Putman, Deann Britton, Sue (Susan) Barrick, Harold Stout, Melissa Chamales, Vernon Kauffman, And Vicky Keller as Voting Ballot Board Members
9. Central Count Station Personnel:
 - a. Dorothy Kennedy, Elections Administrator, as Central Count Manager
 - b. Roxzine Stinson as Tabulation Supervisor
 - c. Tom Grimes as the Central Count Presiding Judge
 - d. Charles Britton as the Central Count Alternate Judge
10. Bilingual Election Clerks:
 - a. Gloria Armenta
 - b. Rachel Botello
 - c. Aaron Frodsham
11. Election Day Supervisors and Rovers (See Attached List)

10. Building Review Committee

The Building Review Committee did not meet in the month of January.

11. 2018 Library Board

The following were approved on a motion made by Mayor Pro-Tem Jana Trew, seconded by Councilman Brandt Underwood:

- a. Monica Nowlin
- b. Rebecca McCallister
- c. Jane Hodgkins
- d. Crystal Miller
- e. Kaitlyn Keinast

Motion carried unanimously.

12. 2018 Building Review Committee Members

The following were unanimously approved on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro-Tem Jana Trew:

- a. Ron Childress, Chair
- b. Berwyn Tisdell
- c. Ross John Narvaeth
- d. Rick Richeda
- e. Tom Musiak
- f. Jim Bertram

Motion carried unanimously.

13. 2018 Volunteer Fire Department Officers

The following were unanimously approved on a motion made by Councilman Lyle Way, seconded by Councilman Dr. Terry Waldren:

- a. Fire Chief, Rand McPherson
- b. Assistant Chief, John Long
- c. Training Officer, Rob Keinast
- d. Fire Captain, Bob Bellah
- e. EMS Coordinator, Chris Pickering

Councilman Brandt Underwood recused himself from the vote. Motion carried unanimously.

14. 2018 Capital Improvement Advisory Committee (CIAC)

- a. Jim Bertram, Chair
- b. Allen Butler
- c. Dr. Ron Cox
- d. Jennifer Edwards
- e. Dr. Denton Collins
- f. Craig Morton
- g. Ralph DeWitt
- h. Eraldo Resendez

Department Reports

Administration: Elena Quintanilla reported the following:

- ❖ She discussed her schedule of events for the week.
- ❖ The May Election filing period took place from January 17, 2018 - February 16, 2018 to elect 3 Alderman At-Large.
- ❖ The date for the next City Council has changed and will take place on March 20, 2018.
- ❖ The Texas Municipal League Quarterly Meeting will take place on March 29, 2018 at the Scottish Rite Learning Center.
- ❖ Elena graduated from the Texas Municipal Clerks Program through the University of North Texas in Denton, Texas in January.

- ❖ The City budget will absorb the cost of mosquito spraying this next year instead of charging the residents.

Court Report: Elena Quintanilla reported the following:

- ❖ The same pending cases are on the docket.
- ❖ There were no new citations issued this month.

Operations: Harold Needham reported the following:

- ❖ Operations staff is working on some road repairs and is still repairing water lines that are disturbed from the fiber optic construction.

Police: James Hill reported the following:

- ❖ Police issued eleven warnings.
- ❖ The Police Chief verbally provided his racial profiling report to the City Council.
- ❖ The Chief reported that residents have been responsive to his warning letters regarding code enforcement.
- ❖ The Police participated in the Property Owner's Association Chili Cook-off and won the competition.

Fire: Rand McPherson reported the following:

- ❖ The volunteer fireman replaced equipment on the fire truck that was damaged during the structural fire at 19 Sunrise.
- ❖ There were five EMS calls and six fire calls this month.
- ❖ Volunteer fireman attended the South Plains Emergency Management Services Conference.
- ❖ The Chief reminded everyone regarding the fire bans during high winds and drought.
- ❖ Chief Rand recognized the fireman at the meeting and also commended the area departments that provided mutual aid. The departments included Buffalo, Slaton, Idalou, New Deal, Roosevelt, Woodrow, Abernathy, and the Texas Forest Service. He also thanked residents for providing water, snacks, and food during the fire.
- ❖ The departmental pancake breakfast will take place on March 3, 2018.

Library: Angie Fikes reported the following:

- ❖ The Library provided the kids with Valentine's Day gifts that were given to them by Mrs. Kim Copeland.
- ❖ Preparation has begun for the Summer Reading Program.

15. Property Owner's Association (POA) Report and Citizen Comments:

Val Meixner mentioned that the POA is planning a recognition event for the Fire Department on March 25, 2018 from 6:00 – 8:00 p.m. to recognize them for their bravery and sacrifice. Tickets will cost \$15 for adults or \$7.50 for children.

The Annual Garage sale will take place on April 14, 2018.

All residents are invited to attend the meeting on February 27, 2018 to discuss the proposed POA bylaws and to vote on the property owned by John Schmersey.

Linda Williams reported that the annual meeting for the chapel will take place on February 25, 2018 when they will hold their election.

Residents inquired about the key fobs for the citizen collection station, open burning requirements, and dog vaccinations.

Adjourn

The Mayor adjourned the meeting at 7:27 p.m. on a motion made by Mayor Pro-Tem Jana Trew, seconded by Dr. Terry Waldren; motion carried unanimously.

These minutes were approved on the 20th day of March 2018.

APPROVED:


Billy Williams, Mayor

ATTEST:



Elena Quintanilla, City Secretary