

Ransom Canyon City Council Meeting Minutes  
Regular Meeting – April 9, 2019  
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular meeting was called to order at 6:35 p.m. by Mayor Jana Trew. Council members present were Mayor Jana Trew, Mayor Pro Tem Brandt Underwood, Councilmen Dr. Terry Waldren, Mike Greer, Ingram Rich, and Chip Underwood. The pledges to the United States and the State of Texas were recited, followed by a prayer by Councilman Ingram Rich.

2. Approval of Minutes

The minutes of the regular meeting on March 12, 2019, were approved with a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilman Dr. Terry Waldren. Motion carried unanimously.

3. Financials

The financial reports and the March 2019 claims and demands were approved on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood, motion carried unanimously.

4. Franklin Legal Publishing

Kirk Franklin of Franklin Legal Publishing, Inc. made a presentation to the City Council about his current services to the Town of Ransom Canyon regarding the codification of ordinances and the benefits of laserfiche.

5. Second Reading of Noise Ordinance 031219, Article 8.02

The City Council reviewed the second reading of Ordinance 031219, Article 8.02 enacting regulations with respect to noises, specifying prohibitions and remedies available to the City to obtain compliance with those regulations. The ordinance was postponed for approval until next month on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

6. Building Review Committee

The Building Review committee met on March 18, 2019, to review plans for a new home at 2 Arapaho Road. The builder is Steve Hill.

**A. Department Reports**

**Administration:** Elena Quintanilla reported the following:

- ❖ She discussed her schedule of events for the week.
- ❖ She updated the City Council regarding the upcoming election on May 4, 2019.
- ❖ She provided a brief update regarding bills impacting cities.
- ❖ The Capital Improvement Advisory Committee met on March 21, 2019, and Elena updated the committee on the status of the capital projects.
- ❖ There was a brief update on aerial mosquito spraying for the Region.
- ❖ She was awarded the South Plains Municipal Clerk of the Year for 2019.
- ❖ The City Hall Essentials Municipal Seminar is coming up.
- ❖ The City Council meeting for May will take place on May 14, 2019.

**Court Report:** Elena Quintanilla reported the following:

- ❖ Judge is working to resolve issues with the pending cases and there have been no new cases in the Court.

**Operations:** Cory Needham reported the following:

- ❖ The Operations Department striped the front and back hills.
- ❖ The Operations Department applied chemical to prevent mosquitos.
- ❖ The Operations Department Team supported the Clean-Up Day in the Canyon.
- ❖ Staff will be spraying for weeds.

**Police:** Rick Vasquez reported the following:

- ❖ Police issued one citation and five warnings.
- ❖ Police Department ensured that the outdoor warning sirens are operational prior to bad weather.

**Fire:** Rand McPherson reported the following:

- ❖ There were seven EMS calls and zero fire calls this month.
- ❖ The Fire Department is planning to attend a fire conference in Lubbock in April.
- ❖ The Fire Department conducted a limited burn on the island.
- ❖ The pancake breakfast is scheduled for Saturday, April 13, 2019, from 8:00 – 11:00 a.m.

**Library:** Angie Fikes reported the following:

- ❖ The Librarian and youth will join the Property Owner's Association in the Family Fun Night at the Ranch House.
- ❖ The youth are preparing for the Easter festivities which will take place on Thursday, April 18, 2019.
- ❖ The Library is accepting donations for their Summer Reading Program.

Property Owner's Association (POA) Report and Citizen Comments.

Val Meixner thanked all the staff who supported the citywide cleanup event. The event was very successful. The Annual Garage Sale and Lemonade Day will take place on May 4, 2019, from 8:00 a.m. – 3:00 p.m. The Property Owner's Annual Association Meeting is scheduled for April 22, 2019, at the Ranch House.

Linda Williams reported that the Chapel will host a hot dog and bake sale at the Fire House during the annual Garage Sale. The funds raised will be used for gardening supplies. The chapel is working with the Fellowship Church to have an Easter Schedule for the Easter events.

Adjournment

The City Council adjourned the meeting at 7:47 p.m. on a motion by Mayor Pro Tem Brandt Underwood, seconded by Dr. Terry Waldren; motion carried unanimously.

APPROVED:



Jana Trew, Mayor

ATTEST:



Elena Quintanilla, City Secretary