

Ransom Canyon City Council Meeting Minutes
Regular Meeting – March 20, 2018
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Prayer/Pledges

The meeting was called to order at 6:30 p.m. by Mayor Billy Williams. Council members present were Mayor Pro-Tem Jana Trew, Lyle Way, Brandt Underwood, and Dr. Terry Waldren. The pledges to the United States and the State of Texas were recited, followed by a prayer by Mayor Pro-Tem Jana Trew.

2. Recognition of Employees for Service

Harold Needham, Operations Manager, and James Hill, Chief of Police, were recognized for their 20 years of service to the Town of Ransom Canyon.

3. Minutes of Meeting

The minutes of the Regular Meeting on February 20, 2018, were approved on a motion by Councilman Brandt Underwood, seconded by Councilman Lyle Way; motion carried unanimously.

4. The Financials

The financial reports and the February 2018 claims and demands were approved on a motion made by Councilman Dr. Terry Waldren, seconded by Councilman Brandt Underwood; motion carried unanimously.

5. Interlocal Agreement with Parkhill, Smith, and Cooper

An Interlocal Agreement with Parkhill, Smith, and Cooper for joint bidding and engineering management of street improvement projects for fiscal year 2018 was approved on a motion by Councilman Brandt Underwood, seconded by Councilman Lyle Way; motion carried unanimously.

6. Agreement for Professional Services with Parkhill, Smith, and Cooper

An agreement for professional services with Parkhill, Smith, and Cooper to provide engineering services for the seal coating of the streets identified by the Town of Ransom Canyon Operations Department for the 2018 Group Seal Coat Program was approved on a motion made by Mayor Pro-Tem Jana Trew, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

7. Ordinance No. 18-00320 Approving a Tariff Authorizing an Annual Rate Review Mechanism (RRM) from ATMOS

The City Council approved a tariff authorizing an Annual Rate Review Mechanism (RRM) as a substitution for the annual interim rate adjustment process defined by section 104.301 of the Texas Utilities Code, and as negotiated between Atmos Energy Corp.,

West Texas Division ("Atmos West Texas" or "Company) and the steering committee of cities served by Atmos West Texas; requiring the company to reimburse cities' reasonable ratemaking expenses; adopting a savings clause; determining that this ordinance was passed in accordance with the requirements of the open meetings act; declaring an effective date; and requiring delivery of this ordinance to the company and legal counsel for the steering committee. The motion to approve was made by Mayor Pro-Tem, Jana Trew, seconded by Councilman Brandt Underwood; motion carried unanimously.

8. Building Review Committee

The Building Review Committee met on February 26, 2018, to consider plans for new home construction at 59 Parklane Drive to be built by Windridge Construction.

9. Department Reports

Administration: Elena Quintanilla reported the following:

- ❖ She discussed her schedule of events for the week.
- ❖ The May Election to elect three Alderman At-Large will take place on May 5, 2018. The voting locations are posted in the display case outside of City Hall.
- ❖ The Capital Improvement Advisory Committee (CIAC) is scheduled to meet on Thursday, March 22, 2018 for their first meeting.
- ❖ She will be attending training in San Antonio for Open Meetings and Public information on April 3-6, 2018.

Court Report: Elena Quintanilla reported the following:

- ❖ There is nothing new to report regarding Municipal Court.

Operations: Harold Needham reported the following:

- ❖ Staff has made some repairs to Ridge Road.
- ❖ Staff has been spraying their chemicals to control the weeds in the Canyon.
- ❖ The Texas Commission on Environmental Quality (TCEQ) conducted their audit and staff is resolving some of the concerns addressed in the audit.

Police: James Hill reported the following:

- ❖ Police did not issue any citations or warnings.
- ❖ The Police Chief will be attending a training regarding court security.

Fire: John Long reported the following:

- ❖ There were two EMS calls and three fire calls this month.
- ❖ The Volunteer Fire Department is preparing for their Insurance Service Office (ISO) Audit.
- ❖ The Pancake Breakfast was very successful.

Library: Angie Fikes reported the following:

- ❖ The Library Easter Egg Hunt will take place on Thursday, March 29, 2018 at 5:30 p.m.
- ❖ Plans are taking place for the Summer Reading Program.

10. Property Owner's Association (POA) Report and Citizen Comments:

Val Meixner mentioned that the POA is selling tickets for the Fire Department Recognition Event on March 25, 2018 from 6:00 – 8:00 p.m. Tickets will cost \$15 for adults and \$7.50 for children.


Linda Williams reported that the chapel is planning their Easter service.

11. Adjourn

The Mayor adjourned the meeting at 7:09 p.m. on a motion made by Councilman Brandt Underwood, seconded by Dr. Terry Waldren; motion carried unanimously.

These minutes were approved on the 10th day of April 2018.

APPROVED:


Billy Williams, Mayor

ATTEST:


Elena Quintanilla, City Secretary