

Ransom Canyon City Council Meeting Minutes
Regular Meeting – January 9, 2018
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Prayer

The meeting was called to order at 6:30 p.m. by Mayor Billy Williams. Council members present were Mayor Pro-Tem Jana Trew, Brandt Underwood, and Dr. Terry Waldren, Councilman Michael Brooks and Councilman Lyle Way were absent. The pledges to the United States and the State of Texas were recited, followed by a prayer by Harold Needham.

2. Minutes of Meeting

The minutes of the Regular Meeting on December 12, 2017, were approved on a motion by Councilman Brandt Underwood, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

3. The Financials

The financial reports and the December 2017 claims and demands were approved on a motion made by Mayor Pro-tem Jana Trew, seconded by Councilman Brandt Underwood; motion carried unanimously.

4. Audit Report

The City Council approved the 2016- 2017 Annual Financial Report on a motion made by Councilman Brandt Underwood, seconded by Dr. Terry Waldren; motion carried unanimously.

5. Building Review Committee

The Building Review Committee did not meet in the month of December.

Department Reports

Administration: Elena Quintanilla reported the following:

- ❖ She discussed her schedule of events for the week.
- ❖ The May Election filing period will take place from January 17, 2018 - February 16, 2018, for those interested in running for an Alderman At-Large position. Three positions will be posted in this Election.
- ❖ Staff has reviewed the Strategic Plan to work on the goals established for the year. One of those items is the development of a Capital Improvement Advisory Committee which is in process, and the next item will be to review job descriptions.

Court Report: Elena Quintanilla reported the following:

- ❖ The Judge is working on paperwork for three pending cases.

- ❖ There were two new cases for invalid driver's licenses issued.

Operations: Harold Needham reported the following:

- ❖ Operations staff worked on building a fence by the County Road construction entrance
- ❖ Staff is isolating valves and marking water lines for the fiber optic project.

Police: James Hill reported the following:

- ❖ Police issued seventeen warnings and two citations for invalid driver's license.
- ❖ Police is training the new officers.
- ❖ The Chief is working on some code enforcement with three properties that have been issued warning letters.

Fire: Rand McPherson reported the following:

- ❖ The fire truck and tanker are back in service.
- ❖ There were three EMS calls and one fire call for a fire alarm.

Library: Angie Fikes reported the following:

- ❖ The Library Christmas Party was a success.
- ❖ Preparation has begun for the Summer Reading Program. This year's theme is "Summer Rocks!"

6. Property Owner's Association (POA) Report and Citizen Comments:

Val Meixner thanked Christie Underwood and Monica Nowlin for chairing The Property Owner's Association New Year's Eve Party, which was well attended.

A Chili Crock Pot Dinner is being sponsored by the POA, and they are requesting donations at this time. It will take place on January 27, 2018 from 6:00 – 9:00 p.m.

Linda Williams thanked everyone for assisting with the Home Tour. The Chapel raised over \$7000.00 this year.

Adjourn


The Mayor adjourned the meeting at 7:39 p.m. and asked the public to leave in order for the City Council to convene into an executive session with the City Attorney and City Administrator to deliberate regarding real property. The City Council returned to open session and postponed any further action of the item for a future city council meeting. The meeting adjourned at 8:02 p.m.

These minutes were approved on the 13th day of February 2018.

APPROVED:


Billy Williams, Mayor

ATTEST:


Elena Quintanilla, City Secretary