

Ransom Canyon City Council Meeting Minutes  
Regular Meeting – November 10, 2020  
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular meeting was called to order at 6:30 p.m. by Mayor Jana Trew. The City Council met virtually through GoToMeetings.com and provided a telephone number for City Council and residents to access the meeting. The following City Council members attended the meeting virtually from their remote locations: Mayor Jana Trew, Mayor Pro Tem Brandt Underwood, Councilmen Dr. Terry Waldren, Dr. Mike Greer, Ingram Rich, and Ron McWilliams. Staff members attending the meeting included City Administrator, Elena Quintanilla, Chief of Police, James Hill, Assistant Operations Manager, Cory Needham, Fire Chief, Rand McPherson, Librarian, Angie Fikes, Executive Assistant, Leslie Randolph, and Attorney, Donna Clarke. Guests at the meeting included Rudy Segura, Bond Counsel for the Texas Water Development Board Project, Randall Terry of Terry & King, Auditors of the Town; Residents Ron Cox, Lindsey Schuette, Jim Evans, Rueben, and Bob Bellah. The prayer was said by Mayor Pro Tem Brandt Underwood, followed by the pledges to the United States and State of Texas.

2. Property Owner's Association (POA) Report and Citizen Comments

Citizens commented on regulating deer feeders in the Canyon. The following commented against deer feeders: Ron Cox, Jim Evans, and Lindsey Schuette. John Russell commented in favor of deer feeders. There were no comments by the Property Owner's Association or the Chapel.

3. Approval of Minutes

The minutes of the special meeting on October 6, 2020 were approved on motion made by Councilman Ron McWilliams, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

4. Financials

The financial reports and the October 2020 claims and demands were approved on a motion made by Councilman Dr. Terry Waldren, seconded by Councilman Ron McWilliams; motion carried unanimously.

5. Outlawing Deer Feeders Ordinance Discussion

The City Council discussed the pros and cons of having deer feeders in the Canyon.

6. 2019-2020 Audit Report Presentation  
Randall Terry of Terry & King, CPA's, PC, Auditor of the Town of Ransom Canyon, presented the audit to the City Council.
7. Discussion of Judge Janet Blacklock-Mathews as Municipal Court Judge  
The City Council discussed the possibility of appointing Judge Janet Blacklock-Mathews as the Municipal Court Judge for the Town of Ransom Canyon on January 9, 2021. The City Council would like to visit with her at the next City Council meeting. Therefore, the City Council postponed the decision to appoint Judge Janet Blacklock until the December City Council meeting on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.
8. Reappointment of Judge Sue Coker as Interim Municipal Court Judge  
The City Council reappointed Judge Sue Coker as Interim Municipal Court Judge for the Town of Ransom Canyon for an additional two-month period from November 10, 2020 to January 9, 2021 on a motion made by Councilman Ron McWilliams, seconded by Councilman Ingram Rich; motion carried unanimously.
9. Second Reading: Ordinance 20-001208 To Increase the Water and Sewer Rates  
The City Council took action to approve the second reading of an ordinance to increase the water and sewer rates for residents of the Town of Ransom Canyon and customers outside the city limits on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.
10. Ordinance for Issuance of Certificates of Obligation  
The City Council approved an ordinance authorizing the issuance of the Town of Ransom Canyon, Texas Combination Tax and Surplus Revenue Certificates of Obligation Series 2020, in the principal amount of \$4,835,000 and awarding the sale of such Certificates of Obligation to the Texas Water Development Board on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.
11. Resolution for Establishing a Bank Account for the Water and Sewer Plant Project  
The City Council approved the establishment of a Series 2020 Certificate of Obligation Construction Fund with depositor bank pursuant to the bond ordinance and appointed authorized signatories with respect to the account on a motion made by Councilman Ron McWilliams, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

12. RV Lot Policy  
The City Council postponed a decision on approving an RV lot policy upon the recommendation of legal counsel until the next City Council meeting on a motion made by Councilman Dr. Terry Waldren, seconded by Councilman Ingram Rich; motion carried unanimously.
13. Amendment to the 2019-2020 Budget to Approve Line Item Adjustments  
The City Council approved an amendment to the 2019-2020 Budget to approve line item adjustments on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.
14. Resolution R20-1110 to Adopt Lubbock County Hazard Mitigation Plan  
The City Council approved Resolution R20-1110 to adopt the Lubbock County Hazard Mitigation Plan on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem, Brandt Underwood; motion carried unanimously.
15. Closing City Hall for Holidays  
The City Council approved the closing of city offices at noon on Wednesday, November 25, 2020, the day before Thanksgiving, and at noon on December 23, 2020, the day before Christmas Eve on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilman Ron McWilliams; motion carried unanimously.
16. Building Review Committee  
The Building Review Committee did not meet this month.
17. Department Reports  
Administration: Elena Quintanilla reported the following:
  - She discussed her schedule of events for the week.
  - Elena and Chief Rand McPherson met with Senator Perry and the Communications Director for Representative Dustin Burrows to obtain support for the McMillam Dam application and to discuss HB 2439, "The Construction Materials" bill which was enacted into law last session.
  - There have been seventy-one (71) COVID-19 total cases in Ransom Canyon, fifty-three are closed, and eighteen (18) are currently active.
  - Early voting in Ransom Canyon brought 502 people to the polls and 57 voted on Election Day.
  - Resound Networks is planning to have a temporary tower on site in Ransom Canyon by March 1, 2020. Rehabilitation on the water tower should take place in April contingent upon the weather and the bid process.

- Elena reminded the City Council that the auditors will provide her with a list of journal entries and that the current budget will not be installed until the end of December.
- She provided the City Council an update on the water contract with the City of Lubbock and that reopening the contract to extend the time on the contract is not a good idea.

Court Report: Elena Quintanilla reported the following for Judge Sue Coker:

- Seven (7) cases have been dismissed, two (2) defendants paid, and two (2) parking citations were dismissed. Three other individuals contacted the court to handle his/her citation.
- There was one new citation for a violation of a City ordinance.

Operations: Cory Needham reported the following:

- The Operations Department has completed spraying for mosquitos this year.
- Staff has been mowing and controlling the weeds in the Canyon.
- Parkhill has completed a survey to begin the bidding for the new ground storage tank.
- There were some water leak repairs on Cottonwood.
- Staff was active in removing tree limbs from the area after the inclement weather damaged trees in the Town.
- Operations has focused on winterizing the equipment.
- Operations worked tirelessly to clear the snow off the roads in the Canyon.

Police: James Hill reported the following:

- Police issued no warnings and one (1) citation this month.
- There were no incidents or accidents on Halloween this year.
- Lt. Jensen attended classes on micro-gangs and Officer Caudillo completed his Training Officer course and is now certified to train other peace officers.
- Chief Hill is working with Clinton Thetford, Lubbock County Emergency Management Coordinator to obtain Surface Pros for the Town at an affordable cost.

Fire: Rand McPherson reported the following:

- There were six (6) EMS calls and one (1) fire calls this month.
- Fire Trucks Engine One and Engine Two are back in service.
- The City of Lubbock fire trucks are not on the Rene Bates Auction site to date.
- The Fire Pancake Breakfast was successful

Library: Angie Fikes reported the following:

- The Library will be fully automated by November 15, 2020.
- The Christmas Card Fundraiser is taking place.

## 18. Adjournment

The City Council adjourned the meeting at 8:36 p.m. on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

APPROVED:



---

Jana Trew, Mayor

ATTEST:



---

Elena Quintanilla, City Secretary