

## Ransom Canyon City Council Meeting Minutes

Regular Meeting – December 13, 2011

Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Silent Meditation

The meeting was called to order at 7:00 p.m. by Mayor Robert Englund. Council members present were Mayor Pro-Tem Donna Clarke, John Schmersey, Billy Williams, Jana Trew, and Jack Randorff. A moment of silent meditation followed.

2. Minutes of Meeting

The minutes of the Regular November 8, 2011 meeting were approved with one correction on page 3, Department Reports, Library, the last sentence should read, "Contrary to what we were told by the *county*, the Library received its annual grant for this fiscal year. Donna Clarke made a motion to approve the minutes, Jana Trew seconded; motion carried unanimously.

3. The Financials

The financial reports and the November 2011 claims and demands were approved on a motion made by Jack Randorff, seconded by Donna Clarke; motion carried unanimously.

4. Information Item

City Auditor, David Hettler presented the Annual Financial Report. Mr. Hettler gave a page by page summary of the information, making special note of the financial health of the city and praising the city staff and department heads for their careful money management and record keeping. Mayor Englund expressed appreciation for Mr. Hettler's long-standing relationship with the city and the concise nature of his presentation. The Council will wait one month before approving the report in order to allow time for council members to review the report individually.

5. Action Item: Variance Request at 7 East Lake Shore Drive

Greg Biram requested a variance of Section 3.04.021 of the Code of Ordinances to allow for the construction of a roof over an existing portion of patio. He presented construction plans and explained that his home was originally constructed in 1966 and the construction encroached upon the currently required five-foot rear setback. He would like to remove two trees and cover a portion of his existing patio/porch area with a roof. Following a discussion between Mr. Biram and the council, Billy Williams made a motion to approve a variance for up to a 24" overhang to cover the existing patio at 7 East Lake Shore Drive, this was seconded by Jack Randorff; motion carried unanimously.

6. Action Item: Creating General Ledger Line Item

A motion to approve the General Ledger line item 491 and offsetting expense account 520-5029, for the purpose of the sewer and water line replacement project was made by Jack Randorff, seconded by Jana Trew; motion carried unanimously.

7. Building Review Committee Report

The BRC met on November 14, 2011 and considered a boat dock project at 3 West Lake Shore Drive and a wood frame addition at 7 East Lake Shore Drive; neither permit was approved.

8. Department Reports

**Administration:** Mary reported the following:

- ❖ Murvat is unable to attend the meeting because her flight from Austin couldn't land in Lubbock due to weather complications.

**Court Report:** No new activity.

**Operations:** Harold reported the following:

- ❖ We had our annual inspection of the ground tanks and they are generally in good shape; however, we will need to replace the roof struts next year and it will be expensive.
- ❖ On December 14<sup>th</sup>, he and Murvat will have a pre-construction meeting with Allen Doggett regarding the sewer line repair.
- ❖ Thursday evening, December 15<sup>th</sup> is the annual Water Association meeting at the Ranch House at 6:30 p.m. All of the council is invited to attend.

**Police:** Wayne Rawls reported the following:

- ❖ His department issued one traffic warning for a tail light violation.
- ❖ Two thefts are under investigation.
- ❖ The new City Limit signs have been installed by the city operations crew.
- ❖ On Saturday, December 17<sup>th</sup> the Audubon Society will be conducting its annual bird count in Ransom Canyon.
- ❖ On Thursday, December 8<sup>th</sup>, city employee, Cory Needham, observed a wild hog at the last curve of East Lake Shore near the dam. When Wayne got there the hog had moved beyond the fence onto Crowfoot property.
- ❖ The Chapel Tour of Homes traffic was without incident.

**Fire:** Rand McPherson was not in attendance. Wayne Rawls reported the following:

- ❖ The fire truck is back and the total repair cost was \$29,000.00. It did pass an extensive pump test and is in full working order.
- ❖ The Fire Department Christmas party had 37 people in attendance.
- ❖ The new sign has been ordered; it will require a new electrical circuit.
- ❖ Billy Williams commented that the heater in the shop building, which is intended to prevent the fire truck from freezing, is too small for the building and Murvat can expect

a high natural gas bill next month. The Mayor asked Billy to price a larger unit that will be more economical to operate.

**Library:** Kim Copeland reported the following:

- ❖ The Library Christmas Gathering was on Thursday, December 8<sup>th</sup>, and was attended by a total of 70 people in three 30-minute sessions. "Princess Belle" told stories and sang and then the children were able to visit with Santa and have their pictures taken with him. Everyone enjoyed delicious refreshments and the children were given candy. Door prizes were awarded to both children and adults.
- ❖ The annual Community Christmas Card fund raiser has been a success with donations from 120 residents and businesses so far. Kim expects that the Library will receive close to \$4,000 this year.

9. POA Report and Citizen Comments:

- ❖ There was no representative from the POA in attendance, but Jana Trew reminded everyone that there are still spots available for the New Year's Eve dance.
- ❖ Linda Williams reported that the Chapel Tour of Homes on December 8<sup>th</sup> was a wonderful time for the community and \$3550 was raised. A woman from Shallowater won the door prize of an overnight stay at the Overton Hotel.

10. Adjourn

- ❖ A motion to adjourn the meeting at 8:20 p.m. was made by Billy Williams, seconded by Jack Randorff; motion carried unanimously.

Respectfully submitted by Mary Brown, Deputy City Secretary

These minutes were approved on the 10<sup>th</sup> day of January 2012

APPROVED:

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Robert Englund, Mayor

ATTEST:

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Murvat Musa, City Secretary