

Ransom Canyon City Council Meeting Minutes
Regular Meeting – May 12, 2020
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular meeting was called to order at 6:31 p.m. by Mayor Jana Trew. The City held a virtual meeting through GoToMeetings.com and provided a telephone number for residents who wanted to access the meeting as a result of COVID-19. Council members present were Mayor Jana Trew, Mayor Pro Tem Brandt Underwood, Councilmen Dr. Terry Waldren, Mike Greer, Ingram Rich, and Chip Armstrong. Ron McWilliams was also present at the meeting. Guests included Brian Stephens of Parkhill, Smith, and Cooper, and Vince Vialle of Specialized Finance, Inc. The prayer was said by Councilman Ingram Rich, followed by the pledges to the United States and State of Texas.

2. Property Owner's Association (POA) Report and Citizen Comments

There were no public comments at the meeting.

3. Resolution Declaring the Duly Elected of the May 2, 2020 Election

Resolution Number R20-0512 declaring the duly elected for the purposes of the May 2, 2020 election to re-elect Councilmen Dr. Terry Waldren and Mike Greer, and to elect Ron McWilliams to the Town of Ransom Canyon City Council on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilman Ingram Rich. Motion carried unanimously. Councilmen Mike Greer, Dr. Terry Waldren, and Ron McWilliams all took their Oaths of Office and they signed their Statements of Officer. Election certificates were distributed to all of them.

4. Approval of Minutes

The minutes of the regular meeting on April 14, 2020, and special meeting on May 5, 2020, were approved on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilman Ron McWilliams with corrections to the minutes stating that Mayor Pro Tem Brandt Underwood was present at the April 14, 2020 City Council meeting and an additional correction to use the introductory title Mayor Pro Tem consistently throughout the minutes versus the term Alderman for Mayor Pro Tem Brandt Underwood. Motion carried unanimously.

5. Financials

The financial reports and the April 2020 claims and demands were approved on a motion made by Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

6. Agreement with Parkhill, Smith and Cooper for Professional Services
The City Council approved an agreement with Parkhill, Smith, and Cooper for professional services for the Texas Water Development Board – D Fund Project for the wastewater treatment plant and water services for the Town on a motion made by Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.
7. Agreement for Financial Advisory Services
The City Council approved an agreement for financial professional services for the Texas Water Development Board – D Fund Project for wastewater and water services for the Town on a motion made by Councilman Dr. Terry Waldren; seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.
8. Amendment to Mayoral Declaration of Disaster
The City Council approved an amendment to the Mayoral Declaration of Disaster for the Town of Ransom Canyon, Texas due to the Public Health Emergency - COVID-19, as a result of the State of Texas Governor's changes to Reopening Texas on a motion made by Councilman Dr. Terry Waldren, seconded by Councilman Ingram Rich; motion carried unanimously.
9. Signatories to the Bank Account
The City Council approved Resolution 051220 to authorize Ron McWilliams as a signatory to the city bank accounts and to remove Chip Armstrong as a signatory to the bank accounts on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.
10. Building Review Committee
The Building Review Committee does not have a report this month.
11. Department Reports
Administration: Elena Quintanilla reported the following:
 - She discussed her schedule of events for the week.
 - Elena provided the City Council an update on COVID-19 and its impact on the Town.
 - She mentioned that she and Donna Clarke are setting up a date to provide an orientation for Ron McWilliams.
 - She discussed an opportunity to work with Probasco Flying Service for Aerial Mosquito Spraying, a company based in Floydada. The City is working on developing an agreement that they will accept.

Court Report: Judge Gary Bellair reported the following:

- The Judge is working on logistics to hold a jury trial in September at the Ranch House.
- There were two new citations. One citation was issued for no driver's license and a second citation was issued for a failure to stop at a stop sign.

Operations: Cory Needham reported the following:

- The Operations Department is beautifying the canyon by mowing, trimming trees and removing the weeds.
- South Plains Electric Cooperative completed the road repairs on South Lakeshore.
- The Operations Department has chemically treated the Town for mosquitos by applying larvicide.

Police: James Hill reported the following:

- Police issued two citations and two warnings.
- The traffic in the Town slowed down this past weekend since Lubbock is opening some restaurants and retail.
- The Chief reminded everyone to lock their vehicles and not to leave any valuables, including firearms, in their vehicles.
- The department will have a new officer who will start his employment on May 26, 2020, and there is an interview with another police officer scheduled for this Thursday.
- Pet vaccinations will take place from 1:00 – 3:00 pm. on Saturday, May 16, 2020.

Fire: Rand McPherson reported the following:

- There was one EMS call and three fire calls this month.
- There are still plans for a fishing tournament, possibly sponsored by what was formerly Cabela's, for the Fourth of July.

Library: Angie Fikes reported the following:

- The Library is open for children to pick up books. The Library is using protocols for social distancing.
- The planning process continues for the Summer Reading Program.

Adjournment

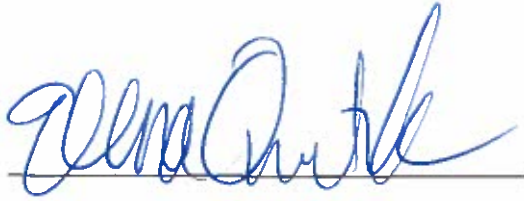
The City Council adjourned the meeting at 7:48 p.m. on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

APPROVED:



Jana Trew, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read 'Elena Quintanilla', is written over a horizontal line.

Elena Quintanilla, City Secretary