

Ransom Canyon City Council Meeting Minutes  
Regular Meeting – January 8, 2019  
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular meeting was called to order at 6:30 p.m. by Mayor Jana Trew. Council members present were Mayor Jana Trew, Mayor Pro Tem Brandt Underwood, Dr. Terry Waldren, Mike Greer, Ingram Rich, and Chip Underwood. The pledges to the United States and the State of Texas were recited, followed by a prayer by Councilman Brandt Underwood.

2. Approval of Minutes

The minutes of the regular meeting on December 11, 2018 were approved on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilman Dr. Terry Waldren. Motion carried unanimously.

3. Financials

The financial reports and the December 2019 claims and demands were approved on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

4. First Reading to Repeal Ordinance 51 and Replace with Ordinance 121118:

New Substandard Housing Ordinance

The City Council discussed the first reading of an ordinance to enact regulations with respect to substandard, unsecured or dangerous properties and how to prevent from having these structures in the Town.

5. 2017-2018 Audit Report

The Town of Ransom Canyon 2017-2018 Audit Report was approved on a motion by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

6. Online Bill Payment for Utilities

The City Council approved to accept online bill payment for water and sewer bills on a motion by Mayor Pro Tem Brandt Underwood, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

7. Variance for Open Swim for a Triathlon

A resolution authorizing a variance to allow swimming in the lake for a triathlon in Ransom Canyon on May 19, 2019, contingent upon City Council's approval of an agreement to hold the Buffalo Springs Lake Triathlon (BSLT) in the Town of Ransom Canyon and the provision of liability insurance from BSLT Inc. was approved on a motion by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously. Mike Greer recused himself from the vote and discussion.

Building Review Committee

The Building Review committee did not meet on the month of December.

A. Department Reports

**Administration:** Elena Quintanilla reported the following:

- ❖ She discussed her schedule of events for the week.
- ❖ She updated the City Council regarding the filing dates for the upcoming election and which positions will be up for election.

**Court Report:** Judge Gary Bellair reported the following:

- ❖ The Municipal Court Clerk will check to see if we are current with Omnibase in order to report the cases that have not responded to letters issued by the Judge.
- ❖ There are two new cases that are scheduled for court this Friday.

**Operations:** Harold Needham reported the following:

- ❖ Operations Department continues to make sewer repairs in the Canyon.
- ❖ Operations will be trimming some trees near Brookhollow and removing one that has fallen in the creek.
- ❖ Parkhill, Smith, and Cooper has completed a wastewater treatment plant permit that will be mailed to TCEQ.

**Police:** James Hill reported the following:

- ❖ Police issued two citations and thirteen traffic warnings.
- ❖ The Police Department did not experience any problems as they patrolled for the holidays.

**Fire:** Rand McPherson reported the following:

- ❖ There were five EMS calls and no fire calls this month.

**Library:** Angie Fikes reported the following:

- ❖ The Librarian is continuing to plan "Rule the World" activities which will begin in January, and is also starting to plan out activities for the summer reading program.

Property Owner's Association (POA) Report and Citizen Comments.

Val Meixner reported that the POA Events Committee is planning a Chili Cookoff for Saturday, January 26, 2019 from 6:00 p.m. – 8:00 p.m. at the Ranch House. She invited residents and organizations to participate in the event.

Rand McPherson and Bob Bellah announced that there will be a Firewise Presentation on February 16, 2019 where the Texas Forestry Service will be present.

The City Council entered into executive session at 7:26 p.m., as authorized by Chapter 551, Texas Government Code in accordance with Section 551.071 (Consultation with Attorney, 551.072.)

The City Council returned into open Session at 7:53 p.m.

Adjournment

The City Council adjourned the meeting at 7:54 p.m. on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Dr. Terry Waldren; motion carried unanimously.

APPROVED:



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Jana Trew, Mayor

ATTEST:



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Elena Quintanilla, City Secretary