

Ransom Canyon City Council Meeting Minutes
Regular Meeting – February 9, 2016
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Silent Meditation

The meeting was called to order at 6:30 p.m. by Mayor Robert Englund. Council members present were Mayor Pro-Tem Jana Trew, Lyle Way, Donna Clarke, John Schmersey, and Billy Williams. A moment of silent meditation followed.

2. Minutes of Meeting

The minutes of the Regular Meeting, January 12, 2016, were approved on a motion made by John Schmersey; seconded by Jana Trew; motion carried unanimously.

3. The Financials

The financial reports and the January 2016 claims and demands were approved on a motion made by Donna Clarke, seconded by Jana Trew; motion carried unanimously.

For Agenda Item Numbers 4 – 8, Donna Clarke recused herself citing a possible conflict since she is employed by Lubbock County and was responsible for developing the contracts.

4. Order of Election

An election was ordered for May 7, 2016 for three Aldermen-At-Large on a motion made by John Schmersey, seconded by Jana Trew; the motion carried unanimously.

5. Joint Election Resolution

The Joint Election Resolution was approved on a motion made by John Schmersey, seconded by Lyle Way; motion carried unanimously.

6. Contract for Election Services

The council authorized the Mayor to execute the contract for election service with Lubbock County. The motion to approve was made by Jana Trew, seconded by Billy Williams; motion carried unanimously.

7. Notice of Election

The Notice of Election was approved on a motion made by John Schmersey, seconded by Jana Trew; motion carried unanimously.

8. Election Appointments

The following were unanimously approved on a motion made by Jana Trew, seconded by Billy Williams:

1. Dorothy Kennedy, Elections Administrator, as the Joint Elections Officer

2. Dorothy Kennedy, Elections Administrator as the Joint Early Voting Clerk
3. Elections Office at 1308 Crickets Avenue, as the main early voting polling place
4. Elections Administrator's permanent county employees shall serve as deputy early voting clerks, along with other appointments made by Elections Administrator if deemed necessary
5. Exhibit B (the Joint Early Voting Schedule) and April 25th - May 3rd as the 12-hour days of Early Voting
6. Exhibit A, Election Day Vote Centers
7. Election Day Vote Centers, Supervisors and Rovers
8. Johnny Franklin as the Early Voting Ballot Board Judge and Betty Wheeler as the Alternate Judge
9. Central Count Station Personnel:
 - a. Dorothy Kennedy, Elections Administrator, as Central Count Manager
 - b. Roxzine Stinson as Tabulation Supervisor
 - c. Tom Grimes as the Central Count Presiding Judge
10. Bilingual Election Clerks:
 - a. Gloria Armenta
 - b. Ruth Martinez
 - c. Sandy Salazar

9. Volunteer Fire Department Officers for 2016

The following were unanimously approved on a motion made by Jana Trew, seconded by Donna Clarke:

- a. Fire Chief, Rand McPherson
- b. Assistant Chief, John Long
- c. Secretary/Treasurer, Steve Oldham
- d. Training Officer, Sam Hohbein
- e. Fire Captain, Bob Bellah
- f. EMS Coordinator, Chris Pickering

10. 2016 Library Board

The following were unanimously approved on a motion made by Jana Trew, seconded by Donna Clark:

- a. Monica Nowlin
- b. Mary Ann Crow
- c. Jane Hodgkins
- d. Crystal Miller
- e. Angie Fikes

11. 2016 Building Review Committee Members

The following were unanimously approved on a motion made by Donna Clarke, seconded by Jana Trew:

- a. Ron Childress, Chair
- b. Berwyn Tisdell
- c. Ross John Narvaeth
- d. Rick Richeda

- e. Tom Musiak
- f. Jim Bertram

12. Approve the City Hall Plans to Move Forward to the Bidding Process

The mayor pulled this item off the agenda to postpone this for a city council work session to be held on Tuesday, February 16, 2016, at 5:30 p.m. All city council members were in agreement to postpone the meeting.

13. Building Review Committee (BRC)

The BRC met on February 8, 2016, to consider plans for a new home located at 6 Ransom Road. The Committee requested the builder to provide a site grading plan to deal with water runoff issues.

14. Department Reports

Administration: Elena Quintanilla reported the following:

- ❖ The last day to file for the City Council election to be held on May 7, 2016, is February 19, 2016, at 5:00 p.m. On February 24, 2016, members running for city council will draw for a place on the ballot at 9:00 a.m. at City Hall.
- ❖ Venture Communications cancelled meetings regarding the internet service; however, they are working on rescheduling a meeting to discuss an agreement for service.

Court Report: Elena Quintanilla reported the following for Gary Bellair who was attending a Judge's training:

- ❖ There is a new case on the docket involving a failure to stop at a stop sign and a ticket for no insurance.
- ❖ There is a pending case that involves an individual younger than 25 years old who will be required to do defensive driving on a failure to stop at a stop sign.

Operations: Harold Needham reported the following:

- ❖ He provided an update on the backflow and sprinkler system progress and also asked city council for directive if people do not abide by the law. The Mayor stated that these individuals should have their water cut off.

Police: James Hill reported the following:

- ❖ A letter was sent to residents informing them of the Emergency Road and the procedures for using the road.
- ❖ To date, Lubbock County has not received any information from FEMA regarding reimbursement for the snow storm.

Fire: Elena Quintanilla reported the following for Rand McPherson:

- ❖ There were 3 fire calls that included smoke from a heater motor at a residence, a false alarm, and assistance to Slaton at their gin fire. There were no medical calls this month

Library: Elena Quintanilla reported the following for Kim Copeland:

- ❖ The library is preparing for their Easter Egg Hunt and the kids will receive Valentine's goodies.

15. Property Owner's Association (POA) Report and Citizen Comments:

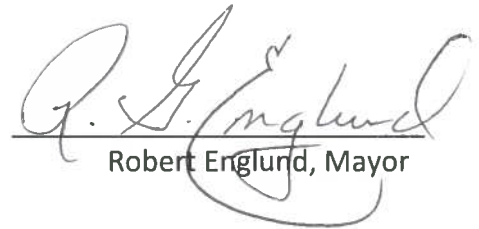
Jackie Lindsey thanked Harold and his team for removing the barricade at the ranch house and their assistance on the parking lot. Seventy-nine percent of POA dues have been paid.

16. Adjourn

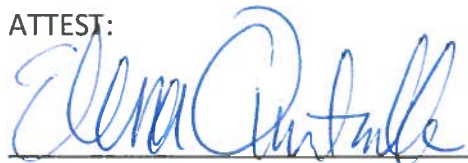
- ❖ Jana Trew made a motion to adjourn the meeting at 6:56p.m., and Lyle Way seconded the motion; motion carried unanimously.

These minutes were approved on the 8th day of March, 2016

APPROVED:


Robert Englund, Mayor

ATTEST:



Elena Quintanilla, City Secretary