

Ransom Canyon City Council Meeting Minutes
Regular Meeting – February 12, 2019
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular meeting was called to order at 6:30 p.m. by Mayor Jana Trew. Council members present were Mayor Jana Trew, Councilmen Dr. Terry Waldren, Mike Greer, Ingram Rich, and Chip Underwood. ^{Armstrong.} Mayor Pro Tem Brandt Underwood was absent. The pledges to the United States and the State of Texas were recited, followed by a prayer by Councilman Ingram Rich.

2. Approval of Minutes

The minutes of the regular meeting on January 8, 2019, were approved with a correction to Chip Armstrong's name on a motion made by Councilman Dr. Terry Waldren, seconded by Councilman Ingram Rich. Motion carried unanimously.

3. Financials

The financial reports and the January 2019 claims and demands were approved on a motion made by Councilman Dr. Terry Waldren, seconded by Councilman Ingram Rich; motion carried unanimously.

4. Order of Election

The Town of Ransom Canyon called for an election of a Mayor (Elegir un Alcalde), two Alderman At-Large for two year terms (Elegir dos Concejales general por termino de dos anos), and one Alderman At-Large for a one-year unexpired term (Elegir un Concejal general con termino vigente de un ano) on a record vote as follows:

Ingram Rich Yes

Mike Greer Yes

Dr. Terry Waldren Yes

Chip Armstrong Yes

5. Joint Election Resolution

Resolution No. R19-021219 to call an election to be held jointly with all cities and schools inside Lubbock County who may need an election to be held through December 31, 2019, was approved on a motion made by Councilman Dr. Terry Waldren, seconded by Councilman Ingram Rich; motion carried unanimously.

6. Contract for Election Services

The City Council authorized the Mayor to execute a contract with Lubbock County for election services on a motion by Councilman Dr. Terry Waldren, seconded by Councilman Ingram Rich; motion carried unanimously.

7. Resolution to Approve Election Equipment

Resolution No. 021219-1 to adopt the use of Hart Intercivic Verity 2.0 Voting Equipment was approved on a motion made by Councilman Ingram Rich, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

8. Notice of Election

The Notice of Election for the May 4, 2019 General and Special Election was approved on a motion by Councilman Dr. Terry Waldren, seconded by Councilman Ingram Rich; motion carried unanimously.

9. Approval of the Election Details

1. Dorothy Kennedy, Elections Administrator, as the Joint Elections Officer
2. Dorothy Kennedy, Elections Administrator, as the Joint Early Voting Clerk
3. Elections Office at 1308 Crickets Avenue in Lubbock, TX, as the main early voting polling place
4. Elections Administrator's permanent county employees shall serve as deputy early voting clerks, along with other appointments made by Elections Administrator if deemed necessary
5. Exhibit A, the Joint Early Voting Schedule and April 22, 2019 & April 30, 2019 as the two 12-hour days of Early Voting
6. Exhibit B, Election Day Vote Centers
7. Central Count Station Personnel:
 - a. Dorothy Kennedy, Elections Administrator, as Central Count Manager
 - b. Roxzine Stinson as Tabulation Supervisor
 - c. Tom Grimes as the Central Count Presiding Judge
8. Bilingual Election Clerks:
 - a. Gloria Armenta
 - b. Rachel Botello
 - c. Aaron Frodsham

The above items were approved on a motion by Councilman Dr. Terry Waldren, seconded by Councilman Ingram Rich; motion carried unanimously.

10. Resolution to Support a Legislative Agenda for Local Control
Resolution No. 021219-2 to support a legislative agenda for local control of the Town of Ransom Canyon in regards to local services and local revenue was approved on a motion by Councilman Dr. Terry Waldren, seconded by Councilman Chip Armstrong; motion carried unanimously.

11. Ordinance for TMRS Prior Years of Service Credit
The City Council approved Ordinance No. 19-021219 to authorize the Town of Ransom Canyon to receive prior credit years for service previously performed as an employee of any of the entities that are recognized through the Texas Municipal Retirement System on a motion by Councilman Dr. Terry Waldren, seconded by Councilman Ingram Rich, motion carried unanimously.

12. Additional Antenna for Resound Networks
An additional four-inch microwave antenna with radio to be attached to the water tower by Resound Networks was approved on a motion by Councilman Dr. Terry Waldren, seconded by Councilman Ingram Rich, motion carried unanimously.

13. Second Reading to Repeal Ordinance 51 and Replace with Ordinance 121118: New Substandard Housing Ordinance
The City Council passed an ordinance to enact regulations with respect to substandard, unsecured or dangerous properties and to prevent having these structures in the Town on a motion by Councilman Dr. Terry Waldren, seconded by Councilman Ingram Rich; motion carried unanimously.

14. Agreement with Tyler Technologies for On-line Bill Pay
The City Council approved an agreement with Tyler Technologies for web services, specifically online utility bill pay for residents on a motion by Councilman Ingram Rich, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

15. Building Review Committee
The Building Review committee did not meet in the month of January, 2019.
 - A. Department Reports
Administration: Elena Quintanilla reported the following:
 - ❖ She discussed her schedule of events for the week.
 - ❖ She updated the City Council regarding the filing dates for the upcoming election.
 - ❖ She provided a brief legislative update of bills that have been filed.

- ❖ A Texas Municipal League Quarterly Meeting will take place on Thursday, March 7, 2019, at the Scottish Rite Learning Center.

Court Report: Elena Quintanilla reported the following:

- ❖ The Municipal Court Clerk inputted some cases into Omnibase.

Operations: Harold Needham reported the following:

- ❖ Three Operations Department officials will attend courses to continue to renew their weed and pest control licenses.
- ❖ The Texas Commission on Environmental Quality Inspection (TCEQ) for the wastewater plant went well.
- ❖ The Citizen Collection Station gate has undergone several repairs and continues to be a problem.
- ❖ The Operation Department continues to remove loose gravel off the streets.
- ❖ Bids for the east ground storage tank will be opened in early March.

Police: James Hill reported the following:

- ❖ Police issued one citation and five traffic warnings.
- ❖ Assistant Chief Vasquez attended a Lubbock County Sheriff's Office Department Weapon's Class.
- ❖ The Police Department handled the South Lakeshore civil matter so that there were no major problems.

Fire: Elena Quintanilla reported the following:

- ❖ There were two EMS calls and one fire call this month.
- ❖ Val Meixner reminded residents that the Fire Department and the Property Owner's Association are sponsoring a community training event to help residents prevent fires in their homes. The event is scheduled for Saturday, February 16, 2019 from 9:00 a.m. – 12:00 p.m.

Library: Angie Fikes reported the following:

- ❖ The Librarian and youth will make valentines at the library on Thursday.

16. APPROVE LIBRARY BOARD 2019:

- Monica Nowlin
- Emma Cluff
- Jane Hodgkins
- Crystal Miller
- Kaitlyn Keinast

The Library Board for 2019 was approved on a motion by Councilman Dr. Terry Waldren, seconded by Councilman Ingram Rich; motion carried unanimously.

17. APPROVE BUILDING REVIEW COMMITTEE MEMBERS FOR 2019:

- Ron Childress - Chair

- b. Berwyn Tisdell
- c. Ross John Narvaeth
- d. Rick Richeda
- e. Tom Musiak
- f. Jim Bertram

The Building Review Committee Members for 2019 were approved on a motion by Councilman Dr. Terry Waldren, seconded by Councilman Chip Armstrong; motion carried unanimously.

18. APPROVE VOLUNTEER FIRE DEPARTMENT OFFICERS FOR 2019:

- a. Fire Chief, Rand McPherson
- b. Assistant Chief, Chris Pickering
- c. Secretary/Treasurer, Jim Waters
- d. Fire Captain, John Lightfoot
- e. EMS Captain, Mark Stripling
- f. EMS Coordinator, Chris Pickering

The Volunteer Fire Department Officers for 2019 were approved on a motion by Dr. Terry Waldren, seconded by Councilman Chip Armstrong; motion carried unanimously.

19. APPROVE CAPITAL IMPROVEMENT ADVISORY COMMITTEE FOR 2019

- a. Jim Bertram – Chair
- b. Allen Butler
- c. Dr. Ron Cox – Vice Chair
- d. Jennifer Edwards
- e. Dr. Denton Collins
- f. Craig Morton
- g. Ralph Dewitt
- h. Eraldo Resendez
- i. Penny Golightly

The Capital Improvement Advisory Committee for 2019 was approved on a motion by Councilman Dr. Terry Waldren; seconded by Councilman Chip Armstrong; motion carried unanimously.

Property Owner's Association (POA) Report and Citizen Comments.

Val Meixner thanked all the community members who participated in the Chili Cook-Off event. She also reported that the POA is planning a citywide clean-up event with the city staff for March 23, 2019. Linda Williams thanked all who helped and supported the Chapel Home Tour, particularly a special thanks to the Fire and Police Departments. She also mentioned that the Chapel will host a community-wide Easter Sunday service and invited all to attend the service and a dedication ceremony for the "Miracles of Christ."

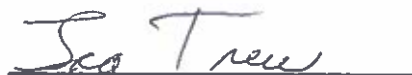
The City Council entered into executive session at 7:46 p.m., as authorized by Chapter 551, Texas Government Code in accordance with Section 551.071 (Consultation with Attorney, 551.072.)

The City Council returned into the Regular City Council meeting at 8:15 p.m.

Adjournment

The City Council adjourned the meeting at 8:16 p.m. on a motion made by Councilman Chip Armstrong, seconded by Councilman Ingram Rich; motion carried unanimously.

APPROVED:

A handwritten signature in black ink, appearing to read "Jana Trew", is written over a horizontal line.

Jana Trew, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read "Elena Quintanilla", is written over a horizontal line.

Elena Quintanilla, City Secretary