

Ransom Canyon City Council Meeting Minutes
Regular Meeting – April 14, 2020
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer
The regular meeting was called to order at 6:30 p.m. by Mayor Jana Trew. The City held a virtual meeting through GoToMeetings.com and provided a telephone number for residents who wanted to access the meeting as a result of COVID-19. Council members present were Mayor Jana Trew, Councilmen Dr. Terry Waldren, Mike Greer, Ingram Rich, and Chip Armstrong. The prayer was said by Councilman Brandt Underwood, followed by the pledges to the United States and State of Texas.
2. Property Owner's Association (POA) Report and Citizen Comments
Jana Trew reported that the POA completed their swimming pool renovations. No public comments were provided at the meeting.
3. Approval of Minutes
The minutes of the regular meeting on March 10, 2020, and special meeting on March 24, 2020, were approved on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood. Motion carried unanimously.
4. Financials
The financial reports and the March 2020 claims and demands were approved on a motion made by Councilman Dr. Terry Waldren, seconded by Councilman Mayor Pro Tem Brandt Underwood; motion carried unanimously.
5. Interlocal Cooperation Contract with Texas Department of Public Safety
The City Council approved an interlocal cooperation contract with the Texas Department of Public Safety on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.
6. Interlocal Agreement for Joint Bidding and Engineering for Street Improvements
The City Council approved an interlocal agreement for joint bidding and engineering management of street improvement projects (seal coating) with Parkhill, Smith, and Cooper on a motion made by Councilman Dr. Terry Waldren; seconded by Councilman Ingram Rich; motion carried unanimously.

7. Building Review Committee

The Building Review Committee does not have a report this month.

8. Department Reports

Administration: Elena Quintanilla reported the following:

- She discussed her schedule of events for the week.
- The May City Council meeting will take place May 12, 2020.
- Elena provided the City Council an update on COVID-19 and its impact on the Town.
- She discussed an opportunity to work with Probasco Flying Service for Aerial Mosquito Spraying, a company based in Floydada.
- She updated the City Council on the Executive Assistant position and that the interview process will not take place until some of the COVID-19 restrictions are lifted.
- The Texas Water Development Board held a meeting on March 27, 2020, with the city staff, engineers, and Specialized Finance Inc.
- The budget calendar was provided to the City Council with tentative dates.

Court Report: Judge Gary Bellair reported the following:

- There was no report from Judge Gary Bellair. The jury trial has been postponed until the summer.

Operations: Cory Needham reported the following:

- The Operations Department continues to document water losses and the most recent statistics show the city to be at 12 percent rate of water losses, as compared to Texas Water Development Board's water losses to demonstrate less than 15 percent.
- Staff has made several sewer repairs to South Lakeshore
- The Operations Department has chemically treated the Town for mosquitos by applying larvicide.
- Operations has also sprayed for weeds.

Police: James Hill reported the following:

- Police did not issue any citations and warnings.
- The traffic in the Town has been heavy during the past few weeks.
- The Chief provided an update on COVID-19 supplies.
- He updated the City Council on police personnel.
- He is working on hazard mitigation efforts.

Fire: Rand McPherson reported the following:

- There was one EMS call and one fire call this month.
- The fire department held a fire control burn on the party island.

Library: Angie Fikes reported the following:

- The Library is starting to plan for the Summer Reading Program which will begin June 20, 2020, and the librarian is currently researching different ways to handle the Summer Reading Program.
- The Library coordinated a virtual Easter Egg Hunt and several families participated in the Canyon. Winners will be posted on Nextdoor.

Adjournment

The City Council adjourned the meeting at 7:26 p.m. on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

APPROVED:

A handwritten signature in black ink, appearing to read "Jana Trew", is written over a horizontal line.

Jana Trew, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read "Elena Quintanilla", is written over a horizontal line.

Elena Quintanilla, City Secretary