

Ransom Canyon City Council Meeting Minutes
Special Meeting, August 10, 2021
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Budget Work Session #3

The Budget Work Session was called to order at 6:03 p.m. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366, and virtually through GoToMeetings.com. The City Council members who attended in person included Mayor Jana Trew, Mayor Pro Tem Brandt Underwood, and Councilmembers Ron McWilliams, and Val Meixner. Councilman Dr. Terry Waldren was absent from the Budget Work Session. Staff in attendance included City Administrator, Elena Quintanilla, Police Chief James Hill; Assistant Operations Manager, Cory Needham; and Fire Chief Rand McPherson. The following changes were adopted to the 2021-2022 Proposed Draft Budget:

- Revenues for COVID grant funds were increased from \$150,000 to \$170,000.
- The Seal Coat/Streets Repair Capital Expense will remain at \$72,170 for seal coating which includes some seal coat for the front road and front hill and an estimate of \$20,087.00 from Pavement Restoration Inc. for their reclamite rejuvenator application to preserve the seal coat on the streets in Block 20 and three cul-de-sacs on East Canyonview. Street repair costs may increase for the final budget once final estimates are provided from the engineers for roads to be built as a result of the proposed new subdivision.
- A \$47,119.74 annual payment for a lease/purchase agreement for ten years at 3.09% interest on a new fire pumper truck will be considered in this year's budget as a result of the pump truck failing its pump test inspection.

The Budget Work Session adjourned at 6:38 p.m.

2. Call to Order/Pledges/Prayer

The regular meeting was called to order at 6:42 p.m. by Mayor Jana Trew. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366, and virtually through GoToMeetings.com. Staff provided a telephone number for City Council and residents to access the meeting. The following City Council members physically attended the meeting: Mayor Jana Trew, Mayor Pro Tem Brandt Underwood, Councilmembers Ron McWilliams and Val Meixner. Councilman Dr. Terry Waldren attended virtually. Staff members attending the meeting included City Administrator, Elena Quintanilla; Deputy City Secretary, Leslie Randolph; Chief of Police, James Hill; Operations Assistant Manager, Cory Needham; Librarian, Angie Fikes; City Attorney, Garrett Ferguson, and City Engineers Leonard Nail and Mark Luehrs. Bob Bellah and Ingram Rich were the guests in attendance at the meeting. The prayer was said by Councilwoman Val Meixner, followed by the pledges to the United States and State of Texas.

3. Property Owner's Association (POA) Report and Citizen Comments
Councilwoman Val Meixner reported that Taste of the Canyon will take place on September 12, 2021.

4. First Reading of Ordinance 081021 – Vehicle Removal Ordinance
Mayor Jana Trew read the caption for Ordinance 081021 and asked for any comments regarding the ordinance. There was no additional discussion regarding the proposed ordinance which provides administration and enforcement on the city recreational vehicle lot.

5. Approval of Minutes
The minutes of the special meeting on July 13, 2021 were approved with changes to include a correction to a spelling for lap top computer and a correction to the spelling of Allen Butler's name on a motion made by Mayor Pro Tem Brandt Underwood; seconded by Councilwoman Val Meixner, motion carried unanimously.

6. Financials
The financial reports and the July 2021 claims and demands were approved on a motion made by Mayor Pro Tem Brandt Underwood; seconded by Councilman Ron McWilliams, motion carried unanimously.

7. Proposed Property Tax Rate
The City Council discussed the following options prior to proposing a property tax Rate to accept the 2021 No New Revenue Rate of .610091 instead of the current tax rate of .611908 on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Ron McWilliams; motion carried on a record vote as follows:

Mayor Pro Tem Brandt Underwood – Yes
Councilman Ron McWilliams – Yes
Councilwoman Val Meixner – Yes
Councilman Dr. Terry Waldren - Yes

❖ 2021 Certified Taxable Value:	\$156,241,481 (2020 \$155,554,602)
❖ Certification of Collection Rate:	100%
❖ 2021 No New Revenue Rate:	.610091
❖ 2021 Voter Approval Rate:	.665189
❖ 2021 De Minimus Rate:	.974919
❖ 2020 Tax Rate	.611908

The Mayor announced that there will not be a public hearing on September 2, 2021 to discuss the proposed property tax rate because the City Council is

proposing the No New Revenue Rate, and she announced the proposed rate will be voted on at the next City Council Meeting.

8. Building Review

The Building Review Committee met on Monday, July 12, 2021, to review new construction at 4 Navajo Trail and 3 Foothill. The Committee requested additional information on both single-family homes and no approval was granted.

A. Department Reports

Administration: Elena Quintanilla reported the following:

- She discussed her schedule of events for the week and is planning on attending the City Secretary Legislative Update in San Marcos next week.
- Aerial Mosquito Spraying took place and all eleven cities were sprayed by Vector Disease Control International.
- The Town of Ransom Canyon will be awarded \$278,511.41 in American Recovery Act Funds.
- Our City Attorney will be reviewing the agreement for the purchase of land from Mr. Terry Crofoot.
- City staff met with the developer/owner of Twin Flames Investments and their engineers regarding the new subdivision on July 27, 2021. The developer agreed to remove the islands in their design to better accommodate large vehicles and traffic. Our City Engineers asked the developer to provide a better plan for drainage to prevent additional flooding in the City Park and the residential areas surrounding the park.
- The City Council meeting for September will take place on September 14, 2021 instead of September 8, 2021 since the City Council does not have to host a public hearing on the first week in September due to proposing the No New Revenue Rate which is lower than Voter Approval Rate and Current Property Tax Rate.
- The Texas Water Development Board will be processing the first reimbursement of funds to the City for Engineering costs related to the sewer and water project.
- Elena will be attending a Legislative Update meeting on Thursday.

Municipal Court: Elena Quintanilla reported the following for Judge Jan Blacklock-Matthews

- There are four (4) new cases on the docket.
- There are less cases on the docket as a result of defendants taking care of their citations.

Operations: Cory Needham reported the following:

- The painting of the ground storage tank is complete.
- The seal coat of the streets was completed successfully.

- Operations will continue to monitor and spray for mosquitos on the ground as needed.

Police: James Hill reported the following:

- Police issued four (4) citations and eighteen (18) verbal warnings.
- Mathew Garza was hired from Lamb County Sheriff's Office, and the Police Department was fully staffed.
- Lieutenant Charles Jensen will be teaching a certification class on Wednesday and Thursday so that Mathew Garza can complete this course curriculum and meet all necessary certification requirements.

Fire: Rand McPherson reported the following:

- There were four (4) EMS calls and zero (0) fire calls this month.
- The Lubbock Fire Conference was cancelled and may be rescheduled next April.
- Engine One has been repaired and is in full service, while Engine two will not pass the pump test and is out of service.

Library: Angie Fikes reported the following:

- The Summer Reading Program was successful.
- A "Back to School Bash," has been in progress.
- The "Puzzle Exchange" has caused higher attendance at the Children's Library with approximately 20 people attending the Library on a regular basis.

9. Executive Session

The City Council entered into a closed session at 7:24 p.m. authorized by Chapter 551, Texas Government Code in accordance with 551.071 (Consultation with Attorney).

10. Open Session

The City Council returned back into open session at 7:58 p.m.

11. Adjournment

The City Council adjourned the meeting at 7:58 p.m. on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilwoman Val Meixner; motion carried unanimously.

APPROVED:



Jana Trew, Mayor

ATTEST:



Elena Quintanilla, City Secretary