

Ransom Canyon City Council Meeting Minutes
Regular Meeting, November 8, 2022
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular meeting was called to order at 6:30 p.m. by Mayor Jana Trew. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366. The following City Council members physically attended the meeting: Mayor Jana Trew, Mayor Pro Tem Brandt Underwood, Councilmembers Dr. Terry Waldren, Ron McWilliams, Val Meixner, and John Hand. Staff members attending the meeting included City Administrator, Elena Quintanilla; Deputy City Secretary, Leslie Randolph, Chief of Police, James Hill; Director of Public Works, Cory Needham; Assistant Fire Chief, Angela Hill, and Librarian, Angie Fikes. Guests attending the meeting included Laurel Anderson, Adam and April Behnke, LaRue Hand, and Linda Williams. The prayer was said by Mayor Pro Tem Brandt Underwood, followed by the pledges to the United States and State of Texas.

2. Property Owner's Association (POA) Report and Citizen Comments

Linda Williams reported that the Ransom Canyon Chapel and Fellowship Church Revival took place on November 1-2, 2022. She reminded the City Council that the Chapel is hosting their Christmas fundraiser and the Tree Lighting Ceremony will take place on December 3, 2022.

Val Meixner reported that the Property Owner's Association (POA) is hosting their annual Turkey Trot on Friday after Thanksgiving. The "Light Up the Canyon" will take place during the Christmas season, and the POA will be accepting donations for the Food Bank.

3. Speed Bump on Johnston Road

Adam and April Behnke presented a plan on how to slow down the speeders on Johnston Road.

4. 2021-2022 Audit Presentation

Terry and King CPA's, PC Auditors presented the 2021-2022 audit report to the City Council.

5. Minutes

The minutes of the regular meeting on October 11, 2022 were approved on a motion made by Councilman Dr. Terry Waldren, seconded by Councilmember Val Meixner; motion carried unanimously.

6. Financials

The financial reports and the October 2022 claims and demands were approved on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

7. Resolution to Encourage Voluntary Cessation of Deer Feeding

The City Council voted to approve a resolution to encourage voluntary cessation of supplemental deer and other wildlife feeding and Val Meixner made a motion to support the resolution; however, the motion died for a lack of a second.

A. BUILDING REVIEW COMMITTEE REPORT:

The Building Review Committee did not meet in the month of October. Building Review Committee members have been reviewing changes in the Chapter 3 building code.

B. DEPARTMENT REPORTS:

a. Administration: Elena Quintanilla reported the following:

- She discussed her schedule of events for the week.
- Elena contacted the Texas Tech Landscape Architect Department regarding the development of a Parks Master Plan and is anticipating a response from them within the next couple of weeks.
- She will be working on audit journal entries so the financials will reflect the final numbers after the entries from the audit. The line-item adjustments for fiscal year 2021-2022 will be brought to the City Council in December or January.
- Elena discussed the Texas Water Development Board (TWDB) schedule for the sewer plant. According to Parkhill, the construction of the sewer plant should begin in April 2023 and be completed in April 2024.
- Optimum, known as Suddenlink, will begin a fiber optic project in the Canyon next week. They will start with Buffalo Springs Lake first and then begin in Ransom Canyon.
- The payment for the fire truck is scheduled for February, 2023.

b. The Municipal Court: Elena Quintanilla reported the following:

- There were no changes in the Court since last month.

c. Operations: Cory Needham reported the following:

- The Beast/Quad Investment subcontractors are installing a new road in the new subdivision.

- A bid opening for the Ransom Canyon Road on Spur Lane will take place on Monday, November 14, 2022 at 10:00 a.m.
 - The Operations staff is winterizing their equipment and making preparations for the snow and winter weather.
- d. Police: James Hill reported the following:
- There were zero (0) arrests, two (2) citations, and one (1) traffic warning.
 - Chief Hill mentioned that the Police will be attending a rifle class in Idalou and Lt. Jensen will be attending a command staff training class in Huntsville, Texas.
 - Parks and Wildlife is working with Buffalo to assist in harvesting the deer for both Ransom Canyon and Buffalo Springs Lake.
 - The Department hired a new officer, Nathan Flynn, who comes to Ransom Canyon from Buffalo Springs Lake.
 - Halloween Patrol went smoothly without incidents.
- e. Fire: Angela Hill reported the following:
- There were five (5) EMS calls and one (1) fire call this month.
 - The Ransom Canyon Volunteer Fire Department remodel is complete.
 - The Volunteer Fire Department training will begin in January and all Firewise certification documents have been turned in for Ransom Canyon.
 - The Fire Department is working with Lubbock County on equipment funds.
 - The Department hosted a Fire Safety Party as part of their Halloween festivities.
 - The Christmas Parade will take place on December 11, 2022.
- f. Library: Angie Fikes reported the following:
- Angie Fikes attended a rural and small library conference.
 - The "Girls Who Code Computer Program" will be delayed until January, 2023.
 - The Children's Library painted pumpkins for Halloween which was a very successful activity.
 - The Children's Library will start some projects relating to the Science, Technology, Engineering, and Mathematics (STEM) Programs and will purchase some "tinker toys" to assist with this project.

8. Adjournment

The City Council adjourned the meeting at 8:18 p.m. on a motion made by Councilmember Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

APPROVED:



Jana Trew, Mayor



ATTEST:



Elena Quintanilla, City Secretary

MEETING SIGN-IN SHEET

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| Project: | REGULAR CITY COUNCIL | Meeting Date: | 11/08/2022 |
| Facilitator: | Town of Ransom Canyon | Place/Room: | Ransom Canyon City Hall |

| Name | Signature | Comments: |
|-----------------|--|-----------|
| Samuel Anderson |  | |
| Adam Behrke |  | |
| April Behrke | April Behrke | |
| Linda Williams | Linda Williams | |
| LARRY HAND | Larry Hand | |
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