

Ransom Canyon City Council Meeting Minutes
Regular Meeting, March 8, 2022
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular meeting was called to order at 6:30 p.m. by Mayor Jana Trew. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366. The following City Council members physically attended the meeting: Mayor Jana Trew, Mayor Pro Tem Brandt Underwood, Councilmembers Dr. Terry Waldren, Ron McWilliams, Val Meixner, and Ingram Rich. Staff members attending the meeting included City Administrator, Elena Quintanilla; Chief of Police, James Hill; Director of Public Works, Cory Needham; Assistant Fire Chief, Angela Hill. Jack and Jim Chapman were present as guests. The prayer was said by Mayor Pro Tem Brandt Underwood, followed by the pledges to the United States and State of Texas.

2. Property Owner's Association (POA) Report and Citizen Comments

Val Meixner reported that the Clean-Up in the Canyon will take place on April 2, 2022. The Kite Day Festival is scheduled for May 14, 2022 at the city park.

3. Plat for Jack Chapman on Tract 12-C, R88630, off of West Brookhollow

Jack Chapman made a brief presentation regarding deeding some property over to the Town of Ransom Canyon.

4. Approval of Minutes

The minutes of the regular meeting on February 8, 2022 were approved on a motion made by Councilmember Val Meixner, seconded by Councilmember Dr. Terry Waldren; motion carried unanimously.

5. Financials

The financial reports and the February 2022 claims and demands were approved on a motion made by Councilmember Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

6. Swimming Variance

The City Council made a motion to approve Resolution 030822 authorizing a variance to approve swimming in the lake for a triathlon in the Town of Ransom Canyon to take place on May 22, 2022 on a motion made by Councilmember Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

7. Agreement with BSLT Triathlon, Inc.
The City Council approved an agreement with BSLT Triathlon, Inc. to host a triathlon in the Town of Ransom Canyon on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilmember Dr. Terry Waldren; motion carried unanimously.
 8. Certification of Unopposed Candidates/Order of Cancellation
City Council approved a Certification of Unopposed Candidates and an Order of Cancellation for the Town of Ransom Canyon Election on May 7, 2022 for three Alderman At-Large on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Val Meixner; motion carried unanimously.
 9. Ordinance for Input from the Building Review Committee
The City Council approved Ordinance 030822-1 to provide for input from the Building Review Committee for variances pertaining to "Building" prior to City Council decisions on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Val Meixner; motion carried unanimously.
 10. Agreement with Lubbock County for Municipal Court Services
The City Council approved an interlocal agreement between the Town of Ransom Canyon and Lubbock County Justice of the Peace Precinct Two for Class C violations not related to local ordinance on a motion made by Councilmember Ron McWilliams; seconded by Councilmember Dr. Terry Waldren, motion carried unanimously.
 11. Contract with Resound Networks
The City Council approved an agreement with Resound Networks for its Site on Wheels for another six-month period on a motion made by Councilmember Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.
- A. BUILDING REVIEW COMMITTEE REPORT: The Building Review Committee did not meet in the month of February.

B. DEPARTMENT REPORTS:

- a. Administration: Elena Quintanilla reported the following:
 - She discussed her schedule of events for the week.
 - The Buffalo Dam is still on schedule to be funded by Lubbock County
 - The City Council Strategic Plan is scheduled for May 19, 2022 from 12:00 p.m. – 4:00 p.m. and will be conducted by Randy Anderson.
 - Parkhill will provide a presentation to our City Council regarding our surface water
 - Elena will be presenting to the solid waste application committee on March 8, 2022 for a solid waste grant to be awarded to Ransom Canyon.
 - There may be an opportunity to apply for a Parks and Wildlife Grant for the park in front of city hall.
 - The Mayor participated in the Annual Hospice Beans and Cornbread Luncheon that took place on March 4, 2022.
 - The reception for Harold Needham was a success
- b. The Municipal Court: Elena Quintanilla reported the following:
 - The cases in the docket are moving.
- c. Operations: Cory Needham reported the following:
 - The welders have completed the ground storage tank and elevated tank repairs. The painters will be completing their portion next.
 - Travis Fellhauer was hired full-time in the Operations Department.
 - Two water leaks were repaired in the Canyon, one of these leaks occurred at 1 Rim Road and the other on Comanche.
 - The Operations staff will be involved in the POA Annual Clean-Up Day on April 2, 2022.
- d. Police: James Hill reported the following:
 - There were zero citations and nine traffic warnings.
 - There were zero cases of COVID-19 in the Canyon
 - The Chief provided the racial profiling report with all of the demographics of citations for the entire year.
- e. Fire: Angela Hill reported the following:
 - There were two (2) EMS calls and zero (0) fire calls this month.
 - The Fire Station has been renovated and the volunteer fire department is saving money to renovate the restrooms.
 - The Fire Department will receive some funds from Lubbock County for equipment.
 - There was a great turnout at the Pancake Breakfast.
- f. Library: Elena Quintanilla reported the following:
 - Angie is planning for the Easter Egg Hunt in the Park.
 - Teens are working on the library website and using the books as inspiration for ideas to post on the website.
 - Two video games have been purchased for use at the library.

12. Executive Session

The City Council entered into a closed session at 7:37 p.m. to discuss the following authorized by Chapter 551, Texas Government Code in accordance with Section 551.071 (Consultation with Attorney) regarding utility issues pertaining to a water billing issue and a utility easement pertaining to property dedications.

13. Return to Open Session

The City Council completed their executive session and returned to open session at 7:54 p.m.

14. Adjournment

The City Council adjourned the meeting at 7:55 p.m. on a motion made by Mayor Pro Tem Brandt Underwood; seconded by Councilmember Ingram Rich; motion carried unanimously.

APPROVED:



Jana Trew, Mayor

ATTEST:



Elena Quintanilla, City Secretary