

Ransom Canyon City Council Meeting Minutes
Regular Meeting, January 11, 2022
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular meeting was called to order at 6:30 p.m. by Mayor Jana Trew. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366. The following City Council members physically attended the meeting: Mayor Jana Trew, Mayor Pro Tem Brandt Underwood, Councilmembers Dr. Terry Waldren, Ron McWilliams, Val Meixner, and Ingram Rich. Staff members attending the meeting included Deputy City Secretary, Leslie Randolph; Chief of Police, James Hill; Assistant Operations Manager, Cory Needham; Assistant Fire Chief, Angela Hill; and Librarian, Angie Fikes. City Administrator, Elena Quintanilla, attended virtually. There were no guests in attendance at the meeting. The prayer was said by Councilmember Ingram Rich, followed by the pledges to the United States and State of Texas.

2. Property Owner's Association (POA) Report and Citizen Comments

A Chili Cookoff will take place on January 22, 2022 in Ransom Canyon.

3. Discussion Regarding Sewer Insurance Coverage

The City Council held a discussion regarding the purchase of sewer coverage from the TML Risk Pool for sewer-related resident claims due to city sewer line issues. This item will be placed on the agenda for further action at the next meeting.

4. Discussion Regarding the Building Review Committee's Role as Advisory

The City Council discussed the Building Review Committee's role as advisory during review of variances for the Town of Ransom Canyon. The City Council was in favor of having the Committee review variances with recommendations and provide input in the future; however, the City Council reserves the right to make all final decisions for variances.

5. Approval of Minutes

The minutes of the regular meeting on December 14, 2021 were approved on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Val Meixner; motion carried unanimously.

6. Financials

The financial reports and the December 2021 claims and demands were approved on a motion made by Councilmember Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

7. Juneteenth As a Floating Holiday for City Employees

The City Council approved an additional federal holiday in observance of Juneteenth National Independence Day as a floating holiday for the city employees on a motion made by Councilmember Ron McWilliams, seconded by Councilmember Val Meixner; motion carried four to one, with Councilmember Ingram Rich voting nay.

A. BUILDING REVIEW COMMITTEE REPORT: The Building Review Committee did not meet in the month of December.

B. DEPARTMENT REPORTS:

- a. Administration: Elena Quintanilla reported the following:
 - She discussed her schedule of events for the week.
 - She informed the City Council that she submitted an American Rescue Plan Act Fund (ARPA) application to Lubbock County for several city projects and she also assisted Buffalo Springs Lake with their application for the dam rehabilitation.
 - The Ransom Ranch Subdivision is currently on hold until issues of the service agreement are resolved.
 - Cory Needham has been officially named as the Director of Public Works for the Town of Ransom Canyon. Instead of hiring an Assistant Public Works Director, Cory will hire another Operations Operator.
 - A small reception will be held for Harold Needham on February 18, 2022 from 2:00 – 3:30 p.m. at City Hall.
 - She provided an update on the May 7, 2022 Election and three Alderman are up for election. The first day to file for the election is January 19, 2022.
 - The City Council members will hold a half-day strategic planning session to establish new goals for the City.
- b. The Municipal Court: Elena Quintanilla reported the following:
 - Municipal Court will convene this upcoming Thursday.
- c. Operations: Cory Needham reported the following:
 - Staff removed all Christmas decorations.
 - Operations ordered some sand for the winter weather which will provide an application for a period of three days.
- d. Police: James Hill reported the following:

- Police issued fifty-one (51) total traffic stops, thirty-nine (39) written warnings, and twelve (12) verbal traffic warnings.
 - The Chief will attend a Hazard Mitigation meeting at Lubbock County on Thursday afternoon and a public meeting on Thursday evening.
 - The Holiday traffic was heavy.
 - There are fifteen (15) active COVID cases in Ransom Canyon.
- e. Fire: Angela Hill reported the following:
- There were six (6) EMS calls and no fire calls this month.
- f. Library: Angie Fikes reported the following:
- The youth are working on Christmas crafts and will get everything from the holiday cleaned up. They are also helping organize the shed which will take a couple of months.

8. Adjournment

The City Council adjourned the meeting at 7:30 p.m. on a motion made by Mayor Pro Tem Brandt Underwood; seconded by Councilmember Dr. Terry Waldren; motion carried unanimously.

APPROVED:



Jana Trew, Mayor

ATTEST:



Elena Quintanilla, City Secretary