

Ransom Canyon City Council Meeting Minutes
Regular Meeting – June 8, 2021
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular meeting was called to order at 6:30 p.m. by Mayor Jana Trew. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366, and virtually through GoToMeetings.com. Staff provided a telephone number for City Council and residents to access the meeting. The following City Council members physically attended the meeting: Mayor Jana Trew, Mayor Pro Tem Brandt Underwood, Councilmen Dr. Mike Greer, Dr. Terry Waldren, Ron McWilliams, and Councilwoman Val Meixner. Staff members attending the meeting included City Administrator, Elena Quintanilla; Deputy City Secretary, Leslie Randolph; Chief of Police, James Hill; Operations Assistant Manager, Cory Needham; Fire Chief, Rand McPherson; and Attorney, Donna Clarke. Richard Bertram and Roger Bundy were the two guests that attended the meeting. The prayer was said by Councilman Dr. Terry Waldren, followed by the pledges to the United States and State of Texas. *and Angela Hill*

1. Property Owner's Association (POA) Report and Citizen Comments

Councilman Mike Greer thanked everyone for their support of the Triathlon in Ransom Canyon. Councilwoman Val Meixner reported that the Taste of the Canyon is scheduled for a Sunday evening in September.

2. Approval of Minutes

The minutes of the regular meeting on April 13, 2021 and regular meeting on May 11, 2021 were approved with additional changes to the April 13, 2021 meeting stating that Councilman Dr. Terry Waldren was present at that meeting and the spelling of Mayor Pro Tem was corrected. In addition, there was a correction to Item 12, showing that Dr. Mike Greer voted Nay. On the May 11, 2021 meeting, there was a correction to add that Councilman Dr. Terry Waldren was absent. The motion to approve the minutes with corrections was made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

3. Financials

The financial reports and the May 2021 claims and demands were approved on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilwoman Val Meixner; motion carried unanimously.

4. Agreement with Waste Removers, LLC for Trash Collection Services

The City Council approved an agreement with Waste Removers, LLC to provide trash collection services for the Town of Ransom Canyon on a motion made by Councilman Ron McWilliams, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

A. Department Reports

Administration: Elena Quintanilla reported the following:

- She discussed her schedule of events for the week.
- She mentioned that Val Meixner attended the City Council Orientation sponsored by City Hall Essentials.
- She provided the City Council an update of the 87th Legislative Session.
- The staff is working to repair the gate at the citizen trash collection station because the gate does not always lock.
- The Capital Improvement Advisory Committee met on May 20, 2021.
- She is working on getting Aerial Mosquito Spraying for the Canyon through the Coalition.
- She is working with Terry Crofoot on the 5-Acre Land Purchase.
- Roger Bundy provided an update to City Council regarding his West Brookhollow construction and the clean-up of the road and pond.
- The City Council was updated on the Ransom Ranch Subdivision.
- Elena provided an update regarding The City of Lubbock Lake Seven.
- All City staff have completed their required cyber security training for the year.
- A budget calendar was provided to all of the City Council with upcoming budget meeting dates.

Municipal Court: Elena Quintanilla reported the following:

- The judge is moving the docket on pending cases.
- James Hill will provide an update on new citations.

Operations: Cory Needham reported the following:

- The Operations Staff is waiting on the painters to arrive within the next few weeks to complete the ground storage tank.
- The gravel has arrived to begin the seal coating project.
- Letters will be mailed to residents in the water bill regarding the water quality and a comment period will take place at the next City Council meeting regarding the Consumer Confidence Report for Water Quality.
- Staff has continued with mosquito prevention through larvicide applications in the Town.

Police: James Hill reported the following:

- Police issued six (6) citations and they issued eleven (11) verbal traffic warnings.
- The Police Department did not see a lot of traffic in the Canyon during Memorial Day.
- Officer Steven Caudillo will be leaving Ransom Canyon for a job with University Medical Center.
- Chief Hill attended Leadership Training in Galveston this year, and Officer Eakin has been attending Basic Police Officer Training.
- The Police Department has continued to issue boat permits.
- The Movie Night will take place on July 10, 2021.
- The Chief reviewed the process for use of sirens during tornadoes and the process closing the spillway during floods.
- No people were injured at the Triathlon this year.

Fire: Rand McPherson reported the following:

- There were zero (0) EMS calls and zero (0) fire calls this month.
- The Lubbock Fire Conference is projected to take place on August 5-7, 2021; however, the schedule has not been released.
- Three volunteer firefighters graduated from EMT Basic Training, and they will be receiving their certificates.
- The Volunteer Fire Department provided water during Kite Day.
- The Volunteer Fire Department is preparing for the Annual Fourth of July festivities and will be involved with preparing the food for July 2-3, 2021 at the Ranch House. A Boat Parade has been added to the festivities for this year.
- The Operations, Police, and Fire Departments provided funds to stock the lake with fish for the Fourth of July Fishing Tournament.

Library: Elena Quintanilla reported the following:

- She is working on The Summer Reading Program.
- The library card automation is a work in progress.
- The "Story Walk Around the Park" has been postponed for a later time due to the weather.

5. Adjournment

The City Council adjourned the meeting at 7:33 p.m. on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

APPROVED:



Jana Trew, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to be 'Elena Quintanilla', written over a horizontal line.

Elena Quintanilla, City Secretary