

Ransom Canyon City Council Meeting Minutes  
Special and Regular Meeting, July 13, 2021  
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Budget Work Session #2

The Budget Work Session was called to order at 5:30 p.m. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366, and virtually through GoToMeetings.com. The City Council members who attended in person included Mayor Jana Trew, Mayor Pro Tem Brandt Underwood, Councilmembers Dr. Terry Waldren, and Val Meixner. Ron McWilliams attended virtually. Councilman Mike Greer was absent. Staff in attendance included City Administrator, Elena Quintanilla, Police Chief James Hill, Assistant Operations Manager, Cory Needham, Fire Chief Rand McPherson, and Assistant Fire Chief Angela Hill. The following changes were adopted to the 2021-2022 Budget:

- Increased the revenues for COVID due to the American Recovery Act Funds from \$150,000 versus \$170,000.
- Increased legal expenses by \$2,000 to cover funds for a consultant to assist with personnel manual changes.
- Increased the Fire Department's computer expenses from \$300 to \$1500 to allow the purchase of a new <sup>lap</sup> laptop computer.
- Increased the Fire Department's expenses for dues from \$75 to \$575 to cover expenses for new fire department volunteers to attend training, and increased education expenses from \$3000 to \$3500.
- Added \$20,000 to the Emergency Operations Center for a generator in the in the event we undergo another severe cold weather storm as experienced in 2021.
- Increased bond principal from \$115,000 to \$204,500 to cover the bond payment for the Texas Water Development water and sewer improvements.
- Added a Capital Expenditure for seal coat in the amount of \$72,170.00
- In the future, may add funding in capital to cover a new road for the Twin Flames Investments subdivision.

The Budget Work Session adjourned at 6:22 p.m.

2. Call to Order/Pledges/Prayer

The regular meeting was called to order at 6:31 p.m. by Mayor Jana Trew. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366, and virtually through GoToMeetings.com. Staff provided a telephone number for City Council and residents to access the meeting. The following City Council members physically attended the meeting: Mayor Jana Trew, Mayor Pro Tem Brandt Underwood, Councilmembers Dr. Terry Waldren, Val Meixner, and Ron McWilliams attended virtually. Councilman Dr. Mike Greer was absent. Staff members attending the meeting included City Administrator, Elena Quintanilla;

Deputy City Secretary, Leslie Randolph; Chief of Police, James Hill; Operations Assistant Manager, Cory Needham; Assistant Fire Chief, Angela Hill; Librarian, Angie Fikes; and Attorney, Donna Clarke. Allen Butler and Cheri and Jim Richards were the guests in attendance at the meeting. The prayer was said by Councilman Ron McWilliams, followed by the pledges to the United States and State of Texas.

3. Property Owner's Association (POA) Report and Citizen Comments

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Alan Butler asked if the City Council could dedicate some funds for lake buoys. Alan said he would donate two buoys and requested that the City purchase four additional lake buoys. He also requested that the City notify residents with boats to avoid creating wakes in the lake because this is a danger to boaters and the wakes also tear up the shoreline.

Val Meixner mentioned that tickets will go on sale soon for the Taste of the Canyon which is scheduled for September 12, 2021.

4. Public Participation Opportunity – Consumer Confidence Report

There was a discussion regarding the Consumer Confidence Report – Water Quality Report for 2020. The City staff will issue another report to residents because the report was not legible due to some drum repair problems with the copier at City Hall.

5. Approval of Minutes

The minutes of the regular meeting on June 8, 2021 were approved with an amendment to show Angela Hill in attendance at the meeting. The minutes of the June 8, 2021 regular meeting and the June 22, 2021 special meeting were approved on a motion made by Councilman Dr. Terry Waldren; seconded by Mayor Pro Tem Brandt Underwood, motion carried unanimously.

6. Financials

The financial reports and the June 2021 claims and demands were approved on a motion made by Councilman Dr. Terry Waldren; seconded by Mayor Pro Tem Brandt Underwood, motion carried unanimously.

7. Building Review

The Building Review Committee met on May 10, 2021 and approved a single-family residence at 15 Sioux Trail. They also met on June 14, 2021 and reviewed plans for a single-family residence at 29 Sunrise; no approval was granted. Building Review Committee also reviewed plans for a 30 X 50 metal building at 10 Cottonwood Lane; no approval was granted.

## A. Department Reports

Administration: Elena Quintanilla reported the following:

- She discussed her schedule of events for the week.
- The Citizen Solid Waste Collection Station gate will function better once a new motor board is installed for the gate.
- Aerial Mosquito Spraying took place before the July 4<sup>th</sup> festivities.
- Elena will be working on the American Recovery Act Funds that will be awarded to the Town.
- Parkhill has surveyed the property which the City will be purchasing from Mr. Terry Crofoot.
- City staff will meet with the owners of Twin Flames Investments and their engineers regarding the new subdivision on July 27, 2021.
- She provided the Council with information regarding Lake Seven to illustrate that the Lake levels should not impact Ransom Canyon Lake.
- The General Land Office may have some funds to pay for the engineering analysis for the rehabilitation of the dam.
- She provided the City Council an update of the 87<sup>th</sup> Legislative Process.

Municipal Court: Elena Quintanilla reported the following for Judge Jan Blacklock-Matthews

- There are four (4) new cases on the docket.
- There are less cases in the docket as a result of defendants taking care of their citations.

Operations: Cory Needham reported the following:

- Operations is waiting on a painter for the ground storage tank.
- Seal coat is scheduled within the next couple of weeks.
- Operations will continue to monitor the traps for mosquitos.
- All staff was actively involved in beautifying the Canyon for the Fourth of July.

Police: James Hill reported the following:

- Police issued three (3) citations and sixteen (16) verbal warnings.
- The Fourth of July traffic in the Canyon was minimal and there were very few fireworks complaints.
- The Police Department has been busy issuing boat permits; however, the permits issued in that cost center include golf carts which are on a two-year cycle and most were issued last year. Therefore, revenue is lower than the previous year.
- The Movie Night was a success but had less attendance than previous years due to the date of the event.

Fire: Angela Hill reported the following:

- There were two (2) EMS calls and one (1) fire call this month.
- The Lubbock Fire Conference is to be determined at a later date.
- The volunteer firefighters had great attendance at the Fourth of July festivities.

- The fish were not delivered for the Fourth of July Fishing Tournament so the Fire Department did not spend funds to stock the lake this year.

Library: Angie Fikes reported the following:

- The Summer Reading Program is underway and the children enjoyed a Science Spectrum event last week.
- The "Story Walk Around the Park" is planned for a future week.
- The Tocker Foundation completed their part of the library automation.

8. Executive Session

The City Council entered into a closed session at 7:40 p.m. authorized by Chapter 551, Texas Government Code in accordance with 551.071 (Consultation with Attorney).

9. Open Session

The City Council returned back into open session at 7:54 p.m.

10. Adjournment

The City Council adjourned the meeting at 7:55 p.m. on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

APPROVED:



Jana Trew, Mayor

ATTEST:



Elena Quintanilla, City Secretary