

Ransom Canyon City Council Meeting Minutes
Special and Regular Meeting – July 14, 2020
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Budget Work Session #2

The Budget Work Session was called to order at 5:32 p.m. City Council Members present included Mayor Jana Trew, Mayor Pro Tem Brandt Underwood, City Council Members Dr. Terry Waldren, Dr. Mike Greer, Ingram Rich, and Ron McWilliams. The City Council reviewed the following changes to the budget:

- Delinquent and Current Tax Revenue increased based on the latest projections from the Lubbock Central Appraisal District.
- A line item was added in "Other Revenue" for the Texas Water Development Board funding.
- COVID-19 grant funds were increased by \$10,000.
- Legal Expenses for codifying ordinances were increased by \$13,090 to account for laserfiche so that files can be accessed electronically.
- The security system funding increased by \$7,000 to fund software for the security gate.
- Building repair expenses increased by \$6,000 to pay for services to germ blast the building every other month for COVID-19.
- The Worker's Compensation line item in the Operations budget increased to account for changes that have occurred in the current budget.
- A line item was added to the Sewer Department for Water Expense at the Sewer Plant.
- Bond Servicing fees were added to this budget.
- Capital expenses were added for Sewer and Engineering an Water Tank Repair CIP.

2. Adjournment

The Work Session adjourned at 6:15 p.m. on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

3. Call to Order/Pledges/Prayer

The regular meeting was called to order at 6:30 p.m. by Mayor Jana Trew. The City Council met in person at City Hall and also made accommodations for a virtual meeting through GoToMeetings.com and provided a telephone number for residents who wanted to access the meeting as a result of COVID-19. The following City Council members were present at City Hall: Mayor Jana Trew, Mayor Pro Tem Brandt Underwood, Councilmen Dr. Terry Waldren, Dr. Mike Greer,

Ingram Rich, and Ron McWilliams. Guests included Dr. Christiane Vogt-Harenkamp, Terry Rasco, Lesa Reed, Leslie Reed, Blaine Gibson, Ashley Gibson, Cindy Riley, John Culbertson, Bitsy Culbertson, Steve Fuller, Tina Wortham, Lindsey Schuette, Rodney Lowrey, and Donna Lowrey. Other guests did not sign in. The prayer was said by Mayor Pro Tem Brandt Underwood, followed by the pledges to the United States and State of Texas.

4. Property Owner's Association (POA) Report and Citizen Comments

Steve Fuller commented that he is in favor of swimming in the lake. Eleven other residents that were present also supported this position. Blaine Gibson, Bitsy Culbertson, and Lindsey Schuette also spoke in favor of swimming in the lake in the no-wake zones. Dr. Christiane Vogt-Harenkamp stated that people will swim at their own risk and need to take precaution.

Lisa Reed spoke against the variance to allow more than three (3) dogs and (3) cats per single-family household. Leslie spoke against the variance due to the noise level and the fact that it reduces the property values in the area. Cindy Riley and Lindsey Schuette also spoke against the variance.

5. Public Participation Opportunity

There was a discussion regarding the Consumer Confidence Report – Water Quality Report for 2019. Councilman Ron McWilliams commented that the Operations Department is doing a great job.

6. Approval of Minutes

The minutes of the special meeting on June 2, 2020, regular meeting on June 9, 2020, and special meeting on June 23, 2020, were approved on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilman Ron McWilliams; motion carried unanimously.

7. Financials

The financial reports and the June 2020 claims and demands were approved on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

8. Appointment of Mayor Pro Tem

The City Council appointed Brandt Underwood as Mayor Pro Tem. The motion was made by Councilman Ron McWilliams, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

9. Variance to Chapter 2: Animal Control to Allow for More Cats and Dogs
The City Council denied a variance to Chapter 2 of the Animal Control Ordinance, Section 2.01.003 and 2.01.005, entitled "Animal nuisance and Maximum number of dogs and cats," regarding the number of dogs and cats that can reside at the residence of 19 South Lakeshore Drive and amended the motion to include that the resident have thirty (30) days to comply with the ordinance on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilman Ingram Rich; motion carried unanimously.
10. Discussion Item: Consider Allowing Swimming in the Lake
The City Council held a dialogue regarding altering the ordinance that prohibits swimming in the lake, Chapter 1, General Provisions, Section 1.08.033, entitled "Operation and safety requirements; fishing and swimming; guest boats Ordinance."
11. First Reading: Ordinance 071420 To Remove Mosquito Spray Cost to Residents
The City Council held the first reading of an ordinance to remove the mosquito ground spraying cost of \$3.00 a month that was or used to be allocated to each resident of the Town of Ransom Canyon.
12. Public Funds Investment Policy
The City Council approved the Public Funds Investment Policy for the Town of Ransom Canyon on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.
13. Water Conservation Plan for the Town of Ransom Canyon
The City Council approved an update on the Water Conservation Plan for the Town of Ransom Canyon on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilman Ron McWilliams; motion carried unanimously.
14. Carryover of Vacation for Employees
The City Council approved allowing city employees to carry over eighty hours of vacation time for this fiscal year on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.
15. Resolution 07-14-20 for a COVID-19 Grant for the Criminal Justice Division
The City Council approved Resolution 07-14-20 to the Criminal Justice Division for a grant in the amount of \$10,000 for COVID-19 related expenses on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Dr. Terry Waldern; motion carried unanimously.

16. Building Review Committee

The Building Review Committee met in June to review and approve a boat dock addition at 15 East Lakeshore Drive and two new home; 55 Parklane Drive and 13 Sunrise Lane.

17. Department Reports

Administration: Elena Quintanilla reported the following:

- She discussed her schedule of events for the week.
- She provided the City Council an update on an opportunity to work with Probasco Flying Service out of Floydada, Texas.
- Administration has hired a new Executive Assistant, Leslie Randolph, who comes from the City of Lubbock Fire Department.
- Elena will attend a meeting in Buffalo this Thursday to discuss the application for rehabilitation to their dam.
- The City has applied for grants for COVID-19 and is anticipating funds soon. There are seven (7) cases in Ransom Canyon, and two (2) are currently active.

Court Report: Judge Gary Bellair reported the following:

- The Judge worked on five pending cases this month.
- No new citations were issued.

Operations: Harold Needham reported the following:

- The Operations Department is spraying for mosquitos every two weeks.
- Staff has been mowing and weed eating the past few weeks.
- There was a break in a four-inch line which caused major problems with the city sewer lift station.
- Pavement Restoration completed their road project, and we have not paid the company because Comanche was experiencing "bleeding of the asphalt." The Company has sanded the area, and we will revisit this issue with the company prior to issuing payment.
- Parkhill, Smith, and Cooper conducted an inspection of the water tank since we have a one-year warranty on the repairs that were completed last year.

Police: James Hill reported the following:

- Police issued four (4) warnings and zero (0) citations this month.
- There were no major problems on the Fourth of July in Ransom Canyon.
- The Chief introduced Steven Caudillo, a new police officer to the Department.
- The Police Department will postpone the Annual Movie Night.

Fire: Ron McWilliams reported the following:

- There were seven (7) EMS calls and five (5) fire calls this month.
- The Fire Wise Conference is postponed until March 2021, and the Fire Department is sending three (3) people.

Library: Angie Fikes reported the following:

- The Library has begun their Summer Reading Program; however, only 2-3 kids are in attendance each week.

- The Library was successful in receiving a grant from the Tocker Foundation.

18. The City Council did not enter into an executive session as authorized by Chapter 551, Texas Government Code in accordance with Section 551.071 (Consultation with Attorney).

19. Adjournment

The City Council adjourned the meeting at 8:13 p.m. on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

APPROVED:

A handwritten signature in blue ink, appearing to read "Jana Trew", is written over a horizontal line.

Jana Trew, Mayor

ATTEST:

A handwritten signature in black ink, appearing to read "Elena Quintanilla", is written over a horizontal line.

Elena Quintanilla, City Secretary