DINNER WILL BE SERVED FOR THE CITY COUNCIL AT 5:30 PM, AND THE REGULAR MEETING WILL BE CALLED TO ORDER AT 6:30 PM

NOTICE OF REGULAR MEETING
TOWN OF RANSOM CANYON
CITY COUNCIL AGENDA
TUESDAY, MARCH 20, 2018

Jana Trew, Mayor Pro-Tem

Terry Waldren, Alderman

Billy Williams, Mayor

Brandt Underwood, Alderman

Lyle Way, Alderman

Elena Quintanilla, City Administrator

Notice is hereby given that the regular meeting for the governing body of the Town of Ransom Canyon is called for 6:30 P.M. on Tuesday, March 20, 2018. This meeting will be held at the Ransom Canyon City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas. At this time the following subjects will be examined.

1. CALL TO ORDER: SILENT MEDITATION OR PRAYER/PLEDGES

2. ACTION ITEM: APPROVE MINUTES OF:
    a. Regular Meeting, February 20, 2018

3. ACTION ITEM: APPROVE FINANCIALS
    a. Financial Reports
    b. February 2018 Claims & Demands
    c. Financial Investment Report

4. ACTION ITEM: APPROVE AN INTERLOCAL AGREEMENT with Parkhill Smith and Cooper for joint bidding and engineering management of street improvement projects for fiscal year 2018.

5. ACTION ITEM: APPROVE AN AGREEMENT for professional services with Parkhill, Smith, and Cooper engineering firm to provide engineering services for the seal coating of the streets identified by the Town of Ransom Canyon Operations Department for the 2018 Group Seal Coat Program.

6. ACTION ITEM: CONSIDER AND ACT UPON ORDINANCE NO: 18-00320, approving a tariff authorizing an Annual Rate Review Mechanism (RRM) as a substitution for the annual interim rate adjustment process defined by section 104.301 of the Texas Utilities Code, and as negotiated between Atmos Energy Corp., West Texas Division ("Atmos West Texas" or "Company) and the steering committee of cities served by Atmos West Texas; requiring the company to reimburse cities' reasonable ratemaking expenses; adopting a savings clause; determining that this ordinance was passed in accordance with the requirements of the open meetings act; declaring an effective date; and requiring delivery of this ordinance to the company and legal counsel for the steering committee.

7. BUILDING REVIEW COMMITTEE REPORT: The Building Review Committee met on February 26, 2018 to consider plans for new home construction at 59 Parklane Drive to be built by Windridge Construction.

A. DEPARTMENT REPORTS:

a. Administration: Elena Quintanilla
   - City Administrator Schedule of Events
   - City Election Update, Discuss Voting Locations
   - Update on the Capital Improvement Advisory Committee (CIAC)
   - Training for Open Meetings and Public Information – April 3-6, 2018
   - Recognition of Staff for Years of Service

b. Court: Judge Gary Bellair
   - Report on Pending Municipal Court Cases
   - Report on New Municipal Court Cases

c. Operations: Harold Needham
   - Ridge Road Repairs
   - Spraying to Control Weeds
   - Texas Commission Environmental Quality (TCEQ) Audit

d. Police: James Hill
   - Report of Citations and Warnings
   - Court Security Training

e. Fire: Rand McPherson
   - EMS Calls
   - Fire Calls
   - Insurance Service Office (ISO) Audit Preparation
   - Pancake Breakfast

f. Library: Angie Fikes
   - Library Easter Egg Hunt
   - Summer Reading Program Planning

8. ADJOURN

CERTIFICATION

DATED THIS THE 16th DAY OF March, 2018

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of Ransom Canyon, Texas is a true and correct copy of said notice that has been posted in the display case at the City Hall of Ransom Canyon, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on or before March 16, 2018 by 4:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of such meeting.

Elena Quintanilla, City Secretary

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the front doors of City Hall on _____ day of _____, 2018.

_____

Elena Quintanilla, City Secretary

AGENDA ITEM #2:

APPROVAL OF MINUTES

Regular Meeting on February 20, 2017

Ransom Canyon City Council Meeting Minutes
Regular Meeting – February 20, 2018
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Prayer/Pledges
   The meeting was called to order at 6:30 p.m. by Mayor Billy Williams. Council members present were Mayor Pro-tem Jana Trew, Lyle Way, Brandt Underwood, and Dr. Terry Waldren. The pledges to the United States and the State of Texas were recited, followed by a prayer by Councilman Lyle Way.

2. Minutes of Meeting
   The minutes of the Regular Meeting on January 9, 2018 and the Special Meeting on January 29, 2018, were approved on a motion by Councilman Dr. Terry Waldren, seconded by Councilman Brandt Underwood; motion carried unanimously.

3. The Financials
   The financial reports and the January 2018 claims and demands were approved on a motion made by Mayor Pro-tem Jana Trew, seconded by Councilman Lyle Way; motion carried unanimously.

4. Order of Election
   An election was ordered for May 5, 2018, for three Aldermen-At-Large, on a motion made by Councilman Brandt Underwood, seconded by Councilman Dr. Terry Waldren; the motion carried unanimously.

5. Joint Election Resolution
   The Joint Election Resolution R18-00220 to call the election to be held with all cities and schools inside Lubbock County was approved on a motion made by Councilman Dr. Terry Waldren, seconded by Councilman Brandt Underwood; motion carried unanimously.

6. Contract for Election Services
   The City Council authorized the Mayor to execute the contract for election service with Lubbock County. The motion to approve was made by Councilman Brandt Underwood, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

7. Voting Equipment Resolution
   Resolution 022018 to adopt the use of Hart Intercivic Verity 2.0 Voting Equipment was approved on a motion made by Councilman Brandt Underwood, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

8. Notice of Election

The Notice of Election was approved on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro-Tem Jana Trew; motion carried unanimously.

9. Election Appointments

The following were unanimously approved on a motion made by Mayor Pro-Tem Jana Trew, seconded by Councilman Dr. Terry Waldren:

1. Dorothy Kennedy, Elections Administrator, as the Joint Elections Officer
2. Dorothy Kennedy, Elections Administrator as the Joint Early Voting Clerk
3. Elections Office at 1308 Crickets Avenue, as the main early voting polling place
4. Elections Administrator's permanent county employees shall serve as deputy early voting clerks, along with other appointments made by Elections Administrator if deemed necessary
5. Exhibit A (the Joint Early Voting Schedule) and April 23, 2018 & May 1, 2018 as the 12-hour days of Early Voting
6. Exhibit B, Election Day Vote Centers
7. Election Day Vote Centers, Supervisors and Rovers (See Attached List)
8. Johnny Franklin as the Early Voting Ballot Board Judge and Betty Wheeler as the Alternate Judge, Alisha Putman, Deann Britton, Sue (Susan) Barrick, Harold Stout, Melissa Chamales, Vernon Kauffman, And Vicky Keller as Voting Ballot Board Members
9. Central Count Station Personnel:
    a. Dorothy Kennedy, Elections Administrator, as Central Count Manager
    b. Roxzine Stinson as Tabulation Supervisor
    c. Tom Grimes as the Central Count Presiding Judge
    d. Charles Britton as the Central Count Alternate Judge
10. Bilingual Election Clerks:
    a. Gloria Armenta
    b. Rachel Botello
    c. Aaron Frodsham
11. Election Day Supervisors and Rovers (See Attached List)

10. Building Review Committee

The Building Review Committee did not meet in the month of January.

11. 2018 Library Board

The following were approved on a motion made by Mayor Pro-Tem Jana Trew, seconded by Councilman Brandt Underwood:

a. Monica Nowlin
b. Rebecca McCallister
c. Jane Hodgkins
d. Crystal Miller
e. Kaitlyn Keinast

Motion carried unanimously.

12. <u>2018 Building Review Committee Members</u>

The following were unanimously approved on a motion made by Councilman Dr. Terry Waldren, seconded by Mayor Pro-Tem Jana Trew:

a. Ron Childress, Chair
b. Berwyn Tisdel
c. Ross John Narvaeth
d. Rick Richeda
e. Tom Musiak
f. Jim Bertram

Motion carried unanimously.

13. <u>2018 Volunteer Fire Department Officers</u>

The following were unanimously approved on a motion made by Councilman Lyle Way, seconded by Councilman Dr. Terry Waldren:

a. Fire Chief, Rand McPherson
b. Assistant Chief, John Long
c. Training Officer, Rob Keinast
d. Fire Captain, Bob Bellah
e. EMS Coordinator, Chris Pickering

Councilman Brandt Underwood recused himself from the vote. Motion carried unanimously.

14. <u>2018 Capital Improvement Advisory Committee (CIAC)</u>

a. Jim Bertram, Chair
b. Allen Butler
c. Dr. Ron Cox
d. Jennifer Edwards
e. Dr. Denton Collins
f. Craig Morton
g. Ralph DeWitt
h. Eraldo Resendez

<u>Department Reports</u>

Administration: Elena Quintanilla reported the following:

- She discussed her schedule of events for the week.
- The May Election filing period took place from January 17, 2018 - February 16, 2018 to elect 3 Alderman At-Large.
- The date for the next City Council has changed and will take place on March 20, 2018.
- The Texas Municipal League Quarterly Meeting will take place on March 29, 2018 at the Scottish Rite Learning Center.
- Elena graduated from the Texas Municipal Clerks Program through the University of North Texas in Denton, Texas in January.

- The City budget will absorb the cost of mosquito spraying this next year instead of charging the residents.

Court Report: Elena Quintanilla reported the following:

- The same pending cases are on the docket.
- There were no new citations issued this month.

Operations: Harold Needham reported the following:

- Operations staff is working on some road repairs and is still repairing water lines that are disturbed from the fiber optic construction.

Police: James Hill reported the following:

- Police issued eleven warnings.
- The Police Chief verbally provided his racial profiling report to the City Council.
- The Chief reported that residents have been responsive to his warning letters regarding code enforcement.
- The Police participated in the Property Owner's Association Chili Cook-off and won the competition.

Fire: Rand McPherson reported the following:

- The volunteer fireman replaced equipment on the fire truck that was damaged during the structural fire at 19 Sunrise.
- There were five EMS calls and six fire calls this month.
- Volunteer fireman attended the South Plains Emergency Management Services Conference.
- The Chief reminded everyone regarding the fire bans during high winds and drought.
- Chief Rand recognized the fireman at the meeting and also commended the area departments that provided mutual aid. The departments included Buffalo, Slaton, Idalou, New Deal, Roosevelt, Woodrow, Abernathy, and the Texas Forest Service. He also thanked residents for providing water, snacks, and food during the fire.
- The departmental pancake breakfast will take place on March 3, 2018.

Library: Angie Fikes reported the following:

- The Library provided the kids with Valentine's Day gifts that were given to them by Mrs. Kim Copeland.
- Preparation has begun for the Summer Reading Program.

15. <u>Property Owner's Association (POA) Report and Citizen Comments:</u>
Val Meixner mentioned that the POA is planning a recognition event for the Fire Department on March 25, 2018 from 6:00 – 8:00 p.m. to recognize them for their bravery and sacrifice. Tickets will cost $15 for adults or $7.50 for children.

The Annual Garage sale will take place on April 14, 2018.

All residents are invited to attend the meeting on February 27, 2018 to discuss the proposed POA bylaws and to vote on the property owned by John Schmersey.

Linda Williams reported that the annual meeting for the chapel will take place on February 25, 2018 when they will hold their election.

Residents inquired about the key fobs for the citizen collection station, open burning requirements, and dog vaccinations.

Adjourn

The Mayor adjourned the meeting at 7:27 p.m. on a motion made by Mayor Pro-Tem Jana Trew, seconded by Dr. Terry Waldren; motion carried unanimously.

These minutes were approved on the 20th day of March 2018.

APPROVED:

_____

Billy Williams, Mayor

ATTEST:

_____

Elena Quintanilla, City Secretary

AGENDA ITEM #3:

APPROVAL OF FINANCIAL REPORTS

Claims and Demands For February 2018

and

Financial Investment Report

VENDOR SET: 01 City of Ransom Canyon
BANK: * ALL BANKS
DATE RANGE: 2/01/2018 THRU 2/28/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	2/14/2018			015555		
C-CHECK	VOID CHECK	V	2/14/2018			015556		
C-CHECK	VOID CHECK	V	2/14/2018			015557		
C-CHECK	VOID CHECK	V	2/14/2018			015558		
C-CHECK	VOID CHECK	V	2/14/2018			015559		
C-CHECK	VOID CHECK	V	2/14/2018			015560		
C-CHECK	VOID CHECK	V	2/14/2018			015561		
C-CHECK	VOID CHECK	V	2/14/2018			015562		
C-CHECK	VOID CHECK	V	2/14/2018			015563		
C-CHECK	VOID CHECK	V	2/28/2018			015600		

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0			0.00	0.00	0.00
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	0			0.00	0.00	0.00
EFT:	0			0.00	0.00	0.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	10	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: * TOTALS:	10	0.00	0.00	0.00
BANK: * TOTALS:	10	0.00	0.00	0.00

VENDOR SET: 01 City of Ransom Canyon
BANK: APCO AP CITIZENS OPERATING
DATE RANGE: 2/01/2018 THRU 2/28/2018

VENDOR I.D.		NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0080		AFLAC							
	I-051328	AFLAC	R	2/05/2018	276.82		015516		276.82
0160		ATMOS							
	I-201802015433	ATMOS	R	2/05/2018	1,237.14		015517		1,237.14
0210		BECKERS							
	I-201802055434	BECKERS	R	2/05/2018	44.61		015518		44.61
0540		DACO							
	I-16432	DACO	R	2/05/2018	150.00		015519		150.00
0600		DPC INDUSTRIES, INC							
	I-201802055440	DPC INDUSTRIES, INC	R	2/05/2018	250.05		015520		250.05
1470		PITNEY BOWES PURCHASE PWR							
	I-201802055436	PITNEY BOWES PURCHASE PWR	R	2/05/2018	812.95		015521		812.95
1640		SOUTH PLAINS ELECTRIC							
	I-201802055437	SOUTH PLAINS ELECTRIC	R	2/05/2018	4,053.97		015522		4,053.97
1650		SOUTH PLAINS TELEPHONE							
	I-201802055438	SOUTH PLAINS TELEPHONE	R	2/05/2018	616.53		015523		616.53
1680		STENOCALL							
	I-10740164	STENOCALL	R	2/05/2018	78.37		015524		78.37
1810		TML EMPLOYEE BENEFITS POOL							
	I-201802055439	TML EMPLOYEE BENEFITS POOL	R	2/05/2018	9,368.38		015525		9,368.38
2130		BENITO GARCIA							
	I-JAN 2018	BENITO GARCIA	R	2/05/2018	10.90		015526		10.90
2140		CORY NEEDHAM							
	I-JANUARY 2018	CORY NEEDHAM	R	2/05/2018	103.55		015527		103.55
2290		LUBBOCK CENTRAL APPRAISAL DIST							
	I-201802015432	LUBBOCK CENTRAL APPRAISAL DIST	R	2/05/2018	3,379.00		015528		3,379.00
3130		ROBERT F MCCARVER							
	I-JAN 2018	ROBERT F MCCARVER	R	2/05/2018	41.42		015529		41.42
4440		AREA WIDE INSPECTION SERVICE							
	I-2071 & 2064	AREA WIDE INSPECTION SERVICE	R	2/05/2018	225.00		015530		225.00

VENDOR SET: 01 City of Ransom Canyon
BANK: APCO AP CITIZENS OPERATING
DATE RANGE: 2/01/2018 THRU 2/28/2018

VENDOR I.D.		NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4710		AT&T MOBILITY							
	I-DEC 2017-JAN 2018	AT&T MOBILITY	R	2/05/2018	692.19		015531		692.19
6660		LONE STAR BEARING INC.							
	I-169984	LONE STAR BEARING INC.	R	2/05/2018	142.06		015532		142.06
6700		WATERMASTER IRRIGATION SUPPLY,							
	I-193346	WATERMASTER IRRIGATION SUPPLY,	R	2/05/2018	15.12		015533		15.12
7750		UNDERGROUND, INC							
	I-0096917-IN	UNDERGROUND, INC	R	2/05/2018	210.25		015534		210.25
8940		DEER OAKS EAP SERVICES LLC							
	I-PCRC18-123	DEER OAKS EAP SERVICES LLC	R	2/05/2018	40.26		015535		40.26
9020		COLENE HIX							
	I-JAN2018 MILES	COLENE HIX	R	2/05/2018	30.73		015536		30.73
9330		GARRISON BROS SIGNS INC							
	I-7916	GARRISON BROS SIGNS INC	R	2/05/2018	80.00		015537		80.00
9350		LUBBOCK COUNTY WCID							
	I-201802055435	LUBBOCK COUNTY WCID	R	2/05/2018	250.00		015538		250.00
0120		AMERIPRIDE SERVICES, INC							
	I-201802075442	AMERIPRIDE SERVICES, INC	R	2/07/2018	570.24		015539		570.24
1070		LUBBOCK GRADER BLADE							
	I-62261 62331	LUBBOCK GRADER BLADE	R	2/07/2018	295.00		015540		295.00
1300		O D KENNEY							
	I-201802075445	O D KENNEY	R	2/07/2018	209.99		015541		209.99
1570		SIGNS ON THE GO							
	I-114410 & 114698	SIGNS ON THE GO	R	2/07/2018	174.70		015542		174.70
1520		DISH NETWORK							
	I-201802075444	DISH NETWORK	R	2/07/2018	64.50		015543		64.50
1050		SOUTH PLAINS COMMUNICATIONS							
	I-0114124-IN	SOUTH PLAINS COMMUNICATIONS	R	2/07/2018	224.00		015544		224.00
1700		TRACE ANALYSIS INC.							
	I-201802075443	TRACE ANALYSIS INC.	R	2/07/2018	402.00		015545		402.00

VENDOR SET: 01 City of Ransom Canyon
BANK: APCO AP CITIZENS OPERATING
DATE RANGE: 2/01/2018 THRU 2/28/2018

VENDOR I.D.		NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5560		SAM'S CLUB MASTERCARD							
	I-201802075441	SAM'S CLUB MASTERCARD	R	2/07/2018	2,969.63		015546		2,969.63
8770		ANGELIA FIKES							
	I-201802075446	ANGELIA FIKES	R	2/07/2018	200.00		015547		200.00
8770		ANGELIA FIKES							
	I-2152018 - L	ANGELIA FIKES	R	2/15/2018	849.54		015554		849.54
0360		CAPROCK WASTE - MUNICIPAL SERV							
	I-701615	CAPROCK WASTE - MUNICIPAL SERV	R	2/14/2018	7,665.00		015564		7,665.00
0700		GALLS INC							
	I-201802135448	GALLS INC	R	2/14/2018	60.76		015565		60.76
0710		GEBO'S							
	I-8735 & 8751	GEBO'S	R	2/14/2018	175.42		015566		175.42
1030		LUBBOCK POWER & LIGHT SOLID WA							
	I-201802135451	LUBBOCK POWER & LIGHT SOLID WA	R	2/14/2018	71.98		015567		71.98
1800		TML RISK POOL							
	I-201802135453	TML RISK POOL	R	2/14/2018	341.00		015568		341.00
1890		TEXAS CITY MANAGER MAGAZI							
	I-201802135452	TEXAS CITY MANAGER MAGAZI	R	2/14/2018	276.00		015569		276.00
3500		LUBBOCK LAWN & TREE							
	I-152664	LUBBOCK LAWN & TREE	R	2/14/2018	800.00		015570		800.00
5300		CAPROCK WASTE - ROLL OFF							
	I-701556	CAPROCK WASTE - ROLL OFF	R	2/14/2018	2,689.12		015571		2,689.12
5620		SLATON GAS & EQUIPMENT CO.							
	I-44273	SLATON GAS & EQUIPMENT CO.	R	2/14/2018	1,680.00		015572		1,680.00
5670		INTERNATIONAL INSTITUTE OF MUN							
	I-201802135449	INTERNATIONAL INSTITUTE OF MUN	R	2/14/2018	160.00		015573		160.00
7200		LP&L WATER							
	I-201802135450	LP&L WATER	R	2/14/2018	22,499.81		015574		22,499.81
7870		COPELAND ELECTRIC INC							
	I-20007	COPELAND ELECTRIC INC	R	2/14/2018	152.85		015575		152.85

VENDOR SET: 01 City of Ransom Canyon
BANK: APCO AP CITIZENS OPERATING
DATE RANGE: 2/01/2018 THRU 2/28/2018

VENDOR I.D.		NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8280		AQUAONE							
	I-342167	AQUAONE	R	2/14/2018	24.50		015576		24.50
9060		BOJORQUEZ LAW FIRM, PC							
	I-6622	BOJORQUEZ LAW FIRM, PC	R	2/14/2018	507.50		015577		507.50
9360		COLLISION KING REPAIR CENTER							
	I-RO# 69987	COLLISION KING REPAIR CENTER	R	2/14/2018	2,690.85		015578		2,690.85
9370		BLUE 360 MEDIA LLC							
	I-5453	BLUE 360 MEDIA LLC	R	2/14/2018	150.75		015579		150.75
9380		MORRISON SUPPLY COMPANY							
	I-S103539051.001	MORRISON SUPPLY COMPANY	R	2/14/2018	565.00		015580		565.00
)200		BARNES & NOBLE							
	I-3604166	BARNES & NOBLE	R	2/22/2018	132.55		015581		132.55
)830		HOME DEPOT CREDIT SERVICES							
	I-201802225454	HOME DEPOT CREDIT SERVICES	R	2/22/2018	12.07		015582		12.07
)970		JORDAN'S POWER SWEEP							
	I-3920	JORDAN'S POWER SWEEP	R	2/22/2018	1,000.00		015583		1,000.00
.150		MCI							
	I-201802225455	MCI	R	2/22/2018	29.68		015584		29.68
:980		MARY K BROWN							
	I-022018	MARY K BROWN	R	2/22/2018	25.00		015585		25.00
:040		CITY OF LUBBOCK							
	I-VV0001601	CITY OF LUBBOCK	R	2/22/2018	26.25		015586		26.25
080		CUSTOM ELECTRONICS							
	I-131301	CUSTOM ELECTRONICS	R	2/22/2018	359.88		015587		359.88
750		UNDERGROUND, INC							
	I-0097128-IN	UNDERGROUND, INC	R	2/22/2018	485.80		015588		485.80
460		MARY ANN CROW							
	I-FEB2018	MARY ANN CROW	R	2/22/2018	500.00		015589		500.00
900		ACTON MOBILE							
	I-PRI1561415	ACTON MOBILE	R	2/22/2018	118.16		015590		118.16

VENDOR SET: 01 City of Ransom Canyon
BANK: APCO AP CITIZENS OPERATING
DATE RANGE: 2/01/2018 THRU 2/28/2018

VENDOR I.D.		NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
9020		COLENE HIX							
	I-FEB2018	COLENE HIX	R	2/22/2018	25.00		015591		25.00
9240		D'S PEST CONTROL							
	I-410460 & 410461	D'S PEST CONTROL	R	2/22/2018	160.00		015592		160.00
8770		ANGELIA FIKES							
	I-02282018-L	ANGELIA FIKES	R	2/28/2018	849.54		015601		849.54
0080		AFLAC							
	I-479497	AFLAC	R	2/28/2018	273.82		015602		273.82
0160		ATMOS							
	I-201802275459	ATMOS	R	2/28/2018	1,095.44		015603		1,095.44
0210		BECKERS							
	I-248122	BECKERS	R	2/28/2018	13.80		015604		13.80
0290		BOLTON OIL CO							
	I-2298331	BOLTON OIL CO	R	2/28/2018	189.91		015605		189.91
0700		GALLS INC							
	I-9305541	GALLS INC	R	2/28/2018	136.80		015606		136.80
0780		HACH COMPANY							
	I-1084020	HACH COMPANY	R	2/28/2018	36.14		015607		36.14
1470		PITNEY BOWES PURCHASE PWR							
	I-201802275460	PITNEY BOWES PURCHASE PWR	R	2/28/2018	520.99		015608		520.99
1640		SOUTH PLAINS ELECTRIC							
	I-201802275458	SOUTH PLAINS ELECTRIC	R	2/28/2018	3,728.05		015609		3,728.05
1680		STENOCALL							
	I-1540-15286	STENOCALL	R	2/28/2018	78.37		015610		78.37
1890		TML ANNUAL DUES							
	I-201802275457	TML ANNUAL DUES	R	2/28/2018	563.00		015611		563.00
1790		DREAMTAXI							
	I-2018-030	DREAMTAXI	R	2/28/2018	45.00		015612		45.00
1390		CITY OF SUGAR LAND							
	I-201802275461	CITY OF SUGAR LAND	R	2/28/2018	57.36		015613		57.36

VENDOR SET: 01 City of Ransom Canyon
BANK: APCO AP CITIZENS OPERATING
DATE RANGE: 2/01/2018 THRU 2/28/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT

* * T O T A L S * *	NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	75		79,042.05	0.00	79,042.05
HAND CHECKS:	0		0.00	0.00	0.00
DRAFTS:	0		0.00	0.00	0.00
EFT:	0		0.00	0.00	0.00
NON CHECKS:	0		0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00		
		VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: APCO TOTALS:	75	79,042.05	0.00	79,042.05
BANK: APCO TOTALS:	75	79,042.05	0.00	79,042.05

VENDOR SET: 01 City of Ransom Canyon
BANK: PY PAYROLL LIABILITIES
DATE RANGE: 2/01/2018 THRU 2/28/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3100	INTERNAL REVENUE SERVICE - IRS							
I-T1 201802125447	FEDERAL WITHHOLDING	D	2/15/2018	1,783.11		000016		
I-T3 201802125447	SOCIAL SECURITY PAYABLE	D	2/15/2018	2,623.90		000016		
I-T4 201802125447	MEDICARE PAYABLE	D	2/15/2018	613.68		000016		5,020.69
3100	INTERNAL REVENUE SERVICE - IRS							
I-T1 201802225456	FEDERAL WITHHOLDING	D	2/28/2018	1,569.54		000017		
I-T3 201802225456	SOCIAL SECURITY PAYABLE	D	2/28/2018	2,408.58		000017		
I-T4 201802225456	MEDICARE PAYABLE	D	2/28/2018	563.34		000017		4,541.46
7830	OFFICE OF THE ATTORNEY GENERAL							
I-C01201802125447	RI# 00113842122006534226	R	2/15/2018	582.50		015552		582.50
8340	OFFICE OF THE TEXAS ATTORNEY G							
I-C02201802125447	RI# 0013095172B398711407	R	2/15/2018	392.45		015553		392.45
7830	OFFICE OF THE ATTORNEY GENERAL							
I-C01201802225456	RI# 00113842122006534226	R	2/28/2018	582.50		015597		582.50
8340	OFFICE OF THE TEXAS ATTORNEY G							
I-C02201802225456	RI# 0013095172B398711407	R	2/28/2018	392.45		015598		392.45
1940	TEXAS MUNICIPAL RETIREMEN							
I-RET201802125447	TRMS PAYABLE	R	2/28/2018	4,951.06		015599		
I-RET201802225456	TRMS PAYABLE	R	2/28/2018	4,570.95		015599		9,522.01

* * T O T A L S * *	NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	5		11,471.91	0.00	11,471.91
HAND CHECKS:	0		0.00	0.00	0.00
DRAFTS:	2		9,562.15	0.00	9,562.15
EFT:	0		0.00	0.00	0.00
NON CHECKS:	0		0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00			
		VOID CREDITS 0.00	0.00	0.00	

OTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: PY TOTALS:	7	21,034.06	0.00	21,034.06
BANK: PY TOTALS:	7	21,034.06	0.00	21,034.06
REPORT TOTALS:	82	100,076.11	0.00	100,076.11

SELECTION CRITERIA

VENDOR SET: 01-CITY OF RANSOM CANYON
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 2/01/2018 THRU 2/28/2018
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS
SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2018

01 -GENERAL FUND

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
UTILITY REVENUE	910,000.00	68,787.96	341,214.63	568,785.37	37.50
BUILDING PERMIT REVENUE	10,300.00	325.00	1,175.00	9,125.00	11.41
FRANCHISE REVENUE	23,700.00	4,762.28	17,792.29	5,907.71	75.07
AD VALOREM TAX REVENUE	804,100.00	144,456.81	812,530.26	(8,430.26)	101.05
INTEREST REVENUE	9,000.00	2,281.56	8,745.77	254.23	97.18
LIBRARY REVENUE	8,000.00	0.00	6,085.00	1,915.00	76.06
COURT REVENUE	500.00	0.00	111.00	389.00	22.20
OTHER REVENUE	111,200.00	15,574.39	58,825.61	52,374.39	52.90
BUDGETED SURPLUS	115,377.00	70.38	10,648.58	104,728.42	9.23
TOTAL REVENUES	1,992,177.00	236,258.38	1,257,128.14	735,048.86	63.10
EXPENDITURE SUMMARY					
CITY COURT	5,600.00	0.00	2,571.52	3,028.48	45.92
ADMINISTRATION	379,291.00	38,884.34	163,863.10	215,427.90	43.20
OPERATIONS	298,889.00	13,384.18	106,382.04	192,506.96	35.59
FIRE DEPARTMENT	55,897.00	1,988.35	32,286.71	23,610.29	57.76
LIBRARY	33,426.00	2,776.76	13,058.48	20,367.52	39.07
POLICE DEPARTMENT	290,285.00	23,604.85	116,913.83	173,371.17	40.28
SEWER DEPARTMENT	146,601.00	13,037.81	59,353.55	87,247.45	40.49
ROADS AND GROUNDS DEPT	100,317.00	7,056.98	34,344.75	65,972.25	34.24
WATER DEPARTMENT	413,871.00	28,608.33	113,355.11	300,515.89	27.39
PAYROLL DEPARTMENT	0.00	0.00	0.00	0.00	0.00
EMERGENCY OPS CENTER	3,000.00	119.12	456.91	2,543.09	15.23
CAPITAL EXPENDITURES	163,000.00	80.00	81,983.50	81,016.50	50.30
BONDS	102,000.00	0.00	95,832.75	6,167.25	93.95
TOTAL EXPENDITURES	1,992,177.00	129,540.72	820,402.25	1,171,774.75	41.18
REVENUES OVER/(UNDER) EXPENDITURES	0.00	106,717.66	436,725.89	(436,725.89)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2018

01 -GENERAL FUND

REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
UTILITY REVENUE					
401 WATER REVENUE	595,000.00	42,575.15	204,864.90	390,135.10	34.43
402 SEWER REVENUE	145,000.00	12,401.67	61,735.86	83,264.14	42.58
403 GARBAGE REVENUE	145,000.00	12,505.84	62,315.03	82,684.97	42.98
404 PENALTY REVENUE	4,000.00	355.30	2,629.42	1,370.58	65.74
405 MOSQUITO SPRAY GROUND	17,000.00	0.00	5,932.09	11,067.91	34.89
406 MOSQUITO SPRAY AIR	0.00	0.00	0.00	0.00	0.00
407 GAS LIGHTS REVENUE	0.00	0.00	0.00	0.00	0.00
408 TURN ON REVENUE	1,000.00	350.00	850.00	150.00	85.00
409 RV REVENUE MONTHLY PAYEES	3,000.00	600.00	2,887.33	112.67	96.24
TOTAL UTILITY REVENUE	910,000.00	68,787.96	341,214.63	568,785.37	37.50
BUILDING PERMIT REVENUE					
410 BUILDING PERMIT REVENUE	8,700.00	325.00	1,175.00	7,525.00	13.51
411 TAP CONNECTION REVENUE	1,600.00	0.00	0.00	1,600.00	0.00
TOTAL BUILDING PERMIT REVENUE	10,300.00	325.00	1,175.00	9,125.00	11.41
FRANCHISE REVENUE					
420 ATMOS FRANCHISE REVENUE	7,500.00	2,126.45	5,003.27	2,496.73	66.71
421 SPEC FRANCHISE REVENUE	15,000.00	0.00	9,732.85	5,267.15	64.89
422 SOUTH PLAINS TEL FRANCHISE REV	1,000.00	2,615.58	3,011.62	(2,011.62)	301.16
423 SBC FRANCHISE REVENUE	100.00	20.25	44.55	55.45	44.55
424 MISC FRANCHISE REVENUE	100.00	0.00	0.00	100.00	0.00
TOTAL FRANCHISE REVENUE	23,700.00	4,762.28	17,792.29	5,907.71	75.07
AD VALOREM TAX REVENUE					
443 DELINQUENT TAX REVENUE	1,000.00	143.12	(3,204.39)	4,204.39	320.44-
444 CURRENT TAX REVENUE	800,000.00	143,906.52	815,035.14	(15,035.14)	101.88
445 TAX P&I REVENUE	3,000.00	364.95	588.29	2,411.71	19.61
446 TAX CERTIFICATE REVENUE	100.00	42.22	111.22	(11.22)	111.22
447 MISC TAX REVENUE	0.00	0.00	0.00	0.00	0.00
448 TAX COLLECTION REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL AD VALOREM TAX REVENUE	804,100.00	144,456.81	812,530.26	(8,430.26)	101.05
INTEREST REVENUE					
455 INTEREST INCOME	9,000.00	2,281.56	8,745.77	254.23	97.18
456 I&S INTEREST EARNED	0.00	0.00	0.00	0.00	0.00
457 CONSTRUCTION INTEREST	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST REVENUE	9,000.00	2,281.56	8,745.77	254.23	97.18
LIBRARY REVENUE					
465 LIBRARY REVENUE	8,000.00	0.00	6,085.00	1,915.00	76.06
466 CH FOUNDATION GRANT	0.00	0.00	0.00	0.00	0.00
TOTAL LIBRARY REVENUE	8,000.00	0.00	6,085.00	1,915.00	76.06

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2018

01 -GENERAL FUND

REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
COURT REVENUE					
476 SEIZURE INCOME	0.00	0.00	0.00	0.00	0.00
477 COURT FEES	250.00	0.00	74.60	175.40	29.84
478 COURT FINES	250.00	0.00	36.40	213.60	14.56
479 COURT TRUST	0.00	0.00	0.00	0.00	0.00
TOTAL COURT REVENUE	500.00	0.00	111.00	389.00	22.20
OTHER REVENUE					
480 BUFFALO LAKE REVENUE	86,000.00	9,640.76	43,111.15	42,888.85	50.13
481 POA REVENUE	0.00	0.00	0.00	0.00	0.00
482 RANCH HOUSE DONATIONS	0.00	0.00	0.00	0.00	0.00
483 CITY SALES TAX REVENUE	9,000.00	1,566.53	4,201.33	4,798.67	46.68
484 COPS FAST GRANT	0.00	0.00	0.00	0.00	0.00
485 SCHOLARSHIP DONATION REVENUE	0.00	0.00	0.00	0.00	0.00
486 LEOSE TRAINING REVENUE	700.00	0.00	0.00	700.00	0.00
487 BOAT PERMIT REVENUE	500.00	0.00	0.00	500.00	0.00
488 RV STORAGE REVENUE ANNUAL PAY	10,000.00	4,367.10	9,386.40	613.60	93.86
489 MISC REVENUE	5,000.00	0.00	2,126.73	2,873.27	42.53
TOTAL OTHER REVENUE	111,200.00	15,574.39	58,825.61	52,374.39	52.90
BUDGETED SURPLUS					
490 OPERATING GEN FUND TRANSF	104,877.00	0.00	0.00	104,877.00	0.00
491 NOTE PROCEEDS - CITIZENS BANK	0.00	0.00	0.00	0.00	0.00
493 LUBBOCK COUNTY FIRE GRANT	10,000.00	0.00	10,300.00	(300.00)	103.00
495 CC PROCESSING FEES	500.00	70.38	348.58	151.42	69.72
496 JAG GRANT	0.00	0.00	0.00	0.00	0.00
497 BULLET PROOF VESTS GRANT	0.00	0.00	0.00	0.00	0.00
498 SECO GRANT	0.00	0.00	0.00	0.00	0.00
TOTAL BUDGETED SURPLUS	115,377.00	70.38	10,648.58	104,728.42	9.23
TOTAL REVENUES	1,992,177.00	236,258.38	1,257,128.14	735,048.86	63.10

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2018

01 -GENERAL FUND

CITY COURT

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
504-4020	JUDGE CONTRACT	2,600.00	0.00	1,300.00	1,300.00	50.00
504-4030	COURT OPERATING EXPENSE	500.00	0.00	154.78	345.22	30.96
504-4040	COURT EDUCATION EXPENSE	2,500.00	0.00	1,116.74	1,383.26	44.67
TOTAL CITY COURT		5,600.00	0.00	2,571.52	3,028.48	45.92

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2018

01 -GENERAL FUND

ADMINISTRATION

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
505-5000	PAYROLL	239,095.00	18,962.52	100,842.67	138,252.33	42.18
505-5005	PAYROLL SERVICE	0.00	0.00	0.00	0.00	0.00
505-5006	FUEL ALLOWANCE	0.00	0.00	0.00	0.00	0.00
505-5010	AUDIT EXPENSE	9,500.00	341.00	10,291.00	(791.00)	108.33
505-5020	COMPUTER EXP	16,000.00	606.16	7,841.07	8,158.93	49.01
505-5030	ELECTION EXP	3,800.00	0.00	185.00	3,615.00	4.87
505-5040	XEROX EXPENSE	5,000.00	473.04	2,411.80	2,588.20	48.24
505-5050	PITNEY BOWES EXPENSE	1,394.00	0.00	348.24	1,045.76	24.98
505-5070	GENERAL LIABILITY INSURANCE	899.00	0.00	885.46	13.54	98.49
505-5071	WORKERS COMP INSURANCE	498.00	0.00	498.00	0.00	100.00
505-5075	E&O/REAL & PERSONAL, CRIME IN	3,987.00	0.00	3,912.43	74.57	98.13
505-5080	LEGAL EXPENSE	20,000.00	507.50	5,277.81	14,722.19	26.39
505-5081	LEGAL EXPENSE CODIFY CITY ORD	1,500.00	0.00	0.00	1,500.00	0.00
505-5090	LCAD EXPENSE	13,818.00	3,379.00	6,758.00	7,060.00	48.91
505-5100	MEETINGS-EDUCATION EXPENSE	11,000.00	228.56	3,315.47	7,684.53	30.14
505-5101	TML CONFERENCE CITY COUNCIL	4,000.00	0.00	2,518.08	1,481.92	62.95
505-5105	ASSOCIATION DUES EXPENSE	1,700.00	999.00	1,243.43	456.57	73.14
505-5110	ADMIN OFFICE SUPPLIES	7,000.00	216.66	2,299.52	4,700.48	32.85
505-5120	POSTAGE EXPENSE	6,000.00	1,333.94	1,963.92	4,036.08	32.73
505-5130	PUBLIC RELATIONS EXPENSE	7,000.00	653.90	3,165.09	3,834.91	45.22
505-5140	OFFICE UTILITY EXPENSE	10,500.00	2,221.09	4,249.31	6,250.69	40.47
505-5150	OFFICE TELEPHONE EXPENSE	8,000.00	668.59	2,740.43	5,259.57	34.26
505-5155	SECURITY SYSTEM	5,000.00	7,970.57	1,446.33	3,553.67	28.93
505-5160	SCHOLARSHIP GRANT	0.00	0.00	0.00	0.00	0.00
505-5170	MILEAGE REIMBURSEMENT	500.00	30.73	30.73	469.27	6.15
505-5175	CREDIT CARD FEE EXPENSE	3,100.00	292.08	1,639.31	1,460.69	52.88
505-5180	OTHER USES OF FUNDS	0.00	0.00	0.00	0.00	0.00
505-5300	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION		379,291.00	38,884.34	163,863.10	215,427.90	43.20

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2018

01 -GENERAL FUND

OPERATIONS

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
506-6000	PAYROLL	102,134.00	7,600.90	41,040.70	61,093.30	40.18
506-6010	DUES AND FEES EXPENSE	1,400.00	0.00	586.00	814.00	41.86
506-6015	OPERATIONS SCHOOL EXPENSE	7,500.00	0.00	796.24	6,703.76	10.62
506-6016	OPERATIONS CELL PHONE	4,200.00	274.17	829.40	3,370.60	19.75
506-6020	ENGINEERING EXPENSE	5,000.00	0.00	0.00	5,000.00	0.00
506-6030	BUILDING INSPECTION EXPENSE	7,000.00	225.00	1,012.50	5,987.50	14.46
506-6040	GARBAGE CONTRACT EXPENSE	105,000.00	10,354.12	38,150.94	66,849.06	36.33
506-6050	GAS AND OIL EXPENSE	12,000.00	954.85	3,679.69	8,320.31	30.66
506-6055	MILEAGE REIMBURSEMENT	2,800.00	155.87	664.37	2,135.63	23.73
506-6060	SHOP MATERIALS EXPENSE	2,000.00	77.76	215.93	1,784.07	10.80
506-6080	BUILDING REPAIR EXPENSE	9,000.00	(6,926.19)	276.78	8,723.22	3.08
506-6100	EQUIPMENT REPAIR EXPENSE	8,000.00	22.99	203.62	7,796.38	2.55
506-6110	SMALL TOOLS EXPENSE	500.00	74.47	108.60	391.40	21.72
506-6120	UNIFORMS EXPENSE	6,000.00	570.24	1,546.20	4,453.80	25.77
506-6150	JOHN DEERE EXPENSE	0.00	0.00	0.00	0.00	0.00
506-6160	EQUIPMENT PURCHASE EXPENSE	3,000.00	0.00	1,149.00	1,851.00	38.30
506-6170	MOSQUITO SPRAY GROUND	7,000.00	0.00	0.00	7,000.00	0.00
506-6171	MOSQUITO SPRAY AIR	0.00	0.00	0.00	0.00	0.00
506-6175	DUMP TRUCK REPAIR	0.00	0.00	0.00	0.00	0.00
506-6200	WORKERS COMP INSURANCE	6,422.00	0.00	6,298.49	123.51	98.08
506-6210	AUTO & APD INSURANCE	4,002.00	0.00	4,002.00	0.00	100.00
506-6220	GENERAL /E&O LIABILITY INS	1,922.00	0.00	1,888.00	34.00	98.23
506-6230	REAL/PERSONAL/MOBILE PROP INS	4,009.00	0.00	3,933.58	75.42	98.12
506-6300	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONS		298,889.00	13,384.18	106,382.04	192,506.96	35.59

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2018

01 -GENERAL FUND

FIRE DEPARTMENT

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
507-7020	COMPUTER EXPENSE	300.00	0.00	0.00	300.00	0.00
507-7030	DUES EXPENSE	75.00	0.00	47.00	28.00	62.67
507-7040	EDUCATION EXPENSE	1,000.00	0.00	545.00	455.00	54.50
507-7045	LUBBOCK COUNTY GRANT	10,000.00	503.62	960.02	9,039.98	9.60
507-7050	EQUIPMENT EXPENSE	3,000.00	0.00	3,819.08	(819.08)	127.30
507-7055	SUPPLIES	0.00	0.00	0.00	0.00	0.00
507-7060	AUTO & APD INSURANCE EXPENSE	2,725.00	0.00	2,675.28	49.72	98.18
507-7061	REAL & PERSONAL PROP INSURANC	1,956.00	0.00	1,921.49	34.51	98.24
507-7065	TANKER TRUCK PAYMENT	0.00	0.00	0.00	0.00	0.00
507-7070	WORKERS COMP INSURANCE	341.00	0.00	341.00	0.00	100.00
507-7080	MEDICAL EQUIPMENT EXPENSE	3,000.00	0.00	811.89	2,188.11	27.06
507-7090	PERSONAL EQUIPMENT EXPENSE	2,500.00	0.00	2,467.11	32.89	98.68
507-7100	RADIO REPAIR EXPENSE	3,000.00	224.00	404.00	2,596.00	13.47
507-7140	BUILDING UTILITIES EXPENSE	3,000.00	1,118.18	2,747.17	252.83	91.57
507-7145	FIRE STATION BUILDING REPAIR	3,000.00	0.00	65.00	2,935.00	2.17
507-7150	TELEPHONE EXPENSE	2,000.00	107.55	859.54	1,140.46	42.98
507-7160	VEHICLE REPAIR EXPENSE	20,000.00	35.00	14,623.13	5,376.87	73.12
507-7170	BUNKER GEAR CAPITAL EXP	0.00	0.00	0.00	0.00	0.00
507-7190	INTEREST EXPENSE ASB	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE DEPARTMENT		55,897.00	1,988.35	32,286.71	23,610.29	57.76

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2018

01 -GENERAL FUND

LIBRARY

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
508-8020	PAYROLL	20,389.00	1,699.08	8,495.40	11,893.60	41.67
508-8030	LIBRARY PROGRAMS EXPENSE	10,000.00	587.98	2,869.34	7,130.66	28.69
508-8035	CH FOUNDATION GRANT	0.00	0.00	0.00	0.00	0.00
508-8140	UTILITIES EXPENSE	1,900.00	416.05	981.07	918.93	51.64
508-8150	TELEPHONE EXPENSE	1,064.00	73.65	639.67	424.33	60.12
508-8160	WORKERS COMP INSURANCE	73.00	0.00	73.00	0.00	100.00
TOTAL LIBRARY		33,426.00	2,776.76	13,058.48	20,367.52	39.07

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2018

01 -GENERAL FUND

POLICE DEPARTMENT

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
509-9000	PAYROLL	230,483.00	17,729.67	93,365.00	137,118.00	40.51
509-9010	AMMO EXPENSE	3,500.00	0.00	129.16	3,370.84	3.69
509-9015	ANIMAL CONTROL	200.00	0.00	0.00	200.00	0.00
509-9020	DUES EXPENSE	500.00	0.00	376.00	124.00	75.20
509-9030	EDUCATION EXPENSE	4,000.00	186.00	186.00	3,814.00	4.65
509-9040	EMT EDUCATION EXPENSE	0.00	0.00	0.00	0.00	0.00
509-9041	EMERGENCY MGT TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
509-9050	GAS -OIL EXPENSE	8,500.00	1,029.91	2,820.59	5,679.41	33.18
509-9055	MILEAGE REIMBURSEMENT	100.00	0.00	0.00	100.00	0.00
509-9060	AUTO & APD INSURANCE EXPENSE	1,788.00	0.00	1,757.32	30.68	98.28
509-9065	LAW ENFORCEMENT LIABILITY INS	2,400.00	0.00	2,356.93	43.07	98.21
509-9066	E&O/REAL & PERSONAL PROP INS	3,596.00	0.00	3,529.28	66.72	98.14
509-9067	WORKERS COMP INSURANCE	4,718.00	0.00	4,718.00	0.00	100.00
509-9070	CELL PHONE EXPENSE	4,500.00	332.58	1,128.50	3,371.50	25.08
509-9090	OFFICE SUPPLY EXPENSE	1,500.00	231.22	440.03	1,059.97	29.34
509-9110	SMALL EQUIPMENT EXPENSE	4,000.00	163.05	1,108.17	2,891.83	27.70
509-9130	RADIO REPAIR EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
509-9150	TELEPHONE EXPENSE	3,000.00	88.60	442.88	2,557.12	14.76
509-9160	VEHICLE REPAIR EXPENSE	3,000.00	2,667.25	1,927.83	1,072.17	64.26
509-9170	CAMERA EXPENSE	0.00	0.00	0.00	0.00	0.00
509-9175	SURVEILLANCE VIDEO CAMERAS	1,500.00	0.00	0.00	1,500.00	0.00
509-9180	COMPUTER EXPENSE	3,500.00	976.11	1,030.99	2,469.01	29.46
509-9200	UNIFORM EXPENSE	2,000.00	60.76	849.81	1,150.19	42.49
509-9210	BOAT MAINTENANCE EXPENSE	500.00	0.00	0.00	500.00	0.00
509-9215	05 POLICE VEH PAYMENT	0.00	0.00	0.00	0.00	0.00
509-9220	LAKE REPAIR & MAINT EXPENSE	500.00	139.70	342.34	157.66	68.47
509-9221	COMMUNITY EVENTS EXPENSE	2,500.00	0.00	405.00	2,095.00	16.20
509-9230	INTEREST EXPENSE - FMCC	0.00	0.00	0.00	0.00	0.00
509-9240	BULLET PROOF VEST MATCH	0.00	0.00	0.00	0.00	0.00
509-9300	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE DEPARTMENT		290,285.00	23,604.85	116,913.83	173,371.17	40.28

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2018

01 -GENERAL FUND

SEWER DEPARTMENT

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
510-1000	CHEMICAL EXPENSE	4,000.00	250.05	1,130.23	2,869.77	28.26
510-1001	PAYROLL	78,224.00	5,855.54	33,828.69	44,395.31	43.25
510-1005	PERMIT INSPECTION EXPENSE	1,500.00	0.00	1,250.00	250.00	83.33
510-1010	LAB EXPENSE	5,000.00	336.00	1,212.00	3,788.00	24.24
510-1014	UTILITY EXPENSE	35,000.00	5,642.38	14,156.22	20,843.78	40.45
510-1016	SEWER SLUDGE HAULING	1,500.00	71.98	219.39	1,280.61	14.63
510-1020	REPAIR EXPENSE	20,000.00	881.86	6,180.02	13,819.98	30.90
510-1025	SEWER PLANT WATER EXPENSE	0.00	0.00	0.00	0.00	0.00
510-1100	WORKERS COMP INSURANCE	1,377.00	0.00	1,377.00	0.00	100.00
TOTAL SEWER DEPARTMENT		146,601.00	13,037.81	59,353.55	87,247.45	40.49

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2018

01 -GENERAL FUND

ROADS AND GROUNDS DEPT

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
511-1000	PAYROLL	69,617.00	5,169.22	29,853.05	39,763.95	42.88
511-1100	STREET SWEEPING EXPENSE	7,000.00	1,000.00	2,000.00	5,000.00	28.57
511-1101	CONTRACT ROAD REPAIR EXPENSE	2,200.00	0.00	0.00	2,200.00	0.00
511-1110	EQUIPMENT REPAIR	2,500.00	0.00	74.16	2,425.84	2.97
511-1115	GROUNDS MAINTENANCE EXPENSE	2,000.00	0.00	0.00	2,000.00	0.00
511-1120	MATERIALS & SUPPLIES EXPENSE	3,000.00	24.95	334.12	2,665.88	11.14
511-1124	STREET SIGNS EXPENSE	1,500.00	0.00	300.60	1,199.40	20.04
511-1130	TREE TRIMMING EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
511-1140	PARK EXPENSES	10,000.00	862.81	1,782.82	8,217.18	17.83
511-1300	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL ROADS AND GROUNDS DEPT		100,317.00	7,056.98	34,344.75	65,972.25	34.24

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2018

01 -GENERAL FUND

WATER DEPARTMENT

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
512-1000	PAYROLL	61,471.00	4,648.58	26,544.62	34,926.38	43.18
512-1200	WATER SYSTEM PERMIT FEES	1,500.00	0.00	1,310.75	189.25	87.38
512-1205	LAB EXPENSE	1,700.00	102.14	412.48	1,287.52	24.26
512-1210	LP&L PURCHASE	331,000.00	22,499.81	82,072.94	248,927.06	24.80
512-1214	UTILITIES EXPENSE	4,000.00	779.00	1,447.00	2,553.00	36.18
512-1215	WATER METER EXPENSE	3,000.00	0.00	0.00	3,000.00	0.00
512-1220	REPAIR EXPENSE	10,000.00	578.80	767.32	9,232.68	7.67
512-6155	PICKUP LEASE EXPENSE	0.00	0.00	0.00	0.00	0.00
512-6160	TAIL GATE LIFT	0.00	0.00	0.00	0.00	0.00
512-6165	TANK INSPECTION	1,200.00	0.00	800.00	400.00	66.67
TOTAL WATER DEPARTMENT		413,871.00	28,608.33	113,355.11	300,515.89	27.39

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2018

01 -GENERAL FUND

PAYROLL DEPARTMENT

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
513-1301	ADMINISTRATION EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1302	OPERATIONS EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1303	POLICE EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1304	MEDICAL INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1306	LONGEVITY EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1310	PAYROLL SERVICE EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1311	PAYROLL TAX EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1325	TMRS EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1350	WORKERS COMP EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1355	POLICE WORKERS COMP EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1360	CITY SEC FUEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
TOTAL PAYROLL DEPARTMENT		0.00	0.00	0.00	0.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2018

01 -GENERAL FUND

EMERGENCY OPS CENTER

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
514-1405	EMERGENCY OPERATIONS CENTER	3,000.00	119.12	456.91	2,543.09	15.23
514-1410	EOC SIREN	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY OPS CENTER		3,000.00	119.12	456.91	2,543.09	15.23

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2018

01 -GENERAL FUND

CAPITAL EXPENDITURES

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
520-4900	BUDGETED SURPLUS TRANSFER	0.00	0.00	0.00	0.00	0.00
520-4910	CONSTRUCTION SAVINGS	0.00	0.00	0.00	0.00	0.00
520-4920	OPERATING RESERVE	0.00	0.00	0.00	0.00	0.00
520-5000	POLICE DEPT VEHICLE	0.00	0.00	0.00	0.00	0.00
520-5005	DAM REPAIR	0.00	0.00	0.00	0.00	0.00
520-5007	E LAKE SHORE DR SAVINGS PLAN	0.00	0.00	0.00	0.00	0.00
520-5008	DEBT PMT SEWER LINE REPAIR	0.00	0.00	0.00	0.00	0.00
520-5009	POLICE VEHICLE	0.00	0.00	0.00	0.00	0.00
520-5010	SEAL COAT/STREET REPAIRS	100,000.00	0.00	0.00	100,000.00	0.00
520-5011	SEWER JETTER	0.00	0.00	0.00	0.00	0.00
520-5012	OPERATIONS VEHICLE	40,000.00	0.00	38,980.00	1,020.00	97.45
520-5015	CITY HALL DEBT PAYMENT	0.00	0.00	0.00	0.00	0.00
520-5016	CITY HALL	0.00	80.00	23,417.98	(23,417.98)	0.00
520-5017	CITY HALL REPAIRS/FURNITURE	0.00	0.00	1,660.00	(1,660.00)	0.00
520-5027	SHREDDER	9,000.00	0.00	5,854.52	3,145.48	65.05
520-5028	SECO GRANT CITY HALL WINDOWS	0.00	0.00	0.00	0.00	0.00
520-5029	WATER & SEWER LINE REPAIR	0.00	0.00	0.00	0.00	0.00
520-5030	WATER TANK REPAIR CIP	0.00	0.00	0.00	0.00	0.00
520-5071	SEWER PLANT MUFFLER REPAIR	0.00	0.00	0.00	0.00	0.00
520-5072	SEWER REPAIR ENGINEERING	0.00	0.00	0.00	0.00	0.00
520-5080	ROOSEVELT WATER LINE	0.00	0.00	0.00	0.00	0.00
520-5081	FERRARA FIRE TRUCKS (2)	0.00	0.00	0.00	0.00	0.00
520-5085	WATER SYSTEM VAULT & VALVE FR	0.00	0.00	0.00	0.00	0.00
520-5090	MASTER CONTROL VALVE	0.00	0.00	0.00	0.00	0.00
520-5095	ISOLATION VALVE FRONT ROAD VA	0.00	0.00	0.00	0.00	0.00
520-5101	LEGAL/ENGINEERING,CCN/WATERLI	0.00	0.00	0.00	0.00	0.00
520-5102	ENGINEERING, ZONING CODE	0.00	0.00	0.00	0.00	0.00
520-5120	CROFOOT VAULT & METER	0.00	0.00	0.00	0.00	0.00
520-5150	PRUSSURE SUSTAINING VALVES-FR	0.00	0.00	0.00	0.00	0.00
520-5160	CAMERA SYSTEMS	0.00	0.00	0.00	0.00	0.00
520-5200	GARAGE ADDITION	0.00	0.00	0.00	0.00	0.00
520-5300	WATER METER REPLACEMENT PROG	0.00	0.00	0.00	0.00	0.00
520-5400	DUMP TRAILER	0.00	0.00	0.00	0.00	0.00
520-5500	POLICE VEHICLE JAG GRANT	0.00	0.00	0.00	0.00	0.00
520-5600	METAL DETECTOR	0.00	0.00	0.00	0.00	0.00
520-5700	SKID LOADER	0.00	0.00	0.00	0.00	0.00
520-5800	BUFFALO FLOW METER	0.00	0.00	0.00	0.00	0.00
520-5810	EMERGENCY ROAD	0.00	0.00	0.00	0.00	0.00
520-5811	LAWN MOWER	14,000.00	0.00	12,071.00	1,929.00	86.22
TOTAL CAPITAL EXPENDITURES		163,000.00	80.00	81,983.50	81,016.50	50.30

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2018

01 -GENERAL FUND

BONDS

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
545-4500	BOND PRINCIPAL EXPENSE	90,000.00	0.00	90,000.00	0.00	100.00
545-5000	BOND INTEREST EXPENSE	12,000.00	0.00	5,832.75	6,167.25	48.61
545-5001	NOTE INTEREST	0.00	0.00	0.00	0.00	0.00
545-5010	BOND SERVICING FEE	0.00	0.00	0.00	0.00	0.00
545-5015	Amortization	0.00	0.00	0.00	0.00	0.00
545-6000	Depreciation	0.00	0.00	0.00	0.00	0.00
TOTAL BONDS		102,000.00	0.00	95,832.75	6,167.25	93.95
TOTAL EXPENDITURES		1,992,177.00	129,540.72	820,402.25	1,171,774.75	41.18
REVENUES OVER/(UNDER) EXPENDITURES		0.00	106,717.66	436,725.89	(436,725.89)	0.00

*** END OF REPORT ***

Town of Ransom Canyon
Financial Investment Report
Balance for February 1 - February 28, 2018

INTEREST BEARING CASH ACCOUNTS AT DEPOSITORY BANK

Acct #	Investment Type/Institution	Annual Percentage Ending Rate of Interest	Maturity Date	Beginning Balance	Ending Balance	Interest Accrued	YTD Interest
617113	Construction Account (Centennial Bank)	1.66%	N/A	$ 616,273.17	$ 617,106.68	$ 833.51	$ 3,637.87
34207	Reserve Account (Centennial Bank)	1.66%	N/A	$ 438,990.50	$ 439,584.23	$ 593.73	$ 2,791.79
625345	Operating Account (Centennial Bank)	1.66%	N/A	$ 134,349.17	$ 75,718.80	$ 152.56	$ 644.52
17787	Interest and Sinking Account (Centennial Bank)	1.66%	N/A	$ 433,937.96	$ 579,096.53	$ 701.76	$ 1,645.16
63108	Police Seizure Account (Centennial Bank)	0.00%	N/A	$ -	$ -	$ -	$ -
2101038849	Police LEOSE Account (Centennial Bank)	0.00%	N/A	$ -	$ -	$ -	$ -
		6.64%	N/A	$ 1,623,550.80	$ 1,711,506.24	$ 2,281.56	$ 8,719.34

ACTION ITEM: #4

Interlocal Agreement with Parkhill, Smith, and Cooper

INTERLOCAL AGREEMENT

This Agreement for the joint bidding and engineering management of street improvement projects is entered into between each of the signatories to this Agreement (hereinafter "Participant(s)") and between each additional participant who may hereafter consent to be bound by the terms of this Agreement by appropriate resolution executed by its governing body. This Agreement is executed pursuant to TEXAS GOVERNMENT CODE CHAPTER 791, the Texas Interlocal Cooperation Act.

The Agreement of the parties is as follows:

1. **Term.**

   This Agreement shall extend through the 2018 seal coating season and for so long thereafter as may be necessary to complete the 2018 seal coating program in a manner satisfactory to the individual participants.

2. **Consideration.**

   Each participant agrees to jointly bid their individual seal coating programs and to coordinate the bidding process in order to take advantage of economies of scale and to eliminate repetitive efforts by each of the participants. Each participant agrees to be bound by the bid specifications attached to this Agreement. Additionally, each participant agrees that the lowest responsible bid received pursuant to the bid process shall be accepted by each of the participants.

3. **Joint Bid Process.**

   It is hereby agreed by the parties that the firm of Parkhill, Smith & Cooper, Inc. ("hereinafter "engineers") will be the agent for each of the participants in all matters relating to the bidding of the seal coat program and the management of the program once the bidding has been completed. Each participant agrees to be bound by the fee schedule submitted by engineers.

4. **Communication.**

   Engineers shall keep the individual participants informed as to the progress of the bidding process and following the awarding of the bids shall coordinate the seal coat program.

5. **Payment.**

Each participant agrees to pay the cost of its portion of the seal coat program within thirty (30) days of completion of its portion of the program

6. **Force Majeure.**

In the event any party shall be rendered unable to carry out its obligation under this Agreement in whole or in part as a result of "Force Majeure", and if the party shall give notice and describe in detail the nature of the occurrence, then the obligation of the party giving such notice, so far as it is affected by such "Force Majeure" shall be suspended during the continuance of the inability then claimed, but for no longer period. The affected party shall use its best efforts to endeavor to overcome such inability with all reasonable dispatch. The term "Force Majeure" as employed herein shall mean acts of God, strikes, lockouts, or other industrial disturbance, acts of public enemy, orders of any kind of the Government of the United States or the State of Texas, or any civil or military authority, earthquake, fires, hurricanes, storms, floods, washouts, civil disturbances, explosions, breakage or accidents to machinery.

7. **Modification.**

This Agreement may be amended only with the consent of the governing bodies of each of the parties through appropriate written resolutions, executed and delivered to the parties.

8. **Construction.**

This Agreement is intended to express the mutual intent of the participants and, irrespective of the identity of the participant preparing this Agreement or any document or instrument referred to herein, no rule of strict construction against the party preparing the document shall be applied.

9. **Severability.**

In the event any portion of this Agreement shall be declared to be invalid or unenforceable for any reason, such finding shall not affect the validity of the balance of this agreement.

10. **Entire Agreement.**

This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes any and all prior or contemporaneous agreements or understandings, whether written or oral with respect to the subject matter hereof. No verbal agreement or conversation with any officer, agent or employee of a participant either before or after execution of the Agreement shall

affect or modify any of the terms or obligations contained in the contract. Any such verbal agreement or conversation shall be considered as unofficial information and in no way binding upon the participants.

11. Additional parties.

Each of the original signatories to this Agreement consents to the ratification of this Agreement by addition governmental participants so long as each additional participant agrees to be bound by the terms and conditions of this Agreement to the same extent as the original signatories.

12. Venue

Venue and jurisdiction of any suit, or cause of action arising or in connection with this Agreement shall lie exclusively in Lubbock County, Texas.

13. Effective Date.

This Agreement shall be effective as to each of the signatories on the date of the final execution of their respective resolutions adopting this Agreement.

This Agreement contemplates that all payments shall be made from current funds budgeted for the year 2018. In the event the governing body of the City of Ransom Canyon, Texas shall fail to appropriate funds to participate in the seal coat program in the 2018 budget, then this Agreement shall terminate on the last day of the fiscal year preceding the year for which appropriation is not made.

City of Ransom Canyon, Texas

By: _____
Mayor

ATTEST:

_____
City Secretary

ACTION ITEM: #5

Professional Services Agreement with Parkhill, Smith, and Cooper

PARKHILL SMITH & COOPER

4222 85th Street
Lubbock, Texas 79423
806.473.2200

Agreement for Professional Services

Date: February 27, 2018
PSC Job No: 01.3700.18
Project Manager: Todd Stiggins, PE

Office Location:
Address: 4222 85th St.
Lubbock, TX 79423
Phone: 806.473.2200 Fax: 806.473-3500

City of Ransom Canyon, Texas, hereinafter CLIENT, does hereby authorize **Parkhill, Smith & Cooper, Inc.**, hereinafter CONSULTANT, a corporation organized and existing under the laws of the State of Texas, to perform the services set forth below, SUBJECT TO THE TERMS AND CONDITIONS SET FORTH BELOW AND ON THE NEXT PAGE, **Standard Conditions.**

A. Client Information

Name: City of Ransom Canyon, Texas
Address: 24 Lee Kitchens Drive
City: Ransom Canyon State: Texas Zip: 79366
Representative: Honorable Robert Englund, Mayor Phone: 806-829-2470
Owner of Property Involved: City of Ransom Canyon, Texas

B. Project Description

Project Name: 2018 Group Seal Coat Program Client PO No.:
Location: Various Areas
Estimated Completion Date: TBD
Description of CONSULTANT'S Service or Scope of Work: Provide engineering services for the seal coating of client-indicated streets for the 2018 Group Seal Coat Program

Client will provide access to work site(s).

C. Compensation

1. Basis of CONSULTANT'S fee (check one)
   - ☐ Lump Sum with Progress Payments (schedule attached)
   - ☒ Time and Materials in accordance with the Schedule of Charges dated January 2018 *(see attached)*
   - ☐ Other (description) _____

D. CLIENT has read and understood the terms and conditions set forth in the **Standard Conditions** and agrees that such items are hereby incorporated into and made a part of this agreement.

E. Having read, understood and agreed to the foregoing, CLIENT and CONSULTANT, by and through their authorized representatives, have subscribed their names hereon effective the _____ day of _____, 2018.

Parkhill, Smith & Cooper, Inc.		**City of Ransom Canyon, Texas**	
Name	Robert Holly Holder Mr. Robert H. "Holly" Holder, PE	Name	
Title	Principal/Sector Director	Title	Honorable ~~Robert Englund~~ Billy Williams Mayor
Date	02/27/18	Date	

Agreement to be executed in duplicate

02/18

CLIENT: City of Ransom Canyon, Texas

DATE:_____

STANDARD CONDITIONS: CLIENT and CONSULTANT (Parkhill, Smith & Cooper, Inc.) agree that the following Provisions shall be part of their Agreement.

ARTICLE 1. SERVICES

1.1 INVOICING
Payments are due and payable pursuant to Texas Prompt Payment Act, Texas Government Code 2251.

1.2 SERVICES DURING CONSTRUCTION
The CONSULTANT shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor. The CLIENT agrees that the general contractor shall be solely responsible for jobsite and worker safety and warrants that this intent shall be carried out in the CLIENT's contract with the General Contractor.

The CONSULTANT shall not be responsible for any acts or omissions of the Contractor, any subcontractor, any entity performing any portions of the Work or any agents or employees of any of them. The CONSULTANT does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

1.3 ESTIMATES OR OPINIONS OF PROBABLE CONSTRUCTION COST
In providing estimates or opinions of probable construction cost, the CLIENT understands that the CONSULTANT has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the CONSULTANT's estimates or opinions of probable construction costs are made on the basis of the CONSULTANT's professional judgment and experience. The CONSULTANT makes no warranty, express or implied, that the bids or the negotiated construction cost will not vary from the CONSULTANT's estimates or opinions of probable construction cost.

1.4 HAZARDOUS MATERIALS
As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the project site.

Both parties acknowledge that the CONSULTANT's scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event the CONSULTANT or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to the CONSULTANT that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of the CONSULTANT's services, the CONSULTANT may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations.

1.5 ACCESSIBILITY
The CLIENT acknowledges that the requirements of the Americans with Disabilities Act (ADA), Texas Accessibility Standards (TAS) for projects in the State of Texas, and other federal, state and local accessibility laws, rules, codes, ordinances, and regulations will be subject to various and possibly contradictory interpretations. The CLIENT further acknowledges that the ADA is a Civil Rights law and not a building code, and does not have prescriptive language. The CONSULTANT, therefore, will use its reasonable professional efforts and judgment to interpret applicable accessibility requirements in effect as of the date of the execution of this Agreement, and as they apply to the Project. The CONSULTANT, however, cannot and does not warrant or guarantee that the CLIENT's Project will comply with all interpretations of the accessibility requirements and/or the requirements of other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the Project.

All projects in the State of Texas must be submitted to the Texas Department of Licensing and Regulations (TDLR) – Elimination of Architectural Barriers (EAB) Division for plan review for compliance with TAS requirements. The CONSULTANT will include in the design of the Project all changes that are the result of the TDLR plan review. After construction of the project TDLR requires an inspection of the project for compliance confirmation. However, the CONSULTANT cannot and does not warrant or guarantee that different rules and or interpretation may be applied to the CLIENT's Project at the time of the final TDLR inspection. Compliance with changes required by the TDLR final inspection that were not mentioned in the TDLR plan review may be required.

1.6 SERVICES BY CLIENT
CLIENT will provide access to work site, obtain applicable permits, provide all legal services in connection with the project, and provide environmental impact reports and energy assessments unless specifically included in the Scope of Work. CLIENT shall pay the costs of checking and inspection fees, zoning application fees, soils engineering fees, testing fees, surveying fees, and all other fees, permits, bond premiums, and all other charges not specifically covered by the terms of this Agreement.

1.7 OWNERSHIP OF DOCUMENTS

All reports, drawings, specifications, computer files, field data, notes, data on any form of electronic media, and other documents prepared by the CONSULTANT as Instruments of Service shall remain the property of the CONSULTANT. The CONSULTANT shall retain a common law, statutory and other reserved rights, including copyrights.

The CONSULTANT grants to the CLIENT a nonexclusive license to reproduce the CONSULTANT's Instruments of Service solely for the purpose of constructing, using and maintaining the Project. The CLIENT shall not use the Instruments of Service for other projects without prior written agreement of the CONSULTANT.

The CLIENT shall not make any modification to the Instruments of Service without the prior written authorization of the CONSULTANT. The CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the CONSULTANT against any damages, liabilities or costs, including reasonable attorney's fees and defense costs, arising from or allegedly arising from or in any way connected with the unauthorized reuse or modification of the Instruments of Service by the CLIENT or any person or entity that acquires or obtains the Instruments of Service from or through the CLIENT without the written authorization of the CONSULTANT.

1.8 DELIVERY OF ELECTRONIC FILES

In accepting and utilizing any form of electronic media generated and furnished by the CONSULTANT, the CLIENT agrees that all such electronic files are Instruments of Service of the CONSULTANT. The CLIENT is aware that differences may exist between the electronic files delivered and the printed hard-copy Contract Documents. In the event of a conflict between the original signed Contract Documents prepared by the CONSULTANT and electronic files, the original signed and sealed hard-copy Contract Documents shall govern.

Electronic files created by the CONSULTANT through the application of software licensed for the sole and exclusive use by the CONSULTANT will be furnished to the CLIENT in read-only format. The CLIENT is responsible to obtain and maintain software licenses as appropriate for the use of electronic files provided by the CONSULTANT.

Under no circumstances shall delivery of electronic files for use by the CLIENT be deemed a sale by the CONSULTANT, and the CONSULTANT makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall the CONSULTANT be liable for indirect or consequential damages as a result of the CLIENT's use or reuse of the electronic files.

ARTICLE 2. GENERAL PROVISIONS

2.1 APPLICABLE LAW

This agreement shall be interpreted and enforced according to the laws of the State of Texas, unless agreed otherwise.

2.2 PRECEDENCE OF CONDITIONS

Should any conflict exist between the terms herein and the terms of any purchase order or confirmation issued by CLIENT, the terms of these Standard Conditions shall prevail.

2.3 ASSIGNMENT

Neither party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by the CONSULTANT as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

2.4 AMENDMENTS

This agreement may be amended only by a written instrument, signed by both CLIENT and CONSULTANT, which expressly refers to this agreement.

2.5 DELAYS

The CLIENT agrees that the CONSULTANT is not responsible for damages arising directly or indirectly from any delays for causes beyond the CONSULTANT'S control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; fires, riots, war or other emergencies; failure of any government agency to act in timely manner; failure of performance by the CLIENT or the CLIENT's contractors or consultants; or discovery of any hazardous substances or differing site conditions.

In addition, if the delays resulting from any such causes increase the cost or time required by the CONSULTANT to perform its services in an orderly and efficient manner, the CONSULTANT shall be entitled to a reasonable adjustment in schedule and compensation.

2.6 INSURANCE

The CONSULTANT agrees to provide Professional Liability Insurance and General Liability Insurance during the scope of the services provided for this project and for a period of 3 years after the completion of services.

2.7 MERGER: WAIVER: SURVIVAL

Except as set forth in AMENDMENT above, this agreement constitutes the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations and/or agreements, written or oral. One or more waiver of any term, condition or other provision of this agreement by either party shall not be construed as a waiver of a subsequent breach of the same or any other provisions. If any term or provision of this Agreement is held to be invalid or unenforceable under any applicable statute or rule of law, such holding shall be applied only to the provision so held, and the remainder of this Agreement shall remain in full force and effect.

2.8 TERMINATION

In the event of termination of this Agreement by either party, the CLIENT shall within 15 calendar days of termination pay the CONSULTANT for all services rendered and all reimbursable costs incurred by the CONSULTANT up to the date of termination, in accordance with the payment provisions of this Agreement.

The CLIENT may terminate this Agreement for the CLIENT's convenience and without cause upon giving the CONSULTANT not less than seven calendar days' written notice.

Either party may terminate this Agreement for cause upon giving the other party not less than seven calendar days' written notice for any of the following reasons:

- Substantial failure by the other party to perform in accordance with the terms of this Agreement and through no fault of the terminating party;
- Assignment of this Agreement or transfer of the Project by either party to any other entity without the prior written consent of the other party;
- Suspension of the Project of the CONSULTANT's services by the CLIENT for more than 90 calendar days, consecutive or in aggregate;
- Material changes in the conditions under which this Agreement was entered into, the Scope of Services or the nature of the Project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

2.9 CONSEQUENTIAL DAMAGES

Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the CLIENT nor the CONSULTANT, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the project or this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the CLIENT and the CONSULTANT shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

2.10 THIRD-PARTY BENEFICIARIES

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or the CONSULTANT. The CONSULTANT'S services under this Agreement are being performed solely for the CLIENT'S benefit, and no other party or entity shall have any claim against the CONSULTANT because of this Agreement or the performance or nonperformance of services hereunder. The CLIENT and CONSULTANT agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.

2.11 MAINTENANCE/WEAR AND TEAR

Both the CLIENT and CONSULTANT acknowledge that the CLIENT, and only the CLIENT, is responsible for maintenance, wear and tear on the project upon substantial completion. The CLIENT is responsible for providing routine inspections and maintenance of the project to maintain a safe and weather tight facility. Should the CLIENT fail to provide routine inspections and maintenance, and damage occur to the project, the CONSULTANT is not responsible for any such resultant damage.

ARTICLE 3. ALLOCATION OF RISK

3.1 STANDARD OF CARE

In providing services under this Agreement, the CONSULTANT shall perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality. The CONSULTANT makes no warranty, express or implied, as to its professional services rendered under this Agreement.

3.2 DISPUTE RESOLUTION

CONSULTANT and CLIENT agree to negotiate all disputes between them in good faith for a minimum of 30 days from the date of notice. Should such negotiations fail, the CONSULTANT and CLIENT agree that any dispute between their arising out of, or relating to, this Agreement shall be submitted to nonbinding mediation prior to exercising any other rights under law, unless the parties mutually agree otherwise.

3.3 BETTERMENT

If, due to an error or an omission by the CONSULTANT, any required item or component of the project is omitted from the Construction Documents, the CONSULTANT shall not be responsible for paying the cost to add such item or component to the extent that such item or component would have been otherwise necessary to the project or otherwise add value or betterment to the project.

*** END ***

PARKHILL, SMITH & COOPER, INC. (CONSULTANT)

By: Robert Holly Holder

Mr. Robert H. "Holly" Holder, PE
Sector Director/Principal

Date: 02/27/18

CITY OF RANSOM CANYON, TEXAS (CLIENT)

Accepted By: _____

Title: Mayor

Date: _____

Client: City of Ransom Canyon, Texas
Project: 2018 Group Seal Coat Program
Project Location: Various Locations in Ransom Canyon, Texas
Agreement Date:

Parkhill, Smith & Cooper, Inc.
Hourly Rate Schedule
January 1, 2018 through December 31, 2018

Classification	Hourly Rate
SUPPORT STAFF I	$50.00
Engineering Student	
Design Student	
Landscape Architect Student	
Interior Design Student	
SUPPORT STAFF II	$86.00
Engineering Technician	
Engineering Student	
Design Technician	
CADD	
Survey Technician	
Administrative Assistant	
Project Assistant	
Word Processor	
File Specialist	
SUPPORT STAFF III	$95.00
Engineering Technician	
Design Technician	
CADD	
Administrative Assistant	
Project Assistant	
PROFESSIONAL LEVEL I	
Mechanical & Electrical	$98.00
Civil & Structural	$98.00
Architect	$98.00
Architect Intern	
Landscape & Interior	$94.00
Interior Design Intern	
Landscape Architect Intern	
Surveyor	
Technologist	
Resident Project Representative	
PROFESSIONAL LEVEL II	
Mechanical & Electrical	$112.00
Civil & Structural	$111.00
Architect	$107.00
Architect Intern	
Landscape & Interior Interior	$99.00
Design Intern Landscape	
Architect Intern	
Technologist	
Resident Project Representative	
Clerical Supervisor	

Classification	Hourly Rate
PROFESSIONAL LEVEL III	
Mechanical & Electrical	$133.00
Civil & Structural	$130.00
Architect	$121.00
Architect Intern	
Landscape & Interior	$109.00
Interior Design Intern	
Landscape Architect Intern	
Technologist	
Resident Project Representative	
PROFESSIONAL LEVEL IV	
Mechanical & Electrical	$157.00
Civil & Structural	$154.00
Architect	$144.00
Professional Architect	
Project Architect	
Landscape & Interior	$119.00
Professional Landscape Architect	
Professional Interior Designer	
Project Landscape Architect	
Project Interior Designer	
Technologist	
Resident Project Representative	
PROFESSIONAL LEVEL V	
Mechanical & Electrical	$192.00
Civil & Structural	$188.00
Architect	$176.00
Senior Architect	
Landscape & Interior	$145.00
Project Manager	
Senior Landscape Architect	
Senior Interior Designer	
Resident Project Representative	
PROFESSIONAL LEVEL VI	
Mechanical & Electrical	$217.00
Civil & Structural	$209.00
Architect	$197.00
Landscape & Interior	$175.00
Studio Leader	
Senior Project Manager	
Senior Practice Leader	
PROFESSIONAL LEVEL VII	
Mechanical & Electrical	$234.00
Civil & Structural	$228.00
Architect	$218.00
Landscape & Interior	$196.00
Operations Director	
Sector Director	

Expenses

Reimbursement for expenses, as listed below, but not limited to, incurred in connection with the services, will be at cost plus fifteen percent for items such as:

1. Maps, photographs, postage, telephone, reproductions, printing, equipment rental, and special supplies related to the services.
2. Consultants, soils engineers, surveyors, contractors, and other outside services.
3. Rented vehicles, local public transportation and taxis, road toll fees, travel, and subsistence.
4. Special or job specific fees, insurance, permits, and licenses applicable to the work services.
5. Mileage at IRS approved rate.

Rate for professional staff for legal proceedings or as expert witnesses will be a rate one and one-half times the Hourly Rates specified above. Excise and gross receipts taxes, if any, will be added as an expense.

The foregoing Schedule of Charges is incorporated into the agreement for the services provided, effective January 1, 2018 through December 31, 2018. After December 31, 2018, invoices will reflect the Schedule of Charges currently in effect.

ACTION ITEM: #6

Atmos Ordinance

ATMOS energy

Philip Littlejohn
Vice President
Rates & Regulatory Affairs

February 14, 2018

To the Honorable Mayor and City Manager

Re: *Atmos Energy Corporation's Notice of Intent to Reduce Gas Utility Rates Within the Incorporated Areas of those Cities that have Adopted the Annual Rate Review Mechanism Tariff in the West Texas Division*

Dear Mayor and City Manager:

For several years, Atmos Energy Corporation ("Atmos Energy" or the "Company") has successfully operated under an annual Rate Review Mechanism ("RRM") tariff to establish cost of service rates charged to customers within your City. The RRM tariff process has fostered a collaborative relationship between Atmos Energy and its municipal regulators that has resulted in a safer and more reliable gas distribution system. The RRM Tariff also provides a vehicle through which changes in the cost of providing gas utility service can be timely and cost effectively be passed on to customers.

Effective January 1, 2018, the Tax Cuts and Jobs Act of 2017 ("the Act") reduced the federal corporate tax rate from 35% to 21%. Atmos Energy is committed to ensuring that its customers receive the benefits of this reduction in the federal corporate tax rate. Consequently, I am pleased to provide this notice of the Company's intent to reduce gas utilities rates within the incorporated areas of the cities serviced by Atmos Energy's West Texas Division that have adopted the RRM Tariff.

The proposed rates, terms and conditions reflected in the tariffs attached to this correspondence as Exhibit A adjust the current cost of service rates charged to customers to reflect the reduction in the federal corporate tax rate from 35% to 21% and are filed pursuant to Section 104.111 of the Gas Utility Regulatory Act ("GURA"), which provides for administrative approval of a decrease in rates proposed by the Company.

Atmos Energy has discussed this filing with counsel for the Steering Committee of Cities Served by Atmos Energy's West Texas Division, who agrees that administrative approval is appropriate and that public notice of the rate decrease is not necessary. As a result, the cost of service savings associated with the federal corporate tax reduction will be passed onto customers within the City in a timely and cost effective manner. This rate reduction will be effective for bills rendered on and after March 1, 2018.

Atmos Energy Corporation
6606 66th Street, Lubbock, Texas, 79424
P 806-798-4449 Philip.Littlejohn@AtmosEnergy.com

ORDINANCE NO. 18-00320

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF Ransom Canyon, TEXAS, APPROVING A TARIFF AUTHORIZING AN ANNUAL RATE REVIEW MECHANISM ("RRM") AS A SUBSTITUTION FOR THE ANNUAL INTERIM RATE ADJUSTMENT PROCESS DEFINED BY SECTION 104.301 OF THE TEXAS UTILITIES CODE, AND AS NEGOTIATED BETWEEN ATMOS ENERGY CORP., WEST TEXAS DIVISION ("ATMOS WEST TEXAS" OR "COMPANY") AND THE STEERING COMMITTEE OF CITIES SERVED BY ATMOS WEST TEXAS; REQUIRING THE COMPANY TO REIMBURSE CITIES' REASONABLE RATEMAKING EXPENSES; ADOPTING A SAVINGS CLAUSE; DETERMINING THAT THIS ORDINANCE WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE OPEN MEETINGS ACT; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS ORDINANCE TO THE COMPANY AND LEGAL COUNSEL FOR THE STEERING COMMITTEE.

WHEREAS, the City of Ransom Canyon, Texas ("City") is a gas utility customer of Atmos Energy Corp., West Texas Division ("Atmos West Texas" or "Company"), and a regulatory authority with an interest in the rates and charges of Atmos West Texas; and

WHEREAS, the City and similarly-situated West Texas municipalities created the Steering Committee of Cities Served by Atmos West Texas to efficiently address all rate and service matters associated with delivery of natural gas; and

WHEREAS, the Steering Committee formed an Executive Committee to direct legal counsel and to recommend certain specific actions to all aligned West Texas Cities through resolution or ordinance; and

WHEREAS, pursuant to the terms of a November 2007 agreement between the Steering Committee and Atmos West Texas that settled the Company's interim rate filing under Section 104.301 of the Texas Utilities Code (a "GRIP" rate case), the Steering Committee and the

Section 2. That the attached RRM Tariff re-establishing a form of Rate Review Mechanism is just and reasonable and in the public interest, and is hereby adopted.

Section 3. That Atmos West Texas shall reimburse the Cities' reasonable expenses associated with adoption of this Ordinance and the attached RRM Tariff and in processing future RRM Tariff applications filed pursuant to the attached tariff.

Section 4. That to the extent any resolution or ordinance previously adopted by the City is inconsistent with this Ordinance, it is hereby repealed.

Section 5. That the meeting at which this Ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 6. That if any one or more sections or clauses of this Ordinance is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance , and the remaining provisions of this Ordinance shall be interpreted as if the offending section or clause never existed.

Section 7. That this Ordinance shall become effective from and after its passage.

Section 8. That a copy of this Ordinance shall be sent to Atmos West Texas, care of Phillip Littlejohn, Vice President of Rates and Regulatory, Atmos Energy Corporation, P. O. Box 1121, Lubbock, Texas 79408-1121, and to Geoffrey Gay, General Counsel to West Texas Cities, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED this 20th day of March, 2018.

_____

Mayor

WEST TEXAS DIVISION
ATMOS ENERGY CORPORATION

RATE SCHEDULE:	RRM – Rate Review Mechanism	
APPLICABLE TO:	ALL INCORPORATED CUSTOMERS IN THE WEST TEXAS DIVISION EXCEPT CUSTOMERS IN THE CITIES OF AMARILLO, LUBBOCK, DALHART AND CHANNING.	
EFFECTIVE DATE:	Bills Rendered on and after October 1, 2018	PAGE: 1

I. Applicability

Applicable to Residential, Commercial, Industrial, Public Authority, and Transportation tariff incorporated areas customers in the West Texas Division of Atmos Energy Corporation ("Company") with the exception of those customers within the Cities of Amarillo, Lubbock, Dalhart, and Channing. This Rate Review Mechanism ("RRM") provides for an annual adjustment to the Company's Residential, Commercial, Industrial, Public Authority, and Transportation Rate Schedules ("Applicable Rate Schedules"). Rate calculations and adjustments required by this tariff shall be determined on a System-Wide cost basis.

II. Definitions

"Test Period" is defined as the twelve months ending December 31st of each preceding calendar year.

The "Effective Date" is the date that adjustments required by this tariff are applied to customer bills. The annual Effective Date is October 1.

Unless otherwise noted in this tariff, the term "Final Order" refers to the final order issued by the Railroad Commission of Texas in GUD No.10174 and elements of GUD No. 10580 as specified in Section III below.

The term "System-Wide" means all incorporated and unincorporated areas served by the Company within the West Texas Division.

"Review Period" is defined as the period from the Filing Date until the Effective Date.

The "Filing Date" is as early as practicable, but no later than April 1 of each year.

III. Calculation

The RRM shall calculate an annual, System-Wide cost of service ("COS") that will be used to adjust applicable rate schedules prospectively as of the Effective Date. The Company may request recovery of its total cost of service but will include schedules showing the computation of any adjustments. The annual cost of service will be calculated according to the following formula:

$$COS = OM + DEP + RI + TAX + CD$$

Where:

OM = all reasonable and necessary operation and maintenance expenses from the Test Period adjusted for known and measurable items and prepared consistent with the rate making treatments approved in the Final Order. Incentive compensation (Management Incentive Plan, Variable Pay Plan and Long Term Incentive Plan) related to Atmos' Shared Services Unit will be applied consistent with treatment approved in GUD 10580. Additionally, O&M adjustments will be incorporated and applied as modified by a final order, not subject to appeal, issued by the Railroad Commission of Texas in subsequent rate cases involving the Atmos Mid-Tex or West Texas divisions. Known and measurable adjustments shall be limited to those changes that have occurred prior to the Filing Date. OM may be adjusted for atypical and non-recurring items. Shared Services allocation factors shall be recalculated each year based on the latest

settlement of the statement of intent filed October 18, 2013. For the Residential Class, 50% of the increase may be recovered in the customer charge. However, the increase to the Residential customer charge shall not exceed $0.60 per month in the initial filing and $0.70 per month in any subsequent year. The remainder of the Residential Class increase not collected in the customer charge will be recovered in the usage charge. For all other classes, the change in rates will be apportioned between the customer charge and the usage charge, consistent with the Final Order. Test Period billing determinants shall be adjusted and normalized according to the methodology utilized in the Final Order.

V. Filing

The Company shall file schedules annually with the regulatory authority having original jurisdiction over the Company's rates on or before the Filing Date that support the proposed rate adjustments. The schedules shall be in the same general format as the cost of service model and relied-upon files upon which the Final Order was based. A proof of rates and a copy of current and proposed tariffs shall also be included with the filing. The filing shall be made in electronic form where practical. The Company's filing shall conform to Minimum Filing Requirements (to be agreed upon by the parties), which will contain a minimum amount of information that will assist the regulatory authority in its review and analysis of the filing. The Company and regulatory authority will endeavor to hold a technical conference regarding the filing within twenty (20) calendar days after the Filing Date.

A sworn statement shall be filed by an Officer of the Company affirming that the filed schedules are in compliance with the provisions of this Rate Review Mechanism and are true and correct to the best of his/her knowledge, information, and belief. No testimony shall be filed, but a brief narrative explanation shall be provided of any changes to corporate structure, accounting methodologies, allocation of common costs, or atypical or non- recurring items included in the filing.

VI. Evaluation Procedures

The regulatory authority having original jurisdiction over the Company's rates shall review and render a decision on the Company's proposed rate adjustment prior to the Effective Date. The Company shall provide all supplemental information requested to ensure an opportunity for adequate review by the relevant regulatory authority. The Company shall not unilaterally impose any limits upon the provision of supplemental information and such information shall be provided within seven (7) working days of the original request. The regulatory authority may propose any adjustments it determines to be required to bring the proposed rate adjustment into compliance with the provisions of this tariff.

The regulatory authority may disallow any net plant investment that is not shown to be prudently incurred. Approval by the regulatory authority of net plant investment pursuant to the provisions of this tariff shall constitute a finding that such net plant investment was prudently incurred. Such finding of prudence shall not be subject to further review in a subsequent RRM or Statement of Intent filing.

During the Review Period, the Company and the regulatory authority will work collaboratively and seek agreement on the level of rate adjustments. If, at the end of the Review Period, the Company and the regulatory authority have not reached agreement, the regulatory authority shall take action to modify or deny the proposed rate adjustments. The Company shall have the right to appeal the regulatory authority's action to the Railroad Commission of Texas. Upon the filing of an appeal of the regulatory authority's order

RATE SCHEDULE:	RRM – Rate Review Mechanism	
APPLICABLE TO:	ALL INCORPORATED CUSTOMERS IN THE WEST TEXAS DIVISION EXCEPT CUSTOMERS IN THE CITIES OF AMARILLO, LUBBOCK, DALHART AND CHANNING.	
EFFECTIVE DATE:	Bills Rendered on and after October 1, 2018	PAGE: 5

VIII. Notice

Notice of each annual RRM filing shall be provided by including the notice, in conspicuous form, in the bill of each directly affected customer no later than forty-five (45) days after the Company makes its annual filing pursuant to this tariff. The notice to customers shall include the following information:

a) a description of the proposed revision of rates and schedules;

b) the effect the proposed revision of rates is expected to have on the rates applicable to each customer class and on an average bill for each affected customer;

c) the service area or areas in which the proposed rates would apply;

d) the date the annual RRM filing was made with the regulatory authority; and

e) the Company's address, telephone number and website where information concerning the proposed rate adjustment can be obtained.

STAFF REPORTS

WATER METER AUDIT INFORMATION
TOWN OF RANSOM CANYON

FEBRUARY 2018

LUBBOCK MASTER METER READ	
MONTHLY	BILLING CYCLE
4,898,000	5,654,000

LUBBOCK BILLED USAGE	5,593,000
RANSOM CANYON BILLED USAGE	4,236,000
CITY UNBILLED USAGE	78,000
FIRE DEPARTMENT UNBILLED USAGE	31,000
LINE FLUSHING UNBILLED USAGE	3,900
POTENTIAL WATER LOSS	1,244,100

ACTUAL AND OPPORTUNITY COST OF WATER LOSS

	LBB METER MONTHLY	LBB METER BILL CYCLE	LBB BILLED USAGE	RC BILLED USAGE	TOTAL UNBILLED USAGE	WATER LOSS	ACTUAL LOSS	OPPORTUNITY LOSS
January	5,638,000	5,469,000	5,522,000	3,549,000	198,000	1,775,000	$ 7,224.25	$ 12,584.75
February	4,898,000	5,654,000	5,593,000	4,236,000	112,900	1,244,100	$ 5,063.49	$ 8,820.67
March						0	$ -	$ -
April						0	$ -	$ -
May						0	$ -	$ -
June						0	$ -	$ -
July							$ -	$ -
August						0	$ -	$ -
Sept							$ -	$ -
October							$ -	$ -
November						0	$ -	$ -
December						0	$ -	$ -
TOTAL	10,536,000	11,123,000	11,115,000	7,785,000	310,900	3,019,100	$ 12,287.74	$ 21,405.42

Opportunity Loss:
Jan 2014 - dollars based on $5.95/1,000 gallons.
Feb 2014 - dollars based on $6.41/1,000 gallons
Jan 2015 - dollars based on $6.75/1,000 gallons
Jan 2016 - dollars based on $7.09/1,000 gallons
Jan 2017 - dollars based on 7.09/1,000 gallons

Actual Loss:
Jan 2014 - dollars based on $3.49/1,000 gallons
Jan 2015 - dollars based on $3.68/1,000 gallons
Jan 2016 - dollars based on $3.86/1,000 gallons
Jan 2017 - dollars based on $4.07/1,000 gallons
Jan 2018 - dollars based on $4.07/1,000 gallons