

Ransom Canyon City Council Meeting Minutes  
Regular Meeting, January 10, 2023  
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular meeting was called to order at 6:30 p.m. by Mayor Jana Trew. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366. The following City Council members physically attended the meeting: Mayor Jana Trew, Councilmembers Dr. Terry Waldren, Ron McWilliams, and Val Meixner. Mayor Pro Tem Brandt Underwood and Councilmember John Hand were absent. Staff members attending the meeting included City Administrator, Elena Quintanilla; Deputy City Secretary, Leslie Randolph, Chief of Police, James Hill; Director of Public Works, Cory Needham; Fire Chief, Rand McPherson; Assistant Fire Chief, Angela Hill; and Librarian, Angie Fikes. Guests attending the meeting included Ron and Jan Childress. The prayer was said by Councilmember Ron McWilliams, followed by the pledges to the United States and State of Texas.

2. Property Owner's Association (POA) Report and Citizen Comments

Val Meixner reported that the Property Owner's Association (POA) is sponsoring their Annual Chili Cookoff on January 28, 2023 at the Ranch House at 6:00 p.m.

3. Building Review Recognition

Ron Childress was recognized for his years of service on the Building Review Committee.

4. Discussion on First Reading of Budget Amendment

The City Council discussed an amendment to the 2022-2023 budget to increase the "Engineering Line Item" from \$17,000 to \$37,000 due to increases in the Ransom Ranch Subdivision and costs associated with surveying the Chapman properties.

5. Discussion on First Reading of Speed Limit Changes

The City Council discussed changes to be made regarding the speed limit on Ransom Road, from the intersection of West Canyon View Drive to FM 3523, from 50 mph to 35 mph and on Johnston Road from CR 7000 to East Canyonview from 35 mph to 25 mph.

6. Minutes  
The minutes of the regular meeting on November 8, 2022 and the cancelled meeting of December 13, 2022 were approved on a motion made by Councilmember Ron McWilliams, seconded by Councilmember Dr. Terry Waldren; motion carried unanimously.
7. Financials  
The financial reports and the November and December 2022 claims and demands were approved on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Val Meixner; motion carried unanimously.
8. 2021-2022 Audit Report  
The City Council approved the 2021-2022 Audit Report presented by Terry & King, CPA's, PC Auditor on a motion made by Councilmember Ron McWilliams, seconded by Councilmember Val Meixner; motion carried unanimously.
9. Lubbock County Fire Grant Application  
The City Council voted to approve a grant application to Lubbock County entitled "Critical Needs Funding FY 2023" for the Ransom Canyon Volunteer Fire Department in the amount of \$45,454.00 on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Val Meixner; motion carried unanimously.
10. Amendment to FY 2021-2022 Budget for Line-Item Adjustments  
The City Council approved line-item adjustments to the overall FY 2021-2022 Budget for all departments and amendments to the Fire, Police, and Water Departments on a motion made by Councilmember Ron McWilliams, seconded by Councilmember Val Meixner; motion carried unanimously.
11. Budget Amendment for Engineering  
The budget amendment for the "Engineering Line Item" was removed by Mayor Jana Trew for any action by the City Council since it was inadvertently placed on the agenda as an action item. It was discussed previously on the agenda in this meeting under number four as a "First Reading of an Ordinance."
12. International Building Codes  
The City Council approved the recommendation of the Building Review Committee to adopt the most current International Building Codes utilized by the City of Lubbock for the Town of Ransom Canyon on a motion made by

Councilmember Dr. Terry Waldren, seconded by Councilmember Val Meixner; motion carried unanimously.

13. Hazard Mitigation Plan

The City Council approved a resolution regarding the hazard mitigation plan produced by Lubbock County through H2O Partners, on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Val Meixner; motion carried unanimously.

14. Warranty Deed

The City Council approved a special warranty deed to accept a 4.362 -acre tract of land in section 4, Block 1 from LRC Realty which is the location of the Ransom Canyon dam on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Val Meixner; motion carried unanimously.

A. BUILDING REVIEW COMMITTEE REPORT:

The Building Review Committee did not meet in the month of December. Building Review Committee members have been reviewing changes to the Chapter 3 of the building code ordinances.

B. DEPARTMENT REPORTS:

a. Administration: Elena Quintanilla reported the following:

- She discussed her schedule of events for the week.
- Elena contacted the Texas Tech Landscape Architect Department regarding the development of a Parks Master Plan and a class will be meeting with Elena and Cory on February 1, 2023.
- The new budget was installed in December 2022.
- Elena discussed the garbage issues that occurred over the holidays, and will be meeting with Waste Connections prior to future holidays.
- She provided a brief legislative update.
- She will be attending the Election Law Seminar in Denton in January.

b. The Municipal Court: Elena Quintanilla reported the following:

- There were no changes in Municipal Court since last month.

c. Operations: Cory Needham reported the following:

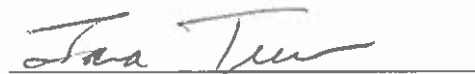
- The Beast/Quad Investments Subdivision road is complete.
- A bid opening for the Ransom Canyon Road on Spur Lane took place; however, no bids were submitted.
- The Operations staff is winterizing their equipment and making preparations for the snow and winter weather.

- Optimum has caused some damage on water lines while installing their fiber.
- d. Police: James Hill reported the following:
- There were nine (9) citations and six (6) traffic verbal warnings in November, and four (4) citations and six (6) traffic verbal warnings in December.
  - Chief Hill mentioned that Lt. Jensen attending a command staff training class in Huntsville, Texas.
  - The Police Department is fully staffed with the addition of Nathan Flynn.
  - Holiday traffic was "plentiful."
- e. Fire: Rand McPherson reported the following:
- There were two (2) EMS calls and four (4) fire calls this month.
  - The Ransom Canyon Volunteer Fire Department remodel is complete.
  - The Volunteer Fire Department training will begin with Buffalo Springs Lake once the days get longer.
  - The Fire Department received approval from Lubbock County on the equipment funds requested.
  - The Department held their annual election and Rand mentioned that the following officers were elected: Chief, Rand McPherson; Assistant Chief, Angela Hill; Fire Captain, Michael Reyna; Secretary, Mary Roberts; Treasurer, Jim Waters; and Ron McWilliams, Firewise Captain.
- f. Library: Angie Fikes reported the following:
- The "Girls Who Code Computer Program" will be delayed until the end of the month.
  - She raised \$2100 this year with the Christmas Fundraiser.
  - The Christmas Party went well and the youth enjoyed snowball fights.

#### Adjournment

The City Council adjourned the meeting at 7:47 p.m. on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Ron McWilliams; motion carried unanimously.

APPROVED:



Jana Trew, Mayor

ATTEST:



---

Elena Quintanilla, City Secretary