

Ransom Canyon City Council Meeting Minutes
Regular Meeting – October 12, 2021
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular meeting was called to order at 6:30 p.m. by Mayor Jana Trew. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366. The following City Council members physically attended the meeting: Mayor Jana Trew, Mayor Pro Tem Brandt Underwood, Dr. Terry Waldren, Ron McWilliams, Val Meixner, and Ingram Rich. Staff members attending the meeting included City Administrator, Elena Quintanilla; Deputy City Secretary, Leslie Randolph; Chief of Police, James Hill; Operations Assistant Manager, Cory Needham; and Fire Chief, Rand McPherson. There were no guests in attendance. The prayer was said by Mayor Pro Tem Brandt Underwood, followed by the pledges to the United States and State of Texas.

2. Property Owner's Association (POA) Report and Citizen Comments

Val Meixner reported that the POA is working on a X-mas Lighting Competition for the Canyon, and she stated that the top hill is looking more attractive since the POA cleaned up the area.

3. Approval of Minutes

The minutes of the regular meeting on September 14, 2021 were approved on a motion made by Councilmember Dr. Terry Waldren, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

4. Financials

The financial reports and the September 2021 claims and demands were approved on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Ingram Rich; motion carried unanimously.

5. Signatories to the Bank Accounts

The City Council approved a Resolution 10-12-21 to add two new signatories, Councilmembers Val Meixner and Ingram Rich, to the Happy State Bank accounts and remove Councilmember Mike Greer as a signer to the account on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilmember Dr. Terry Waldren; motion carried unanimously.

6. Agreement with Pavement Restoration

The City Council approved an agreement with Pavement Restoration in the amount of \$20,087.05 for asphalt rejuvenation and surface maintenance of 17,467 square yards of streets for the Town of Ransom Canyon on a motion made by Councilmember Dr. Terry Waldren; seconded by Councilmember Ron McWilliams; motion carried unanimously.

7. Interlocal Agreement with Lubbock County for Fire Suppression

City Council approved an Interlocal Agreement between Lubbock County and the Town of Ransom Canyon Volunteer Fire Department in the amount of \$55,754.00 to provide fire suppression and rescue services on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilmember Dr. Terry Waldren; motion carried unanimously.

A. BUILDING REVIEW COMMITTEE REPORT: The Building Review Committee did not meet in the month of September.

B. DEPARTMENT REPORTS:

- a. Administration: Elena Quintanilla reported the following:
 - She discussed her schedule of events for the week.
 - She mentioned that the City will be receiving approximately \$278,000 of American Recovery Act funds.
 - The land purchase with Terry Crofoot should be scheduled for a closing in October.
 - The auditors will be in Ransom Canyon to conduct their audit at the middle or end of the month.
- b. Municipal Court: Elena Quintanilla reported the following:
 - There are approximately three pending cases from the old docket prior to Judge Jan Mathews assuming the docket.
 - The Police Department has been issuing citations so there are several new citations on the docket.
- c. Operations: Cory Needham reported the following:
 - Staff has continued with mosquito prevention through larvicide applications and will continue with ground spray if needed. Cory is waiting on a report from the City of Lubbock.
 - The bid opening for the elevated water tower will take place on October 26, 2021 at 10:00 a.m.
 - There was one change order for the ground storage tank.
 - The City was granted an environmental clearance on the sewer plant so we anticipate a bid opening to take place in March or April.

- The Citizen Collection Station will need a new motor at the gate which will allow the gate to function with the new cards. The motor should be installed this month.
- d. Police: James Hill reported the following:
- Police issued five (5) citations and they issued sixty-six (66) verbal traffic warnings.
 - Officer Josh Eakin has completed his classes and is eligible for his Intermediate license. Matthew Garza will also start working on his Intermediate license in the near future.
 - Overall, the traffic for the Annual Garage Sale was good with no accidents reported that day.
 - Chief Hill and Officer Josh Eakin will be handing out candy on Halloween Day.
- e. Fire: Rand McPherson reported the following:
- There were three (3) EMS calls and zero (0) fire calls this month.
- f. Library: Angie Fikes reported the following:
- Kurtz Critters came out to the Library and they brought a hedge hog and geckos for the children at the Library.
 - Teens will be painting decorations for Halloween at the Library and the little ones will be making door decorations.
 - The Library is planning their annual Harry Potter "Teen Potions and Spells" as a chemistry lesson for the youth.

8. Adjournment

The City Council adjourned the meeting at 7:30 p.m. on a motion made by Councilmember Dr. Terry Waldren; seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

APPROVED:



Jana Trew, Mayor

ATTEST:



Elena Quintanilla, City Secretary