

**DINNER WILL BE SERVED FOR THE CITY COUNCIL AT 5:30 PM
SPECIAL MEETING WILL BE CALLED TO ORDER AT 6:30 PM**

**NOTICE OF SPECIAL MEETING
TOWN OF RANSOM CANYON
CITY COUNCIL AGENDA
TUESDAY, SEPTEMBER 17, 2019**

Jana Trew, Mayor

Ingram Rich, Alderman
Chip Armstrong, Alderman
Terry Waldren, Alderman

Brandt Underwood, Mayor Pro Tem
Mike Greer, Alderman
Elena Quintanilla, City Administrator

Notice is hereby given that the special meeting for the governing body of the Town of Ransom Canyon is called for 6:30 P.M. on Tuesday, September 17, 2019 and will be held at the Ransom Canyon City Hall City Council Chambers, 24 Lee Kitchens Drive, Ransom Canyon, Texas. At these times the following subjects will be examined:

1. CALL TO ORDER/PRAYER/PLEDGES AT 6:30 PM
2. CITIZEN COMMENTS AND PROPERTY OWNER'S ASSOCIATION REPORT – In accordance with law, no Council *discussion or action* is to be taken until such matter is placed on the Agenda. Citizens shall be allowed to speak on any matter other than personnel matters, matters under litigation or matters concerning the purchase, exchange, lease or value of real property.
3. ACTION ITEM: APPROVE MINUTES OF:
 - a. Regular Meeting, August 13, 2019
 - b. Special Meeting, Property Tax Hearing, September 5, 2019
 - c. Special Meeting, Property Tax Hearing, September 10, 2019
4. ACTION ITEM: APPROVE FINANCIALS
 - a. Financial Reports
 - b. August 2019 Claims & Demands
 - c. Financial Investment Report
5. ACTION ITEM: CONSIDER AND ACT UPON Resolution No. R19-000917, designating an official newspaper for the 2019-2020 fiscal year.
6. PUBLIC HEARING ON THE BUDGET: Public hearing to receive comments on the proposed 2019-2020 fiscal year budget.

7. ACTION ITEM: CONSIDER AND ACT UPON Ordinance No. 19-00200 adopting the 2019-2020 Fiscal Year Budget.
8. ACTION ITEM: CONSIDER AND ACT UPON Resolution No. R19-091719 to ratify the 2019-2020 Fiscal Year Budget that will raise more property tax revenue than was generated in the previous year.
9. ACTION ITEM: CONSIDER AND ACT UPON Ordinance No. 19-00210, fixing the tax rate/levy for the Tax Year 2019-2020 at \$.612933 per \$100.00 of taxable value
 - a. \$.542859 per \$100.00 of taxable value for Maintenance and Operations
 - b. \$.070074 per \$100.00 of taxable value for Debt.
10. ACTION ITEM: CONSIDER AND ACT UPON COBRA Continuation of Coverage Administrative Agreement with Texas Municipal League (TML) Health Benefit Pool.
11. ACTION ITEM: CONSIDER AND ACT UPON Section 125 Flexible Spending Arrangement (FSA) Account with TML Health Benefit Pool.
12. ACTION ITEM: CONSIDER AND ACT UPON authorizing the Mayor to execute an Independent Contractor Agreement for Librarian Services for fiscal year 2019-2020.
13. ACTION ITEM: SECOND READING OF ORDINANCE NO 081319 to enact a new fee for roofing permits based upon a flat fee of \$200 for all roofing permits.
14. ACTION ITEM: CONSIDER AND ACT UPON approval of a negotiated settlement between the steering committee of cities served by Atmos "Cities" and Atmos Energy Corp, West Texas Division regarding company's 2019 rate review mechanism filings.
15. ACTION ITEM: CONSIDER AND ACT UPON a vote for David Riley, Mayor of City of Idalou or John Spivey, Alderman of City of Ralls as Board of Trustee for the Texas Municipal League Region 3 Health Benefit Pool.
16. BUILDING REVIEW COMMITTEE REPORT: The Building Review Committee met on August 12, 2019 to discuss a garage addition to a residence located at 62 South Lakeshore Drive; the builder is Chris Chisom.
 - A. DEPARTMENT REPORTS:
 - a. Administration: Elena Quintanilla
 - City Administrator Schedule of Events
 - Texas Municipal League Quarterly Meeting – September 19, 2019
 - Texas Municipal League Conference – October 8 – 11, 2019
 - City Council Meeting in October – October 15, 2019
 - Legislative Update

- b. Court: Judge Gary Bellair
 - Report on Pending Municipal Court Cases
 - Report on New Municipal Court Cases
- c. Operations: Harold Needham
 - East Ground Storage Tank Update
 - Mowing and Weed Prevention
 - Sewer Repairs
- d. Police: James Hill
 - Report of Citations and Warnings
- e. Fire: Rand McPherson
 - EMS Calls
 - Fire Calls
- f. Library: Angie Fikes
 - Library Repairs
 - Back to School Bash
 - Pumpkin Trail Activities

17. ADJOURN

Executive Session Disclosure Statement: The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices and 551.087 (Economic Development).

If any accommodations for a disability are required please notify the City Secretary's office at 806-829-2470 at least two (2) working days prior to the date of the meeting. The building has handicap parking areas and is wheelchair accessible at the front entrance to the building.

All items listed on this agenda are eligible for both discussion and action unless expressly limited.

CERTIFICATION

DATED THIS THE 13th DAY OF SEPTEMBER, 2019

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of Ransom Canyon, Texas is a true and correct copy of said notice that has been posted in the display case in front of the doors at the City Hall of Ransom Canyon, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on or before September 13, 2019 by 4:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of such meeting.

Elena Quintanilla, City Secretary

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the front doors of City Hall on _____ day of _____, 2019.

Elena Quintanilla, City Secretary

AGENDA ITEM #3

Minutes of:

- **Regular Meeting**

August 13, 2019

- **Special Meeting**

September 5, 2019

Ransom Canyon City Council Meeting Minutes
Regular Meeting – August 13, 2019
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer
The regular meeting was called to order at 6:30 p.m. by Mayor Jana Trew. Council members present were Mayor Jana Trew, Councilmen Dr. Terry Waldren, Mike Greer, Ingram Rich, and Chip Armstrong. Mayor Pro Tem Brandt Underwood was absent. The pledges to the United States and the State of Texas were recited, followed by a prayer by Ingram Rich.
2. Approval of Minutes
The minutes of the regular meeting on July 9, 2019, and the special meeting on July 16, 2019 were approved on a motion made by Councilman Dr. Terry Waldren, seconded by Councilman Ingram Rich; motion carried unanimously.
3. Financials
The financial reports and the July 2019 claims and demands were approved on a motion made by Councilman Ingram Rich, seconded by Councilman Chip Armstrong, motion carried unanimously.
4. Engagement Letter with the Auditor
The City Council authorized the City Administrator to sign an engagement letter with Terry and King, CPA Auditors, to conduct audit services for fiscal year 2018-2019 on a motion made by Councilman Dr. Terry Waldren, seconded by Councilman Chip Armstrong; motion carried unanimously.
5. Bids To Rehabilitate the Water Tower
The City Council rejected all bids to rehabilitate the water tower on a motion made by Councilman Ingram Rich, seconded by Councilman Chip Armstrong; motion carried unanimously.
6. Ordinance 081319 to Enact a New Fee for Roofing Permits
The City Council conducted its first reading of Ordinance No. 081319 to enact a new method for charging its fee for roofing permits. Instead of charging a fee based on the value of a roof, the Town of Ransom Canyon will charge a flat fee of \$200 for all roofing permits.

7. Proposed Property Tax Rate for 2019-2020

The City Council voted to consider the same property tax rate as the 2018-2019 property tax rate of .612933 and hold two public hearings to obtain feedback from the citizenry regarding the tax rate prior to its adoption on September 17, 2019 where the City Council will vote to officially adopt the rate. A motion to maintain the same tax rate as last year was approved on a motion by Councilman Dr. Terry Waldren, seconded by Councilman Chip Armstrong. The record vote was as follows:

Ingram Rich – Aye

Mike Greer - Aye

Jana Trew – Aye

Dr. Terry Waldren– Aye

Chip Armstrong – Aye; motion carried unanimously

8. The Building Review Committee

The Building Review Committee did not meet in the month of July, 2019.

A. Department Reports

Administration: Elena Quintanilla reported the following:

- She discussed her schedule of events for the week.
- She mentioned that a Texas Municipal League Quarterly Meeting will take place on September 19, 2019
- The Annual Texas Municipal League Conference Training for Elected Officials and staff is scheduled for October 8-11, 2019.
- The City Council meeting in October will be rescheduled for October 15, 2019.

Court Report: Gary Bellair reported the following:

- There was one citation issued for fireworks. The defendant did not appear to the court to address his/her ticket.
- There is a new case on the docket for this Friday.

Operations: Cory Needham reported the following:

- The east ground storage tank renovation is complete.
- The City has not had many mosquitos due to the dry weather.
- The Department mowed the Canyon and worked hard to prevent the growth of weeds.
- The Operations staff have been repairing the roads in the Canyon.

Police: James Hill reported the following:

- Police issued one citation and six warnings.
- Approximately 100 residents attended this year's Summer Movie Night.

Fire: Rand McPherson reported the following:

- There were seven EMS calls and five fire calls this month.

Library: Elena Quintanilla reported the following for Angie Fikes:

- The Library Summer Reading Program had 42 active participants.
- The Library did not do any landscaping due to the heat.
- The Painting of the Library is almost complete.

Property Owner's Association (POA) Report and Citizen Comments.

Rand McPherson reported that the Family Fun Night will take place on Wednesday, August 14, 2019 at the Ranch House with food trucks for pizza and gelato. On the last Saturday of every month, the POA is hosting another star gazing party with the South Plains Astronomy Association. The next one will take place on August 31, 2019. The Taste of the Canyon will take place on Saturday, September 21, 2019.

Executive Session

The City Council entered into executive session at 7:33 p.m., as authorized by Chapter 551, Texas Government Code in accordance with Section 551.071 (Consultation with Attorney).

Return to Open Session

The City Council returned into the Regular City Council meeting at 7:53 p.m.

Adjournment

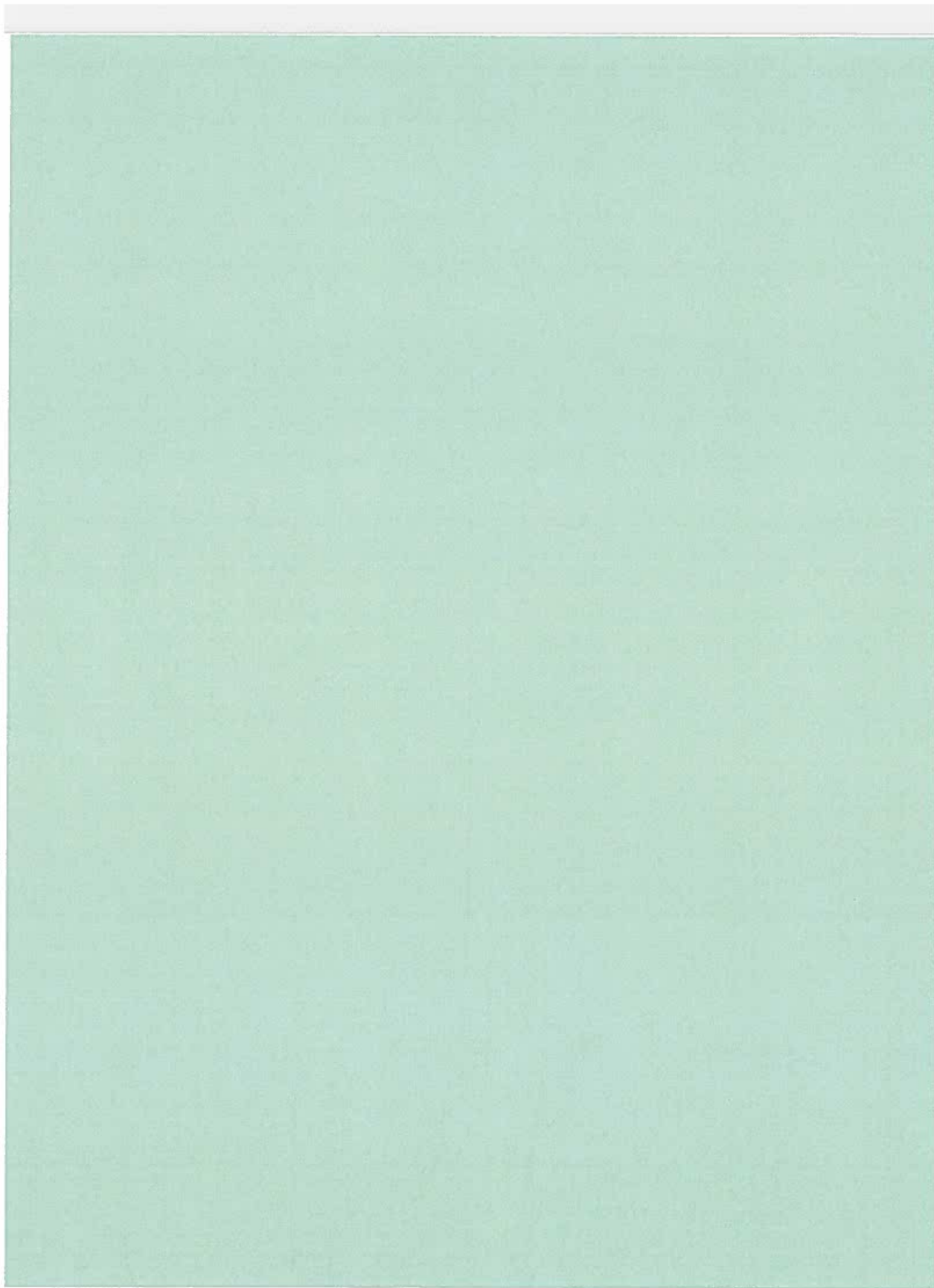
The City Council adjourned the meeting at 7:54 p.m. on a motion by Councilman Dr. Terry Waldren, seconded by Councilman Ingram Rich; motion carried unanimously.

APPROVED:

Jana Trew, Mayor

ATTEST:

Elena Quintanilla, City Secretary



**Ransom Canyon City Council Meeting Minutes
Special Meeting – September 5, 2019
Ransom Canyon City Hall, 24 Lee Kitchens Drive**

1. Call to Order/ Prayer

The public hearing for the property tax rate was called to order at 6:00 p.m. by Mayor Jana Trew. Council members present were Mayor Pro Tem Brandt Underwood, Councilmen Ingram Rich, and Chip Armstrong. Councilmen Mike Greer and Dr. Terry Waldren were absent. Brandt Underwood said the prayer for the meeting.

2. Public Hearing for Property Tax Rate

There were several comments at the public hearing. Attendees (see sign-in sheet attached) at the meeting raised the following concerns:

- Taxes are too high
- Appraisals are extremely high
- Ransom Canyon City Hall is administratively top heavy
- Electronic water meters should be purchased to reduce water losses
- There should be more advertisement regarding the property tax meetings
- The legislature is going to continue taking the control away from local governments
- The City Administrator and City Council need to take a strong stance against the State
- The City Council needs to speak up for the citizens against the appraisal district for the residents
-

3. Announcement of Meeting to Adopt Rate

The Mayor announced that the City Council meeting to adopt the tax rate will take place on September 17, 2019.

4. Adjournment

The Mayor adjourned the meeting at 6:46 p.m.

These minutes were approved on the 17th day of September, 2019.

APPROVED:

Jana Trew, Mayor

ATTEST:

Elena Quintanilla, City Secretary

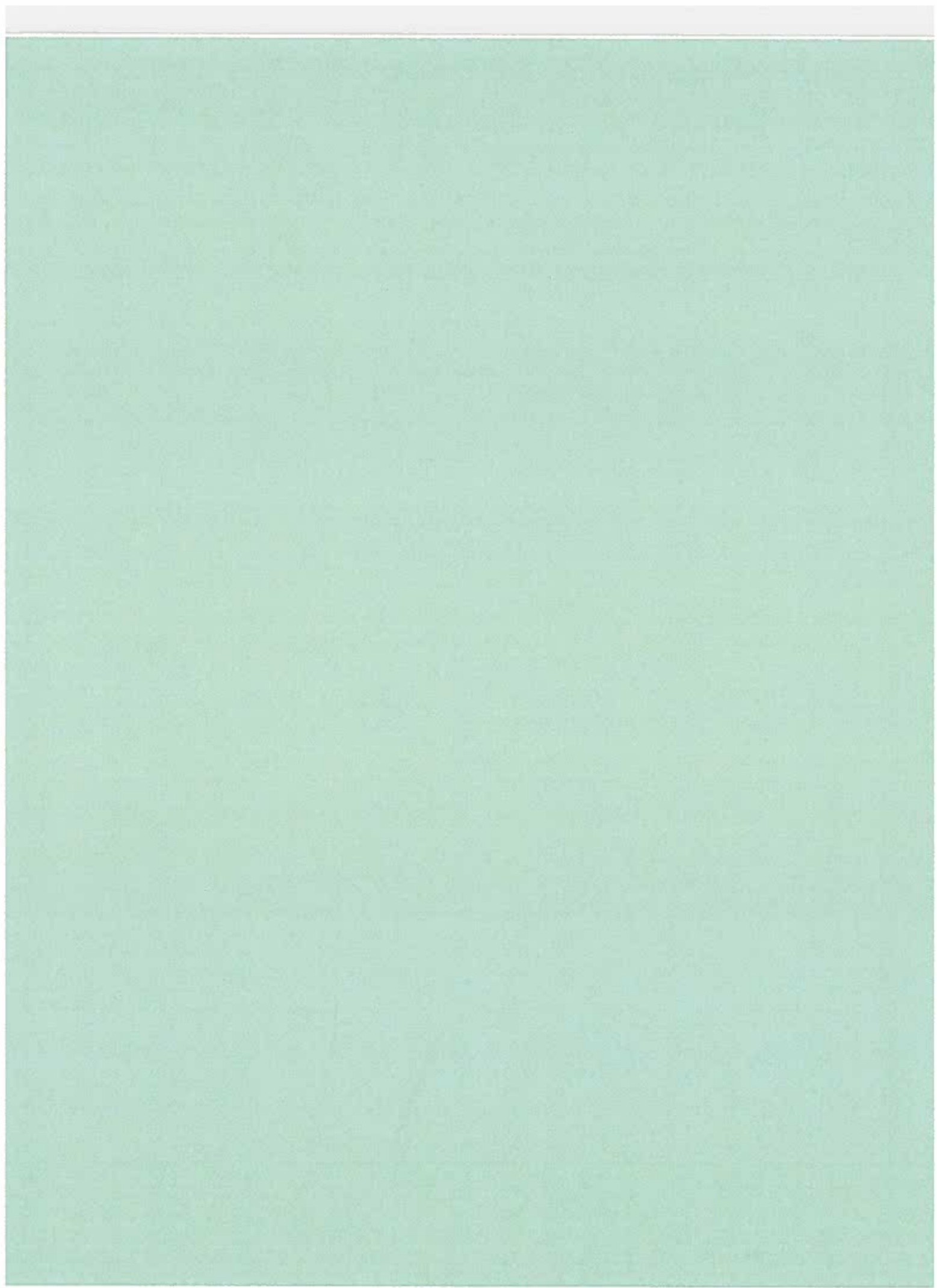
TOWN OF RANSOM CANYON
PROPERTY TAX HEARING
THURSDAY, SEPTEMBER 5, 2019
6:00 P.M.

Sign in Sheet for Attendees

Print Name

Email/Phone Contact Number

| | |
|----------------------|--------------|
| James Hill | 806-786-8513 |
| Rand McPherson | 806 745-7022 |
| Dale & Carol Cuswell | 806-438-4557 |
| Carol Patterson | 806 441 6018 |
| DEXTER D. HAN | 829 2119 |
| Jerry W. Bartlett | 829-2587 |
| Harold Anderson | 829-2522 |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |



Ransom Canyon City Council Meeting Minutes
Special Meeting – September 10, 2019
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/ Prayer

The public hearing for the property tax rate was called to order at 6:00 p.m. by Mayor Pro Tem Jana Trew. Council members present were Mayor Pro Tem Brandt Underwood, Councilmen Ingram Rich, Dr. Terry Waldren, and Chip Armstrong. Councilman Mike Greer was absent. Brandt Underwood said the prayer for the meeting.

2. Public Hearing for Property Tax Rate

City Council members provided information on how to address the Lubbock Central Appraisal District in order to get them to reduce the taxes on a home.

3. Announcement of Meeting to Adopt Rate

The Mayor announced that the City Council meeting to adopt the tax rate will take place on September 17, 2019.

4. Adjournment

The Mayor adjourned the meeting at 6:17 p.m. on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilman Dr. Terry Waldren.

These minutes were approved on the 17th day of September, 2019.

APPROVED:

Jana Trew, Mayor

ATTEST:

Elena Quintanilla, City Secretary

TOWN OF RANSOM CANYON
PROPERTY TAX HEARING
THURSDAY, SEPTEMBER 10, 2019
6:00 P.M.

Sign in Sheet for Attendees

Print Name

Email/Phone Contact Number

James Hill

806-778-4332

Elena Quintana

806 786-3450

Vanessa Anderson

AGENDA ITEM #4:

APPROVAL OF

FINANCIAL REPORTS

Claims and Demands

For August 2019

and

Financial Investment

Report

CITY OF RANSOM CANYON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

PAGE: 1

01 -GENERAL FUND
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <u>REVENUE SUMMARY</u> | | | | | |
| UTILITY REVENUE | 900,000.00 | 125,543.53 | 835,853.04 | 64,146.96 | 92.87 |
| BUILDING PERMIT REVENUE | 10,000.00 | 675.00 | 7,754.86 | 2,245.14 | 77.55 |
| FRANCHISE REVENUE | 30,000.00 | 4,778.17 | 37,547.16 (| 7,547.16) | 125.16 |
| AD VALOREM TAX REVENUE | 829,100.00 | 788.20 | 867,974.64 (| 38,874.64) | 104.69 |
| INTEREST REVENUE | 18,000.00 | 2,795.20 | 37,150.68 (| 19,150.68) | 206.39 |
| LIBRARY REVENUE | 6,000.00 | 0.00 | 7,860.00 (| 1,860.00) | 131.00 |
| COURT REVENUE | 500.00 | 0.00 | 1,452.20 (| 952.20) | 290.44 |
| OTHER REVENUE | 127,340.00 | 10,206.73 | 119,173.78 | 8,166.22 | 93.59 |
| BUDGETED SURPLUS | 323,197.00 | 179.53 | 12,090.59 | 311,106.41 | 3.74 |
| TOTAL REVENUES | 2,244,137.00 | 144,966.36 | 1,926,856.95 | 317,280.05 | 85.86 |
| ===== | | | | | |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| CITY COURT | 5,600.00 | 1,164.86 | 5,169.15 | 430.85 | 92.31 |
| ADMINISTRATION | 384,225.00 | 26,312.49 | 359,429.58 | 24,795.42 | 93.55 |
| OPERATIONS | 379,275.00 | 27,140.20 | 298,121.29 | 81,153.71 | 78.60 |
| FIRE DEPARTMENT | 50,528.00 | 0.00 | 56,198.47 (| 5,670.47) | 111.22 |
| LIBRARY | 34,051.00 | 4,365.09 | 29,549.75 | 4,501.25 | 86.78 |
| POLICE DEPARTMENT | 310,939.00 | 24,342.43 | 282,406.38 | 28,532.62 | 90.82 |
| SEWER DEPARTMENT | 149,614.00 | 8,199.87 | 124,246.65 | 25,367.35 | 83.04 |
| ROADS AND GROUNDS DEPT | 102,109.00 | 7,141.30 | 89,118.18 | 12,990.82 | 87.28 |
| WATER DEPARTMENT | 459,830.00 | 56,001.99 | 304,340.56 | 155,489.44 | 66.19 |
| PAYROLL DEPARTMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| EMERGENCY OPS CENTER | 3,000.00 | 67.57 | 1,919.99 | 1,080.01 | 64.00 |
| CAPITAL EXPENDITURES | 262,466.00 | 71,834.68 | 136,693.29 | 125,772.71 | 52.08 |
| BONDS | 102,500.00 | 0.00 | 102,499.25 | 0.75 | 100.00 |
| TOTAL EXPENDITURES | 2,244,137.00 | 226,570.48 | 1,789,692.54 | 454,444.46 | 79.75 |
| ===== | | | | | |
| REVENUES OVER/(UNDER) EXPENDITURES | 0.00 (| 81,604.12) | 137,164.41 (| 137,164.41) | 0.00 |

CITY OF RANSOM CANYON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

PAGE: 2

01 -GENERAL FUND
REVENUES

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <u>UTILITY REVENUE</u> | | | | | |
| 401 WATER REVENUE | 600,000.00 | 99,261.32 | 547,706.17 | 52,293.83 | 91.28 |
| 402 SEWER REVENUE | 145,000.00 | 12,583.64 | 137,765.33 | 7,234.67 | 95.01 |
| 403 GARBAGE REVENUE | 145,000.00 | 12,633.64 | 138,567.55 | 6,432.45 | 95.56 |
| 404 PENALTY REVENUE | 4,000.00 | 471.60 | 4,456.77 (| 456.77) | 111.42 |
| 405 MOSQUITO SPRAY GROUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 406 MOSQUITO SPRAY AIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 407 GAS LIGHTS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 408 TURN ON REVENUE | 1,000.00 | 200.00 | 1,000.00 | 0.00 | 100.00 |
| 409 RV REVENUE MONTHLY PAYEES | <u>5,000.00</u> | <u>393.33</u> | <u>6,357.22 (</u> | <u>1,357.22)</u> | <u>127.14</u> |
| TOTAL UTILITY REVENUE | 900,000.00 | 125,543.53 | 835,853.04 | 64,146.96 | 92.87 |
| <u>BUILDING PERMIT REVENUE</u> | | | | | |
| 410 BUILDING PERMIT REVENUE | 8,000.00 | 675.00 | 6,154.86 | 1,845.14 | 76.94 |
| 411 TAP CONNECTION REVENUE | <u>2,000.00</u> | <u>0.00</u> | <u>1,600.00</u> | <u>400.00</u> | <u>80.00</u> |
| TOTAL BUILDING PERMIT REVENUE | 10,000.00 | 675.00 | 7,754.86 | 2,245.14 | 77.55 |
| <u>FRANCHISE REVENUE</u> | | | | | |
| 420 ATMOS FRANCHISE REVENUE | 8,000.00 | 1,241.68 | 7,525.48 | 474.52 | 94.07 |
| 421 SPEC FRANCHISE REVENUE | 15,000.00 | 3,195.10 | 16,587.04 (| 1,587.04) | 110.58 |
| 422 SOUTH PLAINS TEL FRANCHISE REV | 2,000.00 | 324.59 | 7,492.50 (| 5,492.50) | 374.63 |
| 423 SBC FRANCHISE REVENUE | 100.00 | 16.80 | 940.62 (| 840.62) | 940.62 |
| 424 MISC FRANCHISE REVENUE | 100.00 | 0.00 | 57.52 | 42.48 | 57.52 |
| 425 INTERNET REVENUE | <u>4,800.00</u> | <u>0.00</u> | <u>4,944.00 (</u> | <u>144.00)</u> | <u>103.00</u> |
| TOTAL FRANCHISE REVENUE | 30,000.00 | 4,778.17 | 37,547.16 (| 7,547.16) | 125.16 |
| <u>AD VALOREM TAX REVENUE</u> | | | | | |
| 443 DELINQUENT TAX REVENUE | 1,000.00 | 0.00 | 2,125.77 (| 1,125.77) | 212.58 |
| 444 CURRENT TAX REVENUE | 825,000.00 | 678.77 | 862,819.22 (| 37,819.22) | 104.58 |
| 445 TAX P&I REVENUE | 3,000.00 | 73.43 | 2,819.27 | 180.73 | 93.98 |
| 446 TAX CERTIFICATE REVENUE | 100.00 | 36.00 | 210.38 (| 110.38) | 210.38 |
| 447 MISC TAX REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 448 TAX COLLECTION REVENUE | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL AD VALOREM TAX REVENUE | 829,100.00 | 788.20 | 867,974.64 (| 38,874.64) | 104.69 |
| <u>INTEREST REVENUE</u> | | | | | |
| 455 INTEREST INCOME | 18,000.00 | 2,795.20 | 37,150.68 (| 19,150.68) | 206.39 |
| 456 I&S INTEREST EARNED | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 457 CONSTRUCTION INTEREST | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL INTEREST REVENUE | 18,000.00 | 2,795.20 | 37,150.68 (| 19,150.68) | 206.39 |
| <u>LIBRARY REVENUE</u> | | | | | |
| 465 LIBRARY REVENUE | 6,000.00 | 0.00 | 7,860.00 (| 1,860.00) | 131.00 |
| 466 CH FOUNDATION GRANT | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL LIBRARY REVENUE | 6,000.00 | 0.00 | 7,860.00 (| 1,860.00) | 131.00 |

CITY OF RANSOM CANYON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

PAGE: 3

01 -GENERAL FUND
REVENUES

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <u>COURT REVENUE</u> | | | | | |
| 476 SEIZURE INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 477 COURT FEES | 250.00 | 0.00 | 557.80 (| 307.80) | 223.12 |
| 478 COURT FINES | 250.00 | 0.00 | 894.40 (| 644.40) | 357.76 |
| 479 COURT TRUST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL COURT REVENUE | 500.00 | 0.00 | 1,452.20 (| 952.20) | 290.44 |
| <u>OTHER REVENUE</u> | | | | | |
| 480 BUFFALO LAKE REVENUE | 100,140.00 | 8,701.30 | 89,658.18 | 10,481.82 | 89.53 |
| 481 POA REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 482 RANCH HOUSE DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 483 CITY SALES TAX REVENUE | 11,000.00 | 1,036.72 | 11,898.75 (| 898.75) | 108.17 |
| 484 COPS FAST GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 485 SCHOLARSHIP DONATION REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 486 LEOSE TRAINING REVENUE | 700.00 | 0.00 | 0.00 | 700.00 | 0.00 |
| 487 BOAT PERMIT REVENUE | 500.00 | 180.00 | 855.00 (| 355.00) | 171.00 |
| 488 RV STORAGE REVENUE ANNUAL PAY | 10,000.00 | 0.00 | 11,702.88 (| 1,702.88) | 117.03 |
| 489 MISC REVENUE | 5,000.00 | 288.71 | 5,058.97 (| 58.97) | 101.18 |
| TOTAL OTHER REVENUE | 127,340.00 | 10,206.73 | 119,173.78 | 8,166.22 | 93.59 |
| <u>BUDGETED SURPLUS</u> | | | | | |
| 490 OPERATING GEN FUND TRANSF | 312,347.00 | 0.00 | 0.00 | 312,347.00 | 0.00 |
| 491 NOTE PROCEEDS - CITIZENS BANK | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 492 INSURANCE RECOVERIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 493 LUBBOCK COUNTY FIRE GRANT | 10,300.00 | 0.00 | 11,070.25 (| 770.25) | 107.48 |
| 495 CC PROCESSING FEES | 550.00 | 179.53 | 1,020.34 (| 470.34) | 185.52 |
| 496 JAG GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 497 BULLET PROOF VESTS GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 498 SECO GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL BUDGETED SURPLUS | 323,197.00 | 179.53 | 12,090.59 | 311,106.41 | 3.74 |
| <u>TOTAL REVENUES</u> | | | | | |
| | 2,244,137.00 | 144,966.36 | 1,926,856.95 | 317,280.05 | 85.86 |
| | ===== | ===== | ===== | ===== | ===== |

CITY OF RANSOM CANYON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

01 -GENERAL FUND

CITY COURT

EXPENDITURES

| | | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|------------------|-------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| 504-4020 | JUDGE CONTRACT | 2,600.00 | 0.00 | 2,600.00 | 0.00 | 100.00 |
| 504-4030 | COURT OPERATING EXPENSE | 500.00 | 0.00 | 1,136.29 (| 636.29) | 227.26 |
| 504-4040 | COURT EDUCATION EXPENSE | 2,500.00 | 1,164.86 | 1,432.86 | 1,067.14 | 57.31 |
| <hr/> | | | | | | |
| TOTAL CITY COURT | | 5,600.00 | 1,164.86 | 5,169.15 | 430.85 | 92.31 |

CITY OF RANSOM CANYON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

PAGE: 5

01 -GENERAL FUND

ADMINISTRATION

EXPENDITURES

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--|-------------------|-------------------|------------------------|-------------------|----------------|
| 505-5000 PAYROLL | 248,410.00 | 20,387.91 | 229,649.72 | 18,760.28 | 92.45 |
| 505-5005 PAYROLL SERVICE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 505-5006 FUEL ALLOWANCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 505-5010 AUDIT EXPENSE | 10,500.00 | 0.00 | 11,250.00 (| 750.00) | 107.14 |
| 505-5020 COMPUTER EXP | 15,000.00 | 409.99 | 17,352.94 (| 2,352.94) | 115.69 |
| 505-5030 ELECTION EXP | 3,800.00 | 0.00 | 1,778.45 | 2,021.55 | 46.80 |
| 505-5040 XEROX EXPENSE | 5,700.00 | 438.26 | 5,340.40 | 359.60 | 93.69 |
| 505-5050 PITNEY BOWES EXPENSE | 870.00 | 0.00 | 715.80 | 154.20 | 82.28 |
| 505-5070 GENERAL LIABILITY INSURANCE | 943.00 | 0.00 | 922.00 | 21.00 | 97.77 |
| 505-5071 WORKERS COMP INSURANCE | 622.00 | 0.00 | 622.00 | 0.00 | 100.00 |
| 505-5075 E&O/REAL & PERSONAL, CRIME IN | 4,315.00 | 0.00 | 4,070.76 | 244.24 | 94.34 |
| 505-5080 LEGAL EXPENSE | 16,000.00 | 1,719.80 | 15,257.14 | 742.86 | 95.36 |
| 505-5081 LEGAL EXPENSE CODIFY CITY ORD | 1,000.00 | 0.00 | 1,181.25 (| 181.25) | 118.13 |
| 505-5090 LCAD EXPENSE | 14,465.00 | 0.00 | 13,550.00 | 915.00 | 93.67 |
| 505-5100 MEETINGS-EDUCATION EXPENSE | 10,000.00 | 658.68 | 9,479.66 | 520.34 | 94.80 |
| 505-5101 TML CONFERENCE CITY COUNCIL | 5,000.00 | 449.00 | 5,867.21 (| 867.21) | 117.34 |
| 505-5105 ASSOCIATION DUES EXPENSE | 1,700.00 | 0.00 | 1,500.55 | 199.45 | 88.27 |
| 505-5110 ADMIN OFFICE SUPPLIES | 7,000.00 | 939.83 | 7,542.05 (| 542.05) | 107.74 |
| 505-5120 POSTAGE EXPENSE | 5,200.00 | 0.00 | 4,528.87 | 671.13 | 87.09 |
| 505-5130 PUBLIC RELATIONS EXPENSE | 7,000.00 | 314.40 | 4,828.15 | 2,171.85 | 68.97 |
| 505-5140 OFFICE UTILITY EXPENSE | 9,500.00 | 0.00 | 7,856.62 | 1,643.38 | 82.70 |
| 505-5150 OFFICE TELEPHONE EXPENSE | 8,000.00 | 578.83 | 9,408.20 (| 1,408.20) | 117.60 |
| 505-5155 SECURITY SYSTEM | 5,000.00 | 30.00 | 2,198.90 | 2,801.10 | 43.98 |
| 505-5160 SCHOLARSHIP GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 505-5170 MILEAGE REIMBURSEMENT | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 505-5175 CREDIT CARD FEE EXPENSE | 3,700.00 | 385.79 | 4,528.91 (| 828.91) | 122.40 |
| 505-5180 OTHER USES OF FUNDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 505-5300 CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL ADMINISTRATION | 384,225.00 | 26,312.49 | 359,429.58 | 24,795.42 | 93.55 |

CITY OF RANSOM CANYON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

01 -GENERAL FUND

OPERATIONS

EXPENDITURES

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--|-------------------|-------------------|------------------------|-------------------|----------------|
| 506-6000 PAYROLL | 147,023.00 | 12,367.69 | 126,820.94 | 20,202.06 | 86.26 |
| 506-6010 DUES AND FEES EXPENSE | 1,400.00 | 0.00 | 1,300.00 | 100.00 | 92.86 |
| 506-6015 OPERATIONS SCHOOL EXPENSE | 12,500.00 | 725.00 | 3,615.34 | 8,884.66 | 28.92 |
| 506-6016 OPERATIONS CELL PHONE | 6,000.00 | 393.77 | 4,105.57 | 1,894.43 | 68.43 |
| 506-6020 ENGINEERING EXPENSE | 17,000.00 | 0.00 | 6,168.89 | 10,831.11 | 36.29 |
| 506-6030 BUILDING INSPECTION EXPENSE | 7,000.00 | 450.00 | 2,875.00 | 4,125.00 | 41.07 |
| 506-6040 GARBAGE CONTRACT EXPENSE | 120,000.00 | 10,076.96 | 99,340.19 | 20,659.81 | 82.78 |
| 506-6050 GAS AND OIL EXPENSE | 13,000.00 | 1,647.34 | 9,330.52 | 3,669.48 | 71.77 |
| 506-6055 MILEAGE REIMBURSEMENT | 2,800.00 | 202.42 | 1,790.40 | 1,009.60 | 63.94 |
| 506-6060 SHOP MATERIALS EXPENSE | 2,000.00 | 34.81 | 1,374.50 | 625.50 | 68.73 |
| 506-6080 BUILDING REPAIR EXPENSE | 9,000.00 | 783.00 | 8,297.94 | 702.06 | 92.20 |
| 506-6100 EQUIPMENT REPAIR EXPENSE | 8,000.00 | 89.33 | 5,681.70 | 2,318.30 | 71.02 |
| 506-6110 SMALL TOOLS EXPENSE | 500.00 | 0.00 | 135.00 | 365.00 | 27.00 |
| 506-6120 UNIFORMS EXPENSE | 6,000.00 | 369.88 | 2,849.33 | 3,150.67 | 47.49 |
| 506-6150 JOHN DEERE EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 506-6160 EQUIPMENT PURCHASE EXPENSE | 3,000.00 | 0.00 | 422.18 | 2,577.82 | 14.07 |
| 506-6170 MOSQUITO SPRAY GROUND | 7,000.00 | 0.00 | 7,157.79 (| 157.79) | 102.25 |
| 506-6171 MOSQUITO SPRAY AIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 506-6175 DUMP TRUCK REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 506-6200 WORKERS COMP INSURANCE | 6,422.00 | 0.00 | 6,422.00 | 0.00 | 100.00 |
| 506-6210 AUTO & APD INSURANCE | 4,202.00 | 0.00 | 4,202.00 | 0.00 | 100.00 |
| 506-6220 GENERAL /E&O LIABILITY INS | 2,018.00 | 0.00 | 1,921.00 | 97.00 | 95.19 |
| 506-6230 REAL/PERSONAL/MOBILE PROP INS | 4,410.00 | 0.00 | 4,311.00 | 99.00 | 97.76 |
| 506-6300 CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL OPERATIONS | 379,275.00 | 27,140.20 | 298,121.29 | 81,153.71 | 78.60 |

CITY OF RANSOM CANYON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

PAGE: 7

01 -GENERAL FUND
FIRE DEPARTMENT
EXPENDITURES

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--|-------------------|-------------------|------------------------|-------------------|----------------|
| 507-7020 COMPUTER EXPENSE | 300.00 | 0.00 | 300.00 | 0.00 | 100.00 |
| 507-7030 DUES EXPENSE | 75.00 | 0.00 | 45.00 | 30.00 | 60.00 |
| 507-7040 EDUCATION EXPENSE | 1,000.00 | 0.00 | 690.00 | 310.00 | 69.00 |
| 507-7045 LUBBOCK COUNTY GRANT | 10,300.00 | 0.00 | 11,300.00 (| 1,000.00) | 109.71 |
| 507-7050 EQUIPMENT EXPENSE | 3,000.00 | 0.00 | 3,000.00 | 0.00 | 100.00 |
| 507-7055 SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 507-7060 AUTO & APD INSURANCE EXPENSE | 2,861.00 | 0.00 | 2,861.00 | 0.00 | 100.00 |
| 507-7061 REAL & PERSONAL PROP INSURANC | 2,151.00 | 0.00 | 2,150.00 | 1.00 | 99.95 |
| 507-7065 TANKER TRUCK PAYMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 507-7070 WORKERS COMP INSURANCE | 341.00 | 0.00 | 341.00 | 0.00 | 100.00 |
| 507-7080 MEDICAL EQUIPMENT EXPENSE | 3,000.00 | 0.00 | 3,292.00 (| 292.00) | 109.73 |
| 507-7090 PERSONAL EQUIPMENT EXPENSE | 2,500.00 | 0.00 | 1,776.34 | 723.66 | 71.05 |
| 507-7100 RADIO REPAIR EXPENSE | 3,000.00 | 0.00 | 2,555.64 | 444.36 | 85.19 |
| 507-7140 BUILDING UTILITIES EXPENSE | 4,000.00 | 0.00 | 5,190.08 (| 1,190.08) | 129.75 |
| 507-7145 FIRE STATION BUILDING REPAIR | 3,000.00 | 0.00 | 3,000.00 | 0.00 | 100.00 |
| 507-7150 TELEPHONE EXPENSE | 2,000.00 | 0.00 | 1,032.89 | 967.11 | 51.64 |
| 507-7160 VEHICLE REPAIR EXPENSE | 13,000.00 | 0.00 | 18,664.52 (| 5,664.52) | 143.57 |
| 507-7170 BUNKER GEAR CAPITAL EXP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 507-7190 INTEREST EXPENSE ASB | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL FIRE DEPARTMENT | 50,528.00 | 0.00 | 56,198.47 (| 5,670.47) | 111.22 |

CITY OF RANSOM CANYON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

PAGE: 8

01 -GENERAL FUND

LIBRARY

EXPENDITURES

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| 508-8020 PAYROLL | 21,001.00 | 1,750.08 | 19,250.88 | 1,750.12 | 91.67 |
| 508-8030 LIBRARY PROGRAMS EXPENSE | 10,000.00 | 2,615.01 | 7,380.15 | 2,619.85 | 73.80 |
| 508-8035 CH FOUNDATION GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 508-8140 UTILITIES EXPENSE | 1,900.00 | 0.00 | 1,924.33 (| 24.33) | 101.28 |
| 508-8145 Building Repair | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 508-8150 TELEPHONE EXPENSE | 1,064.00 | 0.00 | 908.39 | 155.61 | 85.38 |
| 508-8160 WORKERS COMP INSURANCE | 86.00 | 0.00 | 86.00 | 0.00 | 100.00 |
| TOTAL LIBRARY | 34,051.00 | 4,365.09 | 29,549.75 | 4,501.25 | 86.78 |

CITY OF RANSOM CANYON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

PAGE: 9

01 -GENERAL FUND
POLICE DEPARTMENT
EXPENDITURES

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--|-------------------|-------------------|------------------------|-------------------|----------------|
| 509-9000 PAYROLL | 254,451.00 | 20,740.62 | 233,855.64 | 20,595.36 | 91.91 |
| 509-9010 AMMO EXPENSE | 3,000.00 | 1,250.00 | 3,125.64 (| 125.64) | 104.19 |
| 509-9015 ANIMAL CONTROL | 150.00 | 0.00 | 20.00 | 130.00 | 13.33 |
| 509-9020 DUES EXPENSE | 500.00 | 0.00 | 212.00 | 288.00 | 42.40 |
| 509-9030 EDUCATION EXPENSE | 3,500.00 | 150.00 | 3,415.82 | 84.18 | 97.59 |
| 509-9040 EMT EDUCATION EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 509-9041 EMERGENCY MGT TRAINING | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 509-9050 GAS -OIL EXPENSE | 8,500.00 | 909.00 | 7,822.80 | 677.20 | 92.03 |
| 509-9055 MILEAGE REIMBURSEMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 509-9060 AUTO & APD INSURANCE EXPENSE | 1,878.00 | 0.00 | 1,886.00 (| 8.00) | 100.43 |
| 509-9065 LAW ENFORCEMENT LIABILITY INS | 2,520.00 | 0.00 | 2,400.00 | 120.00 | 95.24 |
| 509-9066 E&O/REAL & PERSONAL PROP INS | 3,905.00 | 0.00 | 3,695.00 | 210.00 | 94.62 |
| 509-9067 WORKERS COMP INSURANCE | 5,835.00 | 0.00 | 5,835.00 | 0.00 | 100.00 |
| 509-9070 CELL PHONE EXPENSE | 4,500.00 | 377.51 | 3,807.46 | 692.54 | 84.61 |
| 509-9090 OFFICE SUPPLY EXPENSE | 500.00 | 107.79 | 415.00 | 85.00 | 83.00 |
| 509-9110 SMALL EQUIPMENT EXPENSE | 3,000.00 | 0.00 | 2,666.34 | 333.66 | 88.88 |
| 509-9130 RADIO REPAIR EXPENSE | 2,500.00 | 0.00 | 2,500.00 | 0.00 | 100.00 |
| 509-9150 TELEPHONE EXPENSE | 2,500.00 | 0.00 | 1,163.45 | 1,336.55 | 46.54 |
| 509-9160 VEHICLE REPAIR EXPENSE | 5,000.00 | 0.00 | 5,717.05 (| 717.05) | 114.34 |
| 509-9170 CAMERA EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 509-9175 SURVEILLANCE VIDEO CAMERAS | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 0.00 |
| 509-9180 COMPUTER EXPENSE | 1,000.00 | 53.82 | 444.48 | 555.52 | 44.45 |
| 509-9200 UNIFORM EXPENSE | 1,500.00 | 0.00 | 1,037.72 | 462.28 | 69.18 |
| 509-9210 BOAT MAINTENANCE EXPENSE | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 509-9215 05 POLICE VEH PAYMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 509-9220 LAKE REPAIR & MAINT EXPENSE | 500.00 | 457.67 | 634.52 (| 134.52) | 126.90 |
| 509-9221 COMMUNITY EVENTS EXPENSE | 2,500.00 | 296.02 | 1,752.46 | 747.54 | 70.10 |
| 509-9230 INTEREST EXPENSE - FMCC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 509-9240 BULLET PROOF VEST MATCH | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 509-9300 CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL POLICE DEPARTMENT | 310,939.00 | 24,342.43 | 282,406.38 | 28,532.62 | 90.82 |

CITY OF RANSOM CANYON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

01 -GENERAL FUND
SEWER DEPARTMENT
EXPENDITURES

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| 510-1000 CHEMICAL EXPENSE | 4,000.00 | 869.68 | 3,942.64 | 57.36 | 98.57 |
| 510-1001 PAYROLL | 81,060.00 | 6,592.01 | 75,329.30 | 5,730.70 | 92.93 |
| 510-1005 PERMIT INSPECTION EXPENSE | 1,500.00 | 0.00 | 2,125.75 (| 625.75) | 141.72 |
| 510-1010 LAB EXPENSE | 5,000.00 | 237.00 | 3,592.00 | 1,408.00 | 71.84 |
| 510-1014 UTILITY EXPENSE | 35,000.00 | 0.00 | 29,779.52 | 5,220.48 | 85.08 |
| 510-1016 SEWER SLUDGE HAULING | 1,500.00 | 305.41 | 1,770.42 (| 270.42) | 118.03 |
| 510-1020 REPAIR EXPENSE | 20,000.00 | 195.77 | 6,153.02 | 13,846.98 | 30.77 |
| 510-1025 SEWER PLANT WATER EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 510-1100 WORKERS COMP INSURANCE | 1,554.00 | 0.00 | 1,554.00 | 0.00 | 100.00 |
| TOTAL SEWER DEPARTMENT | 149,614.00 | 8,199.87 | 124,246.65 | 25,367.35 | 83.04 |

CITY OF RANSOM CANYON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

PAGE: 11

01 -GENERAL FUND
ROADS AND GROUNDS DEPT
EXPENDITURES

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| 511-1000 PAYROLL | 72,209.00 | 5,826.76 | 66,683.38 | 5,525.62 | 92.35 |
| 511-1100 STREET SWEEPING EXPENSE | 7,000.00 | 0.00 | 4,550.00 | 2,450.00 | 65.00 |
| 511-1101 CONTRACT ROAD REPAIR EXPENSE | 2,000.00 | 100.50 | 483.90 | 1,516.10 | 24.20 |
| 511-1110 EQUIPMENT REPAIR | 2,000.00 | 0.00 | 123.35 | 1,876.65 | 6.17 |
| 511-1115 GROUNDS MAINTENANCE EXPENSE | 2,000.00 | 0.00 | 1,600.00 | 400.00 | 80.00 |
| 511-1120 MATERIALS & SUPPLIES EXPENSE | 3,000.00 | 323.49 | 1,188.72 | 1,811.28 | 39.62 |
| 511-1124 STREET SIGNS EXPENSE | 1,400.00 | 62.50 | 1,080.76 | 319.24 | 77.20 |
| 511-1130 TREE TRIMMING EXPENSE | 2,500.00 | 0.00 | 1,462.00 | 1,038.00 | 58.48 |
| 511-1140 PARK EXPENSES | 10,000.00 | 828.05 | 11,946.07 | 1,946.07 | 119.46 |
| 511-1300 CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL ROADS AND GROUNDS DEPT | 102,109.00 | 7,141.30 | 89,118.18 | 12,990.82 | 87.28 |

CITY OF RANSOM CANYON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

01 -GENERAL FUND
WATER DEPARTMENT
EXPENDITURES

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| 512-1000 PAYROLL | 64,030.00 | 5,232.86 | 59,945.77 | 4,084.23 | 93.62 |
| 512-1200 WATER SYSTEM PERMIT FEES | 1,500.00 | 0.00 | 1,250.00 | 250.00 | 83.33 |
| 512-1205 LAB EXPENSE | 1,500.00 | 132.00 | 1,463.02 | 36.98 | 97.53 |
| 512-1210 LP&L PURCHASE | 375,000.00 | 50,513.16 | 233,540.62 | 141,459.38 | 62.28 |
| 512-1214 UTILITIES EXPENSE | 4,000.00 | 0.00 | 3,383.00 | 617.00 | 84.58 |
| 512-1215 WATER METER EXPENSE | 3,000.00 | 0.00 | 1,681.09 | 1,318.91 | 56.04 |
| 512-1220 REPAIR EXPENSE | 10,000.00 | 123.97 | 3,077.06 | 6,922.94 | 30.77 |
| 512-6155 PICKUP LEASE EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 512-6160 TAIL GATE LIFT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 512-6165 TANK INSPECTION | 800.00 | 0.00 | 0.00 | 800.00 | 0.00 |
| TOTAL WATER DEPARTMENT | 459,830.00 | 56,001.99 | 304,340.56 | 155,489.44 | 66.19 |

CITY OF RANSOM CANYON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

PAGE: 13

01 -GENERAL FUND
PAYROLL DEPARTMENT
EXPENDITURES

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| 513-1301 ADMINISTRATION EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 513-1302 OPERATIONS EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 513-1303 POLICE EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 513-1304 MEDICAL INSURANCE EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 513-1306 LONGEVITY EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 513-1310 PAYROLL SERVICE EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 513-1311 PAYROLL TAX EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 513-1325 TMRS EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 513-1350 WORKERS COMP EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 513-1355 POLICE WORKERS COMP EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 513-1360 CITY SEC FUEL REIMBURSEMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL PAYROLL DEPARTMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

CITY OF RANSOM CANYON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 201901 -GENERAL FUND
EMERGENCY OPS CENTER
EXPENDITURES

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| 514-1405 EMERGENCY OPERATIONS CENTER | 3,000.00 | 67.57 | 1,919.99 | 1,080.01 | 64.00 |
| 514-1410 EOC SIREN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EMERGENCY OPS CENTER | 3,000.00 | 67.57 | 1,919.99 | 1,080.01 | 64.00 |

CITY OF RANSOM CANYON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

01 -GENERAL FUND
CAPITAL EXPENDITURES
EXPENDITURES

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| 520-4900 BUDGETED SURPLUS TRANSFER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-4910 CONSTRUCTION SAVINGS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-4920 OPERATING RESERVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5000 POLICE DEPT VEHICLE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5005 DAM REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5007 E LAKE SHORE DR SAVINGS PLAN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5008 DEBT PMT SEWER LINE REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5009 POLICE VEHICLE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5010 SEAL COAT/STREET REPAIRS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5011 SEWER JETTER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5012 OPERATIONS VEHICLE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5015 CITY HALL DEBT PAYMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5016 CITY HALL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5017 CITY HALL REPAIRS/FURNITURE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5027 SHREDDER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5028 SECO GRANT CITY HALL WINDOWS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5029 WATER & SEWER LINE REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5030 WATER TANK REPAIR CIP | 262,466.00 | 71,834.68 | 136,693.29 | 125,772.71 | 52.08 |
| 520-5071 SEWER PLANT MUFFLER REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5072 SEWER REPAIR ENGINEERING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5080 ROOSEVELT WATER LINE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5081 FERRARA FIRE TRUCKS (2) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5085 WATER SYSTEM VAULT & VALVE FR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5090 MASTER CONTROL VALVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5095 ISOLATION VALVE FRONT ROAD VA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5101 LEGAL/ENGINEERING, CCN/WATERLI | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5102 ENGINEERING, ZONING CODE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5120 CROFOOT VAULT & METER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5150 PRUSSURE SUSTAINING VALVES-FR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5160 CAMERA SYSTEMS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5200 GARAGE ADDITION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5300 WATER METER REPLACEMENT PROG | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5400 DUMP TRAILER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5500 POLICE VEHICLE JAG GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5600 METAL DETECTOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5700 SKID LOADER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5800 BUFFALO FLOW METER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5810 EMERGENCY ROAD | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-5811 LAWN MOWER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <hr/> | | | | | |
| TOTAL CAPITAL EXPENDITURES | 262,466.00 | 71,834.68 | 136,693.29 | 125,772.71 | 52.08 |

CITY OF RANSOM CANYON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

01 -GENERAL FUND

BONDS

EXPENDITURES

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| 545-4500 BOND PRINCIPAL EXPENSE | 95,000.00 | 0.00 | 95,000.00 | 0.00 | 100.00 |
| 545-5000 BOND INTEREST EXPENSE | 7,500.00 | 0.00 | 7,499.25 | 0.75 | 99.99 |
| 545-5001 NOTE INTEREST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 545-5010 BOND SERVICING FEE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 545-5015 Amortization | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 545-6000 Depreciation | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL BONDS | 102,500.00 | 0.00 | 102,499.25 | 0.75 | 100.00 |
| TOTAL EXPENDITURES | 2,244,137.00 | 226,570.48 | 1,789,692.54 | 454,444.46 | 79.75 |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 (| 81,604.12) | 137,164.41 (| 137,164.41) | 0.00 |
| | ===== | ===== | ===== | ===== | ===== |

*** END OF REPORT ***

9/11/2019 3:44 PM

A/P HISTORY CHECK REPORT

PAGE: 1

VENDOR SET: 01 City of Ransom Canyon

BANK: * ALL BANKS

DATE RANGE: 8/01/2019 THRU 8/31/2019

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-------------|---------------------------|--------|---------------|-------------------|----------|-------------|-----------------|-----------------|
| 1610 | SOUTH PLAINS ASSOC OF GOV | | | | | | | |
| C-CHECK | SOUTH PLAINS ASSOC OF GOV | VOIDED | V 8/06/2019 | | | 016878 | | 300.00CR |
| C-CHECK | VOID CHECK | | V 8/06/2019 | | | 016886 | | |
| C-CHECK | VOID CHECK | | V 8/30/2019 | | | 016928 | | |

* * T O T A L S * *

| | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|-----------------|----|----------------|-----------|--------------|
| REGULAR CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| HAND CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| DRAFTS: | 0 | 0.00 | 0.00 | 0.00 |
| EFT: | 0 | 0.00 | 0.00 | 0.00 |
| NON CHECKS: | 0 | 0.00 | 0.00 | 0.00 |

| | | | | |
|--------------|---------------|----------|----------|------|
| VOID CHECKS: | 3 VOID DEBITS | 0.00 | | |
| | VOID CREDITS | 300.00CR | 300.00CR | 0.00 |

TOTAL ERRORS: 0

| | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|--------------------------------|----|----------------|-----------|--------------|
| VENDOR SET: 01 BANK: * TOTALS: | 3 | 300.00CR | 0.00 | 0.00 |
| BANK: * TOTALS: | 3 | 300.00CR | 0.00 | 0.00 |

9/11/2019 3:44 PM

A/P HISTORY CHECK REPORT

PAGE: 2

VENDOR SET: 01 City of Ransom Canyon

BANK: APCO AP CITIZENS OPERATING

DATE RANGE: 8/01/2019 THRU 8/31/2019

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|----------------|--------------------------------|--------|---------------|-------------------|----------|-------------|-----------------|-----------------|
| 3400 | GARY BELLAIR | | | | | | | |
| I-201908155656 | GARY BELLAIR | E | 8/17/2019 | 1,164.86 | | 000052 | | 1,164.86 |
| 8770 | ANGELIA FIKES | | | | | | | |
| I-09302019-L | ANGELIA FIKES | E | 8/30/2019 | 875.04 | | 000054 | | 875.04 |
| 9820 | LOGANS AUTOMOTIVE | | | | | | | |
| I-201908015652 | LOGANS AUTOMOTIVE | R | 8/01/2019 | 1,250.00 | | 016875 | | 1,250.00 |
| 0600 | DPC INDUSTRIES, INC | | | | | | | |
| I-201908065653 | DPC INDUSTRIES, INC | R | 8/06/2019 | 799.68 | | 016876 | | 799.68 |
| 1300 | Q D KENNEY | | | | | | | |
| I-JULY2019 | Q D KENNEY | R | 8/06/2019 | 162.53 | | 016877 | | 162.53 |
| 1610 | SOUTH PLAINS ASSOC OF GOV | | | | | | | |
| I-POLICE CE | SOUTH PLAINS ASSOC OF GOV | V | 8/06/2019 | 300.00 | | 016878 | | 300.00 |
| 1610 | SOUTH PLAINS ASSOC OF GOV | | | | | | | |
| M-CHECK | SOUTH PLAINS ASSOC OF GOVOIDED | V | 8/06/2019 | | | 016878 | | 300.00CR |
| 1760 | TX COMM ON ENVIRON QUALIT | | | | | | | |
| I-WMS0044374 | TX COMM ON ENVIRON QUALIT | R | 8/06/2019 | 250.00 | | 016879 | | 250.00 |
| 2130 | BENITO GARCIA | | | | | | | |
| I-JULY2019 | BENITO GARCIA | R | 8/06/2019 | 9.28 | | 016880 | | 9.28 |
| 2140 | CORY NEEDHAM | | | | | | | |
| I-JULY2019 | CORY NEEDHAM | R | 8/06/2019 | 66.12 | | 016881 | | 66.12 |
| 2520 | DISH NETWORK | | | | | | | |
| I-AUG2019 | DISH NETWORK | R | 8/06/2019 | 67.57 | | 016882 | | 67.57 |
| 5460 | ROBERT MCCARVER | | | | | | | |
| I-JULY2019 | ROBERT F MCCARVER | R | 8/06/2019 | 66.12 | | 016883 | | 66.12 |
| 3700 | TRACE ANALYSIS INC. | | | | | | | |
| I-JULY2019 | TRACE ANALYSIS INC. | R | 8/06/2019 | 369.00 | | 016884 | | 369.00 |
| 5560 | SAM'S CLUB MASTERCARD | | | | | | | |
| I-JULY 2019 | SAM'S CLUB MASTERCARD | R | 8/06/2019 | 5,042.08 | | 016885 | | 5,042.08 |
| 5620 | SLATON GAS & EQUIPMENT CO. | | | | | | | |
| I-61257 | SLATON GAS & EQUIPMENT CO. | R | 8/06/2019 | 2,524.00 | | 016887 | | 2,524.00 |

VENDOR SET: 01 City of Ransom Canyon

BANK: APCO AP CITIZENS OPERATING

DATE RANGE: 8/01/2019 THRU 8/31/2019

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|---------------|--------------------------------|--------|---------------|-------------------|----------|-------------|-----------------|-----------------|
| 8280 | AQUAONE | | | | | | | |
| I-351135 | AQUAONE | R | 8/06/2019 | 68.50 | | 016888 | | 68.50 |
| 8460 | MARY ANN CROW | | | | | | | |
| I-AUGUST 2019 | MARY ANN CROW | R | 8/06/2019 | 500.00 | | 016889 | | 500.00 |
| 9630 | LEE JONES | | | | | | | |
| I-JULY2019 | LEE JONES | R | 8/06/2019 | 60.90 | | 016890 | | 60.90 |
| 9700 | CSI: LUBBOCK | | | | | | | |
| I-5050 | CSI: LUBBOCK | R | 8/06/2019 | 30.00 | | 016891 | | 30.00 |
| 1610 | SOUTH PLAINS ASSOC OF GOV | | | | | | | |
| I-POLICE CEU | SOUTH PLAINS ASSOC OF GOV | R | 8/09/2019 | 150.00 | | 016892 | | 150.00 |
| 0360 | CAPROCK WASTE - MUNICIPAL SERV | | | | | | | |
| I-1009757 | CAPROCK WASTE - MUNICIPAL SERV | R | 8/15/2019 | 7,770.00 | | 016899 | | 7,770.00 |
| 0830 | HOME DEPOT CREDIT SERVICES | | | | | | | |
| I-JULY2019 | HOME DEPOT CREDIT SERVICES | R | 8/15/2019 | 135.30 | | 016900 | | 135.30 |
| 1070 | LUBBOCK GRADER BLADE | | | | | | | |
| I-67305 | LUBBOCK GRADER BLADE | R | 8/15/2019 | 62.50 | | 016901 | | 62.50 |
| 1260 | NATIONAL MARKETING | | | | | | | |
| I-619689 | NATIONAL MARKETING | R | 8/15/2019 | 488.00 | | 016902 | | 488.00 |
| 3440 | AREA WIDE INSPECTION SERVICE | | | | | | | |
| I-500 | AREA WIDE INSPECTION SERVICE | R | 8/15/2019 | 150.00 | | 016903 | | 150.00 |
| 3500 | LUBBOCK LAWN & TREE | | | | | | | |
| I-160513 | LUBBOCK LAWN & TREE | R | 8/15/2019 | 800.00 | | 016904 | | 800.00 |
| 5300 | CAPROCK WASTE - ROLL OFF | | | | | | | |
| I-1009701 | CAPROCK WASTE - ROLL OFF | R | 8/15/2019 | 2,306.96 | | 016905 | | 2,306.96 |
| 6040 | CITY OF LUBBOCK | | | | | | | |
| I-SEPT92019 | CITY OF LUBBOCK | R | 8/15/2019 | 130.00 | | 016906 | | 130.00 |
| 7160 | LUBBOCK POWER & LIGHT WATER | | | | | | | |
| I-JULY2019 | LUBBOCK POWER & LIGHT WATER | R | 8/15/2019 | 55.41 | | 016907 | | 55.41 |
| 7200 | LP&L WATER | | | | | | | |
| I-JULY2019 | LP&L WATER | R | 8/15/2019 | 50,513.16 | | 016908 | | 50,513.16 |

9/11/2019 3:44 PM

A/P HISTORY CHECK REPORT

PAGE: 4

VENDOR SET: 01 City of Ransom Canyon

BANK: APCO AP CITIZENS OPERATING

DATE RANGE: 8/01/2019 THRU 8/31/2019

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|----------------------|--------------------------------|--------|---------------|-------------------|----------|-------------|-----------------|-----------------|
| 9060 | BOJORQUEZ LAW FIRM, PC | | | | | | | |
| I-821 | BOJORQUEZ LAW FIRM, PC | R | 8/15/2019 | 1,719.80 | | 016909 | | 1,719.80 |
| 9410 | DALEY'S SUPERIOR ASPHALT | | | | | | | |
| I-8761 | DALEY'S SUPERIOR ASPHALT | R | 8/15/2019 | 100.50 | | 016910 | | 100.50 |
| 9850 | TEXAS TECH UNIVERSITY - CTR FO | | | | | | | |
| I-#1 | CENTER FOR PUBLIC SERVICE | R | 8/15/2019 | 595.00 | | 016911 | | 595.00 |
| 8770 | ANGELIA FIKES | | | | | | | |
| I-081519-L | ANGELIA FIKES | R | 8/15/2019 | 875.04 | | 016912 | | 875.04 |
| 6720 | PARKHILL SMITH & COOPER | | | | | | | |
| I-01356118.00-4 | PARKHILL SMITH & COOPER | R | 8/16/2019 | 1,732.82 | | 016913 | | |
| I-01356217.00-9 | PARKHILL SMITH & COOPER | R | 8/16/2019 | 19,583.24 | | 016913 | | 21,316.06 |
| 8510 | ELENA QUINTANILLA | | | | | | | |
| I-SAN MARCUS-EDU | ELENA QUINTANILLA | R | 8/19/2019 | 182.00 | | 016914 | | 182.00 |
| 9830 | D&M TANK, LLC | | | | | | | |
| I-PROJ 01.3562.17 #2 | D&M TANK, LLC | R | 8/19/2019 | 50,485.50 | | 016915 | | 50,485.50 |
| 0120 | AMERIPRIDE SERVICES, INC | | | | | | | |
| I-JULY2019 | AMERIPRIDE SERVICES, INC | R | 8/21/2019 | 599.87 | | 016916 | | 599.87 |
| 0600 | DPC INDUSTRIES, INC | | | | | | | |
| I-DE 75001722-19 | DPC INDUSTRIES, INC | R | 8/21/2019 | 70.00 | | 016917 | | 70.00 |
| 0980 | K W SHARP INC | | | | | | | |
| I-1901420 | K W SHARP INC | R | 8/21/2019 | 123.97 | | 016918 | | 123.97 |
| 2210 | HURST FARM SUPPLY | | | | | | | |
| I-459527 | HURST FARM SUPPLY | R | 8/21/2019 | 67.33 | | 016919 | | 67.33 |
| 3440 | AREA WIDE INSPECTION SERVICE | | | | | | | |
| I-493, 516, 520 | AREA WIDE INSPECTION SERVICE | R | 8/21/2019 | 300.00 | | 016920 | | 300.00 |
| 7750 | UNDERGROUND, INC | | | | | | | |
| I-0102372-IN | UNDERGROUND, INC | R | 8/21/2019 | 195.77 | | 016921 | | 195.77 |
| 8810 | BRANDT UNDERWOOD | | | | | | | |
| I-2019BU/TMLFLY | BRANDT UNDERWOOD | R | 8/27/2019 | 449.00 | | 016929 | | 449.00 |

9/11/2019 3:44 PM

A/P HISTORY CHECK REPORT

PAGE: 5

VENDOR SET: 01 City of Ransom Canyon

BANK: APCO AP CITIZENS OPERATING

DATE RANGE: 8/01/2019 THRU 8/31/2019

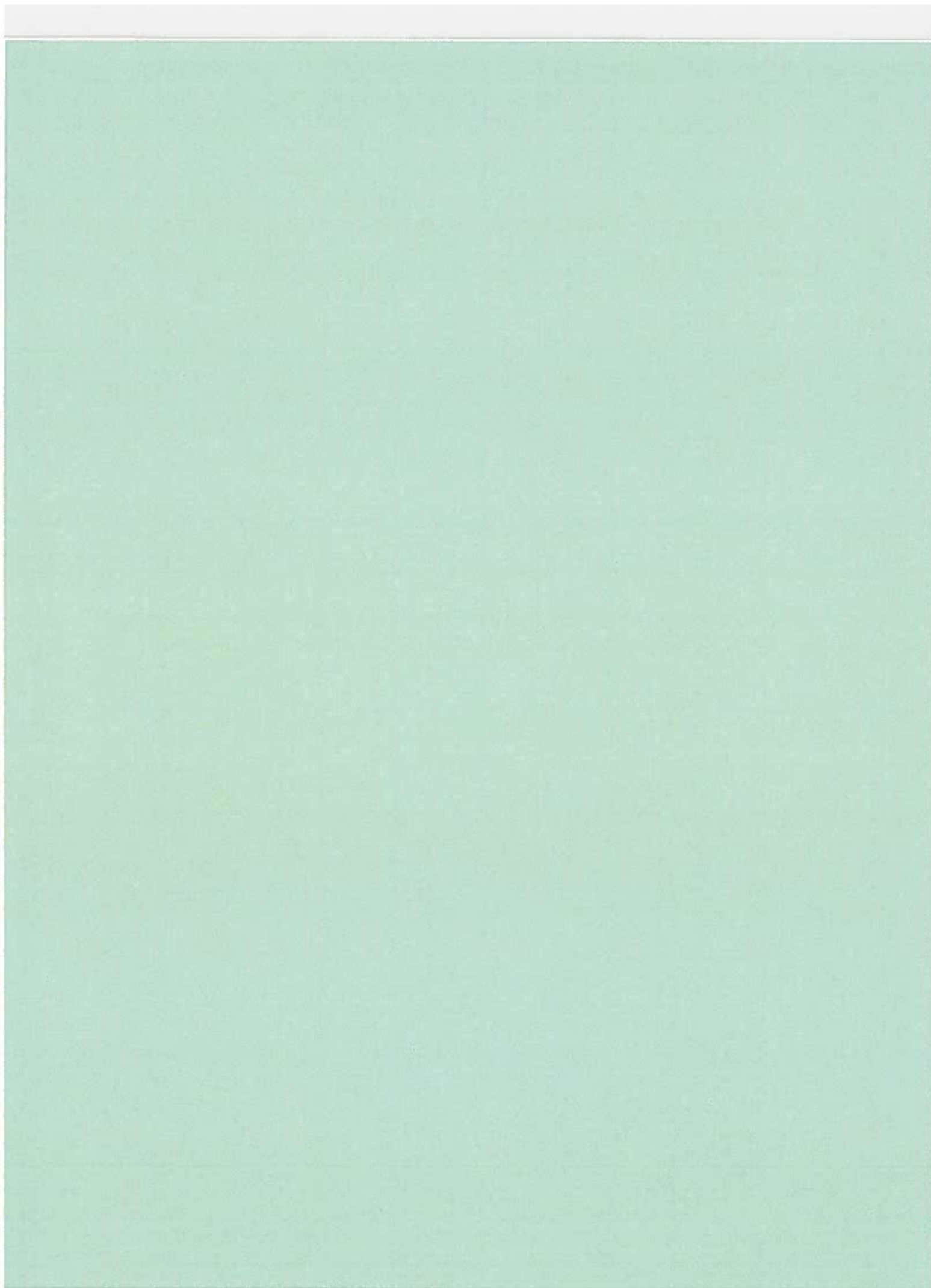
| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-----------------|--------------------------------|--------|---------------|-------------------|----------|-------------|-----------------|-----------------|
| 0080 | AFLAC | | | | | | | |
| I-132375 | AFLAC | R | 8/28/2019 | 338.46 | | 016930 | | 338.46 |
| 1330 | OVERHEAD DOOR CO | | | | | | | |
| I-89093 | OVERHEAD DOOR CO | R | 8/28/2019 | 214.50 | | 016931 | | 214.50 |
| 1810 | TML EMPLOYEE BENEFITS POOL | | | | | | | |
| I-6931909nk | TML EMPLOYEE BENEFITS POOL | R | 8/28/2019 | 11,873.22 | | 016932 | | 11,873.22 |
| 4710 | AT&T MOBILITY | | | | | | | |
| I-AUG2019 | AT&T MOBILITY | R | 8/28/2019 | 862.11 | | 016933 | | 862.11 |
| 6700 | WATERMASTER IRRIGATION SUPPLY, | | | | | | | |
| I-2232880 | WATERMASTER IRRIGATION SUPPLY, | R | 8/28/2019 | 72.51 | | 016934 | | 72.51 |
| 6720 | PARKHILL SMITH & COOPER | | | | | | | |
| I-01356118.00-5 | PARKHILL SMITH & COOPER | R | 8/28/2019 | 33.12 | | 016935 | | 33.12 |
| 9780 | TCT - LUBBOCK | | | | | | | |
| I-44896 | TCT - LUBBOCK | R | 8/28/2019 | 21.50 | | 016936 | | 21.50 |

* * T O T A L S * *

| | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|-----------------|---------------|----------------|-----------|--------------|
| REGULAR CHECKS: | 47 | 164,622.37 | 0.00 | 164,322.37 |
| HAND CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| DRAFTS: | 0 | 0.00 | 0.00 | 0.00 |
| EFT: | 2 | 2,039.90 | 0.00 | 2,039.90 |
| NON CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| VOID CHECKS: | 1 VOID DEBITS | 0.00 | | |
| | VOID CREDITS | 300.00CR | 300.00CR | 0.00 |

TOTAL ERRORS: 0

| | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|-----------------------------------|----|----------------|-----------|--------------|
| VENDOR SET: 01 BANK: APCO TOTALS: | 50 | 166,362.27 | 0.00 | 166,362.27 |
| BANK: APCO TOTALS: | 50 | 166,362.27 | 0.00 | 166,362.27 |



**Town of Ransom Canyon
Financial Investment Report
Balance for August 1 - August 31, 2019**

| INTEREST BEARING CASH ACCOUNTS AT DEPOSITORY BANK | | | | | | | | | |
|---|--|--|---------------|-------------------|-----------------|---------------------|-----------------|--|--|
| Acct # | Investment Type/Institution | Annual Percentage Ending Rate of Interest | Maturity Date | Beginning Balance | Ending Balance | Interest Accrued | YTD Interest | | |
| 617113 | Construction Account (Centennial Bank) | 2.26% | N/A | \$ 637,657.05 | \$ 638,830.87 | \$ 1,173.82 | \$ 14,363.73 | | |
| 34207 | Reserve Account (Centennial Bank) | 2.26% | N/A | \$ 454,222.91 | \$ 455,059.06 | \$ 836.15 | \$ 10,231.72 | | |
| 625345 | Operating Account (Centennial Bank) | 2.26% | N/A | \$ 40,372.25 | \$ 55,985.93 | \$ 174.30 | \$ 1,729.22 | | |
| 17787 | Interest and Sinking Account (Centennial Bank) | 2.26% | N/A | \$ 434,023.43 | \$ 285,422.56 | \$ 609.58 | \$ 10,174.33 | | |
| 63108 | Police Seizure Account (Centennial Bank) | 0.00% | N/A | \$ - | \$ - | \$ - | \$ - | | |
| 2101038849 | Police LEOSE Account (Centennial Bank) | 0.00% | N/A | \$ - | \$ - | \$ - | \$ - | | |
| | | 9.04% | N/A | \$ 1,566,275.64 | \$ 1,435,298.42 | \$ 2,793.85 | \$ 36,499.00 | | |

ACTION ITEM: #5

Newspaper Ordinance

RESOLUTION NO. R19-000917

A RESOLUTION OF THE CITY COUNCIL DESIGNATING AN OFFICIAL NEWSPAPER FOR THE PURPOSE OF PUBLISHING EACH ORDINANCE, NOTICE, OR OTHER MATTER REQUIRED BY LAW TO BE PUBLISHED FOR THE TOWN OF RANSOM CANYON FOR THE FISCAL YEAR 2019-2020.

WHEREAS, the City Council finds that the *Slatonite* is a paper of general circulation within the Town of Ransom Canyon; and

WHEREAS, the City Council finds that the *Slatonite*:

- 1) Devotes not less than 25% of its total column lineage to general interest items;
- 2) Is published at least once each week;
- 3) Is entered as 2nd class postal matter in the county where published; and
- 4) Has been published regularly and continuously for at least 12 months before the governmental entity or representative published notice; and

WHEREAS, the City Council finds that the *Slatonite* is a publication that meets all of the criteria legally required of an officially designated newspaper for the Town of Ransom Canyon;

WHEREAS, Chapter 52, §52.004 of the Texas Local Government Code requires the City Council to designate an official newspaper for publishing each ordinance, notice, or other matter required by law or ordinance to be published; and

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF RANSOM CANYON, TEXAS, that:

The *Slatonite* is designated as the official newspaper for the Town of Ransom Canyon for Fiscal Year 2019-2020, commencing October 1, 2019.

PASSED & APPROVED BY THE CITY COUNCIL ON THIS, THE 17th DAY OF SEPTEMBER, 2019.

TOWN OF RANSOM CANYON:

Jana Trew, Mayor

ATTEST:

Elena Quintanilla, City Secretary

ACTION ITEM: #6

Budget Public Hearing

TOWN OF RANSOM CANYON 2019-2020 **UPDATED 09/12/19**

BUDGET YEAR - GENERAL FUND 01

| ACCT# REVENUES | | 2017-2018 BUDGET | 2018-2019 BUDGET | 2019-2020 PROPOSED BUDGET | CHANGE FROM PRIOR YR BUDGET |
|--------------------------------|---------------------------------|---------------------|---------------------|---------------------------------|--------------------------------------|
| UTILITY REVENUE | | | | | |
| 401 | WATER REVENUE | \$ (595,000) | \$ (600,000) | \$ (590,000) | -1.67% |
| 402 | SEWER REVENUE | \$ (145,000) | \$ (145,000) | \$ (145,000) | 0.00% |
| 403 | GARBAGE REVENUE | \$ (145,000) | \$ (145,000) | \$ (145,000) | 0.00% |
| 404 | PENALTY REVENUE | \$ (4,000) | \$ (4,000) | \$ (4,000) | 0.00% |
| 405 | MOSQUITO GROUND | \$ (17,000) | \$ - | \$ - | #DIV/0! |
| 406 | MOSQUITO AIR | \$ - | \$ - | \$ (3,000) | #DIV/0! |
| 408 | TURN ON REVENUE | \$ (1,000) | \$ (1,000) | \$ (1,200) | 20.00% |
| 409 | RV REVENUE | \$ (3,000) | \$ (5,000) | \$ (5,500) | 10.00% |
| | UTILITY SUBTOTAL | \$ (910,000) | \$ (900,000) | \$ (893,700) | -0.70% |
| BUILDING PERMIT REVENUE | | | | | |
| 410 | BUILDING PERMIT REVENUE | \$ (8,700) | \$ (8,000) | \$ (8,000) | 0.00% |
| 411 | TAP CONNECTION REVENUE | \$ (1,600) | \$ (2,000) | \$ (2,000) | 0.00% |
| | PERMIT SUBTOTAL | \$ (10,300) | \$ (10,000) | \$ (10,000) | 0.00% |
| FRANCHISE REVENUE | | | | | |
| 419 | INTERNET REVENUE | \$ - | \$ (4,800) | \$ (4,900) | 2.08% |
| 420 | ATMOS FRANCHISE REVENUE | \$ (7,500) | \$ (8,000) | \$ (8,000) | 0.00% |
| 421 | SPEC FRANCHISE REVENUE | \$ (15,000) | \$ (15,000) | \$ (15,000) | 0.00% |
| 422 | SOUTH PLAINS TEL FRANCHISE REV | \$ (1,000) | \$ (2,000) | \$ (2,000) | 0.00% |
| 423 | SBC FRANCHISE REVENUE | \$ (100) | \$ (100) | \$ (100) | 0.00% |
| 424 | MISC FRANCHISE REVENUE/INTERNET | \$ (100) | \$ (100) | \$ (100) | 0.00% |
| | FRANCHISE SUBTOTAL | \$ (23,700) | \$ (30,000) | \$ (30,100) | 0.33% |
| AD VALOREM TAX REVENUE | | | | | |
| 443 | DELINQUENT TAX REVENUE | \$ (1,000) | \$ (1,000) | \$ (1,200) | 20.00% |
| 444 | CURRENT TAX REVENUE | \$ (800,000) | \$ (825,000) | \$ (875,000) | 6.06% |
| 445 | TAX P&I REVENUE | \$ (3,000) | \$ (3,000) | \$ (3,000) | 0.00% |
| 446 | TAX CERTIFICATE REVENUE | \$ (100) | \$ (100) | \$ (100) | 0.00% |
| | TAX SUBTOTAL | \$ (804,100) | \$ (829,100) | \$ (879,300) | 6.05% |
| INTEREST REVENUE | | | | | |
| 455 | INTEREST INCOME | \$ (9,000) | \$ (18,000) | \$ (22,000) | 22.22% |
| | INTEREST SUBTOTAL | \$ (9,000) | \$ (18,000) | \$ (22,000) | 22.22% |
| LIBRARY REVENUE | | | | | |
| 465 | LIBRARY REVENUE | \$ (8,000) | \$ (6,000) | \$ (6,500) | 8.33% |
| | LIBRARY SUBTOTAL | \$ (8,000) | \$ (6,000) | \$ (6,500) | 8.33% |
| COURT REVENUE | | | | | |
| 477 | COURT FEES | \$ (250) | \$ (250) | \$ (350) | 40.00% |

| | | | | | | | | |
|-----------------------|----------------------------------|----|-------------|----|-------------|----|-------------|----------|
| 478 | COURT FINES | \$ | (250) | \$ | (250) | \$ | (350) | 40.00% |
| | COURT SUBTOTAL | \$ | (500) | \$ | (500) | \$ | (700) | 40.00% |
| OTHER REVENUE | | | | | | | | |
| 480 | BUFFALO LAKE REVENUE | \$ | (86,000) | \$ | (100,140) | \$ | (100,000) | -0.14% |
| 483 | CITY SALES TAX | \$ | (9,000) | \$ | (11,000) | \$ | (13,000) | 18.18% |
| 486 | LEOSE TRAINING REVENUE | \$ | (700) | \$ | (700) | \$ | - | -100.00% |
| 487 | BOAT PERMIT REVENUE | \$ | (500) | \$ | (500) | \$ | (600) | 20.00% |
| 488 | RV STORAGE REVENUE annual payees | \$ | (10,000) | \$ | (10,000) | \$ | (10,000) | 0.00% |
| 489 | MISC REVENUE | \$ | (5,000) | \$ | (5,000) | \$ | (4,000) | -20.00% |
| 491 | NOTE PROCEEDS - CENTENNIAL BANK | \$ | - | \$ | - | \$ | - | #DIV/0! |
| 493 | LUBBOCK COUNTY FIRE GRANT | \$ | (10,000) | \$ | (10,300) | \$ | (10,300) | 0.00% |
| 495 | CC PROCESSING FEES | \$ | (500) | \$ | (550) | \$ | (550) | 0.00% |
| | GENERAL FUND TRANSFER | \$ | (104,877) | \$ | (312,347) | \$ | (329,692) | 5.55% |
| | OTHER SUBTOTAL | \$ | (226,577) | \$ | (450,537) | \$ | (468,142) | 3.91% |
| TOTAL REVENUES | | \$ | (1,992,177) | \$ | (2,244,137) | \$ | (2,310,442) | 2.95% |

ACCT# EXPENDITURES

CITY COURT

| | | | | | | | | |
|----------|-------------------------|----|-------|----|-------|----|-------|---------|
| 504-4020 | JUDGE CONTRACT | \$ | 2,600 | \$ | 2,600 | \$ | 2,678 | 3.00% |
| 504-4030 | COURT OPERATING EXPENSE | \$ | 500 | \$ | 500 | \$ | 1,200 | 140.00% |
| 504-4040 | COURT EDUCATION EXPENSE | \$ | 2,500 | \$ | 2,500 | \$ | 3,000 | 20.00% |
| | COURT SUBTOTAL | \$ | 5,600 | \$ | 5,600 | \$ | 6,878 | 22.82% |

ADMINISTRATION

| | | | | | | | | |
|----------|------------------------------------|----|---------|----|---------|----|---------|--------|
| 505-5000 | PAYROLL, INCLUDING BENEFITS | \$ | 239,095 | \$ | 248,410 | \$ | 257,788 | 3.78% |
| 505-5010 | AUDIT | \$ | 9,500 | \$ | 10,500 | \$ | 15,000 | 42.86% |
| 505-5020 | COMPUTER EXP | \$ | 16,000 | \$ | 15,000 | \$ | 20,000 | 33.33% |
| 505-5030 | ELECTION EXP | \$ | 3,800 | \$ | 3,800 | \$ | 4,000 | 5.26% |
| 505-5040 | XEROX EXPENSE | \$ | 5,000 | \$ | 5,700 | \$ | 5,700 | 0.00% |
| 505-5050 | PITNEY BOWES EXPENSE | \$ | 1,394 | \$ | 870 | \$ | 1,394 | 60.23% |
| 505-5070 | GENERAL LIABILITY INSURANCE | \$ | 899 | \$ | 943 | \$ | 943 | 0.00% |
| 505-5071 | WORKERS COMP INS | \$ | 498 | \$ | 622 | \$ | 628 | 0.96% |
| 505-5075 | E&O/REAL & PERSONAL, CRIME INSURAI | \$ | 3,987 | \$ | 4,315 | \$ | 4,445 | 3.01% |
| 505-5080 | LEGAL EXPENSE | \$ | 20,000 | \$ | 16,000 | \$ | 20,000 | 25.00% |
| 505-5081 | LEGAL EXPENSE CODIFY ORD | \$ | 1,500 | \$ | 1,000 | \$ | 1,700 | 70.00% |
| 505-5090 | LCAD EXPENSE | \$ | 13,818 | \$ | 14,465 | \$ | 14,756 | 2.01% |
| 505-5100 | MEETINGS-EDUCATION EXPENSE | \$ | 11,000 | \$ | 10,000 | \$ | 10,000 | 0.00% |
| 505-5101 | CITY COUNCIL TML CONFERENCE | \$ | 4,000 | \$ | 5,000 | \$ | 8,000 | 60.00% |
| 505-5105 | ASSOCIATION DUES EXPENSE | \$ | 1,700 | \$ | 1,700 | \$ | 1,700 | 0.00% |
| 505-5110 | ADMIN OFFICE SUPPLIES | \$ | 7,000 | \$ | 7,000 | \$ | 8,500 | 21.43% |
| 505-5120 | POSTAGE EXPENSE | \$ | 6,000 | \$ | 5,200 | \$ | 5,200 | 0.00% |
| 505-5130 | PUBLIC RELATIONS EXPENSE | \$ | 7,000 | \$ | 7,000 | \$ | 7,000 | 0.00% |
| 505-5140 | OFFICE UTILITY EXPENSE | \$ | 10,500 | \$ | 9,500 | \$ | 10,500 | 10.53% |
| 505-5150 | OFFICE TELEPHONE EXPENSE | \$ | 8,000 | \$ | 8,000 | \$ | 12,000 | 50.00% |
| 505-5155 | SECURITY SYSTEM | \$ | 5,000 | \$ | 5,000 | \$ | 5,000 | 0.00% |
| 505-5170 | MILEAGE REIMBURSEMENT | \$ | 500 | \$ | 500 | \$ | 500 | 0.00% |
| 505-5175 | CREDIT CARD FEE EXPENSE | \$ | 3,100 | \$ | 3,700 | \$ | 4,500 | 21.62% |
| | ADMINISTRATION SUBTOTAL | \$ | 379,291 | \$ | 384,225 | \$ | 419,254 | 9.12% |

OPERATIONS

| | | | | | | | |
|--|----|---------|----|---------|----|---------|---------|
| 506-6000 PAYROLL, INCLUDING BENEFITS | \$ | 102,134 | \$ | 147,023 | \$ | 152,043 | 3.41% |
| 506-6010 DUES AND FEES EXPENSE | \$ | 1,400 | \$ | 1,400 | \$ | 1,400 | 0.00% |
| 506-6015 OPERATIONS SCHOOL EXPENSE | \$ | 7,500 | \$ | 12,500 | \$ | 13,500 | 8.00% |
| 506-6016 OPERATIONS CELL PHONE | \$ | 4,200 | \$ | 6,000 | \$ | 6,000 | 0.00% |
| 506-6020 ENGINEERING EXPENSE | \$ | 5,000 | \$ | 17,000 | \$ | 17,000 | 0.00% |
| 506-6030 BUILDING INSPECTION EXPENSE | \$ | 7,000 | \$ | 7,000 | \$ | 7,000 | 0.00% |
| 506-6040 GARBAGE CONTRACT EXPENSE | \$ | 105,000 | \$ | 120,000 | \$ | 120,000 | 0.00% |
| 506-6050 GAS AND OIL EXPENSE | \$ | 12,000 | \$ | 13,000 | \$ | 13,000 | 0.00% |
| 506-6055 MILEAGE REIMBURSEMENT | \$ | 2,800 | \$ | 2,800 | \$ | 2,800 | 0.00% |
| 506-6060 SHOP MATERIALS EXPENSE | \$ | 2,000 | \$ | 2,000 | \$ | 2,000 | 0.00% |
| 506-6080 BUILDING REPAIR EXPENSE | \$ | 9,000 | \$ | 9,000 | \$ | 9,000 | 0.00% |
| 506-6100 EQUIPMENT REPAIR EXPENSE | \$ | 8,000 | \$ | 8,000 | \$ | 8,000 | 0.00% |
| 506-6110 SMALL TOOLS EXPENSE | \$ | 500 | \$ | 500 | \$ | 500 | 0.00% |
| 506-6120 UNIFORMS EXPENSE | \$ | 6,000 | \$ | 6,000 | \$ | 6,500 | 8.33% |
| 506-6160 EQUIPMENT PURCHASE EXPENSE | \$ | 3,000 | \$ | 3,000 | \$ | 15,000 | 400.00% |
| 506-6170 MOSQUITO SPRAY GROUND | \$ | 7,000 | \$ | 7,000 | \$ | 7,000 | 0.00% |
| 506-6171 MOSQUITO SPRAY AIR | | | | | \$ | 13,000 | #DIV/0! |
| 506-6200 WORKERS COMP | \$ | 6,422 | \$ | 6,422 | \$ | 7,177 | 11.76% |
| 506-6210 AUTO& APD INSURANCE | \$ | 4,002 | \$ | 4,202 | \$ | 4,202 | 0.00% |
| 506-6220 GENERAL/E&O LIABILITY INS | \$ | 1,922 | \$ | 2,018 | \$ | 2,018 | 0.00% |
| 506-6230 REAL/PERSONAL/MOBILE PROP INS | \$ | 4,009 | \$ | 4,410 | \$ | 4,462 | 1.18% |
| OPERATIONS SUBTOTAL | \$ | 298,888 | \$ | 379,275 | \$ | 411,602 | 8.52% |

FIRE DEPARTMENT

| | | | | | | | |
|---|----|--------|----|--------|----|--------|---------|
| 507-7020 COMPUTER EXPENSE | \$ | 300 | \$ | 300 | \$ | 300 | 0.00% |
| 507-7030 DUES EXPENSE | \$ | 75 | \$ | 75 | \$ | 75 | 0.00% |
| 507-7040 EDUCATION EXPENSE | \$ | 1,000 | \$ | 1,000 | \$ | 2,000 | 100.00% |
| 507-7045 LUBBOCK COUNTY GRANT | \$ | 10,000 | \$ | 10,300 | \$ | 10,300 | 0.00% |
| 507-7050 EQUIPMENT EXPENSE | \$ | 3,000 | \$ | 3,000 | \$ | 3,000 | 0.00% |
| 507-7060 AUTO & APD INSURANCE EXPENSE | \$ | 2,725 | \$ | 2,861 | \$ | 2,861 | 0.00% |
| 507-7061 REAL & PERSONAL PROP INSURANCE | \$ | 1,956 | \$ | 2,151 | \$ | 2,183 | 1.49% |
| 507-7070 WORKERS COMP INSURANCE | \$ | 341 | \$ | 341 | \$ | 533 | 56.30% |
| 507-7080 MEDICAL EQUIPMENT EXPENSE | \$ | 3,000 | \$ | 3,000 | \$ | 3,000 | 0.00% |
| 507-7090 PERSONAL EQUIPMENT EXPENSE | \$ | 2,500 | \$ | 2,500 | \$ | 2,500 | 0.00% |
| 507-7100 RADIO REPAIR EXPENSE | \$ | 3,000 | \$ | 3,000 | \$ | 3,000 | 0.00% |
| 507-7140 BUILDING UTILITIES EXPENSE | \$ | 3,000 | \$ | 4,000 | \$ | 7,000 | 75.00% |
| 507-7145 FIRE STATION BUILDING REPAIR | \$ | 3,000 | \$ | 3,000 | \$ | 3,000 | 0.00% |
| 507-7150 TELEPHONE EXPENSE | \$ | 2,000 | \$ | 2,000 | \$ | 2,000 | 0.00% |
| 507-7160 VEHICLE REPAIR EXPENSE | \$ | 20,000 | \$ | 13,000 | \$ | 20,000 | 53.85% |
| FIRE DEPARTMENT SUBTOTAL | \$ | 55,896 | \$ | 50,528 | \$ | 61,752 | 22.21% |

LIBRARY

| | | | | | | | |
|----------------------------|----|--------|----|--------|----|--------|--------|
| 508-8020 CONTRACT LABOR | \$ | 20,389 | \$ | 21,001 | \$ | 21,631 | 3.00% |
| 508-8030 LIBRARY EXPENSES | \$ | 10,000 | \$ | 10,000 | \$ | 9,500 | -5.00% |
| 508-8140 UTILITIES EXPENSE | \$ | 1,900 | \$ | 1,900 | \$ | 2,400 | 26.32% |
| 508-8150 TELEPHONE EXPENSE | \$ | 1,064 | \$ | 1,064 | \$ | 1,064 | 0.00% |
| 508-8160 WORKERS COMP INS | \$ | 73 | \$ | 86 | \$ | 87 | 1.16% |
| LIBRARY SUBTOTAL | \$ | 33,426 | \$ | 34,051 | \$ | 34,682 | 1.85% |

POLICE DEPARTMENT

| | | | | | | | |
|--|----|---------|----|---------|----|---------|---------|
| 509-9000 PAYROLL, INCLUDING BENEFITS | \$ | 230,483 | \$ | 254,451 | \$ | 263,793 | 3.67% |
| 509-9010 AMMUNITION | \$ | 3,500 | \$ | 3,000 | \$ | 3,000 | 0.00% |
| 509-9015 ANIMAL CONTROL | \$ | 200 | \$ | 150 | \$ | 150 | 0.00% |
| 509-9020 DUES EXPENSE | \$ | 500 | \$ | 500 | \$ | 500 | 0.00% |
| 509-9030 EDUCATION EXPENSE | \$ | 4,000 | \$ | 3,500 | \$ | 3,500 | 0.00% |
| 509-9041 EMERGENCY MGT TRAINING | \$ | 1,500 | \$ | 1,500 | \$ | 1,500 | 0.00% |
| 509-9050 GAS -OIL EXPENSE | \$ | 8,500 | \$ | 8,500 | \$ | 8,500 | 0.00% |
| 509-9055 MILEAGE REIMBURSEMENT | \$ | 100 | \$ | - | \$ | - | #DIV/0! |
| 509-9060 AUTO & APD INSURANCE EXPENSE | \$ | 1,788 | \$ | 1,878 | \$ | 1,878 | 0.00% |
| 509-9065 LAW ENFORCEMENT LIABILITY INSURAI | \$ | 2,400 | \$ | 2,520 | \$ | 2,520 | 0.00% |
| 509-9066 E&O/REAL & PERSONAL PROP INS | \$ | 3,596 | \$ | 3,905 | \$ | 3,990 | 2.18% |
| 509-9067 WORKERS COMP | \$ | 4,718 | \$ | 5,835 | \$ | 5,898 | 1.08% |
| 509-9070 CELL PHONE EXPENSE | \$ | 4,500 | \$ | 4,500 | \$ | 4,500 | 0.00% |
| 509-9090 OFFICE SUPPLY EXPENSE | \$ | 1,500 | \$ | 500 | \$ | 500 | 0.00% |
| 509-9110 SMALL EQUIPMENT EXPENSE | \$ | 4,000 | \$ | 3,000 | \$ | 3,000 | 0.00% |
| 509-9130 RADIO REPAIR EXPENSE | \$ | 2,500 | \$ | 2,500 | \$ | 3,000 | 20.00% |
| 509-9150 TELEPHONE EXPENSE | \$ | 3,000 | \$ | 2,500 | \$ | 2,500 | 0.00% |
| 509-9160 VEHICLE REPAIR EXPENSE | \$ | 3,000 | \$ | 5,000 | \$ | 5,000 | 0.00% |
| 509-9175 SURVEILLANCE VIDEO CAMERAS | \$ | 1,500 | \$ | 1,200 | \$ | 1,500 | 25.00% |
| 509-9180 COMPUTER EXPENSE | \$ | 3,500 | \$ | 1,000 | \$ | 1,500 | 50.00% |
| 509-9200 UNIFORM EXPENSE | \$ | 2,000 | \$ | 1,500 | \$ | 1,750 | 16.67% |
| 509-9210 BOAT MAINTENANCE EXPENSE | \$ | 500 | \$ | 500 | \$ | 500 | 0.00% |
| 509-9220 LAKE REPAIR & MAINT EXPENSE | \$ | 500 | \$ | 500 | \$ | 1,500 | 200.00% |
| 509-9221 COMMUNITY EVENTS EXPENSE | \$ | 2,500 | \$ | 2,500 | \$ | 2,500 | 0.00% |
| POLICE DEPARTMENT SUBTOTAL | \$ | 290,286 | \$ | 310,939 | \$ | 322,979 | 11.26% |

SEWER DEPARTMENT

| | | | | | | | |
|---|----|---------|----|---------|----|---------|---------|
| 510-1000 CHEMICALS | \$ | 4,000 | \$ | 4,000 | \$ | 4,500 | 12.50% |
| 510-1001 PAYROLL, INCLUDING BENEFITS | \$ | 78,225 | \$ | 81,060 | \$ | 83,724 | 3.29% |
| 510-1005 PERMIT INSPECTION EXPENSE | \$ | 1,500 | \$ | 1,500 | \$ | 1,500 | 0.00% |
| 510-1010 LAB EXPENSE | \$ | 5,000 | \$ | 5,000 | \$ | 5,000 | 0.00% |
| 510-1014 UTILITY EXPENSE | \$ | 35,000 | \$ | 35,000 | \$ | 42,000 | 20.00% |
| 510-1016 SEWER SLUDGE HAULING AND HANDLII | \$ | 1,500 | \$ | 1,500 | \$ | 2,000 | 33.33% |
| 510-1020 REPAIR EXPENSE | \$ | 20,000 | \$ | 20,000 | \$ | 18,000 | -10.00% |
| 510-1100 WORKERS COMP | \$ | 1,377 | \$ | 1,554 | \$ | 1,570 | 1.03% |
| SEWER DEPARTMENT SUBTOTAL | \$ | 146,602 | \$ | 149,614 | \$ | 158,294 | 5.80% |

ROADS AND GROUNDS DEPT

| | | | | | | | |
|---------------------------------------|----|---------|----|---------|----|---------|---------|
| 511-1000 PAYROLL, INCLUDING BENEFITS | \$ | 69,617 | \$ | 72,209 | \$ | 79,640 | 10.29% |
| 511-1100 STREET SWEEPING | \$ | 7,000 | \$ | 7,000 | \$ | 7,000 | 0.00% |
| 511-1101 CONTRACT ROAD REPAIR EXPENSE | \$ | 2,200 | \$ | 2,000 | \$ | 2,000 | 0.00% |
| 511-1110 EQUIPMENT REPAIR | \$ | 2,500 | \$ | 2,000 | \$ | 2,000 | 0.00% |
| 511-1115 GROUNDS MAINTENANCE EXPENSE | \$ | 2,000 | \$ | 2,000 | \$ | 7,500 | 275.00% |
| 511-1120 MATERIALS & SUPPLIES EXPENSE | \$ | 3,000 | \$ | 3,000 | \$ | 3,000 | 0.00% |
| 511-1124 STREET SIGNS EXPENSE | \$ | 1,500 | \$ | 1,400 | \$ | 1,400 | 0.00% |
| 511-1130 TREE TRIMMING EXPENSE | \$ | 2,500 | \$ | 2,500 | \$ | 2,500 | 0.00% |
| 511-1140 PARK EXPENSES | \$ | 10,000 | \$ | 10,000 | \$ | 10,000 | 0.00% |
| ROADS & GROUNDS SUBTOTAL | \$ | 100,317 | \$ | 102,109 | \$ | 115,040 | 12.66% |

WATER DEPARTMENT

| | | | | | | | |
|--------------------------------------|----|--------|----|--------|----|--------|-------|
| 512-1000 PAYROLL, INCLUDING BENEFITS | \$ | 61,471 | \$ | 64,030 | \$ | 66,241 | 3.45% |
|--------------------------------------|----|--------|----|--------|----|--------|-------|

| | | | | |
|--|---------------------|---------------------|---------------------|--------------|
| 512-1200 WATER SYSTEM PERMIT FEES | \$ 1,500 | \$ 1,500 | \$ 1,500 | 0.00% |
| 512-1205 LAB EXPENSE | \$ 1,700 | \$ 1,500 | \$ 2,000 | 33.33% |
| 512-1210 LP&L PURCHASE | \$ 331,000 | \$ 375,000 | \$ 375,000 | 0.00% |
| 512-1214 UTILITIES EXPENSE | \$ 4,000 | \$ 4,000 | \$ 4,000 | 0.00% |
| 512-1215 WATER METER EXPENSE | \$ 3,000 | \$ 3,000 | \$ 3,000 | 0.00% |
| 512-1220 REPAIR EXPENSE | \$ 10,000 | \$ 10,000 | \$ 10,000 | 0.00% |
| 512-6165 TANK INSPECTION | \$ 1,200 | \$ 800 | \$ 800 | 0.00% |
| WATER DEPARTMENT SUBTOTAL | \$ 413,871 | \$ 459,830 | \$ 462,541 | 0.59% |
| EMERGENCY OPERATIONS DEPARTMENT | | | | |
| 514-1405 EOC DEPARTMENT EXPENSE | \$ 3,000 | \$ 3,000 | \$ 3,000 | 0.00% |
| 514-1410 EOC SIREN | | | \$ 4,875 | #DIV/0! |
| EMERGENCY OPS SUBTOTAL | \$ 3,000 | \$ 3,000 | \$ 7,875 | 162.50% |
| BONDS | | | | |
| 545-4500 BOND PRINCIPAL EXPENSE | \$ 90,000 | \$ 95,000 | \$ 100,000 | 5.26% |
| 545-5000 BOND INTEREST EXPENSE | \$ 12,000 | \$ 7,500 | \$ 4,545 | -39.40% |
| BONDS SUBTOTAL | \$ 102,000 | \$ 102,500 | \$ 104,545 | 2.00% |
| TOTAL EXPENDITURES | \$ 1,829,177 | \$ 1,981,671 | \$ 2,105,442 | 6.25% |
| CAPITAL EXPENDITURES | | | | |
| 520-5010 SEAL COAT/STREET REPAIRS | \$ 100,000 | \$ - | \$ 85,000 | #DIV/0! |
| 520-2027 SHREDDER | \$ 9,000 | | | #DIV/0! |
| 520-2028 LAWN MOWER | \$ 14,000 | | | #DIV/0! |
| 520-2029 CITIZEN COLLECTION STATION | \$ - | | | |
| 520-5030 WATER TANK REPAIR CIP | | \$ 262,466.00 | \$ 80,000 | -69.52% |
| 520-5009 VEHICLE -Police | \$ 40,000 | | \$ 40,000 | #DIV/0! |
| 520-5120 CROFOOT VAULT & METER | | | | #DIV/0! |
| CAPITAL SUBTOTAL | \$ 163,000 | \$ 262,466 | \$ 205,000 | -21.89% |
| TOTAL BUDGET | \$ 1,992,177 | \$ 2,244,137 | \$ 2,310,442 | 2.95% |

RANSOM CANYON - SUMMARY OF REVENUE AND EXPENSES

| | |
|-------------------------------------|--------------|
| TOTAL REVENUES | \$ 2,310,442 |
| LESS OPERATING EXPENSES AND CAPITAL | \$ 2,310,442 |
| NET POSITION | \$ - |

TOWN OF RANSOM CANYON - SUMMARY OF BANK BALANCES

as of 9/12/2019

| | |
|-------------------|-----------------|
| INTEREST & SINKIN | \$ 285,422.56 |
| POLICE SEIZURE | \$ - |
| RESERVES | \$ 455,059.06 |
| CONSTRUCTION | \$ 638,830.87 |
| OPERATING | \$ 55,985.93 |
| TOTAL | \$ 1,435,298.42 |

ACTION ITEM: #7

**Ordinance Adopting
Budget**

ORDINANCE NO: 19-00200

PERTAINING TO: 2019-2020 BUDGET
DATE PASSED: SEPTEMBER 17, 2019
DATE EFFECTIVE: OCTOBER 1, 2019

AN ORDINANCE ADOPTING AND APPROVING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND TERMINATING SEPTEMBER 30, 2020: MAKING APPROPRIATIONS FOR EACH DEPARTMENT, PROJECT, AND ACCOUNT, AND PROVIDING THAT THIS ORDINANCE SHALL BE EFFECTIVE FROM AND AFTER ITS PASSAGE AND PUBLICATION:

BE IT ORDAINED BY THE CITY COUNCIL FOR THE TOWN OF RANSOM CANYON, TEXAS, BY ITS MAYOR AND ALDERMEN:

Section 1: Subject to the applicable provisions of the state law, the budget for the fiscal year beginning October 1, 2019, and terminating September 30, 2020, as filed and submitted by the Mayor and adjusted by the City Council, containing estimates of resources and revenues for the year from all of the various sources, and the projects, operations, activities, and purchases proposed to be undertaken during the year, together with the estimated cost thereof and estimated amounts of all proposed expenditures, is hereby approved and adopted.

Section 2: There is hereby appropriated from the funds indicated and for such purposes respectively, such sums of money as may be required for the accomplishment of each of the projects, operations, activities, purchases, and other expenditures proposed in such budget, not to exceed for all such purposes proposed for any department the total amount of the estimated cost of the projects, operations, activities, purchases, and other expenditures proposed for such department.

Section 3: The budget adopted is hereby attached hereto and incorporated herein by reference.

Section 4: This ORDINANCE shall be effective from and after its passage and publication as provided by law.

AND IT IS SO ORDERED, PASSED, AND APPROVED THIS 17th DAY OF SEPTEMBER 2019.

JANA TREW, MAYOR

Attest:

ELENA QUINTANILLA, CITY SECRETARY

ACTION ITEM: #8

**Resolution Ratifying
Budget**

RESOLUTION

WHEREAS, the City Council of the Town of Ransom Canyon has adopted a Fiscal Year 2019-2020 budget that will raise more property tax revenue than was generated in the previous year; and

WHEREAS, Chapter 102 of the Texas Local Government Code requires the City Council to "ratify" the adoption of a budget that will raise more property tax revenue than was generated in the prior year by a separate vote; NOW THEREFORE:

BE IT RESOLVED BY THE CITY COUNCIL OF THE TOWN OF RANSOM CANYON:

THAT the City Council of the Town of Ransom Canyon hereby ratifies the adoption of a FY 2019-20 budget that will raise more property tax revenue than was generated in the previous year.

Passed by the City Council this _____ day of _____, 2019.

VOTING FOR PASSAGE:

VOTING AGAINST PASSAGE:

Council members present but not voting: _____

Council members absent: _____

JANA TREW, MAYOR

ATTEST:

ELENA QUINTANILLA, CITY SECRETARY

ACTION ITEM: #9

Property Tax Rate

ORDINANCE NO: 19-00210

PERTAINING TO: 2019 TAX RATE

DATE PASSED: SEPTEMBER 17, 2019

DATE EFFECTIVE: OCTOBER 1, 2019

AN ORDINANCE LEVYING A TAX RATE FOR THE TOWN OF RANSOM CANYON FOR THE TAX YEAR 2019.

NOW THEREFORE BE IT ORDAINED AND ORDERED BY THE CITY COUNCIL FOR THE TOWN OF RANSOM CANYON, TEXAS:

SECTION 1: We, the City Council of the Town of Ransom Canyon, Texas, do hereby levy or adopt the tax rate on \$100.00 valuation of property for this town for the tax year 2019 as follows:

| | |
|------------------|--|
| \$.542859 | FOR THE PURPOSES OF MAINTENANCE AND OPERATIONS |
| \$.070074 | FOR THE PURPOSES OF PRINCIPAL AND INTEREST ON BONDS, |
| | CERTIFICATES OF OBLIGATION, AND LONG-TERM DEBT RETIREMENT |
| \$.612933 | TOTAL TAX RATE |

The tax assessor/collector is hereby authorized to assess and collect the taxes of the Town of Ransom Canyon, Texas, employing the above tax rate.

SECTION 2: That the ad valorem taxes herein levied shall be payable on the 1st day of October, 2019, and may be paid up to and including the following January 31st without penalty, but if not paid, such taxes shall become delinquent on the following day, February 1st, and the following penalty shall be payable thereon: if paid during the month of February, seven percent (7%); during the month of March, nine percent (9%); during the month of April, eleven percent (11%); during the month of May, thirteen percent (13%); during the month of June, fifteen percent (15%); and on and after the 1st day of July, eighteen percent (18%). In addition to the above stated penalty and interest amounts, a 20% collection penalty will be added to the amount due on the first day of July, 2020.

SECTION 3: The taxes herein levied shall be a first and prior lien against the property upon which they are assessed and the first lien shall be superior and prior to all other liens, charges and encumbrances, and this lien shall attach to personal property to the same extent and with the same priorities to real estate.

SECTION 4: The liens provided herein shall attach as of January 1, 2020.

SECTION 5: Should any part of this ordinance be declared invalid, for any reason, that invalidity shall not affect the remainder of the ordinance, which remainder shall continue in full force and effect.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 5.53% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$28.43.

THE ABOVE ORDINANCE AND ORDER WAS PASSED BY THE CITY COUNCIL OF THE TOWN OF RANSOM CANYON, TEXAS ON THIS THE 17th DAY OF SEPTEMBER 2019, AND WAS EXECUTED IN DUPLICATE.

AND IT IS SO ORDERED, PASSED, AND APPROVED THIS 17th DAY OF SEPTEMBER, 2019.

TOWN OF RANSOM CANYON

Jana Trew, Mayor

ATTEST:

Elena Quintanilla, City Secretary

ACTION ITEM: #10

COBRA Agreement



September 23, 2018

ELENA QUINTANILLA
TOWN OF RANSOM CANYON
24 LEE KITCHENS DRIVE
RANSOM CANYON, TX 79366-2299

Re: COBRA Continuation of Coverage (COC) Administration by TML MultiState IEBP
Effective Date: October 1, 2018

Dear Elena Quintanilla,

Please execute the enclosed copy of the COBRA COC Administration Agreement. Regarding COBRA COC Administration by TML MultiState IEBP, we ask the following:

1. Please also return the enclosed **Certification of Distribution - Attachment A, COBRA Continuation of Coverage Initial Notice** certifying that you have distributed a copy of Attachment A to all covered employees. If you have not yet distributed Attachment A, please do so upon receipt of this letter.
2. TML MultiState IEBP has agreed to collect all required payments from COBRA Continuation of Coverage participants commencing on the effective date of the contract. If you have already received payments for month(s) after the effective date, please remit those amounts to TML MultiState IEBP so credit is applied to the COBRA Continuation of Coverage participant's record. If you receive any payments in the future, please notify TML MultiState IEBP immediately.
3. As part of the contract, you agreed to notify the Pool within one business day of a qualifying event via fax. Enclosed is a COBRA CONTINUATION OF COVERAGE QUALIFYING EVENT form for you to copy and use for the notice requirement.
4. If you have any current COBRA Continuation of Coverage participants or enrollees who are in their 60 day election period, please forward copies of all correspondence and payment records for these individuals.

If you have any questions about the transition requirements, please call us at 1-800-348-7879.

Sincerely,

Billy Alvarez
B&E Member Service Representative
Member Service Team
TML MultiState IEBP

Enclosures

FROM: Town of Ransom Canyon

TO: TML MultiState IEBP
Contracts/Administrative Procedures
PO Box 140167
Austin, TX 78714-0167

RE: Certification of Distribution - Attachment A, COBRA Continuation of Coverage Initial Notice

DATE: 9/21/2018

This document is to certify that all current employees as of the date indicated above were given a copy of Attachment A, COBRA Continuation of Coverage Initial Notice.

By: Maria Elena Quintanilla

Title City Manager

Date: 9/21/2018



iebp.org

COBRA CONTINUATION OF COVERAGE ADMINISTRATIVE AGREEMENT

Town of Ransom Canyon

October 2018

WHEREAS, the undersigned Employer is an Employer Member of the TML MultiState Intergovernmental Employee Benefits Pool (hereinafter referred to as the "Pool");

WHEREAS, the undersigned Employer sponsors an employee benefit plan;

WHEREAS, the undersigned Employer is responsible for the administration of its employee benefit plan as the Plan Administrator; and

WHEREAS, the undersigned Employer wants the Pool to assist the Employer in complying with the requirements of Continuation of Coverage as required by Federal law.

NOW THEREFORE, in consideration of the promises, mutual covenants and agreements contained herein, the undersigned Employer and the Pool agree as follows:

I. Effective Date

As of the first day of October, 2018, the Pool will commence COBRA Continuation of Coverage administration for the undersigned Employer for all qualifying events occurring thereafter and during the term of this agreement.

II. Employer Duties

1. The undersigned Employer will notify the Pool's Billing/Eligibility Representative assigned to the Employer via FAX or Telephone (with a written follow up) within one (1) business day of a qualifying event, as defined by the COBRA Continuation of Coverage statute and its amendments, or a termination for gross misconduct of a Covered Employee for which the Employer has knowledge. Examples of qualifying events include termination; lump sum or severance settlement; resignation; death; retirement if the employee does not enroll for retiree coverage when offered under the Employer's benefit plan; reduction in hours (including reduction to zero (0) hours), call to duty for military service and absence from work for an injury or illness after all earned sick leave, vacation leave and FMLA has been exhausted.
2. The undersigned Employer will distribute Attachment A, which advises each Covered Individual of their rights and responsibilities under COBRA Continuation of Coverage. The Employer will certify through a letter to the Pool that Attachment A was distributed to all Covered Individuals as of the date the Pool commenced COBRA Continuation of Coverage Administration.
3. The undersigned Employer will distribute Attachment A to all employees who become covered by the Employer's benefit plan after the date the Pool commenced COBRA Continuation of Coverage administration and include verification of the distribution with the enrollment card when it is submitted to the Pool.
4. The undersigned Employer will notify the Pool via FAX or Telephone (with a written follow-up) within one (1) business day of gaining knowledge that a Covered Individual has legally separated, divorced or is no longer eligible for coverage, i.e., the Covered employee or dependent is involuntarily dropped from coverage.

5. The undersigned Employer will notify the Pool at least ten (10) business days prior to any open enrollment period. The notice to the Pool will include the dates of the open enrollment.
6. The undersigned Employer will immediately notify the Pool of any suspected claim, demand or suit arising from the administration of COBRA Continuation of Coverage.
7. To the extent allowed by law, the undersigned Employer will indemnify and hold harmless the Pool and its officers, agents, employees and representatives from all suits, actions, losses, damages (including punitive damages), claims or liability of any type, including without limiting the generality of the foregoing all expenses of litigation, court costs, and attorney's fees, resulting from the failure of the undersigned Employer to give any notice required by this Agreement. The foregoing reimbursement obligation shall specifically include any medical claim costs incurred by the Pool because of the failure of the Employer to give any notice of an employee termination or other qualifying event. The undersigned Employer will fund this obligation out of current revenues in the year the obligation is determined or will levy a tax to fund the obligation if current revenues are insufficient.
8. Any decision of whether an Employee was terminated because of gross misconduct will be made by the Employer no later than (a) the forty-fifth (45th) day following the termination or (b) the date a COBRA election notice is mailed to the Employee, whichever is earlier. Any determination of gross misconduct shall be based only on events prior to the termination of employment.

III. Pool Duties

1. The Pool staff will monitor changes in COBRA Continuation of Coverage and the case law which develops interpreting COBRA Continuation of Coverage.
2. The Pool will provide election notices within fourteen (14) days of the receipt of notices of qualifying events sent by the Employer.
3. The Pool will provide the appropriate notification letters to the employee or their dependent(s) as required by COBRA Continuation of Coverage statutes. These letters may include any or all of the following:
 - a. benefit availability - initial notice, enrollment card and cost
 - b. confirmation of enrollment and payment coupons
 - c. notice of termination letters:
 - Failure to reply
 - Failure to make initial payment
 - Failure to make regular payment
 - End of eligibility (no longer qualified)
 - End of eligibility period
 - d. open enrollment
 - e. contribution change and revised payment coupons
 - f. conversion to an individual policy
 - g. Medicare eligibility
 - h. verification of incapacitated child status
4. The Pool will provide the COBRA Continuation of Coverage participants with ID cards, a benefit booklet, and other materials as the need may arise.
5. The Pool will maintain records that all required notifications were sent and copies are available to the Employer upon request.
6. The Pool will collect the required contributions at the maximum amount allowed by law. Upon notice for the Employer under II.1., the Pool has fourteen (14) days to send the COBRA Continuation of Coverage election notice. Once the election notice is mailed the qualifying beneficiary has sixty (60) days to elect COBRA Continuation of Coverage. If the qualified beneficiary elects COBRA Continuation of Coverage the qualified beneficiary has forty-five (45) days from election to make the first payment. If partial payments are made and the payment deficiency is insignificant, Pool contacts the qualified beneficiary for full payment. The qualified beneficiary has thirty (30) days from deficiency notification to make payment. Insignificant payment deficiency is the lesser of \$50 or 10% of amount due.

7. The Pool will periodically provide the Employer, for their review, with the text of the letter and notices to be used in administering this Agreement. The Pool maintains final authority over the text of these letters and notices. The Pool reserves unto itself the right to modify the letters and notices as may be required pursuant to the COBRA Continuation of Coverage statute, any applicable case law and to promote the efficient administration of the Agreement.
8. To the extent allowed by law, the Pool will indemnify, defend, reimburse, and hold harmless the Employer and its employees from any and all liabilities, claims, demands, or suits arising from or related to the provision of COBRA Continuation of Coverage administrative services unless those liabilities, claims, demands, or suits arise out of the Employer's failure to give any notice as required in II, 1, 2, 3, 4, 5 and 6 of this Agreement. This notice is required by the agreement or by law. The Pool, upon notice by the Employer will immediately investigate, handle, respond to and defend any such claims, demands or suits at the Employer's sole expense. If the liability, claim, demand or suit is based on negligence this contract of indemnity shall apply and the negligence of the Employer and the Pool will be on a percentage basis as in a pure comparative negligence situation under the law.
9. The Pool's responsibilities under this contract are for COBRA Continuation of Coverage that the Employer is required to provide under Federal law, and does not have any responsibility for other benefits such as group life insurance or disability.

IV. Notice

Any notice to be given under this Agreement, other than those in II, 1, 2, 3, 4 and 5 of this Agreement, shall be deemed given and received on the first to occur of the following: (a) actual receipt by the party to be notified; or (b) five days after deposit of such notice in the US Mail system if sent by Certified Mail, Return Receipt Requested, postage prepaid, and addressed to the party to be notified at the address of such party set forth below or as designated from time to time in writing by giving not less than ten days in advance notice to the other party. The initial addresses for the Pool and Employer shall be as follows:

Address of Pool

Executive Director
TML MultiState Intergovernmental Employee Benefits Pool
Texas Municipal Center
1821 Rutherford Lane, Suite 300
Austin, Texas 78754-5151

Address of Employer

Town of Ransom Canyon
24 Lee Kitchens Drive
Ransom Canyon, TX 79366-2299

V. Compensation

1. The Employer will pay the Pool a one-time \$50.00 set up fee and a \$0.50 Per Participant Per Month fee for each participating participant per month that enrolls in COBRA Continuation of Coverage.
2. Other special services which may be requested by the Employer but are not contained in this Agreement will be billed at a mutually agreeable hourly rate.

VI. Miscellaneous Provisions

1. This Agreement represents the complete understanding of the parties and may not be modified or amended without the written agreement of both parties.
2. The parties agree that venue for any dispute arising under the terms of this Agreement shall be in Austin, Travis County, Texas.
3. The parties agree that venue for any dispute arising out of the performance under their Agreement shall be in Austin, Travis County, Texas.
4. In performing the administrative services under this Agreement, the Pool may rely without qualification on the information provided by the Employer.

5. The Pool agrees to take over the remaining COBRA Continuation of Coverage administration for any of the Employer's current COBRA Continuation of Coverage participants, without Employer compensation, so long as the Employer furnishes the information necessary to effectuate the transfer.
6. This Agreement is entire as to all of the performance to be rendered under it. If any term or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provision of this Agreement shall be void and of no force and effect.
7. It is understood that the Pool will charge the COBRA Continuation of Coverage participant the administration fee allowed by the COBRA Continuation of Coverage statute.

VII. Termination

1. Term of this initial Agreement shall be from its effective date through 09/30/2019, at 12:00 a.m. The Employer may annually renew the Agreement for the subsequent twelve (12) month period by executing and returning the Pool's rerate notice and benefit selection for each year.
2. Either party may terminate this Agreement at any time by giving the other party written notice at least thirty (30) days prior to the specified date.
3. This Agreement terminates, without further notice, on the date the undersigned Employer is no longer an Employer of the Pool.
4. All records in possession of the Pool relating to COBRA Continuation of Coverage administration at termination of the Agreement will be transferred to the Employer within forty-five (45) business days.
5. Should this Agreement terminate for any reason it does not relieve either party of their duties nor obligations during the period when this Agreement was in full force and effect.

This Agreement is entered into for the Employer under authorization of Town of Ransom Canyon, at a duly called meeting held on 09/18/18 by:

Maria Elena Quintanilla
(Signature)

Town of Ransom Canyon
(Employer/Group Name)

City Manager
(Authorized Official Title)

9/21/2018
(Date)

This Agreement Entered Into and Accepted By:

TML MULTISTATE INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL

BY:  at Austin, Texas 9-25-18
TITLE: Executive Director (Date)

ATTACHMENT A

COBRA CONTINUATION OF COVERAGE (COC) RIGHTS

Introduction

You're getting this notice because you have recently gained coverage under a group health plan (the Plan). This notice has important information about your right to COBRA Continuation of Coverage (COC), which is a temporary extension of coverage under the Plan. This notice explains COBRA Continuation of Coverage, when it may become available to you and your family and what you need to do to protect the right to receive it. When you become eligible for COBRA Continuation of Coverage, you may also become eligible for other coverage options that may cost less than COBRA Continuation of Coverage.

The right to COBRA Continuation of Coverage was created by a federal law, the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). COBRA Continuation of Coverage can become available to you and other members of your family when your group health coverage would otherwise end. For more information about your rights and obligations under the Plan and under federal law, you should review the Plan booklet or contact TML MultiState IEBP, 1821 Rutherford Lane, Suite 300, Austin, Texas 78754 or by telephone (800) 282-5385.

You may have other options available to you when you lose group health coverage

For example, you may be eligible to buy an individual plan through the Health Insurance Marketplace. By enrolling in coverage through the Marketplace, you may qualify for lower costs on your monthly premiums and lower out of pocket costs. Additionally, you may qualify for a thirty (30) day special enrollment period for another group health plan for which you are eligible (such as a spouse's plan), even if that plan generally doesn't accept late enrollees.

What is COBRA Continuation of Coverage?

COBRA Continuation of Coverage is a continuation of Plan coverage when it would otherwise end because of a life event. This is also called a "qualifying event." Specific qualifying events are listed later in this notice. After a qualifying event, COBRA Continuation of Coverage must be offered to each person who is a "qualified beneficiary." You, your spouse and your dependent children could become qualified beneficiaries if coverage under the Plan is lost because of the qualifying event. Under the Plan, qualified beneficiaries who elect COBRA Continuation of Coverage may be required to pay for coverage depending on the policy of your Employer.

If you're an employee, you'll become a qualified beneficiary if you lose your coverage under the Plan because of either one of the following qualifying events:

1. Your hours of employment are reduced; or
2. Your employment ends for any reason other than your gross misconduct.

If you're the spouse of the employee, you'll become a qualified beneficiary if you lose your coverage under the Plan because of any of the following qualifying events:

1. Your spouse dies;
2. Your spouse's hours of employment are reduced;
3. Your spouse's employment ends for any reason other than his or her gross misconduct;
4. Your spouse becomes entitled to Medicare benefits (under Part A, Part B and/or Part C); or
5. You become divorced or legally separated from your spouse.

Your dependent children will become qualified beneficiaries if they lose coverage under the Plan because of any of the following qualifying events:

1. The parent-employee dies;
2. The parent-employee's hours of employment are reduced;
3. The parent-employee's employment ends for any reason other than his or her gross misconduct;
4. The parent-employee becomes entitled to Medicare benefits (Part A, Part B and/or Part C);
5. The parents become divorced or legally separated; or
6. The child stops being eligible for coverage under the Plan as a "dependent child."

Any decision of whether an Employee was terminated because of gross misconduct will be made by the Employer. The Employer may not change its decision on whether or not a termination was for gross misconduct later than the forty-fifth (45th) day after the date employment terminated or the date a COBRA Continuation of Coverage election notice was mailed to the employee, whichever is earlier. Any determination of gross misconduct shall be based on events that occurred prior to the termination of employment.

Sometimes, filing a proceeding in bankruptcy under Title 11 of the United States Code can be a qualifying event. If a proceeding in bankruptcy is filed with respect to your Employer, and that bankruptcy results in the loss of coverage for any retired employee covered under the Plan, the retired employee will become a qualified beneficiary. The retired employee's spouse, surviving spouse and dependent children will also become qualified beneficiaries if bankruptcy results in the loss of their coverage under the Plan.

Please note that COBRA Continuation of Coverage does not include any life benefits. If you had voluntary life coverage, you may convert it to an individual policy within thirty-one (31) days of your qualifying event. Contact your Employer's human resources office for more information and conversion forms.

When is COBRA Continuation of Coverage available?

The Plan will offer COBRA Continuation of Coverage to qualified beneficiaries only after IEBP has been notified that a qualifying event has occurred. The Employer must notify IEBP of the following qualifying events:

1. The end of employment or reduction of hours of employment;
2. Death of the employee;
3. Commencement of a proceeding in bankruptcy with respect to the employer; or
4. The employee's becoming entitled to Medicare benefits (under Part A, Part B and/or Part C).

You must give notice of some Qualifying Events

For all other qualifying events (divorce or legal separation of the employee and spouse or a dependent child's losing eligibility for coverage as a dependent child), you must notify IEBP within sixty (60) days after the qualifying event occurs. You must provide notice to: TML MultiState IEBP, 1821 Rutherford Lane, Suite 300, Austin, Texas 78754 or by telephone (800) 282-5385.

How is COBRA Continuation of Coverage provided?

Once IEBP receives notice that a qualifying event has occurred, COBRA Continuation of Coverage will be offered to each of the qualified beneficiaries. Each qualified beneficiary will have an independent right to elect COBRA Continuation of Coverage. Covered employees may elect COBRA Continuation of Coverage on behalf of their spouses, and parents may elect COBRA Continuation of Coverage on behalf of their children.

COBRA Continuation of Coverage is a temporary continuation of coverage. When the qualifying event is the death of the employee, the employee's becoming entitled to Medicare benefits (Part A, Part B and/or Part C), your divorce or legal separation or a dependent child's losing eligibility as a dependent child, COBRA Continuation of Coverage lasts for up to a total of thirty-six (36) months. When the qualifying event is the end of the employment or reduction of the employee's hours of employment, and the employee became entitled to Medicare benefits less than eighteen (18) months before the qualifying event, COBRA Continuation of Coverage for qualified beneficiaries other than the employee lasts until thirty-six (36) months after the date of Medicare entitlement. For example, if a covered employee becomes entitled to Medicare eight (8) months before the date on which his employment terminates, COBRA Continuation of Coverage for his spouse and children can last up to thirty-six (36) months after the date of Medicare entitlement, which is equal to twenty-eight (28) months after the date of the qualifying event (thirty-six (36) months minus eight (8) months). Otherwise, when the qualifying event is the end of employment or reduction of the employee's hours of employment, COBRA Continuation of Coverage generally lasts for only up to a total of eighteen (18) months. There are three (3) ways in which this eighteen (18) month period of COBRA Continuation of Coverage can be extended.

Active Duty Reservists extension of COBRA Continuation of Coverage

If covered by the Plan as an employee at the time of call to active duty, active duty reservists or guard members and their covered dependents can maintain eligibility on the Plan for up to twenty-four (24) months as prescribed by and subject to the terms and conditions of the Uniformed Services Employment and Reemployment Rights Act (USERRA). The date on which the person's absence begins is the qualifying event for COBRA Continuation of Coverage (COC) to be offered to the reservist or guard member.

If a fire fighter or police officer is called to active duty for any period, the Employer must continue to maintain any health, dental, or life coverage received on the date the fire fighter or police officer was called to active military duty until the Employer receives written instructions from the fire fighter or police officer to change or discontinue the coverage. Such instruction shall be provided no later than sixty (60) days following the Qualifying Event.

If no such instruction is given, then coverage will terminate on the sixty-first (61st) day, which shall then become the Qualifying Event for COBRA Continuation of Coverage purposes. Eligibility will meet or exceed requirements of USERRA and/or regulatory compliance.

In administering this coverage, IEBP will follow the time guidelines of COBRA Continuation of Coverage under 42 U.S.C.A.300bb-1 *et seq.* To qualify for this coverage, the employee must give written notice to the Employer within sixty (60) days of the qualifying event. The Employer member must notify IEBP that an employee has been called to active duty and submit a copy of the Employer member's active reservist policy to IEBP.

Disability extension of COBRA Continuation of Coverage

If you or anyone in your family covered under the Plan is determined by Social Security to be disabled and you notify IEBP within sixty (60) days of that determination, you and your entire family may be entitled to receive up to an additional eleven (11) months of COBRA Continuation of Coverage for a total maximum of twenty-nine (29) months. The disability must start at some time before the sixtieth (60th) day of COBRA Continuation of Coverage and must last at least until the end of the eighteen (18) or twenty-four (24) month period of COBRA Continuation of Coverage. You may contact TML MultiState IEBP about a disability determination at 1821 Rutherford Lane, Suite #300, Austin, Texas 78754 or by telephone (800) 282-5385.

Second Qualifying Event extension of COBRA Continuation of Coverage

If your family experiences another qualifying event while receiving eighteen (18) or twenty-four (24) months of COBRA Continuation of Coverage, the spouse and dependent children in your family can get up to eighteen (18) additional months of COBRA Continuation of Coverage, for a maximum of thirty-six (36) months, if IEBP is properly notified about the second qualifying event. This extension may be available to the spouse and any dependent children getting COBRA Continuation of Coverage if the employee or former employee dies, becomes entitled to Medicare benefits (Part A, Part B and/or Part C) gets divorced or legally separated, or if the dependent child stops being eligible under the Plan as a dependent child. This extension is available only if the second qualifying event would have caused the spouse or dependent child to lose coverage under the Plan had the first qualifying event not occurred.

Are there other coverage options besides COBRA Continuation of Coverage?

Yes. Instead of enrolling in COBRA Continuation of Coverage, there may be other coverage options for you and your family through the Health Insurance Marketplace, Medicaid or other group health plan coverage options (such as a spouse's plan) through what is called a "special enrollment period." Some of these options may cost less than COBRA Continuation of Coverage. You can learn more about many of these options at healthcare.gov.

Adding Dependents

If you are a COBRA Continuation of Coverage participant, you have the same rights to add dependents to your COBRA Continuation of Coverage as an active covered employee. For example, you may add dependents to your COBRA Continuation of Coverage within thirty-one (31) days of marriage or sixty (60) days of the birth, adoption or placement for adoption of a child. Also, you may add dependents to your COBRA Continuation of Coverage during your Employer's Open Enrollment. However, these dependents who were not covered under the Plan before your qualifying event occurred are not qualified beneficiaries and do not have individual COBRA Continuation of Coverage rights, except for children added within sixty (60) days of birth, adoption or placement for adoption.

Children added to your COBRA Continuation of Coverage within sixty (60) days of birth, adoption or placement for adoption are qualified beneficiaries and have their own COBRA Continuation of Coverage rights.

If you have questions

Questions concerning your Plan or your COBRA Continuation of Coverage rights should be addressed to the contact or contacts identified below. State and local government employees seeking more information about their rights under COBRA Continuation of Coverage, the Health Insurance Portability and Accountability Act (HIPAA) and other laws affecting group health plans, can contact the U.S. Department of Health and Human Services' Centers for Medicare and Medicaid Services at:

- [cms.gov/CCIIO/Programs-and-Initiatives/Other-Insurance-Protections/cobra_fact_sheet.html](https://www.cms.gov/CCIIO/Programs-and-Initiatives/Other-Insurance-Protections/cobra_fact_sheet.html); or
- [cms.gov/CCIIO/Resources/Forms-Reports-and-Other-Resources/index.html#COBRA](https://www.cms.gov/CCIIO/Resources/Forms-Reports-and-Other-Resources/index.html#COBRA)

Keep Your Plan Informed of Address Changes

In order to protect your family's rights, you should keep IEBP informed of any changes in addresses of family members. You should also keep a copy, for your records, of any notices you send to your Employer and IEBP.

Helpful Resources

TML MultiState Intergovernmental Employee Benefits Pool (IEBP)

Please visit our website at iebp.org for current benefit information 24 hours/7days a week.

Physical: 1821 Rutherford Lane, Suite 300, Austin, Texas 78754

Mailing: PO Box 149190, Austin, Texas 78714-9190

Secured Customer Care E-mail: Login at iebp.org >> "Contact Us" >> "I have a general question"

MyIEBP Mobile Access: iPhone App Store, Android Google Play, or iebp.org for all other phones

New Technology Evaluations: For inclusion as a covered benefit - iebp.org >> "About Us" >> "Technology"

IEBP Performance Improvement Plan: Login at iebp.org >> "Find a Form or Document" >> search for "Performance Improvement Program"

Provider Benefit Information Portal: Login at iebp.org >> Provider information can be found under the Provider Services menu (*Eligibility, Claims, Summary of Benefits and Coverage, Provider Coding Guidelines, Medication Therapy Management Guide, Member Rights and Responsibilities, Provider/Member Appeal Rights and IEBP Performance Improvement Plan information*)

After Hours and/or Weekend Medical and Mental Healthcare Emergencies. Call 911 or immediately go to the emergency department.

| | | |
|--|--|---|
| Customer Care Helpline | (800) 282-5385 | 7:00 AM - 6:00 PM Central |
| Translation Line <i>Language translation service provision at no additional charge for the membership whose primary language is not English. Services may include qualified healthcare benefit interpreters and translated healthcare information.</i> | (800) 385-9952 | translation_cc@iebp.org |
| Medical Information | | |
| Medical Authorizations | (800) 847-1213 | 8:30 AM - 5:00 PM Central |
| Where to Mail Paper Medical Claims | TML MultiState IEBP, PO Box 149190 Austin, Texas 78714-9190 | |
| Professional Health Coaches <i>Will answer basic health & medication questions & assist Covered Individuals with the Healthy Initiatives Incentive Program. Covered Individuals may enroll in professional health coaching.</i> | (888) 818-2822 | 9:30 AM - 6:00 PM Central <i>Also available by Scheduled Appointment.</i> |

ACTION ITEM: #11

Flexible Spending Agreement



PLAN YEAR 2018-2019

**QE GRACE PERIOD SERVICE AGREEMENT
SECTION 125 FLEXIBLE SPENDING ARRANGEMENT (FSA)
ACCOUNT**

TOWN OF RANSOM CANYON

BENEFIT SERVICE SPECIALIST: HEATHER VONGONTEN

TML MultiState Intergovernmental Employee Benefits Pool (IEBP)

Please visit our website at iebp.org for current benefit information 24 hours/7days a week.

Physical: 1821 Rutherford Lane, Suite 300, Austin, Texas 78754

Mailing: PO Box 149190, Austin, Texas 78714-9190

Secured Customer Care E-mail: Login at iebp.org >> "Contact Us" >> "I have a general question"

MyIEBP Mobile Access: iPhone App Store, Android Google Play, or iebp.org for all other phones

New Technology Evaluations: For inclusion as a covered benefit - iebp.org >> "About Us" >> "Technology"

IEBP Performance Improvement Plan: Login at iebp.org >> "Find a Form or Document" >> search for "Performance Improvement Program"

Provider Benefit Information Portal: Login at iebp.org >> Provider information can be found under the Provider Services menu (Eligibility, Claims, Summary of Benefits and Coverage, Provider Coding Guidelines, Medication Therapy Management Guide, Member Rights and Responsibilities, Provider/Member Appeal Rights and IEBP Performance Improvement Plan Information)

After Hours and/or Weekend Medical and Mental Healthcare Emergencies. Call 911 or immediately go to the emergency department.

| | | |
|--|--|--|
| Customer Care Helpline | (800) 282-5385 | 7:00 AM - 6:00 PM Central |
| Translation Line | | |
| Language translation service provision at no additional charge for the membership whose primary language is not English. Services may include qualified healthcare benefit interpreters and translated healthcare information. | (800) 385-9952 | translation_cc@iebp.org |
| Medical Information | | |
| Medical Authorizations | (800) 847-1213 | 8:30 AM - 5:00 PM Central |
| Where to Mail Paper Medical Claims | TML MultiState IEBP, PO Box 149190 Austin, Texas 78714-9190 | |
| Professional Health Coaches | | |
| Will answer basic health & medication questions & assist Covered Individuals with the Healthy Initiatives Incentive Program. Covered Individuals may enroll in professional health coaching. | (888) 818-2822 | 9:30 AM - 6:00 PM Central Also available by Scheduled Appointment |

SERVICE AGREEMENT FOR PLAN ADMINISTRATOR

This SERVICE AGREEMENT between the Town of Ransom Canyon, (Plan Sponsor) and TML MultiState Intergovernmental Employee Benefits Pool, (Plan Administrator) will be effective on 10/01/2018.

WITNESSETH:

Section I - The Plan

- 1.1 The Plan Sponsor has adopted an Employee Flexible Benefits Plan under Section 125 of the Internal Revenue Code. This Plan is offered to all eligible employees who are qualified by employment status.
- 1.2 The Plan Participants are the employees enrolled in the Plan.
- 1.3 All contributions to the Plan shall be deposited in the name of the Plan with a Bank designated by the Plan Administrator subject to approval of the Plan Sponsor if requested by the Plan Sponsor.
- 1.4 The Plan Sponsor agrees that a healthcare expense reimbursement arrangement is a health plan under Title II of the Health Insurance Portability and Accountability Act of 1996 (HIPAA). The Plan Sponsor agrees that it is the Plan Sponsor's, and not the Plan Administrator's, responsibility to ensure that its healthcare expense reimbursement arrangement plan, if any, is compliant with all relevant sections of HIPAA Title II or any other law.

Section II - The Plan Administrator

- 2.1 The Plan Administrator shall provide consulting services, and shall assist the Plan Sponsor in the administration of the Flexible Benefits Plan.
- 2.2 The Plan Administrator shall have the full responsibility for maintaining accounts for each eligible person electing to participate in the Plan. The Plan Administrator shall arrange for eligible claims payments from funds deposited by the Plan Sponsor as directed by their participating employees. The claims payments shall be made by the Plan Administrator by issuing a check or draft to the participant upon the Plan Bank Account, if such account is provided for this purpose, in an amount equal to the qualified charges from the submitted claim. The claims submitted by the Plan Participants shall be paid within ten days of receipt by the Plan Administrator.
- 2.3 To the extent that information is available to the Plan Administrator, the Plan Administrator shall assist the Plan Sponsor in the preparation of any report, tax return or similar papers required by state or the Federal Government pertaining to the operation or management of the Flexible Benefits Plan; however, the ultimate responsibility for filing any governmental document shall be with the Plan Sponsor.
- 2.4 The Plan Administrator shall render periodic reports to each participant, which shall include the following:
 - a. Receipts of the Participant's Plan Contributions;
 - b. Disbursement of Plan Contributions through claims payments; and
 - c. Statements of (a) and (b) above shall automatically be provided each Participant following the submission and payment of a qualified claim.
- 2.5 The Plan Administrator shall prepare a Plan Document for the Flexible Benefits Plan sponsored by the Plan Sponsor. The Plan Sponsor shall assume the responsibility of obtaining legal review of the Plan Document.
- 2.6 Unless otherwise provided, the Plan Administrator is authorized to do all the things necessary or convenient to carry out the terms and purposes of the Plan.

Section III - Procedure for Making and Payment of Claims for Benefits from the Fund

- 3.1 Any covered person may make application for benefits from the Plan as provided by the Plan upon the form or forms provided by the Plan Administrator. The applicant shall fully and truthfully complete such application for benefits and the applicant shall supply all such pertinent information including copies of paid receipts, as may be required under the Section 125 rules and specified by the Plan Administrator.
- 3.2 The Plan Administrator shall accept copies of any application for benefits made in the appropriate manner shall duly investigate and verify the statements made on the application and determine benefit eligibility. If the facts as stated in such application entitle the covered person to receive payment of benefits from the Plan, the Plan Administrator shall forthwith arrange for the proper payment.
- 3.3 Claim filings shall be mailed/faxed to the person or department designated by the Plan Administrator. If appropriate, claims could be submitted through the debit card transaction. Claims checks are processed each week. During the last month, eligible claims of any amount shall be processed by the Plan Administrator.
- 3.4 All Plan benefits processed by the Plan Administrator shall be mailed to the qualified Plan Participant within ten (10) days of approval.
- If the Plan Administrator finds that the Plan Participant is not entitled to a claim payment under the Plan, the claim application shall be denied, all or in part, and returned to the Plan Participant with the Plan Administrator's reason for denial. The Plan Participant may appeal a denial by the Plan Administrator to the Plan Sponsor. The Plan Sponsor's determination is final and conclusive upon the covered person.
- 3.5 The Plan Administrator shall not be liable for any failure or refusal to pay or honor any application for benefits made pursuant to this Agreement; and to the extent allowed by law, the Plan Administrator must be indemnified by the Plan Sponsor for any liability related to its duties herein, and shall be reimbursed by the Plan Sponsor for any expense, loss, damage, or legal fees incurred by the Plan Administrator in defending any claims or demands made against the Plan Sponsor, the Plan Administrator or the Plan. This paragraph will not apply for any loss due to the gross negligence or willful misconduct of the Plan Administrator.

Section IV - Costs of Administrator

- 4.1 The Plan Administrator shall be entitled to a fee or fees for its service to the Plan and, under this Agreement, the fee shall be paid in the form of an advance start-up costs, a pass through of printing or printing preparation costs and monthly service fee.

| Item | Cost | Payable |
|---------------------------------------|---|-------------------------------------|
| Setup Fee | \$50.00/Group | One time ⁽¹⁾ |
| Monthly Service Fee ⁽²⁾ | \$3.70/Participant Debit \$5.00/Participant Paper | Monthly |
| Special Reports ⁽³⁾ | As agreed upon | 30 days following receipt of report |
| Grace Period/Carryover Transition Fee | No additional charge | |

(1) One time set up fee for each group that enrolls in the Section 125 Flexible Spending Plan.

(2) Monthly Service Fee includes:

- a) processing contribution;
- b) processing claims (review and verification);
- c) paying claims (direct mail to employee);
- d) paying dependent premium (if applicable);
- e) employee fund balance statement with each reimbursement; and
- f) statement of fund balances and projected year-end balance at close of Plan Year fourth quarter.

The flexible spending arrangement (FSA) participants have up to an additional two and a half (2½) months to spend money leftover in the FSAs at year's end on qualified health and dependent care expenses, pursuant to IRS Notice 2005-42. Expenses for qualified benefits incurred during the grace period may be paid or reimbursed from benefits or contributions remaining unused at the end of the immediately preceding plan year. Upon exhaustion of that benefit monies can be accessed from current year contributions. The period must not extend beyond the fifteenth (15th) day of the third calendar month after the end of the immediately preceding plan year to which it relates. The plan cannot permit cash-out or conversion of unused benefits or contributions, during the grace period, to any other taxable or nontaxable benefit. (Fourteen (14) months and fifteen (15) days before the amounts are forfeited

under the "use it or lose it" authorization in Notice 2005-42 for the current cafeteria plan). If the employee at any time becomes covered under a Qualified High Deductible Health Plan ("HDHP"), as prescribed by Section 223 of the Internal Revenue Code) with an accompanying health savings account ("HSA") then the FSA will automatically convert from a general purpose FSA to a post-deductible FSA for any amounts incurred when the HDHP is in effect. This means that expenditure for non-preventive medical costs will not be paid until the deductible for the HDHP has been met, and then only to the extent that those costs exceed the deductible.

(3) Normal Reports to the Plan Sponsor, at no additional cost are:

- a) initial enrollment verification; b) quarterly fund balance;
- c) projected year-end fund balance at the close of the Plan Year fourth quarter; and
- d) two and a half (2½) month grace period will be included in fund balance, plus interest earned if any.

Section V - The Plan Sponsor

- 5.1 As of the effective date of this Agreement, the Plan Sponsor shall provide the Plan Administrator with a complete list of all employees who are eligible for benefits under the Plan. The Plan Sponsor shall arrange for enrollment meetings and, with the Plan Administrator's assistance, complete Plan enrollment.
- 5.2 The Plan Sponsor shall collect funds in accordance with authorized payroll reductions or deductions and shall remit these monies to the Plan Administrator on a monthly (or pay period) basis.
- 5.3 The Plan Sponsor shall forward the appropriate service fees to the Plan Administrator on the first of each calendar month or in conjunction with the monthly plan fund collections.
- 5.4 The Plan Sponsor shall assist in the enrollment of eligible employees in the Plan, notify the Plan Administrator of any change of eligibility, cooperate with the Plan Administrator with regard to proper claim settlement, transmit to the Plan Administrator proper claim settlement and transmit to the Plan Administrator all inquiries pertaining to the Plan.
- 5.5 The Plan Sponsor shall be responsible for filing any documents required by the Internal Revenue Service.
- 5.6 The Plan Sponsor limits contributions to the Plan to \$2600.00 per employee (January 2018 and thereafter),
(Unreimbursed Healthcare Spending maximum \$2,650)
unless otherwise specified below the signature line on this agreement.

Section VI - Termination of the Agreement

- 6.1 This Agreement may be terminated by the Plan Sponsor or the Plan Administrator by written notice of intention to terminate given to the other party, to be effective as of an annual plan anniversary date. Said written notice shall be given not less than thirty (30) days prior to such termination. The thirtieth (30th) day shall coincide with the last day of a calendar month. The Plan Administrator may also terminate this agreement following the termination of any medical, dental, or vision coverage provided by the Plan Administrator to the Plan Sponsor, to be effective upon ten (10) days written notice sent to the Plan Sponsor, effective on the date specified in the notice. All obligations of the Plan Administrator related to the relevant rights of the covered Participant to payments of benefits from the Plan will be terminated and extinguished on the effective date of termination given in the notice whether or not the claim for such benefits arose prior to or following the termination of this Agreement. Absent a written notice of termination this agreement will annually renew on the effective date set forth at inception. In no case shall termination by the Plan Administrator relieve the Plan Sponsor of its obligation to maintain the Plan.

Section VII - Qualifications

- 7.1 To qualify the Plan Sponsor must have on file a current Interlocal Agreement with the TML MultiState Intergovernmental Employee Benefits Pool. The Plan Sponsor must have ten (10) percent of the eligible employees participate in the Plan. Should these qualifications not be met, or maintained, the Plan Administrator may terminate this agreement pursuant to Section VI.

Section VIII - Miscellaneous Provisions

- 8.1 In the event of resignation or inability to serve as the Plan Administrator, the Plan Sponsor may appoint a successor.
- 8.2 If during the operation of the Plan, the United States Government, the government of any state or any instrumentality or either shall assess any tax against the Plan and the Plan Administrator is required to pay such tax, the Plan Administrator shall report the payment to the Plan Sponsor who will reimburse the Plan Administrator for such tax or assessment.
- 8.3 The Plan Administrator shall incur no liability to the Plan Sponsor or to an employee or dependent of the Plan Sponsor for any act or failure to act not directly connected with processing and payment of claims as provided in this Agreement, except where the liability is proximately caused solely by the gross negligence or willful misconduct of the Plan Administrator. To the extent allowed by law, the Plan Sponsor shall hold the Plan Administrator harmless from and indemnify it against any and all liability, claims, damages (including punitive or consequential damages), costs, expenses, or fees (legal or otherwise) incurred or paid in connection therewith which might be asserted by the Plan, the Plan Sponsor's employees or other persons for which the Plan Administrator would not be liable to the Plan Sponsor as set forth above.
- 8.4 Where the context of the Agreement requires, the singular shall include the plural and the masculine gender shall include the feminine.
- 8.5 This Agreement may be amended by the Plan Sponsor and the Plan Administrator at any time by mutual written consent of said parties.
- 8.6 The Plan Sponsor hereby is designated the agent for service of legal process on behalf of the Plan, in its principal office.

IN WITNESS THEREOF, the Plan Sponsor and the Plan Administrator have executed this Agreement on 09/18/2018.

Town of Ransom Canyon

TML MultiState Intergovernmental Employee Benefits Pool

By Maria Elena Quintanilla

By Jennifer Hoff

Name Maria Elena Quintanilla

Name Jennifer Hoff

Title City Manager

Title Executive Director

Address 24 Lee Kitchens Drive

Ransom Canyon, TX 79366-2299

Healthcare Limitation amounts are limited to \$2600.

(standard maximum \$2,650 (January 2018 and thereafter) or amount established by Employer)

The Section 125 Flex Plan Year is 10/01/2018 to 09/30/2019.

ACTION ITEM: #13

**Ordinance for Roofing
Permits**

ORDINANCE NO: 081319 SECOND READING

AN ORDINANCE OF THE TOWN OF RANSOM CANYON, TEXAS, ADOPTING AND ENACTING A NEW FEE FOR ROOFING PERMITS TO BE BASED UPON A FLAT FEE OF \$200 FOR ALL ROOFING PERMITS AND WILL AMEND THE CURRENT ORDINANCE UNDER ARTICLE 3.02 PERMIT FEES, SECTION 3.02.001 (C).

ARTICLE 3.02 PERMIT FEES

Sec. 3.02.001 Fee schedule; plan review

(a) Permit fees.

(1) One permit shall be assessed to each general contractor on each new single-family home to be constructed within the corporate limits of the city, which fee shall be in the amount of \$0.30 per square foot under roof for each level but in no case shall the permit fee be less than \$1,000.00. This permit fee is composed of the following:

- (A) General building permit fee: \$0.12 per square foot.
- (B) Plumbing permit fee: \$0.06 per square foot.
- (C) Electrical permit fee: \$0.06 per square foot.
- (D) Mechanical permit fee: \$0.06 per square foot.

(Ordinance 13-00911 adopted 9/10/13)

(2) One permit shall be assessed for concrete work that involves cut and fill. This fee is \$75.00.

(b) Reinspection fee. As required, a fee will be charged for reinspection; the cost of same shall not exceed the charge to the city.

(c) Fees for roofing permits shall be ~~based on the valuation of the project as follows:~~ \$200 for each roof permit.

~~(1) For valuations up to \$5,000 the fee shall be \$75.00.~~

~~(2) For valuations from \$5,001 - \$10,000 the fee shall be \$125.00.~~

~~(3) For valuations over \$10,000 the fee shall be \$200.00.~~

~~The roofers charge to the homeowner shall determine the value.~~ A final inspection of the roof shall be performed by the city.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE TOWN OF RANSOM CANYON, TEXAS ON THE _____ DAY OF _____, 2019.

Jana Trew, Mayor

ATTEST:

Maria Elena Quintanilla, City Secretary

ACTION ITEM: #14

ATMOS Resolution

RESOLUTION NO. 091719

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANSOM CANYON, TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE EXECUTIVE COMMITTEE OF CITIES SERVED BY ATMOS WEST TEXAS ("CITIES") AND ATMOS ENERGY CORP., WEST TEXAS DIVISION REGARDING THE COMPANY'S 2019 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHED EXHIBIT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; APPROVING AN ATTACHED EXHIBIT REGARDING AMORTIZATION OF REGULATORY LIABILITY; REQUIRING THE COMPANY TO REIMBURSE CITIES' REASONABLE RATEMAKING EXPENSES; DETERMINING THAT THIS RESOLUTION WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND THE CITIES' LEGAL COUNSEL.

WHEREAS, the City of Ransom Canyon, Texas ("City") is a gas utility customer of Atmos Energy Corp., West Texas Division ("Atmos West Texas" or "Company"), and a regulatory authority with an interest in the rates and charges of Atmos West Texas; and

WHEREAS, the City is a member of Cities Served by Atmos West Texas ("Cities"), a coalition of similarly-situated cities served by Atmos West Texas that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos West Texas service area; and

WHEREAS, Cities and the Company worked collaboratively to develop a new Rate Review Mechanism ("RRM") tariff that allows for an expedited rate review process by Cities as a substitute to the Gas Reliability Infrastructure Program ("GRIP") process instituted by the

Legislature, and that will establish rates for Cities based on the system-wide cost of serving the Atmos West Texas service area; and

WHEREAS, the RRM tariff was adopted by the City in a rate ordinance in 2018; and

WHEREAS, on about April 1, 2019, Atmos West Texas filed its 2019 RRM rate request with Cities based on a test year ending December 31, 2018, and filed an errata on April 26, 2019; and

WHEREAS, Cities coordinated its review of the Atmos West Texas 2019 RRM filing through its Executive Committee, assisted by Cities' attorneys and consultants, to resolve issues identified in the Company's RRM filing; and

WHEREAS, the Executive Committee, as well as Cities' counsel and consultants, recommends that Cities approve an increase in base rates for Atmos West Texas of \$4.7 million for Cities' members; and

WHEREAS, the attached tariffs (Exhibit A) implementing new rates are consistent with the recommendation of the Cities' Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

WHEREAS, the Exhibit A rate tariffs incorporate the federal income tax rates that became effective January 1, 2019; and

WHEREAS, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (Exhibit B) and

WHEREAS, the settlement agreement establishes an amortization schedule for regulatory liability (Exhibit C); and

WHEREAS, the RRM Tariff contemplates reimbursement of Cities' reasonable expenses associated with RRM applications;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANSOM CANYON, TEXAS:

Section 1. That the findings set forth in this Resolution are hereby in all things approved.

Section 2. That, without prejudice to future litigation of any issue identified by Cities, the City Council finds that the settled amount of an increase in revenues of \$11.1 million on a system-wide basis, and \$4.7 million increase for Cities, represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos West Texas within the municipal limits arising from Atmos West Texas' 2019 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

Section 3. That the existing rates for natural gas service provided by Atmos West Texas are unreasonable. The new tariffs attached hereto and incorporated herein as Exhibit A, are just and reasonable, and are designed to allow Atmos West Texas to recover annually an additional \$11.1 million in revenue on a system-wide basis, and \$4.7 million from customers in Cities, over the amount allowed under currently approved rates. Such tariffs are hereby adopted.

Section 4. That the ratemaking treatment for pensions and retiree medical benefits in Atmos West Texas' next RRM filing shall be as set forth on Exhibit B, attached hereto and incorporated herein.

Section 5. That amortization of regulatory liability shall be consistent with the schedule found in Exhibit C, attached hereto and incorporated herein.

Section 6. That Atmos West Texas shall reimburse the reasonable ratemaking expenses of the Cities in processing the Company's 2019 RRM filing.

Section 7. That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Resolution, it is hereby repealed.

Section 8. That the meeting at which this Resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 9. That if any one or more sections or clauses of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, and the remaining provisions of the Resolution shall be interpreted as if the offending section or clause never existed.

Section 10. That consistent with the City Ordinance that established the RRM process, this Resolution shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after October 1, 2019.

Section 11. That a copy of this Resolution shall be sent to Atmos West Texas, care of Philip Littlejohn, Vice President of Rates and Regulatory Affairs, West Texas Division, 6606 66th Street, Lubbock, Texas 79424, and Geoffrey Gay, General Counsel to Cities, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED this 17th day of September, 2019.

Mayor

ATTEST:

APPROVED AS TO FORM:

City Secretary

City Attorney

August 7, 2019

MODEL STAFF REPORT FOR RESOLUTION

BACKGROUND AND SUMMARY

The City, along with 66 other West Texas cities served by Atmos Energy Corporation, West Texas Division (“Atmos West Texas” or “Company”), is a member of Cities Served by Atmos West Texas (“Cities”). In 2007, the Cities and Atmos West Texas settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism (“RRM”), as a substitute for future filings under the GRIP statute.

Since 2007, there have been several modifications to the original RRM Tariff. The most recent iteration of an RRM Tariff was reflected in an ordinance adopted by Cities in 2018. On or about April 1, 2019, the Company filed a rate request pursuant to the RRM Tariff adopted by Cities. The Company claimed that its cost of service in a test year ending December 31, 2018, entitled it to additional revenues system-wide of \$17.27 million, which was reduced to \$14.82 million after the application of a credit for excess accumulated deferred income taxes. The requested revenue increase attributable to Cities, after the initial credit, was \$6.23 million.

Application of the standards set forth in the Cities’ RRM Tariff reduces the Company’s request for additional revenues from Cities to \$5.13 million. After a review of Cities’ consultants’ report and negotiations with Cities’ Executive Committee, Atmos agreed to a system-wide rate increase of \$11.1 million. That increase, when allocated between Cities, the Amarillo/Lubbock coalition, and environs, results in an increase to Cities of \$4.70 million. The Effective Date for new rates is October 1, 2019. Cities should take action approving the Resolution before the end of September.

PROOF OF REVENUES

Atmos generated proof of revenues associated with the Resolution and attached rate tariffs. That proof is attached as Attachment 1 to this Staff Report. Cities' consultants have confirmed the accuracy of the proof.

BILL IMPACT

The impact of this increase in revenues to an average residential customer's bill is an increase of approximately \$2.48 per month. A bill impact estimate is attached as Attachment 2.

CITIES' OBJECTION TO THE SECTION 104.301 GRIP PROCESS

Cities strongly opposed the GRIP process because it constitutes piecemeal ratemaking by ignoring declining expenses and increasing revenues and rewarding the Company for increasing capital investment. The GRIP process does not allow any review of the reasonableness of capital investment and does not allow cities to participate in the Railroad Commission's review of annual GRIP filings or allow Cities to recover their rate case expenses. The Railroad Commission undertakes a mere administrative review of GRIP filings (instead of a full hearing), and rate increases go into effect without any material adjustments. In the Executive Committee's view, the GRIP process unfairly raises customers' rates without any regulatory oversight. In contrast, the RRM process has allowed for a more comprehensive rate review and annual evaluation of expenses and revenues, as well as capital investment.

EXPLANATION OF "BE IT RESOLVED" PARAGRAPHS

1. This section approves all findings in the Resolution.
2. This section adopts the attached RRM rate tariffs and finds the adoption of the new rates to be just, reasonable, and in the public interest.
3. This section finds that existing rates are unreasonable. Such finding is a necessary predicate to establishment of new rates. The new tariffs will permit Atmos West Texas to recover an

additional \$11.1 million on a system-wide basis. Settling Cities will be responsible for \$4.7 million of the \$11.1 million.

4. This section approves an exhibit that establishes a benchmark for pensions and retiree medical benefits to be used in future rate settings.
5. This section approves an exhibit to be used in future rate cases regarding recovery of regulatory liabilities, such as excess deferred income taxes.
6. This section requires the Company to reimburse the City for expenses associated with adoption of the Resolution.
7. This section repeals any resolution or ordinance that is inconsistent with this Resolution.
8. This section finds that the meeting was conducted in compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.
9. This section is a savings clause, which provides that if any section is later found to be unconstitutional or invalid, that finding shall not affect, impair, or invalidate the remaining provisions of this Resolution. This section further directs that the remaining provisions of the Resolution are to be interpreted as if the offending section or clause never existed.
10. This section provides for an effective date upon passage.
11. This section directs that a copy of the signed Resolution be sent to a representative of the Company and legal counsel for the Executive Committee.

ACTION ITEM: #15

**Vote for TML Health
Trustee**

RECEIVED

AUG 20 2019



MEMORANDUM

DATE: August 16, 2019

TO: TML Health Benefits Pool Members – Region 3

FROM: Leah Simon, Board Secretary and General Counsel

RE: Official Ballots for 2019 Board of Trustee Election

Enclosed is your ballot for the 2019 Board of Trustee election for the position for your region for the term of office beginning on October 1, 2019 through September 30, 2022.

All qualified persons' names appear on the ballot. Write-in candidates otherwise duly qualified are eligible for election. Qualified individuals must either be an employee or elected official of an incorporated city within the state of Texas, which is a Member of the Pool at the time of their election. A qualified municipal "employee" must: 1) hold a position of Department Head or higher; 2) work at least 20 hours per week for an incorporated city; 3) be paid by the incorporated city with incorporated city funds; and 4) be hired and fired only by another incorporated city official or by the incorporated city's governing body.

Please see that approval of the ballot is placed on the agenda for consideration at the next meeting of your governing body. Ballots must:

- ☐ *certify* that the vote was taken at an official meeting of the governing body;
- ☐ be received no later than 5:00 p.m. (CST) on September 26, 2019 at TML Health Benefits Pool, 1821 Rutherford Lane, Suite 300, Austin, Texas 78754; and
- ☐ as an option, be submitted to the Board Secretary by mail, by facsimile (512) 719-8349 or electronically to Leah.Simon@tmlhb.org prior to the deadline.

Votes will be counted pursuant to the Trust Agreement which provides that "if more than two (2) candidates are running, the person receiving the largest number of votes shall be elected." TML Health Trustees may not serve as both a voting member of TML Health's Board and as a voting member of the Texas Municipal League or the TML Intergovernmental Risk Pool Board of Trustees.

If you have any questions, please contact me at (512) 719-8349.

Attachments

Follow us:
a TML Health



1821 Rutherford Lane, Suite 300
Austin, Texas 78754-5151
(512) 719-6500 • (800) 282-5385

For more information, visit us at
tmlhealthbenefits.org



TML HEALTH BENEFITS POOL
Board of Trustees – TML Region 3

Term of Office
October 1, 2019 – September 30, 2022

Please vote for one candidate.

☐

David Riley ~ Mayor, City of Idalou

Mr. Riley currently serves as the Mayor for the City of Idalou. Mr. Riley has been a resident of the City of Idalou since 1996 and has worked hard to be in service to his community for the last several years. Mr. Riley currently serves as the Board President of the Idalou Economic Development Council and as a Board member of the South Plains Association of Governments. Mr. Riley owns a manufacturing company in Lubbock serving the Cotton Industry. Mr. Riley has served on the TML Health Benefits Pool Board of Trustees since 2010.

(This Trustee is listed as a write-in candidate due to mailing error)

☐

John Spivey ~ City Alderman, City of Ralls

Mr. Spivey currently serves as City Alderman for the City of Ralls. Mr. Spivey's community services include the Fire Department, EMS and Chamber of Commerce.

☐

I certify that this ballot is cast in accordance with official action taken at a duly called meeting on _____
_____, 2019.

Signature

Title

Entity

Ballots may be submitted by mail, by facsimile (512) 719-8349 or electronically
to Leah.Simon@tmlhb.org to be received by September 26, 2019

Leah Simon

TML Health Benefits Pool

1821 Rutherford Lane, Suite 300, Austin, Texas 78754