

**DINNER WILL BE SERVED AT 5:30 PM, AND THE REGULAR MEETING WILL BE CALLED  
TO ORDER AT 6:30 PM**

**NOTICE OF REGULAR MEETING  
TOWN OF RANSOM CANYON  
CITY COUNCIL AGENDA  
TUESDAY, OCTOBER 10, 2017**

Jana Trew, Mayor Pro-Tem  
Michael Brooks, Alderman  
Terry Waldren, Alderman

**Billy Williams, Mayor**

Brandt Underwood, Alderman  
Lyle Way, Alderman  
Elena Quintanilla, City Administrator

Notice is hereby given that the regular meeting for the governing body of the Town of Ransom Canyon is called for 6:30 P.M. on Tuesday, October 10, 2017. This meeting will be held at the Ransom Canyon City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas. At this time the following subjects will be examined.

1. CALL TO ORDER/SILENT MEDITATION
2. ACTION ITEM: APPROVE MINUTES OF:
  - a. Regular Meeting, September 19, 2017
3. ACTION ITEM: APPROVE FINANCIALS
  - a. Financial Reports
  - b. September 2017 Claims & Demands
  - c. Financial Investment Report
4. ACTION ITEM: CONSIDER AND ACT UPON line item adjustments to the 2016-2017 budget
5. ACTION ITEM: CONSIDER AND ACT UPON a variance for approval of an eight-foot fence at 48 East Canyonview
6. ACTION ITEM: CONSIDER AND ACT UPON ORDINANCE NO. 101017 adopting new rules for small cell nodes so that the city can regulate its right-of-way to ensure that there are no obstructions to city streets and that utilities fit together in the limited space provided
7. ACTION ITEM: CONSIDER AND ACT UPON a contract with Parkhill, Smith, and Cooper for professional engineering services
8. BUILDING REVIEW COMMITTEE REPORT: The Building Review Committee did not meet in the month of September
9. DEPARTMENT REPORTS:
  - a. Administration: Elena Quintanilla
    - City Administrator Schedule of Events

- City Hall Update
- Texas Municipal Quarterly at the Scottish Rite – September 28, 2017
- Texas Municipal League Training in Houston – October 3-6, 2017
- Veteran's Day Luncheon – November 9, 2017
- b. Court: Judge Gary Bellair
  - Report on Pending Municipal Court Cases
  - Report on New Municipal Court Cases
- c. Operations: Harold Needham
  - Mosquito Spraying
  - Vehicle Capital Purchase
- d. Police: James Hill
  - Report of Citations and Warnings
  - Illegal Dumping
  - Transition into City Hall
- e. Fire: Rand McPherson
  - Fire Truck Update
  - EMS Calls
  - Fire Calls
  - Back to School Water Bash at the Library
  - Pancake Breakfast
- f. Library: Angie Fikes
  - Carpet and Floor Repair at the Library
  - End of Year Expenditures

**10. PROPERTY OWNER'S ASSOCIATION (POA) REPORT AND CITIZEN COMMENTS – In accordance with law, no Council *discussion or action* is to be taken until such matter is placed on the Agenda. Citizens shall be allowed to speak on any matter other than personnel matters, matters under litigation or matters concerning the purchase, exchange, lease or value of real property**

## **11. ADJOURN**

**Executive Session Disclosure Statement:** The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices and 551.087 (Economic Development).

If any accommodations for a disability are required please notify the City Secretary's office at 806-829-2470 at least two (2) working days prior to the date of the meeting. The building has handicap parking areas and is wheelchair accessible at the front entrance to the building.

All items listed on this agenda are eligible for both discussion and action unless expressly limited.

**CERTIFICATION**

**DATED THIS THE 6<sup>th</sup> DAY OF OCTOBER, 2017**

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of Ransom Canyon, Texas is a true and correct copy of said notice that has been posted on the front door of the City Hall of Ransom Canyon, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on or before October 6, 2017 by 4:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of such meeting.

Elena Quintanilla, City Secretary

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the front doors of City Hall on \_\_\_\_\_ day of \_\_\_\_\_, 2017.

---

Elena Quintanilla, City Secretary

**AGENDA ITEM #2:**

**APPROVAL OF**

**MINUTES**

**Regular Meeting on**

**September 19, 2017**

Ransom Canyon City Council Meeting Minutes  
Regular Meeting – September 19, 2017  
Ransom Canyon Ranch House, #1 Island Drive

1. Call to Order/Prayer

The meeting was called to order at 6:30 p.m. by Mayor Billy Williams. Council members present were Mayor Pro-Tem Jana Trew, Brandt Underwood, and Michael Brooks. Lyle Way was absent. The pledges to the United States and the State of Texas were recited, followed by a prayer by Linda Williams.

2. Minutes of Meeting

The minutes of the Regular Meeting on August 8, 2017, and Special Meeting on September 5, 2017 were approved on a motion made by Councilman Michael Brooks, seconded by Councilman Brandt Underwood; motion carried unanimously.

3. The Financials

The financial reports and the August 2017 claims and demands were approved on a motion made by Mayor Pro-Tem Jana Trew, seconded by Councilman Michael Brooks; motion carried unanimously.

4. Public Participation Opportunity

There was an opportunity for the public to address any questions or concerns regarding the Consumer Confidence Report – Annual Drinking Water Quality Report for January 1 – December 31, 2016. There was no public comment.

5. Legislative Update

Alan Bojorquez of Bojorquez Law Firm, PC provided a legislative update.

6. Designation of Official Newspaper

Resolution No. 17-000919 designating the Slatonite as the official newspaper for the Town of Ransom Canyon was approved on a motion made by Brandt Underwood, seconded by Jana Trew; motion carried unanimously.

7. Golf Carts

The second reading of ordinance 080817 to authorize the use of golf carts in the Town of Ransom Canyon was approved on a motion made by Dr. Terry Waldren, seconded by Brandt Underwood; motion carried unanimously.

8. Public Hearing on Proposed 2017-2018 Fiscal Year Budget

The public hearing to take comments on the proposed 2017-2018 fiscal year budget opened at 7:03 pm. There were no comments from the public, therefore; the hearing was closed at 7:05 pm.

9. Ordinance No. 17-00200 - 2017-2018 Fiscal Year Budget

Ordinance No. 17-00200 adopting the 2017-2018 fiscal year budget was approved on a motion made by Mayor Pro-Tem Jana Trew, seconded by Brandt Underwood; a record vote was taken and resulted as follows: Mayor Pro-tem Jana Trew – aye, Brandt Underwood – aye, Michael Brooks – aye, Dr. Terry Waldren – aye.

10. Ordinance No. 17-00210 – Fixing the Tax Levy for 2017

Ordinance No. 17-00210 to approve the effective rate of \$.612933 per \$100.00 valuation was approved on a motion made by Dr. Terry Waldren, seconded by Michael Brooks; a record vote was taken and resulted as follows: Mayor Pro-tem Jana Trew – aye, Brandt Underwood – aye, Michael Brooks – aye, Dr. Terry Waldren – aye.

11. COBRA Continuation of Coverage Administrative Agreement

The COBRA Continuation of Coverage Administrative Agreement with Texas Municipal League MultiState Intergovernmental Employee Benefit Pool (IEBP) was approved on a motion by Dr. Terry Waldren, seconded by Mayor Pro-tem Jana Trew; motion carried unanimously.

12. Section 125 Flexible Spending Arrangement (FSA)

The Section 125 Flexible Spending Arrangement Account with TML MultiState (IEBP) was approved with a maximum level of \$2600.00 in expenses for employees by Mayor Pro-tem Jana Trew, seconded by Dr. Terry Waldren; motion carried unanimously.

13. Independent Contractor Agreement for Librarian Services

The Council authorized the Mayor to execute the contract for librarian services for fiscal year 2017-2018 on a motion made by Councilman Brandt Underwood, seconded by Mayor Pro-tem Jana Trew; motion carried unanimously.

14. Engagement Letter with City Auditor, David L. Hettler

The Council approved an engagement letter with David L. Hettler to conduct audit services for fiscal year 2017-2018 and to authorize the City Administrator to execute the said letter on a motion made by Councilman Brandt Underwood, seconded by Mayor Pro-tem Jana Trew.

15. Resolution to Hire Bojorquez Law Firm, PC, Texas Municipal Lawyers

A resolution to hire Bojorquez Law Firm, PC, Texas Municipal Lawyers to serve as legal counsel for the Town of Ransom Canyon was approved on a motion made by Mayor Pro-tem Jana Trew, seconded by Councilman Brandt Underwood.

16. Memorandum of Understanding between Lubbock County and Town of Ransom Canyon

A memorandum of understanding between Lubbock County and the Town of Ransom Canyon regarding utilizing the city tower to house 9-1-1 equipment for interoperable

communications was approved on a motion made by Dr. Terry Waldren, seconded by Brandt Underwood; motion carried unanimously.

**17. Guidelines and Procedures for City Council Meetings**

Guidelines and procedures for the city council meetings were approved on a motion made by Councilman Brandt Underwood, seconded by Mayor Pro-tem Jana Trew; motion carried unanimously.

**18. Building Committee Report**

The Building Review Committee met on August 28, 2017 to approve a request for solar panels at 1 South Lakeshore Drive.

**Department Reports**

**Administration:** Elena Quintanilla reported the following:

- ❖ She sent a schedule of events to the City Council and asked if any of the Council had questions.
- ❖ City hall will be closed on Wednesday at noon, and all day Thursday and Friday in order to move into the new city hall. City hall will reopen on Monday for regular hours.
- ❖ The Texas Municipal League (TML) Region 3 meeting will be held on September 28, 2017 at the Scottish Rite Building in Lubbock.
- ❖ Council members and city staff are scheduled to attend the Annual TML Conference which will be held in Houston on October 3-6, 2017.

**Court Report:** Elena Quintanilla reported the following:

- ❖ There are no new cases to report in municipal court.
- ❖ Judge Bellair is working on paperwork for the current cases in the court.

**Operations:** Harold Needham reported the following:

- ❖ The Operations staff has been busy with repairing water leaks and addressing sewer line problems in the Canyon.
- ❖ Harold recognized Mary Brown's efforts with the Insurance Service Office (ISO) Report and that the rating for this report is a rating of a five for fiscal year 2017. We had been rated a nine when the rating was conducted several years ago. Ten is the worst rating a City can receive.

**Police:** James Hill reported the following:

- ❖ The Police had two citations and four warnings.
- ❖ The Police assisted with a boating accident at Buffalo Springs Lake.
- ❖ Assistant Chief Rick Vasquez took vacation time to assist with the Hurricane Harvey efforts in Houston.
- ❖ The Chief reminded everyone to take their time and drive safe now that school is back in session.

**Fire:** Rand McPherson reported the following:

- ❖ The fire truck purchased from the City of Lubbock auction is in the shop for some repair.
- ❖ The department purchased new SCBA breathing apparatus equipment for the department
- ❖ There were three fire calls and five emergency medical calls this month.
- ❖ The pancake breakfast is scheduled for October 7, 2017.

**Library:** Angie Fikes reported the following:

- ❖ The children enjoyed a Back to School Water Bash event.
- ❖ The carpet in the library will be replaced as a result of a leak in the bathroom toilet.
- ❖ The library is making their final expenditures for the fiscal year.

**19. POA Report and Citizen Comments:**

The Taste of the Canyon is scheduled for October 1, 2017 from 6:00 – 9:00 a.m., and the Chapel is hosting a Women's Bible Study after the first of October.

**20. Adjourn**

- ❖ A motion to adjourn the meeting at 8:16 p.m. was made by Mayor Pro-tem Jana Trew, seconded by Brandt Underwood; motion carried unanimously.

These minutes were approved on the 10<sup>th</sup> day of October 2017

APPROVED:

---

Billy Williams, Mayor

ATTEST:

---

Elena Quintanilla, City Secretary



**AGENDA ITEM #3:**

**APPROVAL OF**

**FINANCIAL REPORTS**

**Claims and Demands**

**For September 2017**

**and**

**Financial Investment**

**Report**

CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

01 -GENERAL FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
UTILITY REVENUE	864,000.00	89,446.00	960,148.81 (	96,148.81)	111.13
BUILDING PERMIT REVENUE	6,600.00	550.00	11,307.50 (	4,707.50)	171.33
FRANCHISE REVENUE	25,200.00	0.00	24,813.15	386.85	98.46
AD VALOREM TAX REVENUE	765,100.00	412.30	829,386.66 (	64,286.66)	108.40
INTEREST REVENUE	9,000.00	1,554.90	16,520.08 (	7,520.08)	183.56
LIBRARY REVENUE	8,000.00	0.00	7,990.00	10.00	99.88
COURT REVENUE	500.00	244.10	1,967.10 (	1,467.10)	393.42
OTHER REVENUE	110,680.00	10,844.57	145,120.97 (	34,440.97)	131.12
BUDGETED SURPLUS	<u>859,973.00</u>	<u>108.59</u>	<u>12,743.50</u>	<u>847,229.50</u>	<u>1.48</u>
TOTAL REVENUES	2,649,053.00	103,160.46	2,009,997.77	639,055.23	75.88
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CITY COURT	5,600.00	0.00	3,163.68	2,436.32	56.49
ADMINISTRATION	356,495.00	24,698.14	340,606.99	15,888.01	95.54
OPERATIONS	297,588.00	20,490.49	272,040.22	25,547.78	91.42
FIRE DEPARTMENT	57,175.00	11,647.15	61,339.20 (	4,164.20)	107.28
LIBRARY	27,655.00	2,018.06	29,066.53 (	1,411.53)	105.10
POLICE DEPARTMENT	273,762.00	21,485.86	257,959.56	15,802.44	94.23
SEWER DEPARTMENT	142,524.00	9,392.94	132,177.25	10,346.75	92.74
ROADS AND GROUNDS DEPT	97,525.00	5,852.47	82,745.00	14,780.00	84.84
WATER DEPARTMENT	399,700.00	47,448.82	382,739.31	16,960.69	95.76
PAYROLL DEPARTMENT	0.00	0.00	0.00	0.00	0.00
EMERGENCY OPS CENTER	3,000.00	385.27	1,774.52	1,225.48	59.15
CAPITAL EXPENDITURES	885,000.00	83,807.02	488,277.54	396,722.46	55.17
BONDS	<u>103,029.00</u>	<u>0.00</u>	<u>103,029.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	2,649,053.00	227,226.22	2,154,918.80	494,134.20	81.35
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	124,065.76) (	144,921.03)	144,921.03	0.00

CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

01 -GENERAL FUND  
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>UTILITY REVENUE</u>					
401 WATER REVENUE	550,000.00	62,541.04	632,531.59 (	82,531.59)	115.01
402 SEWER REVENUE	145,000.00	12,350.00	147,697.17 (	2,697.17)	101.86
403 GARBAGE REVENUE	145,000.00	12,450.00	149,401.34 (	4,401.34)	103.04
404 PENALTY REVENUE	4,000.00 (	40.04)	5,197.67 (	1,197.67)	129.94
405 MOSQUITO SPRAY GROUND	17,000.00	1,485.00	17,759.70 (	759.70)	104.47
406 MOSQUITO SPRAY AIR	0.00	0.00	0.00	0.00	0.00
407 GAS LIGHTS REVENUE	0.00	0.00	0.00	0.00	0.00
408 TURN ON REVENUE	1,000.00	100.00	1,200.00 (	200.00)	120.00
409 RV REVENUE MONTHLY PAYEES	<u>2,000.00</u>	<u>560.00</u>	<u>6,361.34 (</u>	<u>4,361.34)</u>	<u>318.07</u>
TOTAL UTILITY REVENUE	864,000.00	89,446.00	960,148.81 (	96,148.81)	111.13
<u>BUILDING PERMIT REVENUE</u>					
410 BUILDING PERMIT REVENUE	5,000.00	550.00	8,907.50 (	3,907.50)	178.15
411 TAP CONNECTION REVENUE	<u>1,600.00</u>	<u>0.00</u>	<u>2,400.00 (</u>	<u>800.00)</u>	<u>150.00</u>
TOTAL BUILDING PERMIT REVENUE	6,600.00	550.00	11,307.50 (	4,707.50)	171.33
<u>FRANCHISE REVENUE</u>					
420 ATMOS FRANCHISE REVENUE	9,000.00	0.00	6,953.25	2,046.75	77.26
421 SPEC FRANCHISE REVENUE	15,000.00	0.00	15,742.99 (	742.99)	104.95
422 SOUTH PLAINS TEL FRANCHISE REV	1,000.00	0.00	1,263.61 (	263.61)	126.36
423 SBC FRANCHISE REVENUE	100.00	0.00	53.56	46.44	53.56
424 MISC FRANCHISE REVENUE	<u>100.00</u>	<u>0.00</u>	<u>799.74 (</u>	<u>699.74)</u>	<u>799.74</u>
TOTAL FRANCHISE REVENUE	25,200.00	0.00	24,813.15	386.85	98.46
<u>AD VALOREM TAX REVENUE</u>					
443 DELINQUENT TAX REVENUE	2,000.00	0.00	1,796.48	203.52	89.82
444 CURRENT TAX REVENUE	760,000.00	337.65	823,340.27 (	63,340.27)	108.33
445 TAX P&I REVENUE	3,000.00	65.65	4,047.87 (	1,047.87)	134.93
446 TAX CERTIFICATE REVENUE	100.00	9.00	202.04 (	102.04)	202.04
447 MISC TAX REVENUE	0.00	0.00	0.00	0.00	0.00
448 TAX COLLECTION REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL AD VALOREM TAX REVENUE	765,100.00	412.30	829,386.66 (	64,286.66)	108.40
<u>INTEREST REVENUE</u>					
455 INTEREST INCOME	9,000.00	1,554.90	16,520.08 (	7,520.08)	183.56
456 I&S INTEREST EARNED	0.00	0.00	0.00	0.00	0.00
457 CONSTRUCTION INTEREST	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTEREST REVENUE	9,000.00	1,554.90	16,520.08 (	7,520.08)	183.56
<u>LIBRARY REVENUE</u>					
465 LIBRARY REVENUE	8,000.00	0.00	7,990.00	10.00	99.88
466 CH FOUNDATION GRANT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIBRARY REVENUE	8,000.00	0.00	7,990.00	10.00	99.88

CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

01 -GENERAL FUND  
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>COURT REVENUE</u>					
476 SEIZURE INCOME	0.00	0.00	0.00	0.00	0.00
477 COURT FEES	250.00	94.10	447.20 (	197.20)	178.88
478 COURT FINES	250.00	150.00	1,519.90 (	1,269.90)	607.96
479 COURT TRUST	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL COURT REVENUE	500.00	244.10	1,967.10 (	1,467.10)	393.42
<u>OTHER REVENUE</u>					
480 BUFFALO LAKE REVENUE	86,000.00	7,241.93	114,233.02 (	28,233.02)	132.83
481 POA REVENUE	0.00	0.00	0.00	0.00	0.00
482 RANCH HOUSE DONATIONS	0.00	0.00	0.00	0.00	0.00
483 CITY SALES TAX REVENUE	8,000.00	830.09	10,790.60 (	2,790.60)	134.88
484 COPS FAST GRANT	0.00	0.00	0.00	0.00	0.00
485 SCHOLARSHIP DONATION REVENUE	0.00	0.00	0.00	0.00	0.00
486 LEOSE TRAINING REVENUE	780.00	0.00	800.11 (	20.11)	102.58
487 BOAT PERMIT REVENUE	500.00	0.00	1,535.00 (	1,035.00)	307.00
488 RV STORAGE REVENUE ANNUAL PAY	10,400.00	200.00	8,790.71	1,609.29	84.53
489 MISC REVENUE	<u>5,000.00</u>	<u>2,572.55</u>	<u>8,971.53 (</u>	<u>3,971.53)</u>	<u>179.43</u>
TOTAL OTHER REVENUE	110,680.00	10,844.57	145,120.97 (	34,440.97)	131.12
<u>BUDGETED SURPLUS</u>					
490 OPERATING GEN FUND TRANSF	524,473.00	0.00	0.00	524,473.00	0.00
491 NOTE PROCEEDS - CITIZENS BANK	325,000.00	0.00	0.00	325,000.00	0.00
493 LUBBOCK COUNTY FIRE GRANT	10,000.00	0.00	10,000.00	0.00	100.00
495 CC PROCESSING FEES	500.00	108.59	2,743.50 (	2,243.50)	548.70
496 JAG GRANT	0.00	0.00	0.00	0.00	0.00
497 BULLET PROOF VESTS GRANT	0.00	0.00	0.00	0.00	0.00
498 SECO GRANT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL BUDGETED SURPLUS	859,973.00	108.59	12,743.50	847,229.50	1.48
TOTAL REVENUES	2,649,053.00	103,160.46	2,009,997.77	639,055.23	75.88
	=====	=====	=====	=====	=====

CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

PAGE: 4

01 -GENERAL FUND

CITY COURT

EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
504-4020 JUDGE CONTRACT	2,600.00	0.00	2,600.00	0.00	100.00
504-4030 COURT OPERATING EXPENSE	500.00	0.00	253.68	246.32	50.74
504-4040 COURT EDUCATION EXPENSE	2,500.00	0.00	310.00	2,190.00	12.40
TOTAL CITY COURT	5,600.00	0.00	3,163.68	2,436.32	56.49

CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

01 -GENERAL FUND  
ADMINISTRATION  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
505-5000 PAYROLL	226,911.00	18,392.85	226,495.84	415.16	99.82
505-5005 PAYROLL SERVICE	0.00	0.00	0.00	0.00	0.00
505-5006 FUEL ALLOWANCE	0.00	0.00	0.00	0.00	0.00
505-5010 AUDIT EXPENSE	9,500.00	0.00	9,500.00	0.00	100.00
505-5020 COMPUTER EXP	16,000.00	77.86	10,392.97	5,607.03	64.96
505-5030 ELECTION EXP	3,000.00	0.00	3,725.19 (	725.19)	124.17
505-5040 XEROX EXPENSE	5,000.00	687.29	3,812.55	1,187.45	76.25
505-5050 PITNEY BOWES EXPENSE	1,394.00	0.00	532.47	861.53	38.20
505-5070 GENERAL LIABILITY INSURANCE	1,230.00	0.00	889.83	340.17	72.34
505-5071 WORKERS COMP INSURANCE	450.00	0.00	424.32	25.68	94.29
505-5075 E&O/REAL & PERSONAL, CRIME IN	4,010.00	0.00	4,149.58 (	139.58)	103.48
505-5080 LEGAL EXPENSE	10,000.00	565.50	6,072.05	3,927.95	60.72
505-5081 LEGAL EXPENSE CODIFY CITY ORD	1,000.00	0.00	465.00	535.00	46.50
505-5090 LCAD EXPENSE	12,500.00	0.00	19,309.76 (	6,809.76)	154.48
505-5100 MEETINGS-EDUCATION EXPENSE	11,000.00	2,483.83	13,813.02 (	2,813.02)	125.57
505-5101 TML CONFERENCE CITY COUNCIL	4,000.00	1,626.88	5,798.94 (	1,798.94)	144.97
505-5105 ASSOCIATION DUES EXPENSE	1,500.00	0.00	1,074.43	425.57	71.63
505-5110 ADMIN OFFICE SUPPLIES	6,000.00	6.46	5,911.64	88.36	98.53
505-5120 POSTAGE EXPENSE	6,000.00	0.00	4,078.84	1,921.16	67.98
505-5130 PUBLIC RELATIONS EXPENSE	6,000.00	286.14	6,677.01 (	677.01)	111.28
505-5140 OFFICE UTILITY EXPENSE	10,500.00	0.00	7,276.32	3,223.68	69.30
505-5150 OFFICE TELEPHONE EXPENSE	8,000.00	163.98	5,825.38	2,174.62	72.82
505-5155 SECURITY SYSTEM	9,000.00	0.00	0.00	9,000.00	0.00
505-5160 SCHOLARSHIP GRANT	0.00	0.00	0.00	0.00	0.00
505-5170 MILEAGE REIMBURSEMENT	500.00	0.00	51.94	448.06	10.39
505-5175 CREDIT CARD FEE EXPENSE	3,000.00	407.35	4,329.91 (	1,329.91)	144.33
505-5180 OTHER USES OF FUNDS	0.00	0.00	0.00	0.00	0.00
505-5300 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
 TOTAL ADMINISTRATION	 356,495.00	 24,698.14	 340,606.99	 15,888.01	 95.54

CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

## 01 -GENERAL FUND

## OPERATIONS

## EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
506-6000 PAYROLL	97,688.00	7,236.19	91,975.59	5,712.41	94.15
506-6010 DUES AND FEES EXPENSE	1,400.00	83.00	1,286.00	114.00	91.86
506-6015 OPERATIONS SCHOOL EXPENSE	7,500.00	1,285.59	4,603.45	2,896.55	61.38
506-6016 OPERATIONS CELL PHONE	4,000.00	360.66	5,116.03 (	1,116.03)	127.90
506-6020 ENGINEERING EXPENSE	5,000.00	0.00	0.00	5,000.00	0.00
506-6030 BUILDING INSPECTION EXPENSE	6,900.00	337.50	6,397.50	502.50	92.72
506-6040 GARBAGE CONTRACT EXPENSE	100,000.00	9,689.56	104,615.56 (	4,615.56)	104.62
506-6050 GAS AND OIL EXPENSE	12,000.00	291.49	7,375.52	4,624.48	61.46
506-6055 MILEAGE REIMBURSEMENT	2,800.00	0.00	1,812.36	987.64	64.73
506-6060 SHOP MATERIALS EXPENSE	2,000.00	161.70	1,685.75	314.25	84.29
506-6080 BUILDING REPAIR EXPENSE	9,000.00	713.33	5,251.18	3,748.82	58.35
506-6100 EQUIPMENT REPAIR EXPENSE	18,000.00	0.00	16,259.37	1,740.63	90.33
506-6110 SMALL TOOLS EXPENSE	500.00	29.97	46.15	453.85	9.23
506-6120 UNIFORMS EXPENSE	5,500.00	301.50	4,145.38	1,354.62	75.37
506-6150 JOHN DEERE EXPENSE	0.00	0.00	81.55 (	81.55)	0.00
506-6160 EQUIPMENT PURCHASE EXPENSE	6,000.00	0.00	4,795.46	1,204.54	79.92
506-6170 MOSQUITO SPRAY GROUND	7,000.00	0.00	4,321.52	2,678.48	61.74
506-6171 MOSQUITO SPRAY AIR	0.00	0.00	0.00	0.00	0.00
506-6175 DUMP TRUCK REPAIR	0.00	0.00	0.00	0.00	0.00
506-6200 WORKERS COMP INSURANCE	5,300.00	0.00	5,280.00	20.00	99.62
506-6210 AUTO & APD INSURANCE	1,500.00	0.00	1,440.45	59.55	96.03
506-6220 GENERAL /E&O LIABILITY INS	2,400.00	0.00	2,360.15	39.85	98.34
506-6230 REAL/PERSONAL/MOBILE PROP INS	3,100.00	0.00	3,191.25 (	91.25)	102.94
506-6300 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
 TOTAL OPERATIONS	 297,588.00	 20,490.49	 272,040.22	 25,547.78	 91.42

CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

01 -GENERAL FUND  
FIRE DEPARTMENT  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
507-7020 COMPUTER EXPENSE	300.00	0.00	0.00	300.00	0.00
507-7030 DUES EXPENSE	75.00	0.00	50.00	25.00	66.67
507-7040 EDUCATION EXPENSE	1,000.00	0.00	331.00	669.00	33.10
507-7045 LUBBOCK COUNTY GRANT	10,000.00	0.00	10,000.00	0.00	100.00
507-7050 EQUIPMENT EXPENSE	3,000.00	2,065.79	4,227.26 (	1,227.26)	140.91
507-7055 SUPPLIES	0.00	0.00	0.00	0.00	0.00
507-7060 AUTO & APD INSURANCE EXPENSE	3,000.00	0.00	3,150.25 (	150.25)	105.01
507-7061 REAL & PERSONAL PROP INSURANC	2,300.00	0.00	4,885.75 (	2,585.75)	212.42
507-7065 TANKER TRUCK PAYMENT	0.00	0.00	0.00	0.00	0.00
507-7070 WORKERS COMP INSURANCE	200.00	0.00	350.00 (	150.00)	175.00
507-7080 MEDICAL EQUIPMENT EXPENSE	3,000.00	0.00	3,299.96 (	299.96)	110.00
507-7090 PERSONAL EQUIPMENT EXPENSE	2,500.00	418.96	2,299.96	200.04	92.00
507-7100 RADIO REPAIR EXPENSE	6,000.00	0.00	1,990.00	4,010.00	33.17
507-7140 BUILDING UTILITIES EXPENSE	2,000.00	0.00	6,478.26 (	4,478.26)	323.91
507-7145 FIRE STATION BUILDING REPAIR	2,000.00	327.19	1,141.20	858.80	57.06
507-7150 TELEPHONE EXPENSE	1,800.00	0.00	1,639.69	160.31	91.09
507-7160 VEHICLE REPAIR EXPENSE	20,000.00	8,835.21	21,495.87 (	1,495.87)	107.48
507-7170 BUNKER GEAR CAPITAL EXP	0.00	0.00	0.00	0.00	0.00
507-7190 INTEREST EXPENSE ASB	0.00	0.00	0.00	0.00	0.00
 TOTAL FIRE DEPARTMENT	 57,175.00	 11,647.15	 61,339.20 (	 4,164.20)	 107.28



CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

PAGE: 8

## 01 -GENERAL FUND

## LIBRARY

## EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
508-8020 PAYROLL	19,795.00	1,650.00	19,800.00 (	5.00)	100.03
508-8030 LIBRARY PROGRAMS EXPENSE	5,000.00	368.06	6,325.96 (	1,325.96)	126.52
508-8035 CH FOUNDATION GRANT	0.00	0.00	0.00	0.00	0.00
508-8140 UTILITIES EXPENSE	1,800.00	0.00	2,003.10 (	203.10)	111.28
508-8150 TELEPHONE EXPENSE	1,000.00	0.00	877.47	122.53	87.75
508-8160 WORKERS COMP INSURANCE	60.00	0.00	60.00	0.00	100.00
TOTAL LIBRARY	27,655.00	2,018.06	29,066.53 (	1,411.53)	105.10

CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

01 -GENERAL FUND  
POLICE DEPARTMENT  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
509-9000 PAYROLL	218,552.00	17,689.33	216,287.12	2,264.88	98.96
509-9010 AMMO EXPENSE	3,500.00	1,355.75	1,355.75	2,144.25	38.74
509-9015 ANIMAL CONTROL	250.00	0.00	0.00	250.00	0.00
509-9020 DUES EXPENSE	500.00	0.00	634.00	134.00	126.80
509-9030 EDUCATION EXPENSE	3,500.00	966.12	4,010.06	510.06	114.57
509-9040 EMT EDUCATION EXPENSE	0.00	0.00	0.00	0.00	0.00
509-9041 EMERGENCY MGT TRAINING	1,500.00	0.00	981.27	518.73	65.42
509-9050 GAS -OIL EXPENSE	8,500.00	0.00	5,899.89	2,600.11	69.41
509-9055 MILEAGE REIMBURSEMENT	250.00	0.00	0.00	250.00	0.00
509-9060 AUTO & APD INSURANCE EXPENSE	2,000.00	0.00	2,968.03	968.03	148.40
509-9065 LAW ENFORCEMENT LIABILITY INS	3,500.00	0.00	2,778.83	721.17	79.40
509-9066 E&O/REAL & PERSONAL PROP INS	3,500.00	0.00	3,413.25	86.75	97.52
509-9067 WORKERS COMP INSURANCE	4,210.00	0.00	2,480.89	1,729.11	58.93
509-9070 CELL PHONE EXPENSE	4,500.00	404.00	4,156.82	343.18	92.37
509-9090 OFFICE SUPPLY EXPENSE	500.00	70.29	223.43	276.57	44.69
509-9110 SMALL EQUIPMENT EXPENSE	4,000.00	292.77	1,595.36	2,404.64	39.88
509-9130 RADIO REPAIR EXPENSE	2,000.00	125.00	283.16	1,716.84	14.16
509-9150 TELEPHONE EXPENSE	1,000.00	0.00	640.60	359.40	64.06
509-9160 VEHICLE REPAIR EXPENSE	2,000.00	0.00	4,271.82	2,271.82	213.59
509-9170 CAMERA EXPENSE	0.00	0.00	0.00	0.00	0.00
509-9175 SURVEILLANCE VIDEO CAMERAS	1,000.00	0.00	1,000.00	0.00	100.00
509-9180 COMPUTER EXPENSE	3,500.00	300.00	1,892.21	1,607.79	54.06
509-9200 UNIFORM EXPENSE	2,500.00	221.35	1,260.52	1,239.48	50.42
509-9210 BOAT MAINTENANCE EXPENSE	500.00	61.25	159.50	340.50	31.90
509-9215 05 POLICE VEH PAYMENT	0.00	0.00	0.00	0.00	0.00
509-9220 LAKE REPAIR & MAINT EXPENSE	500.00	0.00	361.25	138.75	72.25
509-9221 COMMUNITY EVENTS EXPENSE	2,000.00	0.00	1,305.80	694.20	65.29
509-9230 INTEREST EXPENSE - FMCC	0.00	0.00	0.00	0.00	0.00
509-9240 BULLET PROOF VEST MATCH	0.00	0.00	0.00	0.00	0.00
509-9300 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
 TOTAL POLICE DEPARTMENT	 273,762.00	 21,485.86	 257,959.56	 15,802.44	 94.23

CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

01 -GENERAL FUND  
SEWER DEPARTMENT  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
510-1000 CHEMICAL EXPENSE	3,800.00	0.00	4,094.55 (	294.55)	107.75
510-1001 PAYROLL	74,224.00	5,798.54	73,946.99	277.01	99.63
510-1005 PERMIT INSPECTION EXPENSE	1,500.00	0.00	1,250.00	250.00	83.33
510-1010 LAB EXPENSE	5,000.00	192.00	3,613.00	1,387.00	72.26
510-1014 UTILITY EXPENSE	35,000.00	0.00	31,872.10	3,127.90	91.06
510-1016 SEWER SLUDGE HAULING	1,800.00	22.40	823.34	976.66	45.74
510-1020 REPAIR EXPENSE	20,000.00	3,380.00	15,480.27	4,519.73	77.40
510-1025 SEWER PLANT WATER EXPENSE	0.00	0.00	0.00	0.00	0.00
510-1100 WORKERS COMP INSURANCE	1,200.00	0.00	1,097.00	103.00	91.42
 TOTAL SEWER DEPARTMENT	 142,524.00	 9,392.94	 132,177.25	 10,346.75	 92.74

CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

01 -GENERAL FUND  
ROADS AND GROUNDS DEPT  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
511-1000 PAYROLL	66,025.00	5,116.56	65,250.45	774.55	98.83
511-1100 STREET SWEEPING EXPENSE	7,000.00	0.00	5,137.50	1,862.50	73.39
511-1101 CONTRACT ROAD REPAIR EXPENSE	2,500.00	450.00	2,156.15	343.85	86.25
511-1110 EQUIPMENT REPAIR	2,500.00	89.22	2,216.22	283.78	88.65
511-1115 GROUNDS MAINTENANCE EXPENSE	2,000.00	0.00	1,285.00	715.00	64.25
511-1120 MATERIALS & SUPPLIES EXPENSE	3,000.00	0.00	1,617.24	1,382.76	53.91
511-1124 STREET SIGNS EXPENSE	2,000.00	0.00	738.02	1,261.98	36.90
511-1130 TREE TRIMMING EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
511-1140 PARK EXPENSES	10,000.00	196.69	4,344.42	5,655.58	43.44
511-1300 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
 TOTAL ROADS AND GROUNDS DEPT	 97,525.00	 5,852.47	 82,745.00	 14,780.00	 84.84

CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

01 -GENERAL FUND  
WATER DEPARTMENT  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
512-1000 PAYROLL	58,000.00	4,559.26	57,702.82	297.18	99.49
512-1200 WATER SYSTEM PERMIT FEES	1,500.00	0.00	1,310.75	189.25	87.38
512-1205 LAB EXPENSE	2,000.00	0.00	780.34	1,219.66	39.02
512-1210 LP&L PURCHASE	320,000.00	42,832.69	314,944.41	5,055.59	98.42
512-1214 UTILITIES EXPENSE	4,000.00	0.00	2,690.00	1,310.00	67.25
512-1215 WATER METER EXPENSE	3,000.00	56.87	1,532.83	1,467.17	51.09
512-1220 REPAIR EXPENSE	10,000.00	0.00	2,878.16	7,121.84	28.78
512-6155 PICKUP LEASE EXPENSE	0.00	0.00	0.00	0.00	0.00
512-6160 TAIL GATE LIFT	0.00	0.00	0.00	0.00	0.00
512-6165 TANK INSPECTION	1,200.00	0.00	900.00	300.00	75.00
 TOTAL WATER DEPARTMENT	 399,700.00	 47,448.82	 382,739.31	 16,960.69	 95.76

CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 201701 -GENERAL FUND  
PAYROLL DEPARTMENT  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
513-1301 ADMINISTRATION EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1302 OPERATIONS EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1303 POLICE EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1304 MEDICAL INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1306 LONGEVITY EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1310 PAYROLL SERVICE EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1311 PAYROLL TAX EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1325 TMRS EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1350 WORKERS COMP EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1355 POLICE WORKERS COMP EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1360 CITY SEC FUEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
TOTAL PAYROLL DEPARTMENT	0.00	0.00	0.00	0.00	0.00

CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 201701 -GENERAL FUND  
EMERGENCY OPS CENTER  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
514-1405 EMERGENCY OPERATIONS CENTER	3,000.00	385.27	1,774.52	1,225.48	59.15
514-1410 EOC SIREN	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY OPS CENTER	3,000.00	385.27	1,774.52	1,225.48	59.15

CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

01 -GENERAL FUND  
CAPITAL EXPENDITURES  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
520-2028 LAWN MOWER	0.00	0.00	0.00	0.00	0.00
520-4900 BUDGETED SURPLUS TRANSFER	0.00	0.00	0.00	0.00	0.00
520-4910 CONSTRUCTION SAVINGS	0.00	0.00	0.00	0.00	0.00
520-4920 OPERATING RESERVE	0.00	0.00	0.00	0.00	0.00
520-5000 POLICE DEPT VEHICLE	0.00	0.00	0.00	0.00	0.00
520-5005 DAM REPAIR	0.00	0.00	0.00	0.00	0.00
520-5007 E LAKE SHORE DR SAVINGS PLAN	0.00	0.00	0.00	0.00	0.00
520-5008 DEBT PMT SEWER LINE REPAIR	0.00	0.00	0.00	0.00	0.00
520-5009 POLICE VEHICLE	40,000.00	0.00	39,976.48	23.52	99.94
520-5010 SEAL COAT/STREET REPAIRS	0.00	0.00	0.00	0.00	0.00
520-5011 SEWER JETTER	0.00	0.00	0.00	0.00	0.00
520-5012 OPERATIONS VEHICLE	0.00	0.00	0.00	0.00	0.00
520-5015 CITY HALL DEBT PAYMENT	135,000.00	0.00	0.00	135,000.00	0.00
520-5016 CITY HALL	650,000.00	83,807.02	448,301.06	201,698.94	68.97
520-5017 CITY HALL REPAIRS/FURNITURE	60,000.00	0.00	0.00	60,000.00	0.00
520-5027 SHREDDER	0.00	0.00	0.00	0.00	0.00
520-5028 SECO GRANT CITY HALL WINDOWS	0.00	0.00	0.00	0.00	0.00
520-5029 WATER & SEWER LINE REPAIR	0.00	0.00	0.00	0.00	0.00
520-5030 WATER TANK REPAIR CIP	0.00	0.00	0.00	0.00	0.00
520-5071 SEWER PLANT MUFFLER REPAIR	0.00	0.00	0.00	0.00	0.00
520-5072 SEWER REPAIR ENGINEERING	0.00	0.00	0.00	0.00	0.00
520-5080 ROOSEVELT WATER LINE	0.00	0.00	0.00	0.00	0.00
520-5081 FERRARA FIRE TRUCKS (2)	0.00	0.00	0.00	0.00	0.00
520-5085 WATER SYSTEM VAULT & VALVE FR	0.00	0.00	0.00	0.00	0.00
520-5090 MASTER CONTROL VALVE	0.00	0.00	0.00	0.00	0.00
520-5095 ISOLATION VALVE FRONT ROAD VA	0.00	0.00	0.00	0.00	0.00
520-5101 LEGAL/ENGINEERING,CCN/WATERLI	0.00	0.00	0.00	0.00	0.00
520-5102 ENGINEERING, ZONING CODE	0.00	0.00	0.00	0.00	0.00
520-5120 CROFOOT VAULT & METER	0.00	0.00	0.00	0.00	0.00
520-5150 PRUSSURE SUSTAINING VALVES-FR	0.00	0.00	0.00	0.00	0.00
520-5160 CAMERA SYSTEMS	0.00	0.00	0.00	0.00	0.00
520-5200 GARAGE ADDITION	0.00	0.00	0.00	0.00	0.00
520-5300 WATER METER REPLACEMENT PROG	0.00	0.00	0.00	0.00	0.00
520-5400 DUMP TRAILER	0.00	0.00	0.00	0.00	0.00
520-5500 POLICE VEHICLE JAG GRANT	0.00	0.00	0.00	0.00	0.00
520-5600 METAL DETECTOR	0.00	0.00	0.00	0.00	0.00
520-5700 SKID LOADER	0.00	0.00	0.00	0.00	0.00
520-5800 BUFFALO FLOW METER	0.00	0.00	0.00	0.00	0.00
520-5801 LAWN MOWER	0.00	0.00	0.00	0.00	0.00
520-5810 EMERGENCY ROAD	0.00	0.00	0.00	0.00	0.00
520-5811 LAWN MOWER	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL CAPITAL EXPENDITURES	885,000.00	83,807.02	488,277.54	396,722.46	55.17



CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

01 -GENERAL FUND

BONDS

EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
545-4500 BOND PRINCIPAL EXPENSE	90,000.00	0.00	90,000.00	0.00	100.00
545-5000 BOND INTEREST EXPENSE	13,029.00	0.00	13,029.00	0.00	100.00
545-5001 NOTE INTEREST	0.00	0.00	0.00	0.00	0.00
545-5010 BOND SERVICING FEE	0.00	0.00	0.00	0.00	0.00
545-5015 Amortization	0.00	0.00	0.00	0.00	0.00
545-6000 Depreciation	0.00	0.00	0.00	0.00	0.00
 TOTAL BONDS	 103,029.00	 0.00	 103,029.00	 0.00	 100.00
 TOTAL EXPENDITURES	 2,649,053.00	 227,226.22	 2,154,918.80	 494,134.20	 81.35
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	124,065.76) (	144,921.03)	144,921.03	0.00
	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*



VENDOR SET: 01 City of Ransom Canyon

BANK: \* ALL BANKS

DATE RANGE: 9/01/2017 THRU 9/30/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	9/07/2017			015115		
C-CHECK	VOID CHECK	V	9/29/2017			015163		

## \* \* T O T A L S \* \*

NO

INVOICE AMOUNT

DISCOUNTS

CHECK AMOUNT

REGULAR CHECKS:

0

0.00

0.00

0.00

HAND CHECKS:

0

0.00

0.00

0.00

DRAFTS:

0

0.00

0.00

0.00

EFT:

0

0.00

0.00

0.00

NON CHECKS:

0

0.00

0.00

0.00

VOID CHECKS:

2 VOID DEBITS

0.00

VOID CREDITS

0.00

0.00

0.00

TOTAL ERRORS: 0

NO

INVOICE AMOUNT

DISCOUNTS

CHECK AMOUNT

VENDOR SET: 01 BANK: \* TOTALS:

2

0.00

0.00

0.00

BANK: \* TOTALS:

2

0.00

0.00

0.00

VENDOR SET: 01 City of Ransom Canyon

BANK: APCO AP CITIZENS OPERATING

DATE RANGE: 9/01/2017 THRU 9/30/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5560	SAM'S CLUB MASTERCARD							
I-201709075287	SAM'S CLUB MASTERCARD	R	9/07/2017	7,578.52		015114		7,578.52
0080	AFLAC							
I-901900	AFLAC	R	9/07/2017	276.82		015116		276.82
1810	TML EMPLOYEE BENEFITS POOL							
I-6931709NK	TML EMPLOYEE BENEFITS POOL	R	9/07/2017	7,618.46		015117		7,618.46
4710	AT&T MOBILITY							
I-201709065285	AT&T MOBILITY	R	9/07/2017	846.71		015118		846.71
7080	CUSTOM ELECTRONICS							
I-125628	CUSTOM ELECTRONICS	R	9/07/2017	685.79		015119		685.79
8360	JOES RADIO REPAIR AND SALES							
I-081517B	JOES RADIO REPAIR AND SALES	R	9/07/2017	125.00		015120		125.00
8740	BRAD COPELAND							
I-2017004	BRAD COPELAND	R	9/07/2017	300.00		015121		300.00
8970	MIKE BECKNAL & CO., INC.							
I-090617-PYMT #5	MIKE BECKNAL & CO., INC.	R	9/07/2017	81,519.14		015122		81,519.14
3930	RC VOLUNTEER FIRE DEPT.							
I-201709075288	RC VOLUNTEER FIRE DEPT.	R	9/07/2017	8,800.00		015123		8,800.00
4710	AT&T MOBILITY							
I-201709065285-2	AT&T MOBILITY	R	9/08/2017	3.56		015124		3.56
1610	SOUTH PLAINS ASSOC OF GOV							
I-201709085289	SOUTH PLAINS ASSOC OF GOV	R	9/08/2017	175.00		015125		175.00
8770	ANGELIA FIKES							
I-09152017-LC	ANGELIA FIKES	R	9/12/2017	825.00		015131		825.00
0120	AMERIPRIDE SERVICES, INC							
I-310069682 STTMNT #	AMERIPRIDE SERVICES, INC	R	9/13/2017	301.50		015132		301.50
0360	CAPROCK WASTE - MUNICIPAL SERV							
I-201709135293	CAPROCK WASTE - MUNICIPAL SERV	R	9/13/2017	7,635.00		015133		7,635.00
0540	DACO							
I-15310/15449	DACO	R	9/13/2017	2,116.66		015134		2,116.66

VENDOR SET: 01 City of Ransom Canyon

BANK: APCO AP CITIZENS OPERATING

DATE RANGE: 9/01/2017 THRU 9/30/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0830	HOME DEPOT CREDIT SERVICES							
I-201709135296	HOME DEPOT CREDIT SERVICES	R	9/13/2017	104.38		015135		104.38
0980	K W SHARP INC							
I-1603989	K W SHARP INC	R	9/13/2017	56.87		015136		56.87
1100	LUBBOCK TRUCK SALES							
I-P347953/S120947	LUBBOCK TRUCK SALES	R	9/13/2017	7,871.70		015137		7,871.70
1160	MCWHORTERS							
I-LOOSE WHEEL BACKHO	MCWHORTERS	R	9/13/2017	15.00		015138		15.00
1300	O D KENNEY							
I-201709135298	O D KENNEY	R	9/13/2017	544.42		015139		544.42
1570	SIGNS ON THE GO							
I-111145	SIGNS ON THE GO	R	9/13/2017	61.25		015140		61.25
2520	DISH NETWORK							
I-201709135295	DISH NETWORK	R	9/13/2017	99.51		015141		99.51
3440	AREA WIDE INSPECTION SERVICE							
I-1843/1834	AREA WIDE INSPECTION SERVICE	R	9/13/2017	412.50		015142		412.50
3700	TRACE ANALYSIS INC.							
I-201709135299	TRACE ANALYSIS INC.	R	9/13/2017	192.00		015143		192.00
4330	DRIVELINE EXPRESS							
I-54530	DRIVELINE EXPRESS	R	9/13/2017	57.60		015144		57.60
5300	CAPROCK WASTE - ROLL OFF							
I-201709135292	CAPROCK WASTE - ROLL OFF	R	9/13/2017	2,054.56		015145		2,054.56
7790	WALKER SIMS OIL COMPANY							
I-201709135300	WALKER SIMS OIL COMPANY	R	9/13/2017	195.65		015146		195.65
8430	RENEGADE FIRE EQUIPMENT							
I-109	RENEGADE FIRE EQUIPMENT	R	9/13/2017	963.51		015147		963.51
9060	BOJORQUEZ LAW FIRM, PC							
I-201709135291	BOJORQUEZ LAW FIRM, PC	R	9/13/2017	565.50		015148		565.50
9070	DRAKE LAWN SPRINKLER							
I-201709135294	DRAKE LAWN SPRINKLER	R	9/13/2017	327.19		015149		327.19

VENDOR SET: 01 City of Ransom Canyon

BANK: APCO AP CITIZENS OPERATING

DATE RANGE: 9/01/2017 THRU 9/30/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1460	JAMES POWELL							
I-201709205305	JAMES POWELL	R	9/20/2017	450.00		015150		450.00
1030	LUBBOCK POWER & LIGHT SOLID WA							
I-201709145304	LUBBOCK POWER & LIGHT SOLID WA	R	9/20/2017	22.40		015156		22.40
1680	STENOCALL							
I-201709145302	STENOCALL	R	9/20/2017	78.37		015157		78.37
3860	TEXAS ELECTRONIC SUPPLY							
I-201709145301	TEXAS ELECTRONIC SUPPLY	R	9/20/2017	70.29		015158		70.29
6700	WATERMASTER IRRIGATION SUPPLY,							
I-189820	WATERMASTER IRRIGATION SUPPLY,	R	9/20/2017	53.70		015159		53.70
7200	LP&L WATER							
I-201709145303	LP&L WATER	R	9/20/2017	42,832.69		015160		42,832.69
8410	GICON PUMPS & eQUIPMENT							
I-767346	GICON PUMPS & eQUIPMENT	R	9/20/2017	3,380.00		015161		3,380.00
8770	ANGELIA FIKES							
I-09292017	ANGELIA FIKES	R	9/29/2017	825.00		015164		825.00
2140	CORY NEEDHAM							
I-201709265307	CORY NEEDHAM	R	9/26/2017	256.00		015165		256.00
4260	RICHARD L. VASQUEZ							
I-201709265308	RICHARD L. VASQUEZ	R	9/26/2017	320.00		015166		320.00
8360	JOES RADIO REPAIR AND SALES							
I-092517Z	JOES RADIO REPAIR AND SALES	R	9/26/2017	570.00		015167		570.00
8510	ELENA QUINTANILLA							
I-201709265309	ELENA QUINTANILLA	R	9/26/2017	256.00		015168		256.00
5780	SPAG TML ACCOUNT							
I-201709285310	SPAG TML ACCOUNT	R	9/28/2017	180.00		015169		180.00
9080	ANDERSON CUSTOM WINDOW COVERIN							
I-201709285311	ANDERSON CUSTOM WINDOW COVERIN	R	9/28/2017	1,642.88		015170		1,642.88
8260	JANA TREW							
I-201709295312	JANA TREW	R	9/29/2017	256.00		015173		256.00

VENDOR SET: 01 City of Ransom Canyon

BANK: APCO AP CITIZENS OPERATING

DATE RANGE: 9/01/2017 THRU 9/30/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8810	BRANDT UNDERWOOD							
I-201709295313	BRANDT UNDERWOOD	R	9/29/2017	256.00		015174		256.00
9090	TERRY WALDREN							
I-201709295314	TERRY WALDREN	R	9/29/2017	256.00		015175		256.00

## \* \* T O T A L S \* \*

NO

INVOICE AMOUNT

DISCOUNTS

CHECK AMOUNT

REGULAR CHECKS:

47

184,034.13

0.00

184,034.13

HAND CHECKS:

0

0.00

0.00

0.00

DRAFTS:

0

0.00

0.00

0.00

EFT:

0

0.00

0.00

0.00

NON CHECKS:

0

0.00

0.00

0.00

VOID CHECKS:

0 VOID DEBITS

0.00

VOID CREDITS

0.00

0.00

0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: APCO TOTALS:	47	184,034.13	0.00	184,034.13
BANK: APCO TOTALS:	47	184,034.13	0.00	184,034.13

VENDOR SET: 01 City of Ransom Canyon

BANK: PY PAYROLL LIABILITIES

DATE RANGE: 9/01/2017 THRU 9/30/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3100	INTERNAL REVENUE SERVICE - IRS							
I-T1 201709115290	FEDERAL WITHHOLDING	D	9/12/2017	2,215.87		000005		
I-T3 201709115290	SOCIAL SECURITY PAYABLE	D	9/12/2017	2,591.76		000005		
I-T4 201709115290	MEDICARE PAYABLE	D	9/12/2017	606.16		000005		5,413.79
3100	INTERNAL REVENUE SERVICE - IRS							
I-T1 201709205306	FEDERAL WITHHOLDING	D	9/29/2017	2,100.51		000006		
I-T3 201709205306	SOCIAL SECURITY PAYABLE	D	9/29/2017	2,506.56		000006		
I-T4 201709205306	MEDICARE PAYABLE	D	9/29/2017	586.24		000006		5,193.31
7830	OFFICE OF THE ATTORNEY GENERAL							
I-C01201709115290	RI# 00113842122006534226	R	9/12/2017	582.50		015129		582.50
8340	OFFICE OF THE TEXAS ATTORNEY G							
I-C02201709115290	RI# 0013095172B398711407	R	9/12/2017	392.45		015130		392.45
7830	OFFICE OF THE ATTORNEY GENERAL							
I-C01201709205306	RI# 00113842122006534226	R	9/29/2017	582.50		015154		582.50
8340	OFFICE OF THE TEXAS ATTORNEY G							
I-C02201709205306	RI# 0013095172B398711407	R	9/29/2017	392.45		015155		392.45
1940	TEXAS MUNICIPAL RETIREMEN							
I-RET201709115290	TRMS PAYABLE	R	9/29/2017	4,793.96		015162		
I-RET201709205306	TRMS PAYABLE	R	9/29/2017	4,645.95		015162		9,439.91

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	5	11,389.81	0.00	11,389.81
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	10,607.10	0.00	10,607.10
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: PY TOTALS:	7	21,996.91	0.00	21,996.91
BANK: PY TOTALS:	7	21,996.91	0.00	21,996.91
REPORT TOTALS:	54	206,031.04	0.00	206,031.04



## SELECTION CRITERIA

VENDOR SET: 01-CITY OF RANSOM CANYON  
VENDOR: ALL  
BANK CODES: All  
FUNDS: All

## CHECK SELECTION

CHECK RANGE: 000000 THRU 999999  
DATE RANGE: 9/01/2017 THRU 9/30/2017  
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
INCLUDE ALL VOIDS: YES

## PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
PRINT G/L: NO  
UNPOSTED ONLY: NO  
EXCLUDE UNPOSTED: NO  
MANUAL ONLY: NO  
STUB COMMENTS: NO  
REPORT FOOTER: NO  
CHECK STATUS: NO  
PRINT STATUS: \* - All



**Town of Ransom Canyon**  
**Financial Investment Report**  
**Balance for September 1 - September 30, 2017**

INTEREST BEARING CASH ACCOUNTS AT DEPOSITORY BANK

Acct #	Investment Type/Institution	Annual Percentage Ending Rate of Interest	Maturity Date	Beginning Balance	Ending Balance	Interest Accrued	YTD Interest
617113	Construction Account (Centennial Bank)	1.19%	N/A	\$ 612,873.06	\$ 613,468.81	\$ 595.75	\$ 5,207.46
34207	Reserve Account (Centennial Bank)	1.19%	N/A	\$ 636,174.04	\$ 636,792.44	\$ 618.40	\$ 4,787.06
625345	Operating Account (Centennial Bank)	1.18%	N/A	\$ 48,147.98	\$ 184,204.55	\$ 100.01	\$ 821.65
17787	Interest and Sinking Account (Centennial Bank)	1.19%	N/A	\$ 355,074.39	\$ 85,727.43	\$ 239.13	\$ 5,296.96
63108	Police Seizure Account (Centennial Bank)	0.00%	N/A	\$ 953.84	\$ 953.84	\$ -	\$ -
		4.75%	N/A	\$ 1,653,223.31	\$ 1,521,147.07	\$ 1,553.29	\$ 16,113.13

**ACTION ITEM #5:**  
**Variance for 8-foot  
fence**

09-18-2017

Zoning Board of Appeals

Ransom Canyon City Hall

24 Lee Kitchens Drive

Ransom Canyon, Texas 79366

Dear Members of the Zoning Board of Appeals:

I am writing to seek a fence variance for my single-family home at 48 E. Canyonview Drive, Ransom Canyon, Texas. Current zoning rules say that fences must be no more than 6 feet tall; I respectfully request to install a privacy fence that is 8 feet tall." With our house being on the lower end of sloping property, the 2 properties north and north east of us, being on the upper end of sloping property, look down directly into our back yard and home, when blinds are open, leaving my wife and I having a feeling of a total lack of privacy. An 8 foot fence would, in no way, obstruct any views of the 2 neighbors to the north and northeast of our property.

We relocated to Ransom Canyon in May of this year and just love it out here. Replacing the existing 6 foot fence would not only add value to our property, but would also make our living in this community a more comfortable experience. Should you have any questions, please do not hesitate to contact us at 806-829-2272.

Thank you for your thoughtful consideration of this request.

Respectfully your,

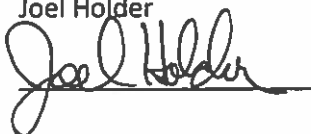
Joel and Susie Holder

48 E. Canyonview Drive

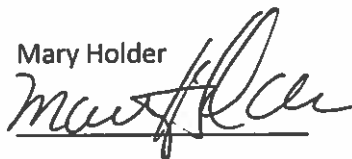
Ransom Canyon, Texas 79366

806-829-2272 – [jdmsholder@gmail.com](mailto:jdmsholder@gmail.com)

Joel Holder



Mary Holder



## RANSOM CANYON FENCE PERMIT

---

Homeowner:

JOEL + MARY HOLDER

Address: 48 E. CANYONVIEW DR Daytime Phone: 806.438.6316

Type of Fence:

8 FOOT PRIVACY FENCE

Permit Fee: \$25.00

Cash, check, Mastercard or Visa (3% convenience fee will be added)

I declare that the fence I am constructing complies with all restrictions contained within Ordinance No. 12-001113.

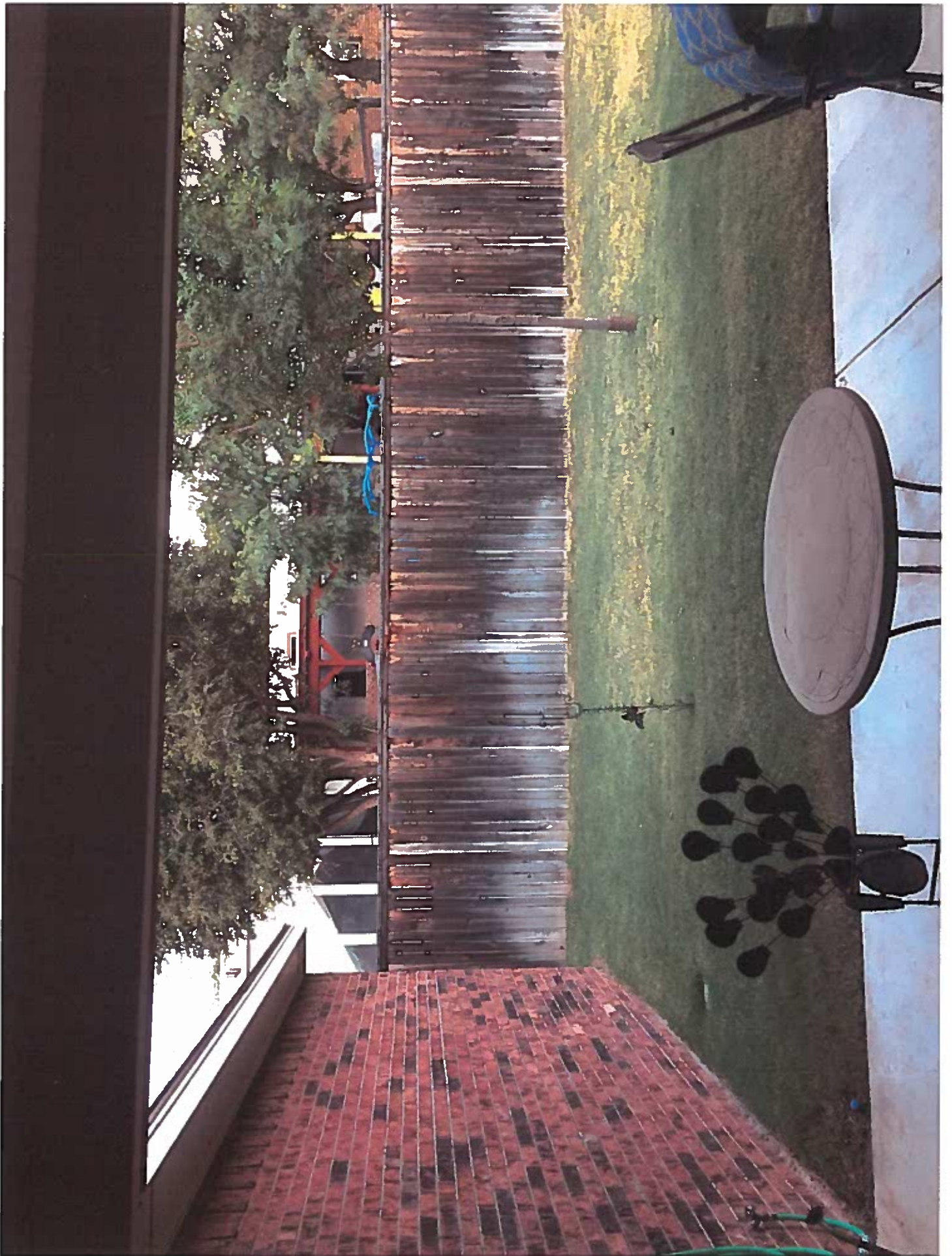
Joel Holder Mary Holder  
Signature

Date: 9/18/17

Fee Received: \_\_\_\_\_ check/cash/credit card

Staff initials: \_\_\_\_\_











# TOWN OF RANSOM CANYON

24 LEE KITCHENS DRIVE  
RANSOM CANYON, TX 79366  
OFFICE: 806-829-2470 • FAX: 806-829-2680

September 25, 2017

Mr. & Mrs. Mike Farris  
25 Highland Drive  
Ransom Canyon, TX 79366

Dear Mr. and Mrs. Farris,

Joel and Susie Holder, who live at 48 East Canyonview Dr., want to erect an eight-foot wood fence for their backyard in order to provide greater privacy from houses that sit above them. By ordinance, any fence higher than six-feet must be approved as a variance by the city council.

The city is seeking input from the neighbors directly in view of the Holder's property to determine if there is any objection to granting this variance. Please mark the appropriate box below and return it to City Hall no later than Wednesday, October 4th; a postage paid envelope is provided for your convenience.

☒ I/we have no objection to an eight-foot privacy fence at 48 East Canyonview Dr.


☐ I/we object to an eight-foot privacy fence at 48 East Canyonview Dr.

Signature: Mil Farris

Comments: \_\_\_\_\_

Thank you for your response. Please call me at City Hall if you have any questions regarding this matter.

Sincerely,

  
Mary Brown  
Deputy City Secretary

**TOWN OF RANSOM CANYON**  
**24 LEE KITCHENS DRIVE**  
**RANSOM CANYON, TX 79366**  
**OFFICE: 806-829-2470 • FAX: 806-829-2680**

September 25, 2017

Mr. & Mrs. Trevor Miller  
23 Highland Drive  
Ransom Canyon, TX 79366

Dear Mr. and Mrs. Miller,

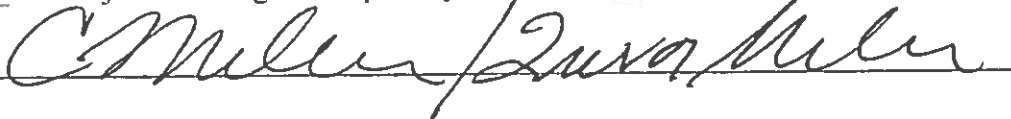
Joel and Susie Holder, who live at 48 East Canyonview Dr., want to erect an eight-foot wood fence for their backyard in order to provide greater privacy from houses that sit above them. By ordinance, any fence higher than six-feet must be approved as a variance by the city council.

The city is seeking input from the neighbors directly in view of the Holder's property to determine if there is any objection to granting this variance. Please mark the appropriate box below and return it to City Hall no later than Wednesday, October 4th; a postage paid envelope is provided for your convenience.

☒ I/we have no objection to an eight-foot privacy fence at 48 East Canyonview Dr.

☐ I/we object to an eight-foot privacy fence at 48 East Canyonview Dr.

Signature:



Comments:

Thank you for your response. Please call me at City Hall if you have any questions regarding this matter.

Sincerely,

Mary Brown  
Deputy City Secretary

TOWN OF RANSOM CANYON

24 LEE KITCHENS DRIVE

RANSOM CANYON, TX 79366

OFFICE: 806-829-2470 • FAX: 806-829-2680

September 25, 2017

Mr. & Mrs. Kyle Zimmerman  
46 East Canyonview Drive  
Ransom Canyon, TX 79366

Dear Mr. and Mrs. Zimmerman.

Joel and Susie Holder, who live at 48 East Canyonview Dr., want to erect an eight-foot wood fence for their backyard in order to provide greater privacy from houses that sit above them. By ordinance, any fence higher than six-feet must be approved as a variance by the city council.

The city is seeking input from the neighbors directly in view of the Holder's property to determine if there is any objection to granting this variance. Please mark the appropriate box below and return it to City Hall no later than Wednesday, October 4th; a postage paid envelope is provided for your convenience.

☒ I/we have no objection to an eight-foot privacy fence at 48 East Canyonview Dr.

☐ I/we object to an eight-foot privacy fence at 48 East Canyonview Dr.

Signature: Kyle Zimmerman

Comments: \_\_\_\_\_

Thank you for your response. Please call me at City Hall if you have any questions regarding this matter.

Sincerely,



Mary Brown  
Deputy City Secretary

RECEIVED

SEP 29 2017

TOWN OF RANSOM CANYON

24 LEE KITCHENS DRIVE

RANSOM CANYON, TX 79366

OFFICE: 806-829-2470 • FAX: 806-829-2680

September 25, 2017

Mr. & Mrs. Henry King  
49 East Canyonview Drive  
Ransom Canyon, TX 79366

Dear Mr. and Mrs. King,

Joel and Susie Holder, who live at 48 East Canyonview Dr., want to erect an eight-foot wood fence for their backyard in order to provide greater privacy from houses that sit above them. By ordinance, any fence higher than six-feet must be approved as a variance by the city council.

The city is seeking input from the neighbors directly in view of the Holder's property to determine if there is any objection to granting this variance. Please mark the appropriate box below and return it to City Hall no later than Wednesday, October 4th; a postage paid envelope is provided for your convenience.

☒ I/we have no objection to an eight-foot privacy fence at 48 East Canyonview Dr.

☐ I/we object to an eight-foot privacy fence at 48 East Canyonview Dr.

Signature: 

Comments: \_\_\_\_\_

Thank you for your response. Please call me at City Hall if you have any questions regarding this matter.

Sincerely,



Mary Brown  
Deputy City Secretary

SEP 29 2017

## TOWN OF RANSOM CANYON

24 LEE KITCHENS DRIVE

RANSOM CANYON, TX 79366

OFFICE: 806-829-2470 • FAX: 806-829-2680

September 25, 2017

Mr. & Mrs. J.R. Landry  
53 East Canyonview Drive  
Ransom Canyon, TX 79366

Dear Mr. and Mrs. Landry,

Joel and Susie Holder, who live at 48 East Canyonview Dr., want to erect an eight-foot wood fence for their backyard in order to provide greater privacy from houses that sit above them. By ordinance, any fence higher than six-feet must be approved as a variance by the city council.

The city is seeking input from the neighbors directly in view of the Holder's property to determine if there is any objection to granting this variance. Please mark the appropriate box below and return it to City Hall no later than Wednesday, October 4th; a postage paid envelope is provided for your convenience.

☒ I/we have no objection to an eight-foot privacy fence at 48 East Canyonview Dr.

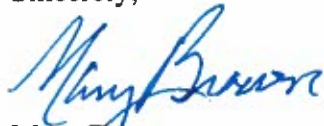
☐ I/we object to an eight-foot privacy fence at 48 East Canyonview Dr.

Signature:

Comments:

\_\_\_\_\_  
Thank you for your response. Please call me at City Hall if you have any questions regarding this matter.

Sincerely,



Mary Brown  
Deputy City Secretary

**ACTION ITEM #6:**  
**Cell Node Ordinance**

Comment [LM1]: This is a good location for a logo or seal if the city uses one on its documents.

**CITY OF RANSOM CANYON, TEXAS  
RIGHT-OF-WAY USE PERMIT APPLICATION AND  
REGISTRATION**

**\*\*Please refer to streets; right-of-way management ordinance for additional requirements and information\*\***

**PLEASE CHECK ALL THAT APPLY**

- ☐ Wireless Facility ☐ Transport Facility ☐ Network Node ☐ Micro Node ☐ Network Pole  
☐ Collocation  
☐ Other Right-of-Way Project

**1. PROJECT INFORMATION**

Project Address: \_\_\_\_\_

*Street Map location must be attached-map must show each facility applied for*

Suite number: \_\_\_\_\_ Zip \_\_\_\_\_

Lot/ tract: \_\_\_\_\_ Block: \_\_\_\_\_

Subdivision/survey: \_\_\_\_\_

Number of Facilities/Nodes applied for: \_\_\_\_\_

Area: ☐ Municipal Park ☐ Historical District \_\_\_\_\_ ☐

Design District \_\_\_\_\_ ☐ Other City Area

☐ Excavation Required

Provide description of work:

\_\_\_\_\_  
\_\_\_\_\_

☐ Certificate of Active Commercial Use (required within 60 days of issuance of permit and completion of installation)

**2. FACILITY APPLICANT INFORMATION**

Name: \_\_\_\_\_ Business: \_\_\_\_\_

Address: \_\_\_\_\_

AG/LM

Draft B

10/02/2017

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### 3. CONTRACTOR INFORMATION

#### General Contractor

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

License Number: \_\_\_\_\_

#### Mechanical Contractor

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

License Number: \_\_\_\_\_

#### Electrical Contractor

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

License Number: \_\_\_\_\_

#### Contact Person

*This person must have decision-making authority and available twenty-four (24) hours per day.*

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Second phone: \_\_\_\_\_

#### Insurance Information

*Attach Certificate(s) of Insurance Coverage or other approved forms as required by Right-of-Way Management ordinance found in Article 3.09 of the City of Ransom Canyon Code of Ordinances*

Liability Insurance Carrier: \_\_\_\_\_ No: \_\_\_\_\_

Contact Name and Number for Carrier: \_\_\_\_\_

Amount of Coverage: \_\_\_\_\_

Secondary/Umbrella Insurance: \_\_\_\_\_ No: \_\_\_\_\_

Contact Name and Number for Carrier: \_\_\_\_\_

Amount of Coverage: \_\_\_\_\_

#### ☐ Closure Required

*If so:*

Street name or intersection where closure necessary: \_\_\_\_\_

Type of Closure (street, sidewalk, partial): \_\_\_\_\_

#### **Other Facilities in City Right-of-Way**

1. Location: \_\_\_\_\_



Type and Number of Facilities: \_\_\_\_\_

2. Location: \_\_\_\_\_

Type and Number of Facilities: \_\_\_\_\_

ATTACH ADDITIONAL SHEETS IF NECESSARY.

**PLEASE READ CAREFULLY**

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

\_\_\_\_\_  
Printed Name of Owner/Operator

\_\_\_\_\_  
Signature of Owner/Operator

\_\_\_\_\_  
Date

**OFFICE USE ONLY**

Date Received: \_\_\_\_\_ Application Complete on: \_\_\_\_\_

Fee Paid: \_\_\_\_\_ Agreement needed: \_\_\_\_\_

Special District: \_\_\_\_\_ Bonding: \_\_\_\_\_

Restoration Completed: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date approved: \_\_\_\_\_

Comment [LM1]: This is a good place to put the City logo or seal if the City uses one for these types of documents.

**CITY OF RANSOM CANYON, TEXAS  
RIGHT-OF-WAY USE ANNUAL REGISTRATION FORM**

*\*\*Please refer to streets; right-of-way management ordinance for additional requirements and information\*\**

Annual registration is required prior to applying for ROW Permit in accordance with Right-of-Way Management ordinance. Complete the information which applies to your business entity in the space provided. Completed registration form and attachments shall be returned to the City Secretary. Please call 806-829-2470 for questions regarding ROW registration or permits.

**COMPANY INFORMATION**

Company Name (Owner of Facilities): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ 24 hour emergency phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contact Person 1: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person 2: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Is your company authorized to do business in the State of Texas? \_\_\_\_\_

**Registered Agent for Service of Process**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**ROW INFORMATION**

Authorization to use right-of-way

Franchise: Ordinance Number: \_\_\_\_\_ Date: \_\_\_\_\_

License: Ordinance Number: \_\_\_\_\_ Date: \_\_\_\_\_

ROW Registration  
City of Ransom Canyon

**OR**

State law authorization pursuant to: (Check as many as apply)

Utilities Code, chapter 66.      Local Government Code, chapter 283.      Local Government Code, chapter 284.

By separate attachment please furnish the following:

Certificate of Insurance (refer to Right-of-Way Management ordinance for requirements)

Provide name, address, and phone number of subcontractors, and type(s) work to be performed by each.

Other: \_\_\_\_\_

**Right-of-Way Annual Registration Form**

The undersigned authorizes the City of Ransom Canyon to verify any and all information provided as determined necessary. In addition, the undersigned understands that failure to provide the requested information, or false information on this form or related attachments may result in disqualification.

\_\_\_\_\_  
Signature\_\_\_\_\_  
Print Name\_\_\_\_\_  
Title**ACKNOWLEDGMENT**STATE OF TEXAS      §  
COUNTY OF \_\_\_\_\_ §

BEFORE ME, the undersigned on this day personally appeared \_\_\_\_\_ (Name), \_\_\_\_\_ (Title) and attested that she/he is authorized to sign on behalf of \_\_\_\_\_ Corporation, \_\_\_\_\_ and proved to me through the presentation of a valid Texas Driver's License to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she/he executed the same for the purposes and consideration therein expressed. M\_\_\_\_, \_\_\_\_\_ furthermore attested that \_\_\_\_\_ is signing this document in \_\_\_\_\_ capacity as \_\_\_\_\_ for and on behalf of \_\_\_\_\_ Corporation, and that such capacity makes his signature valid and binding to \_\_\_\_\_

AG/LM

Draft B

10/02/2017

Corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_.

\_\_\_\_\_  
NOTARY OF PUBLIC,

My Commission Expires: \_\_\_\_\_

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this \_\_\_\_\_ day of \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public, in and for the State of Texas.

**Completed registration form and attachments shall be returned to: City Secretary**

**OFFICE USE ONLY:**

Date Received: \_\_\_\_\_

Complete

Bonds Insurance Map Email Notification Sent \_\_\_\_\_ Incomplete  
\_\_\_\_\_  
Email Notification Sent: