**DINNER WILL BE SERVED AT 6:00 PM AND THE MEETING WILL BE CALLED TO ORDER AT 7:00 PM**

**NOTICE OF REGULAR MEETING**

**TOWN OF RANSOM CANYON**

**CITY COUNCIL AGENDA**

**TUESDAY, NOVEMBER 10, 2015**

Jana Trew, Mayor Pro-Tem Billy Williams, Council Member

John Schmersey, Council Member **Robert Englund, Mayor**  Donna Clarke, Council Member

Lyle Way, Council Member Elena Quintanilla, City Administrator

Notice is hereby given that the regular meeting for the governing body of the Town of Ransom Canyon is called for 7:00 P.M. Tuesday, November 10, 2015. This meeting will be held at Ransom Canyon City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas. At this time, the following subjects will be examined:

1. CALL TO ORDER/SILENT MEDITATION
2. RECOGNITION ITEM: Certificate of recognition to Davis Cluff for his work on the city park gazebo as his Eagle Scout Project
3. ACTION ITEM: APPROVE MINUTES OF:
	1. Regular Meeting, October 13, 2015
4. ACTION ITEM: APPROVE FINANCIALS
	1. Financial Reports
	2. October Claims & Demands
5. ACTION ITEM: CONSIDER AND TAKE ACTION on changing the time of future city council meetings to 6:30 p.m. instead of 7:00 p.m.
6. ACTION ITEM: CONSIDER AND TAKE ACTION on changing the meeting date in December from December 8, 2015 to December 15, 2015
7. ACTION ITEM: CONSIDER AND TAKE ACTION on closing city hall offices at noon on Wednesday, November 25, 2015, the day before Thanksgiving, and Wednesday, December 23, 2015, the day before Christmas Eve
8. ACTION ITEM: CONSIDER AND TAKE ACTION on an ordinance establishing a program for the response and recovery of comprehensive emergency management; acknowledging the office of Emergency Management Director; authorizing the appointment of an emergency management coordinator, and providing duties and responsibilities of those offices; identifying an operational organization; granting the necessary powers to cope with all phases of emergency management which threaten life and property in the town of Ransom Canyon; authorizing cooperative and mutual aid agreements for relief work between this and other cities or counties and for related purposes
9. ACTION ITEM: CONSIDER AND TAKE ACTION on a Resolution for the Adoption of National Incident Management System (NIMS) and Incident Command System (ICS) for Ransom Canyon, Texas
10. ACTION ITEM: CONSIDER AND TAKE ACTION on a NIMS Policy and Procedure for the Town of Ransom Canyon, Texas
11. ACTION ITEM: CONSIDER AND TAKE ACTION on a resolution to cast votes for the Directors of the Lubbock Central Appraisal District and submit the recorded votes to the chief appraiser, Tim Radloff, RPA
12. ACTION ITEM: CONSIDER AND TAKE ACTION on a contract to connect the property of Bart Roye located at 7918 E. FM 3523 to the town’s water transmission line
13. ACTION ITEM: CONSIDER AND TAKE ACTION on adopting changes to Ordinance No. 57: Peddler’s and Solicitors to change the language in order to allow school-aged children to sell door-to-door for educational fundraisers
14. DISCUSSION ITEM: Discuss water rate increase letter from City of Lubbock
15. BUILDING REVIEW COMMITTEE REPORT: No new activity this month

1. DEPARTMENT REPORTS
	1. Administration: Elena Quintanilla
* New City Hall Update
* TML Region 3 Meeting
* Vacation Days/Holiday Schedules
* Veteran’s Day Luncheon
* Triathletes Open Swim
* Internet Service
	1. Court: Judge Gary Bellair
* Update on Sharkey Trial
* Report on Old Municipal Cases
* Report on New Municipal Cases
	1. Operations: Harold Needham
* Update on Emergency Road
* Tree Trimming Plan
	1. Police: James Hill
* Process for Closing/Opening Spillway During Emergencies
	1. Fire: Rand McPherson
* Fire Truck Update
* EMS Calls
* Fire Call
	1. Library: Kim Copeland
* Fall Fun Event Update
* Christmas Card Event & Christmas Gathering

1. POA REPORT AND CITIZEN COMMENTS – **In accordance with law, no Council *discussion or action* is to be taken until such matter is placed on the Agenda.** Citizens shall be allowed to speak on any matter other than personnel matters, matters under litigation or matters concerning the purchase, exchange, lease or value of real property.
2. ADJOURN

Executive Session Disclosure Statement: The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices and 551.087 (Economic Development).

If any accommodations for a disability are required please notify the City Secretary’s office at 806-829-2470 at least two (2) working days prior to the date of the meeting. The building has handicap parking areas and is wheelchair accessible at the front entrance to the building.

**CERTIFICATION**

**DATED THIS THE 6th DAY OF NOVEMBER, 2015**

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of Ransom Canyon, Texas is a true and correct copy of said notice that has been posted on the front door of the City Hall of Ransom Canyon, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on November 6, 2015 at 4:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of such meeting.

Elena Quintanilla, City Secretary

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the front doors of City Hall on \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2015.

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Elena Quintanilla, City Secretary