**DINNER WILL BE SERVED AT 5:30 PM, AND THE MEETING WILL BE CALLED TO ORDER AT 6:30 PM**

**NOTICE OF REGULAR MEETING**

**TOWN OF RANSOM CANYON**

**CITY COUNCIL AGENDA**

**TUESDAY, FEBRUARY 14, 2017**

Jana Trew, Mayor Pro-Tem Brandt Underwood, Alderman

John Schmersey, Alderman **Robert Englund, Mayor**  Lyle Way, Alderman

 Elena Quintanilla, City Administrator

Notice is hereby given that the regular meeting for the governing body of the Town of Ransom Canyon is called for 6:30 P.M. Tuesday, February 14, 2017. This meeting will be held at the Ransom Canyon Volunteer Fire Department, 1 Ridge Road, Ransom Canyon, Texas. At this time the following subjects will be examined.

1. CALL TO ORDER/SILENT MEDITATION
2. ACTION ITEM: APPROVE MINUTES OF:
	1. Regular Meeting, January 10, 2017
3. ACTION ITEM: APPROVE FINANCIALS
	1. Financial Reports
	2. January 2017 Claims & Demands
	3. Financial Investment Report
4. INFORMATION ITEM: Coleen O’Neal, District Coordinator of Field Response for the Texas Department of Public Safety, will provide the City Council a brief overview of emergency management changes at the state level.
5. ACTION ITEM: APPROVE A VARIANCE for residents Jeremy and Maleia Torres to add a second level to their home to provide much needed room for their growing family.
6. ACTION ITEM: APPROVE A CANDIDATE to fill the City Council vacancy of an unexpired term of an Alderman.
7. ACTION ITEM: CONSIDER whether to finance City Hall through a tax note or to fund City Hall with current proceeds from the existing construction or reserve bank accounts.
8. ACTION ITEM: ORDER OF ELECTION (ORDEN DE ELECCIÓN) – Call for an election of Mayor and two Aldermen At-Large (Elegir Alcalde y 2 Concejales).
9. ACTION ITEM: JOINT ELECTION RESOLUTION – Resolution No. R17-00214, calls the election to be held jointly with all cities/schools inside Lubbock County who may need an election to be held through December 31, 2017.
10. ACTION ITEM: CONTRACT FOR ELECTION SERVICES WITH LUBBOCK COUNTY – authorize the Mayor to execute the contract.
11. ACTION ITEM: APPROVE RESOLUTION 021417 to adopt the use of Hart Intercivic Verity 2.0 Voting Equipment
12. ACTION ITEM: NOTICE OF ELECTION (AVISO DE ELECCIÓN) - approve the Notice of Election.
13. ACTION ITEM: COUNCIL TO APPOINT/APPROVE THE FOLLOWING IN RELATION TO THE MAY 6, 2017 ELECTION:
14. Dorothy Kennedy, Elections Administrator as the Joint Elections Officer.
15. Dorothy Kennedy, Elections Administrator as the Joint Early Voting Clerk.
16. Elections Office at 1308 Crickets Avenue, as the main early voting polling place
17. Elections Administrator’s permanent county employees shall serve as deputy early voting clerks, along with other appointments made by Elections Administrator if deemed necessary
18. Exhibit A, the Joint Early Voting Schedule and April 25, 2017 & May 2,2017 as the two 12-hour days of Early Voting.
19. Exhibit B, Election Day Vote Centers.
20. Election Day Vote Centers, Supervisors and Rovers
21. Johnny Franklin as the Early Voting Ballot Board Judge and Betty Wheeler as the Alternate Judge, Melba Parchman, Jan Denzer, and Sylvia Pearson as Early Voting Ballot Board Members.
22. Central Count Station Personnel:
	1. Dorothy Kennedy, Elections Administrator as Central Count Manager
	2. Roxzine Stinson as Tabulation Supervisor
	3. Tom Grimes as the Central Count Presiding Judge
	4. Charles Britton as the Central Count Alternate Judge
23. Bilingual Election Clerks:
	1. Gloria Armenta
	2. Rachel Botello
	3. Aaron Frodsham
24. Election Day Supervisors and Rovers
	1. Sharon Kirkwood, Supervisor & Eloy Moralez, Rover & Bilingual at Abernathy City Hall
	2. Sue Ball, Superviser & Mona Mojica, Rover & Bilingual at Casey Administration
	3. Janie Martinez, Supervisor & Paul Harding, Rover & Bilingual at New Deal Community Clubhouse
	4. Keith Hewett, Supervisor & Melinda Wilson, Rover & Bilingual at Roosevelt Clubhouse
	5. Neil Finley, Supervisor & Dee Moralez, Rover & Bilingual at Shallowater Community Center
	6. Jessie Rangel, Supervisor & Barbara Vara, Rover & Bilingual at Slaton ISD Administration
25. ACTION ITEM: APPROVE LIBRARY BOARD 2017:
26. Monica Nowlin
27. Rebecca McCallister
28. Jane Hodgkins
29. Crystal Miller
30. Angie Fikes
31. ACTION ITEM: APPROVE BUILDING REVIEW COMMITTEE MEMBERS FOR 2017:
	1. Ron Childress, Chair
	2. Berwyn Tisdel
	3. Ross John Narvaeth
	4. Rick Richeda
	5. Tom Musiak
	6. Jim Bertram
32. ACTION ITEM: APPROVE VOLUNTEER FIRE DEPARTMENT OFFICERS FOR 2017:
33. Fire Chief, Rand McPherson
34. Assistant Chief, John Long
35. Secretary/Treasurer, Steve Oldham
36. Training Officer, Rob Keinast
37. Fire Captain, Bob Bellah
38. EMS Coordinator, Chris Pickering
39. BUILDING REVIEW COMMITTEE REPORT: The BRC met on January 23, 2017 to consider plans for a new home at 3 Sunrise Lane. Those plans were approved subject to several changes.
40. DEPARTMENT REPORTS:
	1. Administration: Elena Quintanilla
* Update on New City Hall
* City Election Update
* City Administrator Schedule of Events
* City Secretary Training & Certification Update
* Texas Municipal League Region 3 Meeting – March 30, 2017
* Next Steps in the Strategic Planning Process
* City Council Public Emails
* City Council Correspondence
	1. Court: Judge Gary Bellair
* Report on Pending Municipal Court Cases
* Report on New Municipal Court Cases
* Monthly Meeting with Court Clerk Update
	1. Operations: Harold Needham
* Sewer Blower Repair & Other Repairs
* Sewer Line Repairs
	1. Police: James Hill
* Presentation of Racial Profiling Report
	1. Fire: Rand McPherson
* Fire Truck Update
* EMS Calls
* Fire Calls
	1. Library: Angie Fikes
* Digitizing the Library System
* Valentine’s Party Plans for the Library

1. PROPERTY OWNER’S ASSOCIATION (POA) REPORT AND CITIZEN COMMENTS – **In accordance with law, no Council *discussion or action* is to be taken until such matter is placed on the Agenda.** Citizens shall be allowed to speak on any matter other than personnel matters, matters under litigation or matters concerning the purchase, exchange, lease or value of real property.
2. ADJOURN

Executive Session Disclosure Statement: The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices and 551.087 (Economic Development).

If any accommodations for a disability are required please notify the City Secretary’s office at 806-829-2470 at least two (2) working days prior to the date of the meeting. The building has handicap parking areas and is wheelchair accessible at the front entrance to the building.

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**CERTIFICATION**

**DATED THIS THE 10th DAY OF FEBRUARY, 2017**

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of Ransom Canyon, Texas is a true and correct copy of said notice that has been posted on the front door of the City Hall of Ransom Canyon, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on February 10, 2017 by 4:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of such meeting.

Elena Quintanilla, City Secretary

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the front doors of City Hall on \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2017.

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Elena Quintanilla, City Secretary