DINNER WILL BE SERVED FOR THE CITY COUNCIL AT 5:30 PM, AND THE REGULAR MEETING WILL BE CALLED TO ORDER AT 6:30 PM

NOTICE OF REGULAR MEETING
TOWN OF RANSOM CANYON
CITY COUNCIL AGENDA
TUESDAY, APRIL 10, 2018

Jana Trew, Mayor Pro-Tem

Terry Waldren, Alderman

Billy Williams, Mayor

Brandt Underwood, Alderman

Lyle Way, Alderman

Elena Quintanilla, City Administrator

Notice is hereby given that the regular meeting for the governing body of the Town of Ransom Canyon is called for 6:30 P.M. on Tuesday, April 10, 2018. This meeting will be held at the Ransom Canyon City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas. At this time the following subjects will be examined.

1. CALL TO ORDER: SILENT MEDITATION OR PRAYER/PLEDGES

2. ACTION ITEM: APPROVE MINUTES OF:
    a. Regular Meeting, March 20, 2018

3. ACTION ITEM: APPROVE FINANCIALS
    a. Financial Reports
    b. March 2018 Claims & Demands
    c. Financial Investment Report

4. ACTION ITEM: ANNUAL REVIEW AND APPROVAL OF a Public Funds Investment Policy for the Town of Ransom Canyon that was originally approved on May 11, 2010.

5. ACTION ITEM: CONSIDER APPROVAL OF the following members to the Capital Improvement Advisory Committee: Dr. Lisa Wentz and Judge Penny Golightly.

6. BUILDING REVIEW COMMITTEE REPORT: The Building Review Committee met on March 12, 2018, to consider plans for new home construction at 21 Parklane Drive to be built by Advanced West Texas Home Builders.

A. DEPARTMENT REPORTS:
    a. Administration: Elena Quintanilla
        - City Administrator Schedule of Events
        - City Election Update, Voting Locations
        - New Budget and Tax Calendar
    b. Court: Judge Gary Bellair
        - Report on Pending Municipal Court Cases
        - Report on New Municipal Court Cases
    c. Operations: Harold Needham

- Capital Improvement Advisory Committee Update

d. Police: James Hill
   - Report of Citations and Warnings
   - Garage Sale Patrol
   - Protection from Snakes

e. Fire: Rand McPherson
   - EMS Calls
   - Fire Calls
   - Insurance Service Office (ISO) Audit Preparation
   - Volunteer Fire Department Recognition Dinner Report
   - Lubbock Fire Conference – April 15-17, 2018

f. Library: Angie Fikes
   - Library Easter Egg Hunt
   - Summer Reading Program Planning

EXECUTIVE SESSION – The council may enter into a closed session to discuss the following as authorized by Chapter 551, Texas Government Code in accordance with Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices and 551.087 (Economic Development).

7. RETURN TO OPEN SESSION

8. ADJOURN

Executive Session Disclosure Statement: The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices and 551.087 (Economic Development).

If any accommodations for a disability are required please notify the City Secretary's office at 806-829-2470 at least two (2) working days prior to the date of the meeting. The building has handicap parking areas and is wheelchair accessible at the front entrance to the building.

All items listed on this agenda are eligible for both discussion and action unless expressly limited.

CERTIFICATION

DATED THIS THE 6th DAY OF April, 2018

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of Ransom Canyon, Texas is a true and correct copy of said notice that has been posted in the display case at the City Hall of Ransom Canyon, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on or before April 6, 2018 by 4:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of such meeting.

Elena Quintanilla, City Secretary

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the front doors of City Hall on _____ day of _____, 2018.

_____

Elena Quintanilla, City Secretary

AGENDA ITEM #2:

APPROVAL OF MINUTES

Regular Meeting on March 20, 2018

Ransom Canyon City Council Meeting Minutes
Regular Meeting – March 20, 2018
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Prayer/Pledges
   The meeting was called to order at 6:30 p.m. by Mayor Billy Williams. Council members present were Mayor Pro-Tem Jana Trew, Lyle Way, Brandt Underwood, and Dr. Terry Waldren. The pledges to the United States and the State of Texas were recited, followed by a prayer by Mayor Pro-Tem Jana Trew.

2. Recognition of Employees for Service
   Harold Needham, Operations Manager, and James Hill, Chief of Police, were recognized for their 20 years of service to the Town of Ransom Canyon.

3. Minutes of Meeting
   The minutes of the Regular Meeting on February 20, 2018, were approved on a motion by Councilman Brandt Underwood, seconded by Councilman Lyle Way; motion carried unanimously.

4. The Financials
   The financial reports and the February 2018 claims and demands were approved on a motion made by Councilman Dr. Terry Waldren, seconded by Councilman Brandt Underwood; motion carried unanimously.

5. Interlocal Agreement with Parkhill, Smith, and Cooper
   An Interlocal Agreement with Parkhill, Smith, and Cooper for joint bidding and engineering management of street improvement projects for fiscal year 2018 was approved on a motion by Councilman Brandt Underwood, seconded by Councilman Lyle Way; motion carried unanimously.

6. Agreement for Professional Services with Parkhill, Smith, and Cooper
   An agreement for professional services with Parkhill, Smith, and Cooper to provide engineering services for the seal coating of the streets identified by the Town of Ransom Canyon Operations Department for the 2018 Group Seal Coat Program was approved on a motion made by Mayor Pro-Tem Jana Trew, seconded by Councilman Dr. Terry Waldren; motion carried unanimously.

7. Ordinance No. 18-00320 Approving a Tariff Authorizing an Annual Rate Review Mechanism (RRM) from ATMOS
   The City Council approved a tariff authorizing an Annual Rate Review Mechanism (RRM) as a substitution for the annual interim rate adjustment process defined by section 104.301 of the Texas Utilities Code, and as negotiated between Atmos Energy Corp.,

West Texas Division ("Atmos West Texas" or "Company) and the steering committee of cities served by Atmos West Texas; requiring the company to reimburse cities' reasonable ratemaking expenses; adopting a savings clause; determining that this ordinance was passed in accordance with the requirements of the open meetings act; declaring an effective date; and requiring delivery of this ordinance to the company and legal counsel for the steering committee. The motion to approve was made by Mayor Pro-Tem, Jana Trew, seconded by Councilman Brandt Underwood; motion carried unanimously.

8. Building Review Committee

The Building Review Committee met on February 26, 2018, to consider plans for new home construction at 59 Parklane Drive to be built by Windridge Construction.

9. Department Reports

Administration: Elena Quintanilla reported the following:

- She discussed her schedule of events for the week.
- The May Election to elect three Alderman At-Large will take place on May 5, 2018. The voting locations are posted in the display case outside of City Hall.
- The Capital Improvement Advisory Committee (CIAC) is scheduled to meet on Thursday, March 22, 2018 for their first meeting.
- She will be attending training in San Antonio for Open Meetings and Public information on April 3-6, 2018.

Court Report: Elena Quintanilla reported the following:

- There is nothing new to report regarding Municipal Court.

Operations: Harold Needham reported the following:

- Staff has made some repairs to Ridge Road.
- Staff has been spraying their chemicals to control the weeds in the Canyon.
- The Texas Commission on Environmental Quality (TCEQ) conducted their audit and staff is resolving some of the concerns addressed in the audit.

Police: James Hill reported the following:

- Police did not issue any citations or warnings.
- The Police Chief will be attending a training regarding court security.

Fire: John Long reported the following:

- There were two EMS calls and three fire calls this month.
- The Volunteer Fire Department is preparing for their Insurance Service Office (ISO) Audit.
- The Pancake Breakfast was very successful.

Library: Angie Fikes reported the following:

- The Library Easter Egg Hunt will take place on Thursday, March 29, 2018 at 5:30 p.m.

- Plans are taking place for the Summer Reading Program.

10. Property Owner's Association (POA) Report and Citizen Comments:
    Val Meixner mentioned that the POA is selling tickets for the Fire Department Recognition Event on March 25, 2018 from 6:00 – 8:00 p.m. Tickets will cost $15 for adults and $7.50 for children.

    Linda Williams reported that the chapel is planning their Easter service.

11. Adjourn

    The Mayor adjourned the meeting at 7:09 p.m. on a motion made by Councilman Brandt Underwood, seconded by Dr. Terry Waldren; motion carried unanimously.

These minutes were approved on the 10th day of April 2018.

APPROVED:

_____
Billy Williams, Mayor

ATTEST:

_____
Elena Quintanilla, City Secretary

AGENDA ITEM #3:

APPROVAL OF FINANCIAL REPORTS

Claims and Demands For March 2018

and

Financial Investment Report

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2018

01 -GENERAL FUND

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
UTILITY REVENUE	910,000.00	75,366.79	416,581.42	493,418.58	45.78
BUILDING PERMIT REVENUE	10,300.00	2,988.20	4,163.20	6,136.80	40.42
FRANCHISE REVENUE	23,700.00	4,628.64	22,420.93	1,279.07	94.60
AD VALOREM TAX REVENUE	804,100.00	3,423.68	815,953.94	(11,853.94)	101.47
INTEREST REVENUE	9,000.00	2,530.49	11,276.26	(2,276.26)	125.29
LIBRARY REVENUE	8,000.00	0.00	6,085.00	1,915.00	76.06
COURT REVENUE	500.00	0.00	111.00	389.00	22.20
OTHER REVENUE	111,200.00	8,118.74	66,944.35	44,255.65	60.20
BUDGETED SURPLUS	115,377.00	69.67	10,718.25	104,658.75	9.29
TOTAL REVENUES	1,992,177.00	97,126.21	1,354,254.35	637,922.65	67.98
EXPENDITURE SUMMARY					
CITY COURT	5,600.00	0.00	2,571.52	3,028.48	45.92
ADMINISTRATION	379,291.00	32,500.76	196,363.86	182,927.14	51.77
OPERATIONS	298,889.00	19,965.46	126,347.50	172,541.50	42.27
FIRE DEPARTMENT	55,897.00	4,954.15	37,240.86	18,656.14	66.62
LIBRARY	33,426.00	2,327.13	15,385.61	18,040.39	46.03
POLICE DEPARTMENT	290,285.00	22,617.76	139,531.59	150,753.41	48.07
SEWER DEPARTMENT	146,601.00	11,311.28	70,664.83	75,936.17	48.20
ROADS AND GROUNDS DEPT	100,317.00	7,050.83	41,395.58	58,921.42	41.26
WATER DEPARTMENT	413,871.00	30,363.14	143,718.25	270,152.75	34.73
PAYROLL DEPARTMENT	0.00	0.00	0.00	0.00	0.00
EMERGENCY OPS CENTER	3,000.00	464.04	920.95	2,079.05	30.70
CAPITAL EXPENDITURES	163,000.00	0.00	81,983.50	81,016.50	50.30
BONDS	102,000.00	0.00	95,832.75	6,167.25	93.95
TOTAL EXPENDITURES	1,992,177.00	131,554.55	951,956.80	1,040,220.20	47.78
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(34,428.34)	402,297.55	(402,297.55)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2018

01 -GENERAL FUND

REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
UTILITY REVENUE					
401 WATER REVENUE	595,000.00	49,321.01	254,185.91	340,814.09	42.72
402 SEWER REVENUE	145,000.00	12,416.66	74,152.52	70,847.48	51.14
403 GARBAGE REVENUE	145,000.00	12,481.66	74,796.69	70,203.31	51.58
404 PENALTY REVENUE	4,000.00	427.46	3,056.88	943.12	76.42
405 MOSQUITO SPRAY GROUND	17,000.00	0.00	5,932.09	11,067.91	34.89
406 MOSQUITO SPRAY AIR	0.00	0.00	0.00	0.00	0.00
407 GAS LIGHTS REVENUE	0.00	0.00	0.00	0.00	0.00
408 TURN ON REVENUE	1,000.00	100.00	950.00	50.00	95.00
409 RV REVENUE MONTHLY PAYEES	3,000.00	620.00	3,507.33	(507.33)	116.91
TOTAL UTILITY REVENUE	910,000.00	75,366.79	416,581.42	493,418.58	45.78
BUILDING PERMIT REVENUE					
410 BUILDING PERMIT REVENUE	8,700.00	1,388.20	2,563.20	6,136.80	29.46
411 TAP CONNECTION REVENUE	1,600.00	1,600.00	1,600.00	0.00	100.00
TOTAL BUILDING PERMIT REVENUE	10,300.00	2,988.20	4,163.20	6,136.80	40.42
FRANCHISE REVENUE					
420 ATMOS FRANCHISE REVENUE	7,500.00	0.00	5,003.27	2,496.73	66.71
421 SPEC FRANCHISE REVENUE	15,000.00	0.00	9,732.85	5,267.15	64.89
422 SOUTH PLAINS TEL FRANCHISE REV	1,000.00	0.00	3,011.62	(2,011.62)	301.16
423 SBC FRANCHISE REVENUE	100.00	0.00	44.55	55.45	44.55
424 MISC FRANCHISE REVENUE	100.00	4,628.64	4,628.64	(4,528.64)	4,628.64
TOTAL FRANCHISE REVENUE	23,700.00	4,628.64	22,420.93	1,279.07	94.60
AD VALOREM TAX REVENUE					
443 DELINQUENT TAX REVENUE	1,000.00	68.19	(3,136.20)	4,136.20	313.62-
444 CURRENT TAX REVENUE	800,000.00	3,122.01	818,157.15	(18,157.15)	102.27
445 TAX P&I REVENUE	3,000.00	221.48	809.77	2,190.23	26.99
446 TAX CERTIFICATE REVENUE	100.00	12.00	123.22	(23.22)	123.22
447 MISC TAX REVENUE	0.00	0.00	0.00	0.00	0.00
448 TAX COLLECTION REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL AD VALOREM TAX REVENUE	804,100.00	3,423.68	815,953.94	(11,853.94)	101.47
INTEREST REVENUE					
455 INTEREST INCOME	9,000.00	2,530.49	11,276.26	(2,276.26)	125.29
456 I&S INTEREST EARNED	0.00	0.00	0.00	0.00	0.00
457 CONSTRUCTION INTEREST	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST REVENUE	9,000.00	2,530.49	11,276.26	(2,276.26)	125.29
LIBRARY REVENUE					
465 LIBRARY REVENUE	8,000.00	0.00	6,085.00	1,915.00	76.06
466 CH FOUNDATION GRANT	0.00	0.00	0.00	0.00	0.00
TOTAL LIBRARY REVENUE	8,000.00	0.00	6,085.00	1,915.00	76.06

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2018

01 -GENERAL FUND

REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
COURT REVENUE					
476 SEIZURE INCOME	0.00	0.00	0.00	0.00	0.00
477 COURT FEES	250.00	0.00	74.60	175.40	29.84
478 COURT FINES	250.00	0.00	36.40	213.60	14.56
479 COURT TRUST	0.00	0.00	0.00	0.00	0.00
TOTAL COURT REVENUE	500.00	0.00	111.00	389.00	22.20
OTHER REVENUE					
480 BUFFALO LAKE REVENUE	86,000.00	7,417.33	50,528.48	35,471.52	58.75
481 POA REVENUE	0.00	0.00	0.00	0.00	0.00
482 RANCH HOUSE DONATIONS	0.00	0.00	0.00	0.00	0.00
483 CITY SALES TAX REVENUE	9,000.00	899.74	5,101.07	3,898.93	56.68
484 COPS FAST GRANT	0.00	0.00	0.00	0.00	0.00
485 SCHOLARSHIP DONATION REVENUE	0.00	0.00	0.00	0.00	0.00
486 LEOSE TRAINING REVENUE	700.00	0.00	0.00	700.00	0.00
487 BOAT PERMIT REVENUE	500.00	0.00	0.00	500.00	0.00
488 RV STORAGE REVENUE ANNUAL PAY	10,000.00	(198.33)	9,188.07	811.93	91.88
489 MISC REVENUE	5,000.00	0.00	2,126.73	2,873.27	42.53
TOTAL OTHER REVENUE	111,200.00	8,118.74	66,944.35	44,255.65	60.20
BUDGETED SURPLUS					
490 OPERATING GEN FUND TRANSF	104,877.00	0.00	0.00	104,877.00	0.00
491 NOTE PROCEEDS - CITIZENS BANK	0.00	0.00	0.00	0.00	0.00
493 LUBBOCK COUNTY FIRE GRANT	10,000.00	0.00	10,300.00	(300.00)	103.00
495 CC PROCESSING FEES	500.00	69.67	418.25	81.75	83.65
496 JAG GRANT	0.00	0.00	0.00	0.00	0.00
497 BULLET PROOF VESTS GRANT	0.00	0.00	0.00	0.00	0.00
498 SECO GRANT	0.00	0.00	0.00	0.00	0.00
TOTAL BUDGETED SURPLUS	115,377.00	69.67	10,718.25	104,658.75	9.29
TOTAL REVENUES	1,992,177.00	97,126.21	1,354,254.35	637,922.65	67.98

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2018

01 -GENERAL FUND

CITY COURT

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
504-4020	JUDGE CONTRACT	2,600.00	0.00	1,300.00	1,300.00	50.00
504-4030	COURT OPERATING EXPENSE	500.00	0.00	154.78	345.22	30.96
504-4040	COURT EDUCATION EXPENSE	2,500.00	0.00	1,116.74	1,383.26	44.67
TOTAL CITY COURT		5,600.00	0.00	2,571.52	3,028.48	45.92

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2018

01 -GENERAL FUND

ADMINISTRATION

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
505-5000	PAYROLL	239,095.00	21,636.73	122,479.40	116,615.60	51.23
505-5005	PAYROLL SERVICE	0.00	0.00	0.00	0.00	0.00
505-5006	FUEL ALLOWANCE	0.00	0.00	0.00	0.00	0.00
505-5010	AUDIT EXPENSE	9,500.00	0.00	10,291.00	(791.00)	108.33
505-5020	COMPUTER EXP	16,000.00	1,062.93	8,904.00	7,096.00	55.65
505-5030	ELECTION EXP	3,800.00	0.00	185.00	3,615.00	4.87
505-5040	XEROX EXPENSE	5,000.00	502.88	2,914.68	2,085.32	58.29
505-5050	PITNEY BOWES EXPENSE	1,394.00	0.00	348.24	1,045.76	24.98
505-5070	GENERAL LIABILITY INSURANCE	899.00	0.00	885.46	13.54	98.49
505-5071	WORKERS COMP INSURANCE	498.00	0.00	498.00	0.00	100.00
505-5075	E&O/REAL & PERSONAL, CRIME IN	3,987.00	0.00	3,912.43	74.57	98.13
505-5080	LEGAL EXPENSE	20,000.00	1,032.50	6,310.31	13,689.69	31.55
505-5081	LEGAL EXPENSE CODIFY CITY ORD	1,500.00	0.00	0.00	1,500.00	0.00
505-5090	LCAD EXPENSE	13,818.00	0.00	6,758.00	7,060.00	48.91
505-5100	MEETINGS-EDUCATION EXPENSE	11,000.00	413.70	3,729.17	7,270.83	33.90
505-5101	TML CONFERENCE CITY COUNCIL	4,000.00	0.00	2,518.08	1,481.92	62.95
505-5105	ASSOCIATION DUES EXPENSE	1,700.00	0.00	1,243.43	456.57	73.14
505-5110	ADMIN OFFICE SUPPLIES	7,000.00	642.42	2,941.94	4,058.06	42.03
505-5120	POSTAGE EXPENSE	6,000.00	520.99	2,484.91	3,515.09	41.42
505-5130	PUBLIC RELATIONS EXPENSE	7,000.00	1,072.68	4,237.77	2,762.23	60.54
505-5140	OFFICE UTILITY EXPENSE	10,500.00	807.26	5,056.57	5,443.43	48.16
505-5150	OFFICE TELEPHONE EXPENSE	8,000.00	596.84	3,337.27	4,662.73	41.72
505-5155	SECURITY SYSTEM	5,000.00	3,930.95	5,377.28	(377.28)	107.55
505-5160	SCHOLARSHIP GRANT	0.00	0.00	0.00	0.00	0.00
505-5170	MILEAGE REIMBURSEMENT	500.00	0.00	30.73	469.27	6.15
505-5175	CREDIT CARD FEE EXPENSE	3,100.00	280.88	1,920.19	1,179.81	61.94
505-5180	OTHER USES OF FUNDS	0.00	0.00	0.00	0.00	0.00
505-5300	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION		379,291.00	32,500.76	196,363.86	182,927.14	51.77

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2018

01 -GENERAL FUND

OPERATIONS

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
506-6000	PAYROLL	102,134.00	8,256.34	49,297.04	52,836.96	48.27
506-6010	DUES AND FEES EXPENSE	1,400.00	0.00	586.00	814.00	41.86
506-6015	OPERATIONS SCHOOL EXPENSE	7,500.00	378.01	1,174.25	6,325.75	15.66
506-6016	OPERATIONS CELL PHONE	4,200.00	277.10	1,106.50	3,093.50	26.35
506-6020	ENGINEERING EXPENSE	5,000.00	0.00	0.00	5,000.00	0.00
506-6030	BUILDING INSPECTION EXPENSE	7,000.00	300.00	1,312.50	5,687.50	18.75
506-6040	GARBAGE CONTRACT EXPENSE	105,000.00	8,306.48	46,457.42	58,542.58	44.25
506-6050	GAS AND OIL EXPENSE	12,000.00	932.06	4,611.75	7,388.25	38.43
506-6055	MILEAGE REIMBURSEMENT	2,800.00	131.89	796.26	2,003.74	28.44
506-6060	SHOP MATERIALS EXPENSE	2,000.00	35.25	251.18	1,748.82	12.56
506-6080	BUILDING REPAIR EXPENSE	9,000.00	524.50	801.28	8,198.72	8.90
506-6100	EQUIPMENT REPAIR EXPENSE	8,000.00	23.00	226.62	7,773.38	2.83
506-6110	SMALL TOOLS EXPENSE	500.00	0.00	108.60	391.40	21.72
506-6120	UNIFORMS EXPENSE	6,000.00	525.86	2,072.06	3,927.94	34.53
506-6150	JOHN DEERE EXPENSE	0.00	0.00	0.00	0.00	0.00
506-6160	EQUIPMENT PURCHASE EXPENSE	3,000.00	274.97	1,423.97	1,576.03	47.47
506-6170	MOSQUITO SPRAY GROUND	7,000.00	0.00	0.00	7,000.00	0.00
506-6171	MOSQUITO SPRAY AIR	0.00	0.00	0.00	0.00	0.00
506-6175	DUMP TRUCK REPAIR	0.00	0.00	0.00	0.00	0.00
506-6200	WORKERS COMP INSURANCE	6,422.00	0.00	6,298.49	123.51	98.08
506-6210	AUTO & APD INSURANCE	4,002.00	0.00	4,002.00	0.00	100.00
506-6220	GENERAL /E&O LIABILITY INS	1,922.00	0.00	1,888.00	34.00	98.23
506-6230	REAL/PERSONAL/MOBILE PROP INS	4,009.00	0.00	3,933.58	75.42	98.12
506-6300	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONS		298,889.00	19,965.46	126,347.50	172,541.50	42.27

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2018

01 -GENERAL FUND

FIRE DEPARTMENT

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
507-7020	COMPUTER EXPENSE	300.00	0.00	0.00	300.00	0.00
507-7030	DUES EXPENSE	75.00	0.00	47.00	28.00	62.67
507-7040	EDUCATION EXPENSE	1,000.00	0.00	545.00	455.00	54.50
507-7045	LUBBOCK COUNTY GRANT	10,000.00	4,147.06	5,107.08	4,892.92	51.07
507-7050	EQUIPMENT EXPENSE	3,000.00	0.00	3,819.08	(819.08)	127.30
507-7055	SUPPLIES	0.00	0.00	0.00	0.00	0.00
507-7060	AUTO & APD INSURANCE EXPENSE	2,725.00	0.00	2,675.28	49.72	98.18
507-7061	REAL & PERSONAL PROP INSURANC	1,956.00	0.00	1,921.49	34.51	98.24
507-7065	TANKER TRUCK PAYMENT	0.00	0.00	0.00	0.00	0.00
507-7070	WORKERS COMP INSURANCE	341.00	0.00	341.00	0.00	100.00
507-7080	MEDICAL EQUIPMENT EXPENSE	3,000.00	0.00	811.89	2,188.11	27.06
507-7090	PERSONAL EQUIPMENT EXPENSE	2,500.00	0.00	2,467.11	32.89	98.68
507-7100	RADIO REPAIR EXPENSE	3,000.00	0.00	404.00	2,596.00	13.47
507-7140	BUILDING UTILITIES EXPENSE	3,000.00	501.31	3,248.48	(248.48)	108.28
507-7145	FIRE STATION BUILDING REPAIR	3,000.00	0.00	65.00	2,935.00	2.17
507-7150	TELEPHONE EXPENSE	2,000.00	109.66	969.20	1,030.80	48.46
507-7160	VEHICLE REPAIR EXPENSE	20,000.00	196.12	14,819.25	5,180.75	74.10
507-7170	BUNKER GEAR CAPITAL EXP	0.00	0.00	0.00	0.00	0.00
507-7190	INTEREST EXPENSE ASB	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE DEPARTMENT		55,897.00	4,954.15	37,240.86	18,656.14	66.62

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2018

01 -GENERAL FUND

LIBRARY

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
508-8020	PAYROLL	20,389.00	1,699.08	10,194.48	10,194.52	50.00
508-8030	LIBRARY PROGRAMS EXPENSE	10,000.00	375.09	3,244.43	6,755.57	32.44
508-8035	CH FOUNDATION GRANT	0.00	0.00	0.00	0.00	0.00
508-8140	UTILITIES EXPENSE	1,900.00	177.20	1,158.27	741.73	60.96
508-8150	TELEPHONE EXPENSE	1,064.00	75.76	715.43	348.57	67.24
508-8160	WORKERS COMP INSURANCE	73.00	0.00	73.00	0.00	100.00
TOTAL LIBRARY		33,426.00	2,327.13	15,385.61	18,040.39	46.03

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2018

01 -GENERAL FUND

POLICE DEPARTMENT

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
509-9000	PAYROLL	230,483.00	18,666.74	112,031.74	118,451.26	48.61
509-9010	AMMO EXPENSE	3,500.00	0.00	129.16	3,370.84	3.69
509-9015	ANIMAL CONTROL	200.00	0.00	0.00	200.00	0.00
509-9020	DUES EXPENSE	500.00	0.00	376.00	124.00	75.20
509-9030	EDUCATION EXPENSE	4,000.00	36.27	222.27	3,777.73	5.56
509-9040	EMT EDUCATION EXPENSE	0.00	0.00	0.00	0.00	0.00
509-9041	EMERGENCY MGT TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
509-9050	GAS -OIL EXPENSE	8,500.00	885.10	3,705.69	4,794.31	43.60
509-9055	MILEAGE REIMBURSEMENT	100.00	0.00	0.00	100.00	0.00
509-9060	AUTO & APD INSURANCE EXPENSE	1,788.00	0.00	1,757.32	30.68	98.28
509-9065	LAW ENFORCEMENT LIABILITY INS	2,400.00	0.00	2,356.93	43.07	98.21
509-9066	E&O/REAL & PERSONAL PROP INS	3,596.00	0.00	3,529.28	66.72	98.14
509-9067	WORKERS COMP INSURANCE	4,718.00	0.00	4,718.00	0.00	100.00
509-9070	CELL PHONE EXPENSE	4,500.00	429.45	1,557.95	2,942.05	34.62
509-9090	OFFICE SUPPLY EXPENSE	1,500.00	329.39	769.42	730.58	51.29
509-9110	SMALL EQUIPMENT EXPENSE	4,000.00	0.00	1,108.17	2,891.83	27.70
509-9130	RADIO REPAIR EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
509-9150	TELEPHONE EXPENSE	3,000.00	88.60	531.48	2,468.52	17.72
509-9160	VEHICLE REPAIR EXPENSE	3,000.00	170.20	2,098.03	901.97	69.93
509-9170	CAMERA EXPENSE	0.00	0.00	0.00	0.00	0.00
509-9175	SURVEILLANCE VIDEO CAMERAS	1,500.00	1,479.96	1,479.96	20.04	98.66
509-9180	COMPUTER EXPENSE	3,500.00	58.01	1,089.00	2,411.00	31.11
509-9200	UNIFORM EXPENSE	2,000.00	41.60	891.41	1,108.59	44.57
509-9210	BOAT MAINTENANCE EXPENSE	500.00	0.00	0.00	500.00	0.00
509-9215	05 POLICE VEH PAYMENT	0.00	0.00	0.00	0.00	0.00
509-9220	LAKE REPAIR & MAINT EXPENSE	500.00	0.00	342.34	157.66	68.47
509-9221	COMMUNITY EVENTS EXPENSE	2,500.00	432.44	837.44	1,662.56	33.50
509-9230	INTEREST EXPENSE - FMCC	0.00	0.00	0.00	0.00	0.00
509-9240	BULLET PROOF VEST MATCH	0.00	0.00	0.00	0.00	0.00
509-9300	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE DEPARTMENT		290,285.00	22,617.76	139,531.59	150,753.41	48.07

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2018

01 -GENERAL FUND

SEWER DEPARTMENT

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
510-1000	CHEMICAL EXPENSE	4,000.00	670.13	1,800.36	2,199.64	45.01
510-1001	PAYROLL	78,224.00	7,028.02	40,856.71	37,367.29	52.23
510-1005	PERMIT INSPECTION EXPENSE	1,500.00	0.00	1,250.00	250.00	83.33
510-1010	LAB EXPENSE	5,000.00	303.00	1,515.00	3,485.00	30.30
510-1014	UTILITY EXPENSE	35,000.00	2,618.65	16,774.87	18,225.13	47.93
510-1016	SEWER SLUDGE HAULING	1,500.00	116.76	336.15	1,163.85	22.41
510-1020	REPAIR EXPENSE	20,000.00	574.72	6,754.74	13,245.26	33.77
510-1025	SEWER PLANT WATER EXPENSE	0.00	0.00	0.00	0.00	0.00
510-1100	WORKERS COMP INSURANCE	1,377.00	0.00	1,377.00	0.00	100.00
TOTAL SEWER DEPARTMENT		146,601.00	11,311.28	70,664.83	75,936.17	48.20

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2018

01 -GENERAL FUND

ROADS AND GROUNDS DEPT

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
511-1000	PAYROLL	69,617.00	6,258.40	36,111.45	33,505.55	51.87
511-1100	STREET SWEEPING EXPENSE	7,000.00	0.00	2,000.00	5,000.00	28.57
511-1101	CONTRACT ROAD REPAIR EXPENSE	2,200.00	245.95	245.95	1,954.05	11.18
511-1110	EQUIPMENT REPAIR	2,500.00	0.00	74.16	2,425.84	2.97
511-1115	GROUNDS MAINTENANCE EXPENSE	2,000.00	0.00	0.00	2,000.00	0.00
511-1120	MATERIALS & SUPPLIES EXPENSE	3,000.00	457.00	791.12	2,208.88	26.37
511-1124	STREET SIGNS EXPENSE	1,500.00	0.00	300.60	1,199.40	20.04
511-1130	TREE TRIMMING EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
511-1140	PARK EXPENSES	10,000.00	89.48	1,872.30	8,127.70	18.72
511-1300	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL ROADS AND GROUNDS DEPT		100,317.00	7,050.83	41,395.58	58,921.42	41.26

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2018

01 -GENERAL FUND

WATER DEPARTMENT

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
512-1000	PAYROLL	61,471.00	5,677.57	32,222.19	29,248.81	52.42
512-1200	WATER SYSTEM PERMIT FEES	1,500.00	0.00	1,310.75	189.25	87.38
512-1205	LAB EXPENSE	1,700.00	178.34	590.82	1,109.18	34.75
512-1210	LP&L PURCHASE	331,000.00	22,874.41	104,947.35	226,052.65	31.71
512-1214	UTILITIES EXPENSE	4,000.00	377.00	1,824.00	2,176.00	45.60
512-1215	WATER METER EXPENSE	3,000.00	0.00	0.00	3,000.00	0.00
512-1220	REPAIR EXPENSE	10,000.00	1,255.82	2,023.14	7,976.86	20.23
512-6155	PICKUP LEASE EXPENSE	0.00	0.00	0.00	0.00	0.00
512-6160	TAIL GATE LIFT	0.00	0.00	0.00	0.00	0.00
512-6165	TANK INSPECTION	1,200.00	0.00	800.00	400.00	66.67
TOTAL WATER DEPARTMENT		413,871.00	30,363.14	143,718.25	270,152.75	34.73

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2018

01 -GENERAL FUND

PAYROLL DEPARTMENT

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
513-1301	ADMINISTRATION EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1302	OPERATIONS EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1303	POLICE EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1304	MEDICAL INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1306	LONGEVITY EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1310	PAYROLL SERVICE EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1311	PAYROLL TAX EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1325	TMRS EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1350	WORKERS COMP EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1355	POLICE WORKERS COMP EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1360	CITY SEC FUEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
TOTAL PAYROLL DEPARTMENT		0.00	0.00	0.00	0.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2018

01 -GENERAL FUND

EMERGENCY OPS CENTER

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
514-1405	EMERGENCY OPERATIONS CENTER	3,000.00	464.04	920.95	2,079.05	30.70
514-1410	EOC SIREN	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY OPS CENTER		3,000.00	464.04	920.95	2,079.05	30.70

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2018

01 -GENERAL FUND

CAPITAL EXPENDITURES

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
520-4900	BUDGETED SURPLUS TRANSFER	0.00	0.00	0.00	0.00	0.00
520-4910	CONSTRUCTION SAVINGS	0.00	0.00	0.00	0.00	0.00
520-4920	OPERATING RESERVE	0.00	0.00	0.00	0.00	0.00
520-5000	POLICE DEPT VEHICLE	0.00	0.00	0.00	0.00	0.00
520-5005	DAM REPAIR	0.00	0.00	0.00	0.00	0.00
520-5007	E LAKE SHORE DR SAVINGS PLAN	0.00	0.00	0.00	0.00	0.00
520-5008	DEBT PMT SEWER LINE REPAIR	0.00	0.00	0.00	0.00	0.00
520-5009	POLICE VEHICLE	0.00	0.00	0.00	0.00	0.00
520-5010	SEAL COAT/STREET REPAIRS	100,000.00	0.00	0.00	100,000.00	0.00
520-5011	SEWER JETTER	0.00	0.00	0.00	0.00	0.00
520-5012	OPERATIONS VEHICLE	40,000.00	0.00	38,980.00	1,020.00	97.45
520-5015	CITY HALL DEBT PAYMENT	0.00	0.00	0.00	0.00	0.00
520-5016	CITY HALL	0.00	0.00	23,417.98	(23,417.98)	0.00
520-5017	CITY HALL REPAIRS/FURNITURE	0.00	0.00	1,660.00	(1,660.00)	0.00
520-5027	SHREDDER	9,000.00	0.00	5,854.52	3,145.48	65.05
520-5028	SECO GRANT CITY HALL WINDOWS	0.00	0.00	0.00	0.00	0.00
520-5029	WATER & SEWER LINE REPAIR	0.00	0.00	0.00	0.00	0.00
520-5030	WATER TANK REPAIR CIP	0.00	0.00	0.00	0.00	0.00
520-5071	SEWER PLANT MUFFLER REPAIR	0.00	0.00	0.00	0.00	0.00
520-5072	SEWER REPAIR ENGINEERING	0.00	0.00	0.00	0.00	0.00
520-5080	ROOSEVELT WATER LINE	0.00	0.00	0.00	0.00	0.00
520-5081	FERRARA FIRE TRUCKS (2)	0.00	0.00	0.00	0.00	0.00
520-5085	WATER SYSTEM VAULT & VALVE FR	0.00	0.00	0.00	0.00	0.00
520-5090	MASTER CONTROL VALVE	0.00	0.00	0.00	0.00	0.00
520-5095	ISOLATION VALVE FRONT ROAD VA	0.00	0.00	0.00	0.00	0.00
520-5101	LEGAL/ENGINEERING,CCN/WATERLI	0.00	0.00	0.00	0.00	0.00
520-5102	ENGINEERING, ZONING CODE	0.00	0.00	0.00	0.00	0.00
520-5120	CROFOOT VAULT & METER	0.00	0.00	0.00	0.00	0.00
520-5150	PRUSSURE SUSTAINING VALVES-FR	0.00	0.00	0.00	0.00	0.00
520-5160	CAMERA SYSTEMS	0.00	0.00	0.00	0.00	0.00
520-5200	GARAGE ADDITION	0.00	0.00	0.00	0.00	0.00
520-5300	WATER METER REPLACEMENT PROG	0.00	0.00	0.00	0.00	0.00
520-5400	DUMP TRAILER	0.00	0.00	0.00	0.00	0.00
520-5500	POLICE VEHICLE JAG GRANT	0.00	0.00	0.00	0.00	0.00
520-5600	METAL DETECTOR	0.00	0.00	0.00	0.00	0.00
520-5700	SKID LOADER	0.00	0.00	0.00	0.00	0.00
520-5800	BUFFALO FLOW METER	0.00	0.00	0.00	0.00	0.00
520-5810	EMERGENCY ROAD	0.00	0.00	0.00	0.00	0.00
520-5811	LAWN MOWER	14,000.00	0.00	12,071.00	1,929.00	86.22
TOTAL CAPITAL EXPENDITURES		163,000.00	0.00	81,983.50	81,016.50	50.30

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2018

01 -GENERAL FUND

BONDS

EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
545-4500	BOND PRINCIPAL EXPENSE	90,000.00	0.00	90,000.00	0.00	100.00
545-5000	BOND INTEREST EXPENSE	12,000.00	0.00	5,832.75	6,167.25	48.61
545-5001	NOTE INTEREST	0.00	0.00	0.00	0.00	0.00
545-5010	BOND SERVICING FEE	0.00	0.00	0.00	0.00	0.00
545-5015	Amortization	0.00	0.00	0.00	0.00	0.00
545-6000	Depreciation	0.00	0.00	0.00	0.00	0.00
TOTAL BONDS		102,000.00	0.00	95,832.75	6,167.25	93.95
TOTAL EXPENDITURES		1,992,177.00	131,554.55	951,956.80	1,040,220.20	47.78
REVENUES OVER/(UNDER) EXPENDITURES		0.00	(34,428.34)	402,297.55	(402,297.55)	0.00

*** END OF REPORT ***

VENDOR SET: 01 City of Ransom Canyon
BANK: * ALL BANKS
DATE RANGE: 3/01/2018 THRU 3/31/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	3/06/2018			015633		
C-CHECK	VOID CHECK	V	3/29/2018			015666		

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0			0.00	0.00	0.00
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	0			0.00	0.00	0.00
EFT:	0			0.00	0.00	0.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	2	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: * TOTALS:	2	0.00	0.00	0.00
BANK: * TOTALS:	2	0.00	0.00	0.00

VENDOR SET: 01 City of Ransom Canyon
BANK: APCO AP CITIZENS OPERATING
DATE RANGE: 3/01/2018 THRU 3/31/2018

VENDOR I.D.		NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2130		BENITO GARCIA							
	I-FEB 2018	BENITO GARCIA	R	3/02/2018	7.63		015616		7.63
2140		CORY NEEDHAM							
	I-201803025463	CORY NEEDHAM	R	3/02/2018	41.42		015617		41.42
3130		ROBERT F MCCARVER							
	I-201803025464	ROBERT F MCCARVER	R	3/02/2018	82.84		015618		82.84
5780		SPAG TML ACCOUNT							
	I-201803025462	SPAG TML ACCOUNT	R	3/02/2018	300.00		015619		300.00
0120		AMERIPRIDE SERVICES, INC							
	I-201803025471	AMERIPRIDE SERVICES, INC	R	3/02/2018	525.86		015620		525.86
0540		DACO							
	I-201803025470	DACO	R	3/02/2018	4,060.99		015621		4,060.99
0600		DPC INDUSTRIES, INC							
	I-201803025465	DPC INDUSTRIES, INC	R	3/02/2018	600.13		015622		600.13
0780		HACH COMPANY							
	I-10853108	HACH COMPANY	R	3/02/2018	96.14		015623		96.14
1300		O D KENNEY							
	I-201803025469	O D KENNEY	R	3/02/2018	101.24		015624		101.24
1650		SOUTH PLAINS TELEPHONE							
	I-201803025468	SOUTH PLAINS TELEPHONE	R	3/02/2018	622.86		015625		622.86
1810		TML EMPLOYEE BENEFITS POOL							
	I-6931803NK	TML EMPLOYEE BENEFITS POOL	R	3/02/2018	9,368.38		015626		9,368.38
2520		DISH NETWORK							
	I-201803025467	DISH NETWORK	R	3/02/2018	64.50		015627		64.50
4710		AT&T MOBILITY							
	I-JAN2018	AT&T MOBILITY	R	3/02/2018	700.95		015628		700.95
5620		SLATON GAS & EQUIPMENT CO.							
	I-42633	SLATON GAS & EQUIPMENT CO.	R	3/02/2018	1,770.20		015629		1,770.20
9380		MORRISON SUPPLY COMPANY							
	I-201803025466	MORRISON SUPPLY COMPANY	R	3/02/2018	527.00		015630		527.00

VENDOR SET: 01 City of Ransom Canyon
BANK: APCO AP CITIZENS OPERATING
DATE RANGE: 3/01/2018 THRU 3/31/2018

VENDOR I.D.		NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7080		CUSTOM ELECTRONICS							
	I-130907 & 130908	CUSTOM ELECTRONICS	R	3/13/2018	5,605.74		015631		5,605.74
5560		SAM'S CLUB MASTERCARD							
	I-201803065473	SAM'S CLUB MASTERCARD	R	3/06/2018	4,985.95		015632		4,985.95
0360		CAPROCK WASTE - MUNICIPAL SERV							
	I-707835	CAPROCK WASTE - MUNICIPAL SERV	R	3/09/2018	7,665.00		015634		7,665.00
0750		GRAINGER							
	I-9710900987	GRAINGER	R	3/09/2018	86.07		015635		86.07
0900		INTERSTATE BATTERIES							
	I-30080649	INTERSTATE BATTERIES	R	3/09/2018	183.64		015636		183.64
3220		LOWER COLORADO RIVER AUTHORITY							
	I-LAB-0023736	LOWER COLORADO RIVER AUTHORITY	R	3/09/2018	112.34		015637		112.34
5300		CAPROCK WASTE - ROLL OFF							
	I-707777	CAPROCK WASTE - ROLL OFF	R	3/09/2018	641.48		015638		641.48
7160		LUBBOCK POWER & LIGHT WATER							
	I-201803085474	LUBBOCK POWER & LIGHT WATER	R	3/09/2018	22,874.41		015639		22,874.41
8280		AQUAONE							
	I-343936	AQUAONE	R	3/09/2018	24.50		015640		24.50
9400		MARILYN SAMS							
	I-201803085475	MARILYN SAMS	R	3/09/2018	193.05		015641		193.05
8770		ANGELIA FIKES							
	I-031518-L	ANGELIA FIKES	R	3/15/2018	849.54		015647		849.54
0520		CTN EDUCATIONAL SERVICES, INC.							
	I-201803135479	CTN EDUCATIONAL SERVICES, INC.	R	3/14/2018	20.00		015648		20.00
0600		DPC INDUSTRIES, INC							
	I-DE75000452-18	DPC INDUSTRIES, INC	R	3/14/2018	70.00		015649		70.00
0830		HOME DEPOT CREDIT SERVICES							
	I-5971742/8972239	HOME DEPOT CREDIT SERVICES	R	3/14/2018	188.18		015650		188.18
1030		LUBBOCK POWER & LIGHT SOLID WA							
	I-201803135478	LUBBOCK POWER & LIGHT SOLID WA	R	3/14/2018	116.76		015651		116.76

VENDOR SET: 01 City of Ransom Canyon
BANK: APCO AP CITIZENS OPERATING
DATE RANGE: 3/01/2018 THRU 3/31/2018

VENDOR I.D.		NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3440		AREA WIDE INSPECTION SERVICE							
	I-2140 & 2142	AREA WIDE INSPECTION SERVICE	R	3/14/2018	150.00		015652		150.00
3700		TRACE ANALYSIS INC.							
	I-201803135477	TRACE ANALYSIS INC.	R	3/14/2018	369.00		015653		369.00
6110		PRO CHEM SALES							
	I-393611	PRO CHEM SALES	R	3/14/2018	457.00		015654		457.00
9060		BOJORQUEZ LAW FIRM, PC							
	I-6679	BOJORQUEZ LAW FIRM, PC	R	3/14/2018	1,032.50		015655		1,032.50
9410		DALEY'S SUPERIOR ASPHALT							
	I-4240	DALEY'S SUPERIOR ASPHALT	R	3/14/2018	116.25		015656		116.25
9420		BRYANS STEAKHOUSE							
	I-20MAR2018	BRYANS STEAKHOUSE	R	3/20/2018	75.00		015657		75.00
9430		JUANITA NICHOLS							
	I-RV LOT #78	JUANITA NICHOLS	R	3/22/2018	176.88		015658		176.88
8460		MARY ANN CROW							
	I-201803265481	MARY ANN CROW	R	3/26/2018	500.00		015659		500.00
8740		BRAD COPELAND							
	I-03312018-P#2	BRAD COPELAND	R	3/29/2018	139.12		015667		139.12
8770		ANGELIA FIKES							
	I-03312018-L	ANGELIA FIKES	R	3/29/2018	849.54		015668		849.54
9210		BRYAN COPELAND							
	I-03312018-P#1	BRYAN COPELAND	R	3/29/2018	278.24		015669		278.24
0980		K W SHARP INC							
	I-1800107/1800304	K W SHARP INC	R	3/28/2018	223.53		015670		223.53
1150		MCI							
	I-201803265480	MCI	R	3/28/2018	31.23		015671		31.23
1170		MIDTOWN PRINTING							
	I-124883	MIDTOWN PRINTING	R	3/28/2018	269.02		015672		269.02
5660		TYLER TECHNOLOGIES							
	I-025-217234	TYLER TECHNOLOGIES	R	3/28/2018	1,052.93		015673		1,052.93

VENDOR SET: 01 City of Ransom Canyon
BANK: APCO AP CITIZENS OPERATING
DATE RANGE: 3/01/2018 THRU 3/31/2018

VENDOR I.D.		NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8900		ACTON MOBILE							
	I-PRI1576222	ACTON MOBILE	R	3/28/2018	118.16		015674		118.16
9440		GEORGETTE McPHERSON							
	I-201803285483	GEORGETTE McPHERSON	R	3/28/2018	66.80		015675		66.80
0080		AFLAC							
	I-902469	AFLAC	R	3/28/2018	273.82		015676		273.82
0100		ALLEN DOGGETT CONSTR.							
	I-667	ALLEN DOGGETT CONSTR.	R	3/28/2018	500.00		015677		500.00
0160		ATMOS							
	I-201803285484	ATMOS	R	3/28/2018	930.72		015678		930.72
0210		BECKERS							
	I-248509/248533	BECKERS	R	3/28/2018	40.15		015679		40.15
0290		BOLTON OIL CO							
	I-2355794	BOLTON OIL CO	R	3/28/2018	46.96		015680		46.96
1470		PITNEY BOWES PURCHASE PWR							
	I-201803285486	PITNEY BOWES PURCHASE PWR	R	3/28/2018	520.99		015681		520.99
1640		SOUTH PLAINS ELECTRIC							
	I-201803285485	SOUTH PLAINS ELECTRIC	R	3/28/2018	3,595.93		015682		3,595.93
1680		STENOCALL							
	I-10744197	STENOCALL	R	3/28/2018	78.37		015683		78.37
1810		TML EMPLOYEE BENEFITS POOL							
	I-6931804nk	TML EMPLOYEE BENEFITS POOL	R	3/28/2018	9,368.38		015684		9,368.38
2980		MARY K BROWN							
	I-MARCH2018	MARY K BROWN	R	3/28/2018	25.00		015685		25.00
3440		AREA WIDE INSPECTION SERVICE							
	I-2159	AREA WIDE INSPECTION SERVICE	R	3/28/2018	150.00		015686		150.00
7110		CERTIFIED BACKFLOW SERVICE							
	I-180111	CERTIFIED BACKFLOW SERVICE	R	3/28/2018	400.00		015687		400.00
9020		COLENE HIX							
	I-2018MARCH	COLENE HIX	R	3/28/2018	25.00		015688		25.00

VENDOR SET: 01 City of Ransom Canyon
BANK: APCO AP CITIZENS OPERATING
DATE RANGE: 3/01/2018 THRU 3/31/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
9450	COMMERCIAL ELECTRIC							
I-13849	COMMERCIAL ELECTRIC	R	3/28/2018	372.33		015689		372.33

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	61			84,719.65	0.00	84,719.65
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	0			0.00	0.00	0.00
EFT:	0			0.00	0.00	0.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: APCO TOTALS:	61	84,719.65	0.00	84,719.65
BANK: APCO TOTALS:	61	84,719.65	0.00	84,719.65

VENDOR SET: 01 City of Ransom Canyon
BANK: PY PAYROLL LIABILITIES
DATE RANGE: 3/01/2018 THRU 3/31/2018

VENDOR I.D.		NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3100		INTERNAL REVENUE SERVICE - IRS							
	I-T1 201803125476	FEDERAL WITHHOLDING	D	3/15/2018	1,783.11		000018		
	I-T3 201803125476	SOCIAL SECURITY PAYABLE	D	3/15/2018	2,554.90		000018		
	I-T4 201803125476	MEDICARE PAYABLE	D	3/15/2018	597.54		000018		4,935.55
3100		INTERNAL REVENUE SERVICE - IRS							
	I-T1 201803285482	FEDERAL WITHHOLDING	D	3/29/2018	1,783.11		000019		
	I-T3 201803285482	SOCIAL SECURITY PAYABLE	D	3/29/2018	2,554.90		000019		
	I-T4 201803285482	MEDICARE PAYABLE	D	3/29/2018	597.54		000019		4,935.55
7830		OFFICE OF THE ATTORNEY GENERAL							
	I-C01201803125476	RI# 0011384212200653422 6	R	3/15/2018	582.50		015645		582.50
8340		OFFICE OF THE TEXAS ATTORNEY G							
	I-C02201803125476	RI# 0013095172B398711407	R	3/15/2018	392.45		015646		392.45
7830		OFFICE OF THE ATTORNEY GENERAL							
	I-C01201803285482	RI# 0011384212200653422 6	R	3/29/2018	582.50		015663		582.50
8340		OFFICE OF THE TEXAS ATTORNEY G							
	I-C02201803285482	RI# 0013095172B398711407	R	3/29/2018	392.45		015664		392.45
1940		TEXAS MUNICIPAL RETIREMEN							
	I-RET201803125476	TRMS PAYABLE	R	3/29/2018	4,829.25		015665		
	I-RET201803285482	TRMS PAYABLE	R	3/29/2018	4,829.25		015665		9,658.50

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	5			11,608.40	0.00	11,608.40
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	2			9,871.10	0.00	9,871.10
EFT:	0			0.00	0.00	0.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: PY TOTALS:	7	21,479.50	0.00	21,479.50
BANK: PY TOTALS:	7	21,479.50	0.00	21,479.50
REPORT TOTALS:	68	106,199.15	0.00	106,199.15

Town of Ransom Canyon
Financial Investment Report
Balance for March 1 - March 31, 2018

INTEREST BEARING CASH ACCOUNTS AT DEPOSITORY BANK

Acct #	Investment Type/Institution	Annual Percentage Ending Rate of Interest	Maturity Date	Beginning Balance	Ending Balance	Interest Accrued	YTD Interest
617113	Construction Account (Centennial Bank)	1.82%	N/A	$ 617,106.68	$ 618,021.54	$ 914.86	$ 4,552.73
34207	Reserve Account (Centennial Bank)	1.82%	N/A	$ 439,584.23	$ 440,235.91	$ 651.68	$ 3,443.47
625345	Operating Account (Centennial Bank)	1.82%	N/A	$ 75,718.80	$ 32,671.87	$ 82.72	$ 727.24
17787	Interest and Sinking Account (Centennial Bank)	1.82%	N/A	$ 579,096.53	$ 583,401.44	$ 862.32	$ 2,507.48
63108	Police Seizure Account (Centennial Bank)	0.00%	N/A	$ -	$ -	$ -	$ -
2101038849	Police LEOSE Account (Centennial Bank)	0.00%	N/A	$ -	$ -	$ -	$ -
		7.28%	N/A	$ 1,711,506.24	$ 1,674,330.76	$ 2,511.58	$ 11,230.92

ACTION ITEM: #4

Public Investment Policy

TOWN OF RANSOM CANYON – PUBLIC FUNDS INVESTMENT POLICY
(Approved May 11, 2010)

The purpose of this document is to set forth specific investment policy and strategy guidelines for the Town of Ransom Canyon.

Policy and Strategy

It is the policy and strategy of the Town of Ransom Canyon to invest public funds in a manner which will provide the greatest return with maximum security, while meeting the daily cash flow demands of the City and conforming to all state statutes governing investment of public funds. The Town of Ransom Canyon shall adopt its investment strategies and policy not less than annually. This policy serves to satisfy the statutory requirement of the Public Funds Investment Act, Chapter 2256, Texas Government code (the "Act") to define, adopt and review a formal investment strategy and policy.

Scope

This investment policy applies to all financial assets of the Town of Ransom Canyon (including those presently existing, or any funds to be created in the future, or funds held in custody by the Town of Ransom Canyon), unless expressly prohibited by law or in contravention of any deposit contract between the City and any deposit bank. All funds may be pooled for investment purposes and shall include but not be limited to the following funds:

- General Funds
- Utility Revenue Funds
- Reserve Funds
- Special Revenue Funds
- Capital Project Funds
- Interest and Sinking Funds
- Grant Funds

Objectives

The primary objectives of the City investment activities shall be: Safety, Liquidity, Yield, and Public Trust. It is the policy of the City to invest public funds in a manner that is consistent with state and federal law and which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust.

Safety: Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

Liquidity: Investments will be structured to enable the City to meet all obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow requirements and by investing in securities with active secondary markets.

Yield: It shall be the design of this policy to earn the greatest return on investments with safety as the primary and liquidity being the secondary objectives of the portfolio structure. The maximum allowable stated maturity of any individual investment owned by the City shall not exceed one year unless approved by the City Council.

Public Trust: All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment officials shall avoid any transaction that might impair public confidence in the City's ability to govern effectively. The Town of Ransom Canyon investment portfolio shall be open public records and shall be made readily available upon request.

Delegation of Authority and Training

The City Administrator/City Secretary is designated as the Investment Officer and is responsible for all investment activities. The Investment Officer of the City, as required by law, must attend a training session once every two years and receive 10 hours of training and such training shall be funded by the City.

Investment Committee

An Investment Committee, consisting of the Mayor, the Mayor Pro-tem and the Investment Officer, shall meet at least annually to determine operational strategies and to monitor results. The annual meeting date will be during the budget process. The Investment Committee shall include in its deliberation such topics as performance reports, economic outlook, portfolio diversification, maturity structure, potential risk to the City's funds, authorized brokers and dealers, and the target yield on the investment portfolio. The Investment Committee shall and is empowered to annually review and approve a list of brokers/institutions to be used for investment transactions.

Internal Controls

The Investment Officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The Investment Officer shall annually provide for the independent review by an external auditor to

assure compliance with policies and procedures. The Investment Officer shall refrain from personal business activity that could conflict with proper execution of the City's investment program.

Prudence

The standard of investments applied by the Investment Officer shall be the "prudent investor" rule which states:

> Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as their probable income to be derived.

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally liable for a specific security's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

Disclosure

All members of the Investment Committee shall disclose to the City Council any and all personal or business relationships with any financial institution, broker, other agent or company involved in any manner with the investments of the City.

The Investment Officers shall invest the Town of Ransom Canyon funds with any of the following institutions or groups consistent with federal, state law, and City policies:

- FDIC-insured bank deposits, including certificates of deposit;
- Collateralized bank deposits;
- U.S. Government Treasury bills and notes, including SWEEP accounts that invest in U.S. Treasury obligations;
- U.S. Government Agencies
- TexPool

No other investments will be made without authorization of the City Council.

Collateralization

Deposits of public funds in checking, savings, and certificates of deposit shall be secured by eligible securities in an amount not less than 102% of the total uninsured deposits. Collateral will be held by an independent third party and evidence of ownership naming the Town of Ransom Canyon as

pledge shall be provided by the deposit. The depository will have the responsibility of maintaining adequate collateral as required in this policy. The right of collateral substitution is granted.

Safekeeping and Custody

All security transactions entered into by the Town of Ransom Canyon, shall be purchased using the delivery vs. payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the custodian. Securities, including collateral, shall be held by a third party custodian in the name of the City or on behalf of the City as evidenced by safekeeping receipts.

Limits of Maturity

The City Administrator/City Secretary will retain sufficient cash working funds to cover anticipated expenditures plus a surplus to handle most emergency situations. Excess funds will be invested in approved instruments, with maturities matching anticipated cash flow requirements. The Town of Ransom Canyon generally will not invest directly in securities maturing more than one year from the date of purchase.

No longer term investments will be made directly by the City without written authorization of the City Council and then only if the maturity coincides as nearly as practicable with the expected use of the funds.

Internal Controls

The City Administrator/City Secretary shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

Performance Standards

The investment portfolio shall be designed to obtain a rate of return throughout budgetary and economic cycles commensurate with the investment risk constraints and cash flow needs. The City Administrator/City Secretary shall use the 6-month U.S. Treasury bill rate to determine if adequate yields are being achieved.

Reporting

The City Administrator/City Secretary shall provide to the City Council monthly reports of investments listing individual securities, maturity dates, coupon, discount, or earning rate, par value, amortized book value, and market value. Market value shall be determined by monthly statements provided by the broker/dealer or quotations from the Wall Street Journal. These reporting requirements will not be required if the City's investments are only in money market

mutual funds, investment pools or accounts offered by its depository bank in the form of CD's or money market accounts.

Investment Policy Adoption

The Town of Ransom Canyon's investment policy shall be adopted by resolution of the City Council. The policy shall be reviewed annually by the City Council and any modifications made thereto must be approved by the City Council.

Broker Dealer Certification

As required by the Texas Government Code 2256.005(k), the City acknowledges that the only means the firm has to preclude unauthorized investment transactions between the firm and the Town of Ransom Canyon is to confirm that all provisions of the City's investment policy are followed in investment transactions conducted between the firm and the City.

I,_____ as a qualified representative for the firm _____ do hereby certify that I and the broker covering this account, _____ have received and thoroughly reviewed the investment policy of the Town of Ransom Canyon.

I acknowledge that this firm has implemented reasonable internal procedures and controls in an effort to preclude investment transactions not authorized by the City's investment policy.

_____

Signature

Name:_____

Title:_____

Date:_____

STAFF REPORTS

Prepared 3/29/2018

2018 BUDGET & TAX RATE PLANNING CALENDAR

Day	Date	Description
Friday	May 4, 2018	Post Notice to Cancel City Council Meeting
Saturday	May 5, 2018	City Council Election
Tuesday	May 15, 2018	Regular Council Meeting and Election Canvass
Tuesday	May 15, 2018	Swear-in Newly Elected
Monday	May 21, 2018	Submission of Dept Budget Requests to Elena
Friday	June 8, 2018	Post Notice of June 13 Regular Council Meeting
Tuesday	June 12, 2018	Regular Council Meeting, City Hall 6:30pm.
Wednesday	June 20, 2018	Post Notice of June 26 Special Meeting - Budget Work Session #1
Tuesday	June 26, 2018	Special Meeting - Budget Work Session #1, Operating Budget & Capital Improvement Budget, City Hall 6:00 p.m.
Friday	July 6, 2018	Post Notice of July 10 Regular Council Meeting
Tuesday	July 10, 2018	Regular Council Meeting, City Hall 6:30pm.
Monday	July 16, 2018	Chief Appraiser Certifies Appraisal Roll
Monday	July 23, 2018	Chief Appraiser Calculates Effective & Rollback Rates
Friday	August 10, 2018	Post Notice of August 9 Regular Council Meeting - Budget Work Session #2
Monday	August 13, 2018	Get information to Slatonite to publish 1st Notice
Tuesday	August 14, 2018	Regular Council Meeting and Budget Work Session #2 (may be the last budget session) City Hall 6:30pm. Meeting to discuss tax rate: if proposed tax rate exceeds the rollback rate or the effective tax rate (whichever is lower), take record vote and schedule public hearings.
Thursday	August 16, 2018	1st "Notice of Public Hearing on Tax Increase" in Slatonite (at least 7 days before hearing). Also publish on TV & internet. Publish "Notice of Budget Hearing" (10-30 days before hearing).
Friday	August 24, 2018	Post 72 Hour Notice of Public Hearing #1.
Tuesday	September 4, 2018	File Proposed Budget with Municipal Clerk, post on Web-Site.
Thursday	September 6, 2018	2nd "Notice of Public Hearing on Tax Increase" in Slatonite (at least 7 days before hearing). Also publish on TV & Internet.
Friday	September 7, 2018	Post Noice of September 11th Special Meeting, Budget Work Session #3 - if needed.
Monday	September 10, 2018	Get information to Slatonite to publish Tax Increase.

Tuesday	September 11, 2018	PUBLIC HEARING #2 Tax Rate and Budget Hearing only items on the agenda. City Hall 5:30pm.
		REGULAR CITY COUNCIL MEETING **CANCELLED**
Thursday	September 13, 2018	"Notice of Tax Revenue Increase" in Slatonite
Friday	September 14, 2018	Post 72 Hour Notice for Special Meeting to Adopt.
Tuesday	September 18, 2018	**SPECIAL MEETING TO ADOPT**: (1) Operating Budget and Capital Improvement Budget, (2) M&O Tax Rate, (3) Debt Tax Rate. City Hall 6:00pm.
Election Related		
Elena to do		
City Council Related		