

Ransom Canyon City Council Meeting Minutes
Regular Meeting – April 10, 2018
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Prayer/Pledges
The meeting was called to order at 6:34 p.m. by Mayor Billy Williams. Council members present were Mayor Pro-Tem Jana Trew, Lyle Way, and Dr. Terry Waldren. Brandt Underwood was absent. The pledges to the United States and the State of Texas were recited, followed by a prayer by Councilman Lyle Way.
2. Minutes of Meeting
The minutes of the Regular Meeting on March 20, 2018, were approved on a motion by Councilman Dr. Terry Waldren, seconded by Mayor Pro-Tem Jana Trew; motion carried unanimously.
3. The Financials
The financial reports and the March 2018 claims and demands were approved on a motion made by Mayor Pro-Tem Jana Trew, seconded by Lyle Way; motion carried unanimously.
4. Public Funds Investment Policy
The Public Funds Investment Policy for the Town of Ransom Canyon that was originally approved on May 11, 2010 was reviewed and approved on a motion by Councilman Dr. Terry Waldren, seconded by Mayor Pro-Tem Jana Trew; motion carried unanimously.
5. Capital Improvement Advisory Committee Members
Dr. Lisa Wentz and Judge Penny Golightly were approved as members of the Capital Improvement Advisory Committee on a motion made by Mayor Pro-Tem Jana Trew, seconded by Councilman Lyle Way; motion carried unanimously.
6. Building Review Committee
The Building Review Committee met on March 12, 2018, to consider plans for new home construction at 21 Parklane Drive to be built by Advanced West Texas Home Builders.
7. Department Reports
Administration: Elena Quintanilla reported the following:
 - ❖ She discussed her schedule of events for the week.
 - ❖ The May Election to elect three Alderman At-Large will take place on May 5, 2018. The voting locations are posted in the display case outside of City Hall.
 - ❖ She reminded Council members that the new budget and tax calendar is in their packet.

Court Report: Elena Quintanilla reported the following:

- ❖ There is one new citation for no insurance on a vehicle.

Operations: Harold Needham reported the following:

- ❖ The Capital Improvement Advisory Committee met on March 22, 2018, to discuss the calendar, process, and the definition of a capital project. Elena and the Operations staff will prioritize any capital projects for the five-year period and will present them to the committee who will make recommendations to the City Council.

Police: James Hill reported the following:

- ❖ The Department issued one citation and fourteen warnings.
- ❖ The Police Department will have a presence at the garage sale on Saturday, April 14, 2018, in Ransom Canyon.
- ❖ The Police will get information to residents to take caution with snakes.

Fire: Rand McPherson reported the following:

- ❖ There was one EMS call and zero fire calls this month.
- ❖ The Volunteer Fire Department had their Insurance Service Office (ISO) Audit on March 14, 2018, and is waiting for their results.
- ❖ The Volunteer Department Recognition Dinner was well attended by residents. The Chief thanked all for their support.
- ❖ The Lubbock Fire Conference will take place on April 15-17, 2018.

Library: Angie Fikes reported the following:

- ❖ The Library Easter Egg Hunt which took place on Thursday, March 29, 2018 at 5:30 p.m. went very well.
- ❖ The planning for the summer reading program is underway.

8. Property Owner's Association (POA) Report and Citizen Comments:

Val Meixner mentioned that the POA is having an Alderman Candidate Forum which will take place on April 17, 2018 at the Ranch House. The POA is also sponsoring a garage sale on Saturday, April 14, 2018 and a Family Fun Night at the Ranch House from 5:30 p.m. – 8:00 p.m. on April 27, 2018. The Annual meeting for the POA will take place on May 15, 2018.

The Chapel will be selling hot dogs and will host a bake sale during the POA Annual Garage Sale.

John Schmersey talked about wanting a fence extended on his property and also wanted to allow an easement.

Chief James Hill mentioned that he attended a Municipal Court Security School. He also reminded residents that pet vaccinations will occur on May 5, 2018.

The Mayor and City Council entered into Executive Session at 7:06 p.m. to discuss matters authorized by Chapter 551, Texas Government Code in Accordance with Section 551.071, Consultation with Attorney, and 551.074, Personnel Matters.

11. Return to Open Session

The Mayor opened the meeting into regular session at 7:48 p.m. The City Attorney stated that a resolution will be drafted to provide a legal easement to the Schmersey Property at 102 S. Lakeshore, where City staff and emergency personnel will have safe and continuous access to the necessary easement during emergency situations. No structures should be built on the easement. The owner of the property will be held responsible for any costs for impeding access.

12. Adjourn

The Mayor adjourned the meeting at 7:52 p.m. on a motion made by Mayor Pro-tem Jana Trew, seconded by Dr. Terry Waldren; motion carried unanimously.

These minutes were approved on the 14th day of May 2018.

APPROVED:


Billy Williams, Mayor 

ATTEST:

Elena Quintanilla, City Secretary