

Ransom Canyon City Council Meeting Minutes
Regular Meeting – October 10, 2017
City Hall, 24 Lee Kitchens Drive

1. Call to Order/Prayer

The meeting was called to order at 6:30 p.m. by Mayor Billy Williams. Council members present were Mayor Billy Williams, Mayor Pro Tem Jana Trew, Councilman Lyle Way, Councilman Dr. Terry Waldren, and Councilman Michael Brooks. Councilman Brandt Underwood was absent. The pledges to the United States and the State of Texas were recited, followed by a prayer by Councilman Dr. Terry Waldren.

2. Minutes of Meeting

The minutes of the Regular Meeting of September 19, 2017, were approved with one correction: Dr. Terry Waldren had been omitted from the list of council members present for the meeting. Councilman Michael Brooks made a motion to approve the minutes with the correction, seconded by Dr. Terry Waldren; motion carried. The record vote was as follows: Aye: Mayor Pro Tem Jana Trew, Councilman Michael Brooks, Councilman Dr. Terry Waldren, and Councilman Lyle Way. Nay: none.

3. The Financials

The financial reports and the September 2017 claims and demands were approved on a motion made by Councilman Lyle Way; seconded by Councilman Dr. Terry Waldren. Motion carried. The record vote was as follows: Aye: Mayor Pro Tem Jana Trew, Councilman Michael Brooks, Councilman Dr. Terry Waldren, and Councilman Lyle Way. Nay: none.

4. Consider and Act Upon Line Item Adjustments to the 2016-2017 Budget

City Administrator, Elena Quintanilla, delineated line items in each city department that exceeded the 2016-2017 budgeted amounts and gave reasons for those overages. Mayor Pro Tem Jana Trew commented that the budgeted totals for each department came in under budget for the year. Ms. Trew made a motion to approve the line item adjustments; Councilman Michael Brooks seconded. The record vote was Aye: Mayor Pro Tem Jana Trew, Councilmen Michael Brooks, Dr. Terry Waldren, and Lyle Way. Nay: none.

5. Fence Variance Request for 48 East Canyonview

The terrain at 48 East Canyonview poses a unique situation for achieving a level of privacy for the backyard. None of the affected neighbors had an objection to an eight-foot privacy fence; therefore, Councilman Dr. Terry Waldren made a motion to approve the variance; seconded by Councilman Lyle Way. The motion carried with a record vote of Aye by Mayor Pro Tem Jana Trew, Councilmen Lyle Way, Michael Brooks, and Dr. Terry Waldren. There were no Nay votes.

6. Consider and Act Upon Ordinance No. 101017 Adopting Rules for Small Cell Nodes
There was discussion between the Council, City Attorney Donna Clarke, and City Administrator Elena Quintanilla. Councilman Dr. Terry Waldren made a motion to approve; seconded by Mayor Pro Tem Jana Trew. The record vote was as follows: Aye: Jana Trew, Lyle Way, Michael Brooks, Dr. Terry Waldren. Nay: none
7. Contract with Parkhill, Smith, and Cooper for Professional Engineering Services
Mayor Pro Tem Jana Trew made a motion to enter into a contract with Parkhill, Smith, and Cooper for professional engineering services for fiscal year 2017-2018; seconded by Dr. Terry Waldren. Motion carried with a record vote of Aye by Jana Trew, Lyle Way, Michael Brooks, and Dr. Terry Waldren. There were no Nay votes.
8. Building Review Committee Report
The Committee did not meet in September.
9. Department Reports
Administration - Elena Quintanilla reported the following:
- ❖ Staff is getting settled into the New City Hall and morale is high with everyone being in the same building and having such nice surroundings. An Open House is scheduled for November 2nd from 3:30 to 6:30 p.m.
 - ❖ She updated the City Council on her schedule for the week.
 - ❖ Mayor Pro Tem Jana Trew was appointed incoming President of the Regional Texas Municipal League at the quarterly meeting held on September 28th.
 - ❖ Texas Municipal League training in Houston, October 3-6, 2017, was attended by Council Members Jana Trew and Dr. Terry Waldren, along with City Administrator Elena Quintanilla, Assistant Police Chief Rick Vasquez, and Assistant Operations Manager Cory Needham. All felt that the training and networking opportunities were beneficial and educational.
- Court** – Elena Quintanilla reported for Judge Gary Bellair:
- ❖ We still have one pending case.
 - ❖ There was one new citation in September.
- Operations** – Operations Manager Harold Needham reported the following:
- ❖ Mosquito spraying will take place this week.
 - ❖ He thanked the Council for all they did to provide such a nice City Hall building.
 - ❖ Harold has purchased a new 2017 F-150 pickup for the Operations Department.
- Police** – Police Chief James Hill reported the following:
- ❖ Two new citations for illegal fishing and two warnings for illegal dumping.
- Fire** – Elena Quintanilla reported for Fire Chief Rand McPherson:

- ❖ There were three EMS calls and two fire calls.
- ❖ The Pancake Breakfast was well attended and the department netted \$1500.

Library – Librarian Angie Fikes reported the following:

- ❖ She is taking bids for cabinet and carpet repairs.
- ❖ The scholarship money was used to purchase books for teen-agers; this group was under-served in the past.

10. Property Owner's Association (POA) and Citizen Comments:

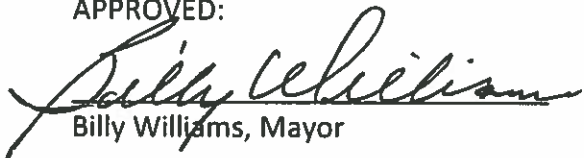
- ❖ Val Meixner reported for the POA that the Taste of the Canyon was a big success.
- ❖ Linda Williams reported for the Chapel that they have two homes for the Tour of Homes in December and they hope to have several more before the tour date of December 14th.
- ❖ Citizen Comments included these items:
 - Objections to the recently passed Golf Cart Ordinance.
 - Information regarding POA plans for a walking track and bridge in the meadow.
 - The success of the swimming pool this summer with doubled membership, a swim time in the mornings for senior citizens, and a net increase in income of \$11,000.
 - Speeders on East Lakeshore Drive. Police Chief James Hill is already addressing the problem with increased patrol. He is researching the possibility of purchasing mobile flashing speed indicator units.

11. Adjourn

- ❖ The meeting adjourned at 7:28 p.m. on a motion by Mayor Pro Tem Jana Trew; seconded by Dr. Terry Waldren. All voted Aye.

These minutes were approved on the 14th day of November, 2017.

APPROVED:


Billy Williams, Mayor

ATTEST:



Elena Quintanilla, City Secretary