Ransom Canyon City Council Meeting Minutes

Regular Meeting – February 10, 2015

Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Silent Meditation

The meeting was called to order at 6:10 p.m. by Mayor Robert Englund. Council members present were Mayor Pro-Tem Jana Trew, Lyle Way, Donna Clarke, John Schmersey, and Billy Williams. A moment of silent meditation followed.

1. Closed Session

At 6:10 pm the open meeting was closed for consultation with attorney in accordance with Section 551.071 of the Open Meeting Law. The meeting was reopened into open session at 6:20 pm and recessed until 7:00 pm. No action was taken in closed session.

1. Minutes of Meeting

The minutes of the Regular Meeting, January 13, 2015 were approved on a motion made by John Schmersey; seconded by Lyle Way; motion carried unanimously.

1. The Financials

The financial reports and the January 2015 claims and demands were approved on a motion made by Donna Clarke, seconded by Jana Trew; motion carried unanimously.

For Agenda Item Numbers 5 – 9, Donna Clarke recused herself citing a possible conflict since she is employed by Lubbock County.

1. Order of Election

An election was ordered for May 9, 2015, for a Mayor and two Aldermen on a motion made by John Schmersey, seconded by Billy Williams; the motion carried unanimously.

1. Joint Election Resolution

The Joint Election Resolution was approved on a motion made by John Schmersey, seconded by Jana Trew; motion carried unanimously,

1. Contract for Election Services

The council authorized the Mayor to execute the contract for election service with Lubbock County. The motion to approve was made by Jana Trew, seconded by Lyle Way; motion carried unanimously.

1. Notice of Election

The Notice of Election was approved on a motion made by Billy Williams, seconded by John Schmersey; motion carried unanimously.

1. Election Appointments

The following were unanimously approved on a motion made by Billy Williams, seconded by Jana Trew.

1. Dorothy Kennedy, Elections Administrator as the Joint Elections Officer.
2. Dorothy Kennedy, Elections Administrator as the Joint Early Voting Clerk.
3. Elections Office at 1308 Crickets Avenue, as the main early voting polling place.
4. Exhibit A, the Joint Early Voting Schedule and April 28th and May 5th as the two 12 hour days of Early Voting.
5. Exhibit B, Election Day Vote Centers.
6. Election Day Vote Centers, Supervisors and Rovers
7. Tim Grimes as the Early Voting Ballot Board Judge and Betty Wheeler as the Alternate Judge.
8. Central Count Station Personnel:
	1. Dorothy Kennedy, Elections Administrator as Central Count Manager
	2. Roxzine Stinson as Tabulation Supervisor
	3. Tom Grimes as the Central Count Presiding Judge
9. Bilingual Election Clerks:
	1. Gloria Armenta
	2. Ruth Martinez
	3. Sandy Salazar
10. Volunteer Fire Department

The following were unanimously approved on a motion made by Jana Trew, seconded by Donna Clarke.

1. Fire Chief, Rand McPherson
2. Assistant Chief, John Long
3. Secretary/Treasurer, Steve Oldham
4. Training Officer, Sam Hohbein
5. Fire Captain, Rob Kienest
6. EMS Captain, Phillip Grandon
7. 2015 Library Board

The following were unanimously approved on a motion made by Jana Trew, seconded by John Schmersey.

1. Monica Nowlin
2. Mary Ann Crow
3. Jane Hodgkins
4. Crystal Miller
5. Variance Request for Water Well – Jason Sharkey, 8 East Brookhollow

After a heated debate about allowing water wells in the city limit, this agenda item died for lack of action.

1. Building Review Committee

The BRC met on January 26 to consider plans for a new home at 39 Parklane; those plans were approved.

1. Department Reports

**Administration:** Murvat Musa reported the following:

* Staff met with PSC to get a final review of the Emergency Road which is complete and will be ready for bidding out very soon.
* We are still waiting for construction documents for the proposed new city hall.
* This year’s city election will be held May 9th. Candidate packets are ready to be picked up.

**Court Report:** Gary Bellair reported the following:

* One case that was deferred has been completed.
* One case was dismissed on request by the prosecutor.
* One parking ticket was paid.
* Gary will complete his annual judicial education requirement next week.

**Operations:** Harold Needham reported the following:

* Twelve new trees were planted on Ransom Road.
* There was a water leak on the 6 inch distribution line but it was fixed and not too bad.
* Cory climbed the water tower to replace the light bulbs.

**Police:** James Hill reported the following:

* James presented the council with the annual racial profiling report.
* There were three parking tickets issued this month.
* James reported vandalism at the chapel. Specifically, children rolling rocks from the display down the hill.

**Fire:** Rand McPherson reported the following:

* There were 3 medical calls and 8 fire calls this month. One of the fire calls was a false alarm, three calls were grass fires, and one call was for a semi-truck that fell over on CR 400.

**Library:** Kim Copeland reported the following:

* The annual Easter Egg Hunt will be April 2nd.
1. POA Report and Citizen Comments:

Jackie Lindsey reported that 78% of POA dues have been paid. The owner of the Slatonite has agreed to deliver the newspaper to all residents for one year. This will begin in mid-March. She also reminded everyone of the Valentines dance Friday the 12th of February at the Ranch House.

Linda Williams reminded everyone about the “Gift of Love” valentines fund raiser and reported several incidents of vandalism at the Chapel.

1. Adjourn
* A motion to adjourn the meeting at 7:45p.m. was made by John Schmersey, seconded by Donna Clarke; motion carried unanimously.

These minutes were approved on the 10th day of March, 2015

 APPROVED:

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 Robert Englund, Mayor

ATTEST:

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Murvat Musa, City Secretary