

Ransom Canyon City Council Meeting Minutes
Special Meeting – Tuesday, September 20, 2011
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Silent Meditation

The meeting was called to order at 6:00 p.m. by Mayor Robert Englund. Council members present were Donna Clarke, John Schmersey, Jana Trew, and Jack Randorff. Billy Williams was away on vacation. A moment of silent meditation followed.

2. Minutes of Meeting

The minutes of the following meetings were approved with a motion made by Donna Clarke, seconded by Jack Randorff; motion carried unanimously:

- Regular Meeting and Budget Work Session #2, August 9, 2011
- Special Meeting, Tax Hearing and Budget Work Session #3, August 30, 2011
- Special Meeting, Tax and Budget Hearing, September 12, 2011

3. The Financials

The financial reports and the August 2011 claims and demands were approved on a motion made by John Schmersey, seconded by Donna Clarke; motion carried unanimously.

4. Ordinance No. 11-00101 Water and Sewer Rates

Ordinance No. 11-00101 providing for an increase in the water and sewer rates was approved on a motion made by Jana Trew, seconded by Jack Randorff; motion carried unanimously.

5. Ordinance No. 11-00200 adopting the 2011-2012 Fiscal Year Budget

Ordinance No. 11-00200 adopting the 2011-2012 fiscal year budget was approved on a motion made by Jack Randorff, seconded by Jana Trew; motion carried unanimously.

6. Ordinance No. 11-00210 fixing the tax rate/levy for Tax Year 2011

Ordinance No. 11-00210, fixing the tax rate/levy for tax year 2011 at \$.65929 per \$100 of taxable value was approved on a motion made by Jack Randorff, seconded by Donna Clarke; motion carried unanimously. The motion was stated as follows:

“I move that the property tax rate be increased by the adoption of a tax rate of \$.65929, which is effectively a 3.57 percent increase in the tax rate.”

7. Senate Bill 100 Presentation

Murvat Musa made a presentation of SB 100 and its effects on the city. SB 100 changes the election process and Ransom Canyon will be affected by the bill. Murvat presented all of the options for elections to the city council.

8. Section 2.03 of the Employee Personnel Manual, City-Owned Vehicles

Section 2.03 of the Employee Personnel Manual relating to city-owned vehicles was amended to allow city-owned vehicles within a three mile radius of the city limits. The motion to approve was made by John Schmersey, seconded by Jana Trew; motion carried unanimously.

9. Citizen's Collection Station

The policy for the Citizen's Collection Station was approved on a motion made by Jack Randorff, seconded by John Schmersey; motion carried unanimously.

10. Variance for 4 West Lakeshore

A motion to approve a 7' fence variance for 4 West Lakeshore Drive, was made by Jack Randorff, seconded by John Schmersey; motion carried unanimously.

11. Independent Contractor Agreement for Library Services

A motion to authorize the Mayor to execute the Independent Contractor Agreement for Library Services for fiscal year 2011-2012 was made by Jack Randorff, seconded by Donna Clarke; motion carried unanimously. The motion was made with an adjustment to page 1 of the agreement. In item number six, the words "and execute" will be added after "The Librarian will be required to plan..."

12. Ehler & Hettler audit agreement for fiscal year 2010-2011

The Council approved the engagement letter for audit services from Ehler & Hettler for fiscal year 2010-2011 on a motion made by Jack Randorff, seconded by John Schmersey; motion carried unanimously.

13. Building Review Committee Report

The BRC met on August 12, 2011 to consider plans for new home construction at 35 Parklane and 16 Arapaho Road. Both plans were approved with minor conditions.

14. Department Reports

Administration: Murvat reported the following:

- ❖ The Regular October City Council meeting will be moved from Tuesday the 11th of October to Thursday the 13th of October.

- ❖ Ransom Canyon will host the 3rd quarterly TML meeting at the Ranch House on September 22, 2011.
- ❖ Murvat will be in Amarillo this Friday for a CPM class.

Court Report: Judge Bellair reported that there was no court activity.

Operations: Harold reported the following:

- ❖ We are still negotiating with West Texas Paving on picking up the excess rock after this year's seal coating.
- ❖ The engineering to replace the broken sewer line is still in progress, we expect it to be completed very soon.

Police: Wayne Rawls reported the following:

- ❖ There were six warnings issued at the four way stop sign at the city entrance.
- ❖ The two reserve officers approved at the last city council meeting have been licensed and are now working.
- ❖ There have been several sightings of the mountain lion and of wild pigs.
- ❖ The new online vacation watch portal is working very well.

Fire: Rand McPherson reported the following:

- ❖ There have been no fire calls this month.
- ❖ There have been three medical calls.
- ❖ The fire burn ban is still in effect.
- ❖ CPR was taught to city staff at city hall and city hall now has an AED unit that city employees have been trained to use.
- ❖ There were 13 participants at the community CPR class at the Fellowship Church.
- ❖ Engine 2 is in the repair shop with several issues that may cost up to \$15,000.
- ❖ A grant was submitted for 2 pumper trucks.
- ❖ Three firemen attended fire school in Canyon which was hosted by the Texas Forest Service.

Library: Kim Copeland reported the following:

- ❖ Kim thanked the City Council for approving her contract for library services.
- ❖ For the month of October, there will be a fall fun event scheduled every Tuesday.
- ❖ Many donated books have been received and Kim will be sorting through them for several weeks.

15. POA Report and Citizen Comments:

- ❖ The annual Fall Festival will begin this Friday night through Saturday. There are 22 booths scheduled and pumpkins for sale. Also, Lyle Way will be autographing his book during the festival.

16. Adjourn

- ❖ A motion to adjourn the meeting at 8:24 p.m. was made by John Schmersey, seconded by Jack Randorff; motion carried unanimously.

These minutes were approved on the 13th day of October 2011

APPROVED:

Robert Englund, Mayor

ATTEST:

Murvat Musa, City Secretary