**THE MEETING WILL BE HELD AT CITY HALL. DINNER WILL BE SERVED AT 5:30 PM AND THE MEETING WILL BE CALLED TO ORDER AT 6:30 PM**

**NOTICE OF REGULAR MEETING**

**TOWN OF RANSOM CANYON**

**CITY COUNCIL AGENDA**

**TUESDAY, FEBRUARY 9, 2016**

Jana Trew, Mayor Pro-Tem Billy Williams, Alderman

John Schmersey, Alderman **Robert Englund, Mayor**  Lyle Way, Alderman

Donna Clarke, Alderman Elena Quintanilla, City Administrator

Notice is hereby given that the regular meeting for the governing body of the Town of Ransom Canyon is called for 6:30 P.M. Tuesday, February 9, 2016. This meeting will be held at Ransom Canyon City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas. At this time the following subjects will be examined.

1. CALL TO ORDER/SILENT MEDITATION
2. ACTION ITEM: APPROVE MINUTES OF:
   * Regular Meeting, January 12, 2016
3. ACTION ITEM: APPROVE FINANCIALS
   * Financial Reports
   * January 2016 Claims & Demands
4. ACTION ITEM: ORDER OF ELECTION (ORDEN DE ELECCIÓN) – Call for an election of 3 Aldermen At-Large (Elegir tres Concejales).
5. ACTION ITEM: JOINT ELECTION RESOLUTION – Resolution No. R16-00209, calls the election to be held jointly with all cities/schools inside Lubbock County who may need an election to be held through December 31, 2016.
6. ACTION ITEM: CONTRACT FOR ELECTION SERVICES WITH LUBBOCK COUNTY – authorize the Mayor to execute the contract.
7. ACTION ITEM: NOTICE OF ELECTION (AVISO DE ELECCIÓN) - approve the Notice of Election.
8. ACTION ITEM: COUNCIL TO APPOINT/APPROVE THE FOLLOWING IN RELATION TO THE MAY 7, 2016 ELECTION:
9. Dorothy Kennedy, Elections Administrator as the Joint Elections Officer.
10. Dorothy Kennedy, Elections Administrator as the Joint Early Voting Clerk.
11. Elections Office at 1308 Crickets Avenue, as the main early voting polling place
12. Elections Administrator’s permanent county employees shall serve as deputy early voting clerks, along with other appointments made by Elections Administrator if deemed necessary
13. Exhibit B, the Joint Early Voting Schedule and April 25th and May 3rd as the two 12-hour days of Early Voting.
14. Exhibit A, Election Day Vote Centers.
15. Election Day Vote Centers, Supervisors and Rovers
16. Johnny Franklin as the Early Voting Ballot Board Judge and Betty Wheeler as the Alternate Judge.
17. Central Count Station Personnel:
    1. Dorothy Kennedy, Elections Administrator as Central Count Manager
    2. Roxzine Stinson as Tabulation Supervisor
    3. Tom Grimes as the Central Count Presiding Judge
18. Bilingual Election Clerks:
    1. Gloria Armenta
    2. Ruth Martinez
    3. Sandy Salazar
19. ACTION ITEM: APPROVE VOLUNTEER FIRE DEPARTMENT OFFICERS FOR 2016:
20. Fire Chief, Rand McPherson
21. Assistant Chief, John Long
22. Secretary/Treasurer, Steve Oldham
23. Training Officer, Sam Hohbein
24. Fire Captain, Bob Bellah
25. EMS Coordinator, Chris Pickering
26. ACTION ITEM: APPROVE LIBRARY BOARD 2016:
27. Monica Nowlin
28. Mary Ann Crow
29. Jane Hodgkins
30. Crystal Miller
31. Angie Fikes
32. ACTION ITEM: APPROVE BUILDING REVIEW COMMITTEE MEMBERS FOR 2016:
    * Ron Childress, Chair
    * Berwyn Tisdel
    * Ross John Narvaeth
    * Rick Richeda
    * Tom Musiak
    * Jim Bertram
33. ACTION ITEM: APPROVE THE CITY HALL PLANS TO MOVE FORWARD TO THE BIDDING PROCESS
34. BUILDING REVIEW COMMITTEE REPORT: The Building Review Committee met on February 8, 2016 to consider plans for two single-family homes
35. DEPARTMENT REPORTS:

Administration: Elena Quintanilla

* Election Date deadlines and days City Hall will host elections
* Update on meeting with Venture Communication

Court: Judge Gary Bellair

* + New Cases on the Docket
  + Update on Pending Cases

Operations: Harold Needham

* + Update on Backflow/Sprinkler System Progress

Police: James Hill

* Update on Emergency Road
* Update on FEMA Request and Emergency Management

Fire: Rand McPherson

* + Fire Calls
  + EMS Calls

Library: Kim Copeland

* Easter Preparation and Valentine’s Goodies

1. POA REPORT AND CITIZEN COMMENTS – **In accordance with law, no Council *discussion or action* is to be taken until such matter is placed on the Agenda.** Citizens shall be allowed to speak on any matter other than personnel matters, matters under litigation or matters concerning the purchase, exchange, lease or value of real property.
2. ADJOURN

Executive Session Disclosure Statement: The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices and 551.087 (Economic Development).

If any accommodations for a disability are required please notify the City Secretary’s office at 806-829-2470 at least two (2) working days prior to the date of the meeting. The building has handicap parking areas and is wheelchair accessible at the front entrance to the building.

**CERTIFICATION**

**DATED THIS THE 6th DAY OF FEBRUARY, 2016**

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of Ransom Canyon, Texas is a true and correct copy of said notice that has been posted on the front door of the City Hall of Ransom Canyon, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on or before February 5, 2016 by 4:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of such meeting.

Elena Quintanilla, City Secretary

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the front doors of City Hall on \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2016.

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Elena Quintanilla, City Secretary